

TOWN BOARD MEETING JUNE 2, 2020

Resolution #203 - Adjourn to Executive Session

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: The Town Board adjourned to executive session at 6:03p.m. to discuss proposed, pending or current litigation and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion carried unanimously

Resolution # 204 - Adjourn Executive Session

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: Executive Session adjourned at 6:55 p.m. no action was taken

Motion carried unanimously

The Town of Kent regularly scheduled meeting was held on Tuesday, June 2, 2020 at 7:00 p.m. via ZOOM. The meeting was televised live on the Town of Kent Cable Channels as well as live streamed on YOU Tube. The public was able to participate via Zoom, You Tube or by emailing comments to the Supervisor. To see the full meeting visit the Town of Kent's website at www.townofkentny.gov under Video's on Demand.

Pledge of Allegiance

The meeting began with the Salute to the Flag.

RESCINDED JULY 7, 2020 BY RESOLUTION #247

RESOLUTION #205—ACCEPTING QUOTE FOR INFLATABLE AMUSEMENTS KENT COMMUNITY DAY

~~Recreation and Parks Director Kuczenski explained to the board he received four quotes for the tables, tents and chairs and recommended Party Time Rentals being the lowest. He received two proposals but sent twelve requests for inflatable amusements. He thought New England Bounce About presented the best proposal. He said the costs are similar to last year's quotes and if for some reason Community Day cannot take place deposits will be returned. He said last year we had over a dozen sponsors and received about \$2,500 in sponsorship, he did not start the outreach but thought it likely sponsorship would be down.~~

~~On a motion by Supervisor Fleming~~

~~Seconded by Councilwoman McGlasson~~

~~**WHEREAS**, the Town of Kent would like to have attractions at the 2020 Kent Community Day on September 12, 2020; and~~

~~———— **WHEREAS**, in accordance with the Town's Procurement Policy, the Town sought quotes from fifteen companies for inflatable amusements and received two written quotes in response to such request, copies of which are annexed hereto and hereby incorporated; and~~

~~———— **WHEREAS**, New England Bounce About of Brookfield, Connecticut, has submitted the lowest quote in the amount of \$5,468; and~~

~~———— **WHEREAS**, the Director of Recreation and Parks has recommended the acceptance of the quote from New England Bounce About, and the Town Board of the Town of Kent wishes to accept the recommendation of the Director of Recreation and Parks;~~

~~———— **NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Kent hereby accepts the quote of New England Bounce About to supply inflatable amusements on Kent Community Day for the price set forth in the summary attached hereto in an amount not to exceed \$5,468; and~~

~~———— **BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney~~

UPON ROLL CALL VOTE:

Councilman Ruthven — aye Councilwoman McGlasson — aye

Councilman Huestis — aye Councilman Denbaum — aye

Supervisor Fleming — aye

Motion carried unanimously

RESCINDED JULY 7, 2020 BY RESOLUTION #248

RESOLUTION #206—ACCEPTING QUOTE FOR SUPPLIES FOR KENT COMMUNITY DAY

TOWN BOARD MEETING JUNE 2, 2020

~~On a motion by Councilwoman McGlasson
Seconded by Supervisor Fleming~~

~~WHEREAS, the Town of Kent is in need of tables, tents and chairs for the 2020 Kent Community Day which is scheduled for September 12, 2020; and~~

~~WHEREAS, in accordance with the Town's Procurement Policy, the Town sought quotes for the rental of said items and received four written quotes in response to such request, copies of said proposals are attached hereto and incorporated herein; and~~

~~WHEREAS, PartyTime Rentals Inc. of Poughquag, New York, has submitted the lowest quote for tables, tents and chairs, in the amount of \$2,211 and the Acting Director of Recreation and Parks has recommended the acceptance of the quote from PartyTime Rentals Inc.;~~

~~NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the quote of Party Time Rentals Inc. to supply tables, tents and chairs for the price set forth above; and~~

~~BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.~~

~~UPON ROLL CALL VOTE:~~

~~Councilman Ruthven – aye Councilwoman McGlasson – aye~~

~~Councilman Huestis – aye Councilman Denbaum – aye~~

~~Supervisor Fleming – aye~~

~~Motion carried unanimously~~

RESOLUTION #207 – ACCEPTING MEMBERS TO THE LAKE CARMEL FIRE DEPARTMENT

Supervisor Fleming said a request was received from Chief Donohue to approve two new members, she thanked and welcomed them.

On a motion by Supervisor Fleming

Seconded by Councilman Ruthven

WHEREAS, the Lake Carmel Fire Department has recommended the acceptance of Kerry Launzinger and Samantha Hartshorn as new members of the Lake Carmel Fire Department; and

WHEREAS, the Town Board of the Town of Kent wishes to accept the recommendation of the Lake Carmel Fire Department;

NOW, THEREFORE, BE IT RESOLVED, that Town Board of the Town of Kent hereby accepts and welcomes Kerry Launzinger and Samantha Hartshorn as members of the Lake Carmel Fire Department.

Upon ROLL CALL VOTE:

Councilwoman McGlasson – aye Councilman Ruthven – aye

Councilman Huestis – aye Councilman Denbaum – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUTION #208- AUTHORIZING RELEASE OF EROSION CONTROL BONDS AND ESCROW

Supervisor Fleming said three resolutions unanimously approved were received from the Planning Board releasing escrow funds and bond releases.

On a motion by Councilwoman McGlasson

Seconded Councilman Ruthven

WHEREAS, following a request by the owners of the properties, the Planning Board, at their meeting held on May 19, 2020, approved Resolution Nos. 4, 5, and 6 of Year 2020, copies of which are annexed hereto and hereby incorporated, recommending the release of the remaining escrow/review account and erosion control bonds on the following properties in the following amounts:

<u>Address:</u>	<u>Tax Map No.</u>	<u>Escrow/Review Account Release</u>
Maynard Road	21.-1-16	\$3,209.06

<u>Address:</u>	<u>Tax Map No.</u>	<u>Bond Release</u>
Dean Road	10.-2 and 10.-3	\$ 776.45
Dean Road	10.-2 and 10.-2	\$ 892.56

; and

TOWN BOARD MEETING JUNE 2, 2020

WHEREAS, the Town Board of the Town of Kent wishes to follow the recommendations of the Planning Board;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the release of the remaining escrow/review account and erosion control bonds on the above referenced properties in the above referenced amounts.

UPON ROLL CALL VOTE:

Councilman Denbaum – aye Councilwoman McGlasson – aye

Councilman Ruthven – aye Councilman Huestis – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUTION #209 - AWARDING QUOTE FOR MOWING OF TOWN CEMETERIES

Supervisor Fleming attempted to obtain tree quotes, Chico's Landscaping declined to bid, Taconic Landscaping did not submit one. The one received is from All Seasons Property.

On a motion by Supervisor Fleming

Seconded by Councilman Ruthven

WHEREAS, consistent with the Town's Procurement Policy, the Town of Kent sought quotes for the mowing of the Town of Kent cemeteries and received one quote in response; and

WHEREAS, All Seasons Property Maintenance LLC of Carmel, New York has submitted the sole and therefore lowest quote in the amount of \$5,100 for providing this service through October 2020; and

NOW THEREFORE, BE IT RESOLVED, the Town Board of the Town of Kent hereby accepts the quote of All Seasons Property Maintenance LLC for the mowing of the Town of Kent cemeteries in the overall amount of \$5,100 to be paid in monthly installments of \$1,020.

UPON A ROLL CALL VOTE:

Councilman Huestis – aye Councilwoman McGlasson – aye

Councilman Denbaum – aye Councilman Ruthven – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUTION #210 - TO ADOPT UPDATED PUTNAM COUNTY HAZARD MITIGATION PLAN LETTER OF INTENT

Supervisor Fleming said all of the towns and villages participate in this plan. It was last done in 2015 it is a five year plan. On May 27 a stakeholder's meeting took place, tonight's resolution is for a letter of intent to participate.

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

WHEREAS, by Resolution No. 352 dated November 17, 2015 the Town of Kent affirmed the Putnam County Hazard Mitigation Plan prepared in accordance with the Disaster Mitigation Act of 2000 (the "Plan"); and

WHEREAS, the Plan was to be updated at least every five years, and Town is in receipt of notice that the County of Putnam has begun the process of updating the Plan; and

WHEREAS, the Town Board wishes to participate in the update of the Plan and authorizes the Town Supervisor to take such action as may be necessary to participate in the update.

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Kent hereby authorizes the Town Supervisor to execute the annexed Putnam County Multi-Jurisdictional All-Hazard Mitigation Plan Update Authorization and Letter of Intent to Participate.

UPON ROLL CALL VOTE:

Councilman Huestis – aye Councilwoman McGlasson – aye

Councilman Denbaum – aye Councilman Ruthven – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUTION #211 - SETTING FORECLOSURE OF MORTGAGES AND VACANT PROPERTY REGISTRATION FEE SCHEDULE

Supervisor Fleming explained this law was passed with the knowledge that the fees would be set by resolution. The Town contracted with Pro Champs who will receive a set fee of \$100.00 they provided the board with 12 examples of fees set by other towns. The board discussed the fees and came to an agreement that the registration would be semi-annual and having a two tiered fee, one for banks and another for vacant homes individually owned.

On a motion by Councilman Huestis

Seconded by Supervisor Fleming

WHEREAS, the Town Board of the Town of Kent wishes to set the fee schedule and the fee for late payment for Foreclosure of Mortgages and Vacant Property Registration; and

WHEREAS, the Semi Annual Fee for Foreclosure of Mortgages and Vacant Property Registration shall be \$500.00 except for properties owned by individuals in which case the fee shall be \$300.00; and

WHEREAS, the foreclosing or foreclosed property is not registered or the registration fee is not paid within 30 days of when the registration or renewal is required, a late fee equivalent to 10% of the semi annual registration fee shall be charged for every 30 day period or portion thereof the property is not registered it shall be due and payable with the registration

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the proposed Semi Annual Registration Fee and Late Fee for Foreclosure of Mortgages and Vacant Property Registration as set forth above; and

UPON ROLL CALL VOTE:

Councilman Denbaum – aye Councilwoman McGlasson – aye

Councilman Huestis – absolutely Councilman Ruthven – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUTION #212 - TO ADD TO THE AGENDA

Supervisor Fleming said a bid opening took place last week. The Highway Superintendent requested today that the bid be awarded to the sole bidder.

On a motion by Supervisor Fleming

Seconded by Councilman Ruthven

Resolved: Accept Bid for Excavator with Stump Sheer, Grinder and Excavator with Operator was added to the agenda.

UPON ROLL CALL VOTE:

Councilman Ruthven – aye Councilwoman McGlasson – aye

Councilman Huestis – aye Councilman Denbaum – aye

Supervisor Fleming – aye

Motion carried unanimously

RESOLUION #213 - ACCEPT BID FOR EXCAVATOR WITH STUMP SHEER, GRINDER AND EXCAVATOR WITH OPERATOR

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

WHEREAS, the Town of Kent duly advertised for bids for the daily rate for an excavator with stump shear, a CBI Horizontal Grinder and a Hitachi Excavator with Operator, or equivalent equipment, for use at the Town Landfill; and

WHEREAS, one bid was received in response to the advertisement and the bid was opened and publicly read at the Kent Town Center;

WHEREAS, RTI Industries Inc. of Stormville, New York submitted the sole and therefore lowest bid in the following amounts:

(1) Excavator with Stump Shear: \$1,200/day; and

(2) CBI Horizontal Grinder and a Hitachi Excavator with Operator: \$ 3,900/day

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Kent hereby

TOWN BOARD MEETING JUNE 2, 2020

awards the bid for the above equipment with operator for the Highway Department to RTI Industries Inc. at the above stated daily rates; and it is

FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this resolution.

UPON ROLL CALL VOTE:

Councilwoman McGlasson – aye

Councilman Ruthven – aye

Councilman Huestis – aye

Councilman Denbaum – aye

Supervisor Fleming – aye

Motion carried unanimously

Resolution #214– Approval of Vouchers & Claims

On a motion by Councilman Huestis

Seconded by Supervisor Fleming

Resolved: The following Vouchers and claims submitted by:

MAY 19, 2020

1. Barney Zipkin Tree Service	\$8,600.00	Tree Service
2. City Carting	\$22,308.06	Lake Carmel Garbage
	\$7,971.85	
3. ESI	\$3,675.00	EAP Renewal Services
4. Hogan & Rossi	\$5,416.63	June Legal Services
5. Medicare Reimbursements	\$27,603.06	2 nd Quarter
6. NYS Dept. of Civil Service	\$203,554.89	May Health Insurance
7. Spain Agency	\$69,585.34	Insurance Installment
8. Town of Kent Municipal Repairs	\$3,790.33	Chargebacks: Sanitation
	\$14,347.51	Chargebacks: Highway

Can be paid.

UPON ROLL CALL VOTE:

Councilman Denbaum: - aye

Councilmen Huestis: - aye

Councilwoman McGlasson: - aye

Councilman Ruthven: - aye

Supervisor Fleming: - aye

Motion carried unanimously

Announcements

Supervisor Fleming explained Kent is currently in Phase I of the Mid Hudson region to open up. Information on the different phase's can be found on the Governor's well as Putnam County's website. She said Putnam County Health Department has been tracking COVID-19 cases in the County and we should be able to enter Phase 2. She said Town Hall has been closed to the public but we have been working, employees have been working hard for the residents without having them enter. The board is currently in the process determining how and when we will be able to open to the public, maybe at first by appointment; there may be changes to Town Hall to allow serving the public in a less restrictive way and safe way for both employees and residents. If the next town board meeting can be held live an announcement will be made on Face book, cable, the website and by email the same for opening Town Hall.

Councilman Ruthven said the Kent Public Library plans to reopen for a contactless pickup on June 15, 2020.

Councilman Ruthven said in regards to the Memorial Day Parade, he apologized to the Veterans that were sitting at the Town Centre; he said they should have been more forthright to them. Supervisor Fleming said that was a misunderstanding, she spoke with Dale Cusack about the route, she asked if the Police department would be needed and difficult for them to access Route 52. She said she received an email from Dale stating the route would be straight up Route 52. Councilman Ruthven said if he knew he would have suggested they sit at the firehouse so they could honor the Veterans as they wanted to, it was not done intentionally.

Sue Kotzur resident of Kent asked if return of escrow discussed. Town Counsel Tagliafierro said we discussed the first part and then there was a distraction but was discussed and passed. Mrs. Kotzur asked how many days will the excavator be used at the Disposal Field. Councilwoman McGlasson replied the proposal states approximately four days of grinding.

Councilwoman McGlasson stated repairs will begin tomorrow at Beach 3, she asked residents to please refrain from walking on the beach for the next week or so.

TOWN BOARD MEETING JUNE 2, 2020

Councilman Denbaum said the Governor said summer day camps will be authorized to begin opening on June 29th. He said given the fact that we cut winter and spring recreation he thinks there will be a demand for recreation this summer. He thinks Recreation can put together something maybe a couple of hours a day, maybe beginning in August some plan in place for the next meeting to get something going for the kids now more than ever. He said some sort of program. Councilwoman McGlasson said Jared has already starting thinking about programs to run.

Resolution #215 – Adjourn to Executive Session

On a motion by Supervisor Fleming

Seconded by Councilman Ruthven

Resolved: The board adjourned to Executive Session at 8:11 p.m.

Motion carried unanimously

UPON ROLL CALL VOTE:

Councilman Denbaum: - aye

Councilmen Huestis - left the meeting

Councilwoman McGlasson: - aye

Councilman Ruthven: - aye

Supervisor Fleming: - aye

Motion carried unanimously

Resolution #216 – Adjournment

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: The meeting adjourned at 8:38 p.m. no action was taken.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli

Town Clerk