A regular Town Board Meeting was held on Tuesday, July 18, 2023 at 7:00 p.m. at the Kent Town Hall, 25 Sybil’s Crossing, Town of Kent, New York. To see the full meeting visit the Town of Kent’s website at [www.townofkentny.gov](http://www.townofkentny.gov) under Video’s on Demand.

At 7:00 p.m. Supervisor McGlasson called the meeting to order with the Pledge of Allegiance.

**Roll Call**

Supervisor McGlasson- present Councilman Tompuri- not present

Councilwoman Campbell- not present Councilman Ruthven- present

Councilman Boyd –present

Also present: Town Clerk Cappelli, Town Counsel Tagliafierro, Lieutenant Flynn, Building Inspector Walters, Recycling Chair Kotzur and several members of general public.

**Resolution #233 - Authorizing Correction of Violations Acceptance of Proposal & Charge to Property Owners**

On a motion by Councilman Ruthven

Seconded by Councilman Boyd

**WHEREAS**, the Code Enforcement Officer of the Town of Kent issued an Order to Remedy a Violation (the “Order to Remedy”) directing the removal rubbish, excess weed, grass and brush growth from the following properties:

1072 North Horsepound Road Tax Map 12.-1-16; and

278 Lakeshore Drive East Tax Map 33.26-1-46.

**WHEREAS,** the Order to Remedy requires each owner to correct the violations or respond to the Code Enforcement Office within ten days and, to date,the owners of the Properties have not responded; and

**WHEREAS,** pursuant to Chapter 55A of the Town Code of the Town of Kent regarding “Property Maintenance”, upon the failure of any owner to comply, the Building Inspector is authorized to correct a violation subject to the approval of the Town Board; and the Town Board wishes to authorize the Building Inspector to correct the violations; and

**WHEREAS**, consistent with the Town’s Procurement Policy, the Town of Kent requested three written proposals from contractors to correct the violations on the Properties and received one proposal in response to each violation, copies of which are annexed hereto and incorporated by reference; and

**WHEREAS**, the Town Board wishes to accept the sole and therefore lowest proposal submitted on the properties as further outlined below:

1072 North Horsepound Road $ 1,800 FI Adams, Inc. (Rubbish)

1072 North Horsepound Road $ 200 JB Affordable Lawn Care Inc.

(Excess weed, grass and brush)

278 Lakeshore Drive East $ 150 JB Affordable Lawn Care Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Kent hereby accepts the proposal of FI Adams Inc., as described above for a total cost not to exceed $1,800, and the proposals of JB Affordable Lawn Care Inc., as described above for a total cost not to exceed $350; and

**BE IT FURTHER RESOLVED** that the actual cost of the correction of the violation, plus the accrued legal rate of interest from the date of completion of the work, shall be charged to the property owners by the Town in accordance with Chapter 55A-12 (B).

Motion carried unanimously

**Eagle Scout Project – Evan Lalak**

Evan Lalak presented plans for a Pollinator Garden at the Kent Town Centre near the playground by the sidewalk. He believes it will be a great addition to the beautiful landscape already in place. He said the garden will be 4’ long and 8’ across from two opposite points and a raised bed 2’ high with seven different flowers. He said it will have rubber mulch and a weed

mat set around it so it is wheel chair accessible. There will be a permanent sign next to the garden explaining the importance of a pollinator garden to the environment. He explained his choice of the seven perennial flowers around butterflies as you do not want bees in a public place and hummingbirds are relatively rare in this region. He said the flowers will have a long bloom time from spring to early fall. He explained the work phases, he presently is in the approval phase. He obtained approval from the Kent Conservation Advisory Committee and seeking Town Board approval to place the garden on town property. He explained the fundraising, financing and planting stages.

**Resolution #234 - Accept Eagle Scout Project for a Pollinator Garden**

On a motion by Councilman Ruthven

Seconded by Councilman Boyd

Resolved: The Eagle Scout Project for a Pollinator Garden presented by Evan Lalak at the Kent Centre was accepted.

Motion carried unanimously

**Budget Transfers Fiscal Year 2022**

Supervisor McGlasson said our Accountant explained the transfers at the last meeting but the backup was not available it has been placed in the backup and available on the website. Kathy Doherty had some questions about one time charges for precast concrete for highway she asked if it came out of the $8 million bond or this year. Supervisor McGlasson said it was for a wall to be built between the sanitation garage and the main garage. Kathy asked what digital surveillance for the Police Department is. Supervisor McGlasson replied RECOR for license plate readers. Kathy asked about the engineering for the dam under Lake Carmel it was $47,000 over and asked why it is being taken out of Lake Carmel. The board had some additional questions on that and would have to ask the Accountant. Kathy asked about the $4,000 being removed from the Lake Carmel Community Center events will it be put back in. Councilman Ruthven explained we had a budget revenue of $4,000 which did not happen and is being taken out. Kathy said the dump fees for Sanitation are going up. Many homes are being flipped and Sanitation is picking up the construction material and should be told to get a dumpster. She asked about the landfill $28,500 cost to maintain. Councilman Ruthven replied its for the tub grinder. She asked about the electric for Ryan’s Field. Supervisor McGlasson said it came in more as it was very old. This items is being held over until the next meeting when the Accountant will be present for answers.

**Resolution #235 - Authorizing the Distribution of the Third Draft of the Natural Resource Inventory**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

**BE IT RESOLVED** that the Town Board wishes to distribute the third draft of the Natural Resource Inventory (“NRI”), a copy of which is annexed hereto and made a part hereof, to the Town of Kent Departments and Committees, governmental agencies, local non-profit organizations, and to make said document available to Town residents for review and comment; and

**BE IT FURTHER RESOLVED**, that copies of the NRI will be available on the Town Website.

**BE IT FURTHER RESOLVED**, that all written comments must be received by the Town by August 15, 2023.

Motion carried unanimously

**Resolution #236 – Accept Putnam County Electronic Waste Proposal**

Supervisor McGlasson explained Putnam County presented a proposal that they will pick up E Waste on a consistent basis for no cost to the town. The town will have to provide some shed to keep the E Waste.

On a motion by Councilman Ruthven

Seconded by Councilman Boyd.

Resolved: The E Waste Program proposal presented by Putnam County was accepted.

Motion carried unanimously

**Resolution #237 – Add Item to the Agenda**

On a motion by Supervisor McGlasson

Seconded by Councilman Ruthven

Resolved: Accept resignation and permission to advertise was added to the agenda.

Motion carried unanimously

**Resolution #238 – Accept Resignation**

On a motion by Supervisor McGlasson

Seconded by Councilman Ruthven

Resolved: The resignation of Sheila Finneran, Clerk to the Building Inspector was accepted with regret. The Supervisor may begin the canvasing process.

Motion carried unanimously

**Resolution #239 – Approval of Vouchers and Claims**

On a motion by Councilman Ruthven

Seconded by Councilman Boyd

Resolved: The following Vouchers #200168504 - #200168572 and claims submitted by:

1. Haun Welding Supply $3,150.77 Welding Supplies
2. MJB Enterprises $2,240.00 Beach Sand
3. NYS Dept. of Civil Service $244,896.08 Health Insurance: July
4. Peckham Industries $3,941.28 Blacktop: Police Dept.
5. Ringsquared $3,335.01 Telephone Service
6. Win Carting $9,270.94 Lake Carmel Garbage

$8,901.87

$9,734.05

1. Dun-Rite Excavating $20,000 Ryan Park Entrance

In the amount of $311,314.06 may be paid.

Motion carried unanimously

**Announcements**

* Wednesday 7/19/2023 Kent Recreation will be showing the movie Space Jam at 8:30 p.m.
* July 29 – 30, the Putnam County Country Fest & 4H Showcase will take place at Putnam County Veterans Memorial Park, there will be dog, car and horse shows. Craft Vendors, Food Trucks, Public Service Vendors, 4H Duck Derby and more.
* St. James Feast starts 7/19 through Saturday.

**Public Comment**

Kathy Doherty asked about FEMA monies on the budget transfer. Councilman Ruthven said it is not the Lake Carmel FEMA money.

Building Inspector Walters said ProChamps is no longer in existence and a new plan needs to be initiated in registering vacant buildings. A discussion took place in researching what other municipalities are doing and who they are using.

Building Inspector Walters said with the warm weather he wants to remind residents that there are swimming pool regulations if the pool is deeper than 24”. A permit is needed and regulations followed as far as placement.

Wanda Schweitzer said at the last meeting she brought up an issue on Route 52 and Lakeshore, she said it still exists and provided pictures. She said E. Lakeshore and E. Croton which is Park District property has major dumping going on there she provided pictures. Councilman Ruthven knew the Park District was placing some material there temporarily but would look into it. Wanda raised concerns that signing has disappeared at the beaches and parking lots. There are some but hardly, she asked who authorized the removal and why are we not replacing them. She showed the sign at Beach 7 which should be posted at every parking lot. Wanda brought up an existing problem on Beach 6 so that nothing could go though there and showed the photos. Councilman Ruthven asked where the chain went. The board in agreement to have signs posted.

Sue Kotzur, commented at the last meeting about the missing wooden sign on Route 301 and misspoke and reported in to Lana and it was a mistake and apologized.

A resident of Kent Shore Drive and Farmer’s Mills was delighted to come home and see the decorations at the garden flag pole. She said some of the complaints was that the decorations impeded vision she thought it more the shrubbery. She thought it could have been handled differently, maybe a public forum, flyers a public vote. She asked about the light on the flag. A discussion took place about it being a county road, a possible different location for decorations to be place and about a meeting with the Highway Superintendent and county.

**Resolution #240 – Adjournment**

On a motion by Councilman Ruthven

Seconded by Councilman Boyd

Resolved: The Town Board Meeting adjourned at 8:20 p.m.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli

Town Clerk