

Town of Kent
Special Meeting of the Town Board
July 25, 2023

Special Meeting 9am

1. Pledge of Allegiance
2. Roll Call
3. Discussion and/or Vote on the following:
 - a. Water District- bond
 - b. Budget Transfers
 - c. Highway- advertise internally
 - d. Recreation- accept resignation/advertise

A Special Town Board Meeting was held on Tuesday, July 25, 2023 at 9:00 a.m. at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York. .

At 9:00 a.m. Supervisor McGlasson called the meeting to order with the Pledge of Allegiance.

Roll Call

Supervisor McGlasson- present	Councilman Tompuri- not present
Councilwoman Campbell- not present	Councilman Ruthven- present
Councilman Boyd –present	

Also present: Town Clerk Cappelli, Town Counsel Tagliafierro, Accountant Kelly, Highway Superintendent Othmer, Building Inspector Walters, Recycling Chair Kotzur, and several members of general public

Resolution #241 - Open Public Hearing Water District #1 & #2 Bond

On a motion by Supervisor McGlasson

Seconded by Councilman Ruthven

Resolved: The public hearing to the increase and improvement of facilities of Water District #1 & #2 was opened.

Motion carried unanimously

Supervisor McGlasson explained that this will remain open until the meeting of August 1, 2023. She asked for comments.

Budget Transfers

Director of Finance, Yulia Kelly explained there has been one change to the Lake Carmel Park District. She said the Dam grant came in under budget she said our reimbursement is \$87,750 instead of \$100,000 and has been issued. Kathy Doherty asked why is this not listed in the General Fund as opposed to the Lake Carmel Park District. Councilman Ruthven agreed but thought when the work begins some of it will be Lake Carmel Park District costs. Yulia suggested going forward any costs for the dam be moved to the Capital Fund. It will be in the Capital Fund as a Capital Project, than whatever funds will be clearly defined as a Capital Project and will not get mixed in with the Town's Fund Balance. She said you will be able to see how much was spent on it, how much needs to be funded, where the funding sources are coming from.

Yulia said the second correction was the spending reimbursed by FEMA. She increased the revenue from FEMA to account for what we are getting back.

Yulia explained the question about the Police Officer. She said in 2021 there was a position eliminated because two police officers retired. One was just an extra officer, never a position anyway the other was suppose to be filled but eliminated from the 2021 budget and carried forward to the 2022 budget. There were no further comments or questions.

Resolution #242 - Approve Budget Transfers Fiscal Year 2022

On a motion by Councilman Ruthven

Seconded by Councilman Boyd

WHEREAS, the Director of Finance has recommended certain budgetary amendments to the 2022 Budget in order to adjust appropriations in the Finance Department, the Highway Department, the Lake Carmel Fire District, the Lake Carmel Park District, and the Lake Carmel Sanitation Department, as set forth in the summary annexed hereto and incorporated herein by reference; and

WHEREAS, the Director of Finance advises that the proposed transfers will have the fiscal impact as outlined on the annexed summary and the Town Board wishes to accept the recommendations of the Director of Finance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the recommendations of the Director of Finance and authorizes the budget transfers as set forth on the annexed summary.

Motion carried unanimously

Resolution #243 - Advertise for Crew Chief II, Crew Chief, CEO & MEO for Highway Department

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

1. WHEREAS, the Finance Department has requested a budgetary transfer to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary transfers be made:

Increase Appropriation

A.1010.100	Legislature - Personal Services	\$	223.00		
A.1010.803	Legislature - FICA	\$	18.00		
A.1110.100	Municipal Court - Personal Svcs	\$	15,100.00	(higher than budgeted salary))	
A.1110.400	Municipal Court - Contractual	\$	3,924.00	(higher interpreter costs)	
A.1110.560	Municipal Court - JCAP	\$	5,580.00	(offset with JCAP grant revenue)	
A.1110.802	Municipal Court - Health and Medical	\$	7,669.00	(two retirees, cover w/retiree budget)	
A.1220.100	Supervisor - Personal services	\$	10,443.00	(assistant hired at a higher salary than budgeted)	
A.1220.400	Supervisor - Contractual	\$	3,971.00		
A.1220.801	Supervisor - Retirement	\$	321.00		
A.1220.802	Supervisor - Hospital/Med	\$	470.00		
A.1220.803	Supervisor FICA	\$	1,259.00		
A.1310.400	Finance - Contractual	\$	1,601.00		
A.1310.802	Finance - Hospital/Medical	\$	2,284.00	(Actual rates higher than budgeted)	
A.1320.400	Auditor - Contractual	\$	4,750.00	(Small extra GASB 84 - OPEB)	
A.1330.100	Tax Collection - Personal services	\$	921.00		
A.1330.801	Tax Collection - Retirement	\$	491.00		
A.1330.803	Tax Collection - FICA	\$	69.00		
A.1355.403	Assessment - Gas	\$	268.00		
A.1355.404	Assessment - Auto Repair	\$	265.00		
A.1355.802	Assessment - Hospital/Medical	\$	855.00		
A.1410.200	Town Clerk - Equipment	\$	68.00		
A.1410.400	Town Clerk - Contractual	\$	805.00		
A.1410.802	Town Clerk - Hospital/Medical	\$	5,710.00	(Actual rates higher than budgeted)	
A.1420.400	Law - Contractual	\$	22,606.00	(Out of retainer services)	
A.1430.400	Personnel - Contractual	\$	571.00	(Partners in Safety)	
A.1460.400	Records Management - Contractual	\$	203.00		
A.1460.801	Records Management - Retirement	\$	13.00		
A.1620.102	Buildings - Winter payroll	\$	26,448.00	(PT help for maintenance))	
A.1620.400	Buildings - Operations & Maint - Contractual	\$	150,170.00	(a) plus higher NYSEG costs and Magna 5	(a) <u>Some one-time charges</u>
A.1620.403	Buildings - Gas	\$	172.00		52,495 Precast concrete
A.1620.408	Buildings - Contractual - Police	\$	11,390.00		7,185 Concrete walls at HWY garage bldg
A.1620.802	Buildings - Hospital/Medical	\$	855.00		8,150 Labella Assoc
A.1620.803	Buildings - FICA	\$	1,713.00		
A.1622.400	Buildings - Old Town Hall	\$	4,100.00	Engineering for old town hall	
A.1640.100	Central Garage - Personal Services	\$	7,358.00		
A.1640.140	Central Garage - OT	\$	1,034.00		
A.1640.200	Central Garage - Equipment	\$	3,688.00		
A.1640.400	Central Garage - Contractual	\$	95,948.00	Significantly higher prices for parts, more repairs, - chargebacks to Depts	
A.1640.404	Central Garage - Gas	\$	502.00		
A.1640.802	Central Garage - Hospital/Medical	\$	5,510.00		
A.1640.803	Central Garage - FICA	\$	414.00		
A.1650.400	Central Communications - Contractual	\$	241.00		
A.1670.400	Central Printing & Mailing - Contractual	\$	17,236.00	(higher mail costs)	
A.1680.200	Central Data Processing - Equipment	\$	9,034.00	(server upgrade)	
A.1680.400	Central Data Processing - Contractual	\$	10,504.00	(renegotiated contract with IT support)	
A.1910.431	Unallocated Insurance	\$	6,165.00		
A.1980.400	MTA Payroll Tax	\$	395.00		
A.1989.400	Town Code	\$	800.00		
A.3120.101	Police - Police Payroll	\$	167,198.00	(new police officer not budgeted, promotions))	
A.3120.120	Police - Dispatchers Payroll	\$	10,722.00		
A.3120.121	Police - Dispatchers Overtime	\$	859.00		
A.3120.140	Police - Police OT	\$	11,844.00		
A.3120.200	Police - Equipment	\$	49,660.00		
A.3120.250	Police - ARPA Expenditures	\$	84,156.00	Digital surveillance, Rekor Recognition	
A.3120.400	Police - Contractual	\$	1,210.00		
A.3120.403	Police - Gas	\$	18,968.00	Higher cost of gasoline	
A.3120.412	Police - Photo supplie	\$	218.00		
A.3120.414	Police - New uniforms	\$	270.00	New police officer uniform	
A.3120.417	Police - IT Services	\$	639.00		
A.3120.418	Police - Clothing Dispatcher	\$	572.00		
A.3120.445	Police - Canine Unit	\$	5,636.00	Grant funded	
A.3120.801	Police - Retirement	\$	184.00		
A.3120.802	Police - Health/Medical	\$	31,598.00		
A.3120.803	Police - FICA	\$	5,325.00		
A.3120.816	Police - Retirement Dispatchers	\$	581.00		
A.3120.818	Police - Hospital/Medical Dispatchers	\$	6,915.00		
A.3310.400	Traffic Control - Contractual	\$	532.00		
A.3620.400	Safety Inspection - Contractual	\$	10,826.00	\$7,500 Patterns for Progress - offset by a grant	
A.3620.403	Safety Inspection - Gas	\$	393.00		
A.3620.802	Safety Inspection - Hospital/Medical	\$	4,070.00		

A.3989.400	Other Public Safety - Contractual	\$	7,165.00	(Code enf viols, recovered through taxes)
A.5010.400	Highway and Street Admin - Contractual	\$	1,049.00	
A.5010.803	Highway and Street Admin - FICA	\$	159.00	
A.5132.400	Garage Contractual	\$	28,331.00	(minor repair and improvement work to the HWY bldg)
A.5182.400	Street Lighting Contractual	\$	7,505.00	
A.6510.400	Veterans Service - Contractual	\$	115.00	
A.7020.200	Recreation Admin - Equipment	\$	1,740.00	
A.7110.100	Parks - Personal Services	\$	13,709.00	
A.7110.140	Park - OT	\$	4,668.00	
A.7110.400	Parks - Contractual	\$	47,130.00	(Insite \$23,819 Ryan's Driveway Ent and Huestis Park; \$22,504 Allstate Elec Panel)
A.7110.403	Parks - Gas	\$	1,318.00	
A.7110.802	Parks - Hospital/Medical	\$	3,710.00	
A.7620.481	Adult Recreation - Wiffle Ball	\$	610.00	
A.7620.492	Adult Recreation - Volleyball	\$	441.00	
A.8010.400	Zoning - Contractual	\$	5,910.00	
A.8020.100	Planning - Personal Services	\$	2,290.00	
A.8020.400	Planning - Contractual	\$	31,448.00	
A.8020.801	Planning - Retirement	\$	285.00	(planning board member joined retirement system)
A.8020.803	Planning -FICA	\$	175.00	
A.8100.400	Stormwater Contractual	\$	9,923.00	
A.8105.400	Lake Consultant - Contractual	\$	2,550.00	
A.8160.400	Landfill - Contractual	\$	28,509.00	(Much higher costs to maintain the landfill than budgeted)
A.8161.400	Recycling - Contractual	\$	1,519.00	
A.8161.430	Recycling - Insurance	\$	104.00	
A.8162.400	E-Waste contractual	\$	10,400.00	(much higher cost than anticipated due to much more e-waste brought)
A.8664.403	Code Enforcer - Gas	\$	431.00	
A.8664.404	Code Enforcer - Auto Repair	\$	1,558.00	
A.8668.400	Grant Writer	\$	4,000.00	(increased price)
A.8710.400	Conservation Advisory	\$	16,692.00	(\$12,622 Hudsonia study) - \$27,500 from LISC was received towards this in 2021
A.8810.400	Cemeteries - Contractual	\$	500.00	
A.9050.810	Unemployment Insurance	\$	150.00	
A.9055.805	Disability Insurance	\$	322.00	
		\$	<u>1,090,927.00</u>	

Decrease Appropriation

A.1010.400	Legislature - Contractual	\$	(241.00)	
A.1110.110	Municipal Court - Part time	\$	(15,052.00)	
A.1110.400	Municipal Court - Contractual	\$	(28,105.00)	
A.1310.100	Finance - Personal	\$	(14,026.00)	
A.1355.400	Assessment - Contractual	\$	(1,388.00)	
A.1410.100	Town Clerk - Personal Services	\$	(3,244.00)	
A.1420.416	Law - Other attorneys	\$	(20,595.00)	
A.1420.401	Law - Prosecutor	\$	(2,011.00)	
A.1460.803	Records Management - FICA	\$	(216.00)	
A.1990.100	Contingencies - Personal Services	\$	(18,600.00)	
A.3120.150	Police - Sick payout	\$	(80,614.00)	
A.3120.404	Police - Auto Repair	\$	(10,684.00)	
A.3120.406	Police - Computers	\$	(4,667.00)	
A.3120.408	Police - Equipment Maintenance	\$	(2,170.00)	
A.3120.419	Police - Mobiletech Software	\$	(3,056.00)	
A.3120.448	Police - Policies and proced mgmt	\$	(1,632.00)	
A.3620.100	Safety Inspection - Personal Services	\$	(6,612.00)	
A.3620.421	Safety Inspection - BAS	\$	(1,303.00)	
A.3620.803	Safety Inspection - FICA	\$	(1,578.00)	
A.7020.100	Recreation Admin - Personal Services	\$	(17,912.00)	
A.7020.802	Recreation Admin - Hospital/Medical	\$	(15,879.00)	
A.7110.102	Parks - Seasonal Payroll	\$	(38,000.00)	
A.7110.150	Parks - Sick Payout	\$	(3,267.00)	
A.7310.202	Recreation - Youth - Equipment	\$	(2,000.00)	
A.7310.451	Youth Programs - Baseball	\$	(8,537.00)	
A.7310.484	Youth Programs - School Facility	\$	(11,400.00)	
A.7310.485	Youth Programs - Soccer	\$	(3,406.00)	
A.7310.485	Youth Programs - Start Smart	\$	(3,949.00)	
A.7620.493	Adult Recreation - Mens Softball	\$	(4,471.00)	
A.8161.404	Recycling - Auto Repair	\$	(197.00)	
A.8161.431	Recycling - Insurance Other	\$	(1,177.00)	
A.8664.100	Code Enforcer - Personal Services	\$	(3,220.00)	
A.9040.804	Workers Comp	\$	(10,084.00)	
A.9060.802	Hospital Medical	\$	(21,125.00)	
		\$	<u>(360,418.00)</u>	

Increase Revenue

A.3389	JCAP Grant	\$	5,580.00	(JCAP grant)
A.1289.501	Central Garage Chargebacks	\$	20,482.00	
A.1560	Safety Inspection Fees	\$	103,000.00	
A.1570	Charges Demolition Code Violations	\$	5,596.00	(2023 tax warrant, accr at 12/31/2022)

A.2401	Interest Income	\$	20,000.00	
A.2410	Cell tower rental fee income	\$	45,000.00	
A.2680	Insurance Recoveries	\$	32,000.00	
A.2705	Gifts and Donations	\$	14,970.00	(\$6,300 - NY-NJ Trail Conference, \$3,157.70 - AED Equip Grant, \$3,125 Rec donation)
A.3005	Mortgage revenue	\$	90,000.00	(mortgage revenue was much higher than budgeted)
A.3085	State Aid	\$	8,973.00	Hudson River Estuary Grant (Hudsonia)
A.3389	State Aid - Other Public Safety	\$	34,875.00	(Bail reform grant 2020-2021)
A.3910	State Aid - Conservation Programs	\$	5,000.00	(NYSERDA Grant - through community solar campaign)
A.4089	ARPA Revenue	\$	84,156.00	(ARPA funds reclassified out of deferred revenue)
A.4320	Fed Aid - Crime Control	\$	13,000.00	
		\$	<u>482,632.00</u>	

Increase Appropriated Fund Balance		\$		
Building Maintenance	\$	77,271.00		
Building - Old Town Hall	\$	4,100.00		
Central Garage	\$	67,620.00		
Ryan's Field Electrical Panel	\$	22,504.00		
Release from Police - committed	\$	<u>76,382.00</u>		

\$ 247,877.00

2022 Fiscal impact increase \$ 730,509.00

2. WHEREAS, Highway Department has requested a budgetary transfer to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary transfers be made:

Increase Appropriation			
DA.1980.400	MTA Tax	\$	38.00
DA.5110.100	Highway - Maint of Rds Personal Services	\$	12,763.00
DA.5110.140	Highway - Maintenance of Rds Overtime	\$	1,520.00
DA.5110.400	Highway - Maintenance of Rds Contractual	\$	39,289.00
DA.5110.401	Highway - Maintenance of Rds Training&Safety	\$	584.00
DA.5110.422	Highway - Maintenance of Rds Tree Remo	\$	5,630.00
DA.5130.200	Highway - Equipment	\$	48,243.00
DA.5130.403	Machinery - Gas	\$	58,076.00 (Higher fuel costs)
DA.5130.404	Machinery - Auto repair	\$	72,878.00
DA.5130.430	Machinery Insurance - Vehicle	\$	4,610.00 (new equipment)
DA.5142.100	Snow removal - Personal Services	\$	46,030.00
DA.5142.140	Snow removal - OT	\$	58,718.00
DA.5142.400	Snow removal - Contractual	\$	72,780.00
DA.5142.404	Snow removal - Auto repair	\$	1,164.00
DA.5142.803	Snow removal - FICA	\$	6,487.00
DA.9060.802	Hospital Medical Insurance	\$	47,100.00
DA.9785.600	Installment purchase debt	\$	32,952.00 (new capital lease at the end of 2020)
DA.9785.700	Installment purchase debt	\$	<u>5,552.00</u>

\$ 514,414.00

Decrease Appropriation			
DA.5130.400	Machinery - Contractual	\$	(15,128.00)
DA.5130.405	Machinery - Sweeper Rental	\$	(5,508.00)
DA.5140.400	Brush/Weed Contractual	\$	(3,643.00)
DA.9010.801	NYS Retirement	\$	(8,234.00)
DA.9040.804	Workers Comp	\$	(10,355.00)
DA.9050.810	Unemployment	\$	<u>(1,000.00)</u>

\$ (43,868.00)

Increase Revenue			
DA.2665	Sale of Equipment	\$	54,826.00 For the vehicle sold
DA.2680	Insurance Recoveries	\$	45,930.00 Reimb for 2018 dodge RAM
DA.2770	Unclassified Revenue	\$	33,185.00 O&E Reimb from EOH
DA.3960	NYS Disaster	\$	28,549.00 Funds rec'd from 8/2020 storm
DA.4960	FEMA Aid	\$	<u>256,949.00</u> Funds rec'd from 8/2020 storm
		\$	<u>419,439.00</u>

Increase Appropriated Fund Balance		\$		
Appropriate HWY FB		\$	<u>51,107.00</u>	

2022 Fiscal impact increase \$ 470,546.00

3. WHEREAS, Lake Carmel Fire District has requested a budgetary transfer to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary transfers be made:

Increase Appropriation			
SF1.3410.400	Fire Protection - Contractual	\$	16,476.00 Underspending on radios and WC - turned over to LCFD

Decrease Appropriation			
SF1.3410.200	Equipment	\$	(10,000.00)

SF1.9040.804	Workers Comp	\$	(6,476.00)
		\$	(16,476.00)

Appropriated

2022 Fiscal impact increase \$ -

4. WHEREAS, Lake Carmel Park District has requested a budgetary transfer to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary transfers be made:

Increase Appropriation

SP1.1980.400	MTA Payroll Tax	\$	136.00	
SP1.7110.102	Parks - Summer Payroll	\$	13,377.00	
SP1.7110.140	Parks - Overtime	\$	1,239.00	
SP1.7110.400	Parks - Contractual	\$	48,568.00	(Duke Fence \$14,855 - Rte 311 lake carmel fence, \$8,820 - auto repair)
SP1.7110.403	Parks - Gas	\$	4,892.00	
SP1.7110.404	Parks - Auto Repair	\$	16,022.00	
SP1.7110.422	Parks - Tree Removal	\$	15,000.00	
SP1.7110.438	Parks - Engineering	\$	12,309.00	
SP1.7110.514	Parks - Storm Damages	\$	109,830.00	(Reimbursed by FEMA)
SP1.7110.803	Parks - FICA	\$	414.00	
SP1.7140.400	Lake Carmel Community Center	\$	13,176.00	(Labella Associates - Engineering)
SP1.7141.400	LC - 640 Rt 52 Contractual	\$	26.00	
SP1.7180.102	LC Beaches - Personal Services	\$	29,163.00	
SP1.7180.400	LC Beaches - Contractual	\$	2,189.00	
SP1.7180.451	LC Committee Festivals	\$	1,417.00	
SP1.7180.803	LC Beaches - FICA	\$	2,231.00	
SP1.9010.801	Retirement	\$	6,618.00	
SP1.9055.805	Disability Insurance	\$	46.00	
SP1.9060.802	Hospital/Medical Insurance	\$	7,235.00	

\$ 283,888.00

Decrease Appropriation

SP1.1990.100	Contingency - Persona Services	\$	(10,000.00)
SP1.7110.100	Parks - Personal Services	\$	(7,299.00)
SP1.7110.441	Parks - Lake Treatment	\$	(6,717.00)
SP1.7120.400	Parks Admin - Contractual	\$	(1,470.00)
SP1.7110.200	Parks - Equipment	\$	(1,073.00)
SP1.7140.431	LCCC - Insurance	\$	(1,838.00)
SP1.7180.450	LC Comm Center Events	\$	(4,521.00)

\$ (32,918.00)

Increase Revenue

SP1.2665	Sale of Equipment	\$	13,670.00	
SP1.2680	Insurance Recoveries	\$	31,798.00	(Workers Comp Refund for an employee who was out on WC)
SP1.2705	Grant Revenue	\$	9,990.00	(Ash Tree Grant)
SP1.3960	NYS Disaster		23,701.61	
SP1.4960	FEMA Aid		103,484.50	
SP1.2705	Gifts and Donations		675.00	
		\$	183,319.11	

\$

Increase Appropriated Fund Balance

67,650.89

2022 Fiscal impact

\$ 250,970.00

5. WHEREAS, Lake Carmel Sanitation Department has requested a budgetary transfer to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary transfers be made:

Increase Appropriation

SR.1980.400	MTA Payroll tax	\$	135.00	
SR.8160.400	Refuse&Garbage - Contractual	\$	29,641.00	(Dump fees have been increasing over the last three years)
SR.8160.403	Refuse&Garbage - Gas	\$	29,289.00	(Higher cost of fuel)
SR.9055.805	Disability Insurance	\$	49.00	
SR.9060.802	Hospital/Medical	\$	11,833.00	
		\$	70,947.00	

Decrease Appropriation

SR.8160.100	Refuse&Garbage - Personal Services	\$	(2,844.00)
SR.8160.140	Refuse&Garbage - OT	\$	(2,232.00)
SR.1930.428	Judgements and Claims	\$	(500.00)
SR.8160.431	Refuse&Garbage - Insurance	\$	(1,513.00)
SR.8160.803	Refuse&Garbage - FICA	\$	(2,206.00)
SR.9010.801	Retirement	\$	(4,439.00)
SR.9040.804	Workers Comp	\$	(5,810.00)
		\$	(19,544.00)

Increase Appropriated Fund Balance

\$ 51,403.00

2022 Fiscal impact

\$ 51,403.00

WHEREAS, the Town of Kent is seeking to fill a Crew Chief II, Crew Chief, Construction Equipment Operator ("CEO") and Motor Equipment Operator ("MEO") position in the Highway Department; and

WHEREAS, after the required internal posting, the Town of Kent wishes to advertise for applications to fill said positions; and

WHEREAS, the Town Board of the Town of Kent wishes to authorize its Town Clerk, Yolanda D. Cappelli, to advertise for applications for the aforementioned positions in the Highway Department after the required internal posting.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for applications for the Crew Chief II, Crew Chief, CEO and MEO positions in the Town of Kent Highway Department after the required internal posting of the position.

Motion carried unanimously

Resolution #244 - Accepting Resignation & Authorizing the Town Clerk to Advertise for the Position of Recreation Assistant

On a motion by Councilman Ruthven
Seconded by Councilman Boyd

WHEREAS, the Town Board of the Town of Kent is in receipt of the resignation of Samantha Morley as Recreation Assistant, effective August 4, 2023; and

WHEREAS, the Town Board wishes to authorize its Town Clerk, Yolanda D. Cappelli, to advertise for applications for a Recreation Assistant for the Recreation and Parks Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts the resignation of Samantha Morley as Recreation Assistant, with thanks for her service; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for applications for the position of Recreation Assistant for the Recreation and Parks Department.

Motion carried unanimously

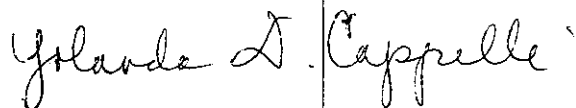
Public Comment

A discussion took place on the lack of submittals for the sewer meter readings, ways to improve it etc. Also the Kent Manor Project before the planning board and possibly adding two residential homes to the district. Councilman Ruthven said the applicant is willing to pay for the town to have an engineer review the new proposed road from Nichol's to Route 52 to assure it meets town specs. A discussion took place regarding the flooding on Route 52 and making a left hand turn.

Resolution #245 - Adjournment

On a motion by Supervisor McGlasson
Seconded by Councilman Boyd
Resolved: The Special Meeting of July 25, 2023 adjourned at 9:25 a.m.
Motion carried unanimously

Respectfully submitted,



Yolanda D. Cappelli
Town Clerk

