

TOWN BOARD MEETING DECEMBER 19, 2023

A Town Board Meeting was held on Tuesday, December 19, 2023 at 7:00 p.m. at the Kent Town Hall, 25 Sybil’s Crossing, Town of Kent, New York. To see the full meeting visit the Town of Kent’s website at www.townofkentny.gov under Video’s on Demand.

At 7:05 p.m. Supervisor McGlasson called the meeting to order with the Pledge of Allegiance.

Roll Call

Supervisor McGlasson- present	Councilman Tompuri- present
Councilwoman Campbell- present	Councilman Ruthven- absent
Councilman Boyd –present	

Also present: Town Clerk Cappelli, Town Counsel Tagliafiero, Highway Superintendent Othmer, Police Chief Owens, Building Inspector Walters and several members of general public

Approve Memorandum of Understanding with Putnam County - Tabled

Resolution #390 Acceptance of Conveyance of Property from Putnam County

Highway Superintendent Othmer said the PC Legislature voted last week to convey the land to the Town of Kent for \$1.00. The procedure is for the town board to accept it by resolution and the deed will then be turned over to the town. This is the final piece to the puzzle. Town Counsel said there is one condition that the land always be used for a public purpose otherwise it reverts to the County. Sue Kotzur asked if the 9 acres is being taken off the tax rolls. Town Counsel replied it was owned by Putnam County and was not on the tax rolls. Sue Kotzur asked if it was presented to the County as a road and asked if the composting is a secondary use of the land. Highway Superintendent Othmer said it was given to the Highway Department for Highway Use. On a motion by Councilman Tompuri
Seconded by Councilwoman Campbell

WHEREAS, by tax deed the County of Putnam acquired title to certain parcels of land located in the Town of Kent and designated as Tax Map Nos. 22.-2-28 and 22.-2-29 (the “Property”); and

WHEREAS, the Property is adjacent to Town of Kent Highway Department facilities and, according to Richard Othmer, Town of Kent Highway Superintendent, would be a tremendous asset to the Town Highway Facilities; and

WHEREAS, the County is willing to convey the subject parcels to the Town of Kent for its Highway Department purposes; and

WHEREAS, pursuant to Putnam County Code Section 31-8, by Resolution No. 251 dated December 5, 2023, the Putnam County Legislature approved the conveyance of the Property to the Town of Kent for use by the Highway Department; and

WHEREAS, the Town Board of the Town of Kent wishes to accept the conveyance of the Property for use by the Highway Department;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the conveyance of the Property from Putnam County for use by the Highway Department understanding that should the Property not be used for a public purpose, it will revert back to the County; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Town Supervisor to execute any and all documents necessary to give effect to this resolution. Motion carried unanimously

Resolution #391- Rescind Resolution #379 to Promote Temporary Mechanic Helper to Full Time Mechanic Helper for Municipal Repairs Department

On a motion by Councilman Tompuri
Seconded by Councilwoman Campbell

WHEREAS, by Resolution Number 379 dated December 5, 2023, the Town Board of the Town of Kent promoted Christopher Carroll from his current position as Temporary Mechanic Helper to Full Time Mechanic Helper for the Highway Department; and

WHEREAS, the Town Board wishes to rescind Resolution Number 379 and to promote Christopher Carroll from his current position as Temporary Mechanic Helper to Full Time Mechanic Helper of the Municipal Repairs Department;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby rescinds Resolution Number 379 and hereby authorizes the promotion of Mr. Carroll from Temporary Mechanic Helper to Full Time Mechanic Helper in the Municipal Repairs Department; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.
Motion carried unanimously

Resolution #392 -Accept Resignation of Highway Employee

On a motion by Supervisor McGlasson

Seconded by Councilman Boyd

Resolved: The resignation of Robert Erickson III was accepted as of December 29, 2023.

Motion carried unanimously

Resolution #393 - Authorizing Carry Over of Vacation Time

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

WHEREAS, by letter dated December 7, 2023, Jessica Edwards, Town of Kent Court Clerk, requested that her remaining 24 hours of vacation time be carried over into 2024; and

WHEREAS, by email dated December 13, 2023, Claudia Dworaczyk, Confidential Secretary to the Supervisor, requested that her remaining 7 days of vacation time be carried over into 2024; and

WHEREAS, by email dated December 14, 2023, Lizalyn DiPierro, Finance Department, requested that her remaining 5 days of vacation time be carried over into 2024; and

WHEREAS, the Town Board wishes to authorize that the remaining vacation time for the year 2023 due to Ms. Edwards, Ms. Dworaczyk and Ms. DiPierro be carried over into the 2024 calendar year.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the carryover of the remaining vacation time of Ms. Edwards, Ms. Dworaczyk and Ms. DiPierro as of December 31, 2023 into the 2024 calendar year.

Motion carried unanimously

Resolution #394 - RFP – IT Support, Cleaning Services and Legal Services

On a motion by Councilman Tompuri

Seconded by Councilwoman Campbell

WHEREAS, it is the policy of the Town Board of the Town of Kent to periodically seek proposals for professional services; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to advertise that it is seeking Proposals for Part 1, Part 2 and Part 3 Legal Services, Information Technology Services and Cleaning Services; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for Requests for Proposals for Legal Services, Information Technology Services and Cleaning Services.

Motion carried unanimously

Resolution #395 – Insurance Renewal

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

WHEREAS, certain insurance policies for the Town of Kent held through NYMIR are in need of renewal; and

WHEREAS, the Town Board of the Town of Kent is in receipt of a Property and Casualty Proposal for the Town of Kent from the Brown & Brown (the “Proposal”); and

WHEREAS, the Proposal details all coverages and limits for NYMIR policies renewing on January 1, 2024, a copy of which Proposal is annexed hereto and incorporated by reference herein; and

WHEREAS, the Town Board of the Town of Kent wishes to renew the above policy consistent with Option 2 for a term of 2 years at a cost of \$167,155; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent approves and accepts the Proposal from Brown & Brown to renew its insurance policies consistent with Option 2 in an amount not to exceed \$167,155 for a term of 2 years; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

Motion carried unanimously

Resolution #396 – Authorizing Submission of a Grant Application to the NY Department of Transportation for the 2023 Transportation Alternatives Program & Approval of a Local Match Contribution

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

WHEREAS, the Town of Kent seeks to implement pedestrian safety improvements within the corridor of Route 52 from Clapboard Ridge Road to Sybil’s Crossing in the Town of Kent; and

WHEREAS, the New York State Department of Transportation (“NYSDOT”) Transportation Alternatives Program (“TAP”) grant provides federal aid for projects related surface transportation safety and mobility improvements; and

WHEREAS, the Town of Kent has opted to submit an application to the NYSDOT TAP grant (#DOT01-TPCM23-2023-00037) for the Town of Kent Safety Improvements which comes at a cost of up to \$ 8,000,000; and

WHEREAS, the NYSDOT TAP grant will fund up to 80% of the total project cost, up to a maximum of \$5,000,000, and requires a local match of at least 20% of the total project cost; and

WHEREAS, the Town of Kent is requesting a grant in the amount of \$5,000,000 (80%) and is committed to funding the remaining amount, up to \$ 3,000,000, through local funds.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Town of Kent (Town Board) has authorized the submission of this application and has approved the required local match.

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to execute the grant agreement and the signature of the Town Supervisor constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Motion carried unanimously

Resolution #397 - Approval of Vouchers and Claims

On a motion by Supervisor McGlasson

Seconded by Councilman Tompuri

Resolved: All Vouchers #200170223 - #200170394 and claims submitted by:

1.	Barton & Loguidice, DPC	\$9,416.00	Lake Carmel FEMA
2.	Carmel Animal Hospital	\$2,235.48	2023 Dog Services
3.	Cemco Water	\$2,191.10	WD#2: November
4.	Central Auto & Truck Parts	\$4,774.32	Truck Parts
5.	Global Montello Group	\$4,214.76	Gas
		\$5,886.02	Diesel
6.	Insite Engineering	\$4,634.00	Huestis, Ryans', Dam, Walking Path
7.	K.L. Maudlin, Inc.	\$2,754.00	Baseball Clay
8.	Magna5 MS	\$7,362.74	Network Services: December
9.	Meridian Strategic Services	\$5,040.00	FEMA Management
10.	Millennium Strategies	\$3,500.00	Grant Services: December
11.	NYCOMCO	\$2,972.00	2 Way Radios: December
12.	NYS Dept. of Civil Service	\$265,377.04	Health Insurance: December
13.	Purchase Power	\$3,000.00	Postage
14.	Ringsquared	\$3,346.94	Telephone Service
15.	Win Waste	\$10,131.73	Lake Carmel Garbage
16.	H. O. Penn	\$8,391.19	Parts Municipal Repairs
17.	Home Depot	\$7,068.40	Leaf Bags Sanitation
18.	GAR	\$100,000.00	Contract for Reassessment
19.	Apalachee Salt	\$20,231.52	Highway Salt
20.	City Carting	\$7,992.45	Lake Carmel Sanitation December
21.	NYS Local Retirement	\$1,177,085.00	Annual Invoice
22.	Hudsonia	\$2,419.00	

May be paid.

Motion carried unanimously

Announcements

- Supervisor McGlasson suggested all look at the Recreation Website for all upcoming activities. She wished all a Merry Christmas, Happy Hanukah wishing all a Happy and a Healthy 2023-2024.
- Councilman Boyd gave a shout out to NYSEG & subcontractors for the work they did getting the power back up.
- Councilman Boyd asked if anyone had a good quality drone to volunteer to shoot Lake Carmel while it is lowered.
- The Kent Library is having a Holiday Craft Session there is one today and one tomorrow at 6:00 p.m.
- The Kent Library is having a Zoom talk about interesting and innovative gifts presented to FDR during his presidency.
- On Tuesday in January at 10:00 am. The Library is having employment services, help with resumes, on line applications and during January you can pick up a notebook having a creative writing prompt. You can turn it in and a prize will be awarded.

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- Tuesday January 9th at 3:30 p.m. for teens the Kent Library is sponsoring creating a vision board for their goals for the coming year.
- Councilman Tompuri gave a shout out to the following Carmel Football Players for All Section I; Liam Forster, Tristan Werlau, Damien Santiago, Leo Venables, Jayden Robles, Matthew Risley, Christian Nunez & Ryan Aabel. All-conference & All- League; Adam Boenheim, Jared Navidad, Mark Musumeci, Conor Pile & Tomba Kassoh.
He wished everyone Happy Holiday and a safe and healthy New Year.
- Supervisor McGlasson asked all to keep the Town of E. Fishkill in your thoughts as they have lost an officer in the line of duty.

Public Comment

Sue Kotzur said there were complaints about decorations at the entrance of South Lake. She said plants were planted and now dead and look creepy she thought maybe someone could clean it up and make it more esthetic to the eye. She said there is also a refrigerator dumped along Farmers Mills, Leanna said she would call Putnam County. She thanked Leanna.

Resolution #398 – Adjournment

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: The Town Board meeting of December 19, 2023 adjourned at 7:40 p.m.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli
Town Clerk