

## Organization Meeting January 3, 2023

The Town of Kent Organization Meeting was held on Tuesday, January 3, 2023 at 7:00 p.m. To see the full meeting visit the Town of Kent's website at [www.townofkentny.gov](http://www.townofkentny.gov) under Video's on Demand.

Supervisor McGlasson wished everyone a Happy New Year and welcomed everyone to the first meeting of the year.

### **Pledge of Allegiance**

Supervisor Jaime McGlasson called the meeting to order with the Salute to the Flag at 7:00 p.m.

### **Roll Call**

Supervisor Jaime McGlasson – present                      Councilman Jorma Tompuri –present  
Councilwoman Anne Campbell – present                      Councilman Chris Ruthven – present  
Councilman Shaun Boyd - present

Also present: Town Clerk Cappelli, Town Counsel Tagliafiero, Police Chief Owens, Co-Chairperson of Recycling Kotzur, Chair of Lake Carmel Advisory Board Recher and several residents

### **Resolution #1- Set Time & Place for Town Board Workshops and Meetings**

On a motion by Councilman Tompuri

Seconded by Supervisor McGlasson

Resolved: The Town Board workshops and regular meetings are on Tuesdays of each month at 7:00 p.m. as per the revised attached schedule except for Monday November 6 which is on a Monday..

Motion carried unanimously

### **Resolution #2 - Set Salaries of Non-Union Employees pursuant to the 2023 Budget**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: The salaries of Non-Union employee salaries are set pursuant to the 2023 budget.

Motion carried unanimously

### **Resolution #3- Set Mileage Rate per IRS at 62.5 cents/mile**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Reimbursement Mileage Rate is set at 62.5 cents/mile per IRS.

Motion carried unanimously

### **Resolution #4 -Set Holiday Schedule as per Employee Handbook and Collective Bargaining Agreements**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: The Holiday Schedule is set as per employee handbook and collective bargaining agreements.

Motion carried unanimously

### **Resolution #5 - Appoint Deputy Supervisor**

On a motion by Councilman Tompuri

Seconded by Councilwoman Campbell

Resolved: Councilman Chris Ruthven was appointed as Deputy Town Supervisor.

Motion carried unanimously

### **Resolution #6- Appoint Claudia Dworaczyk as Confidential Secretary to the Town Supervisor**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Claudia Dworaczyk was reappointed as Confidential Secretary to the Town Supervisor.

Motion carried unanimously

### **Resolution #7- Appoint Town Supervisor as Budget Officer**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Supervisor Jaime McGlasson is appointed as Budget Officer.

Motion carried unanimously

### **Resolution #8-Reappoint Yolanda Cappelli as Access to Records Clerk**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Yolanda Cappelli is reappointed as Access to Records Clerk.

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Motion carried unanimously

### **Resolution #9 -Reappoint Yolanda Cappelli as Registrar of Vital Statistics**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Yolanda Cappelli is reappointed as Registrar of Vital Statistics.

Motion carried unanimously

### **Resolution #10 - Reappoint Yolanda Cappelli as Marriage Officer**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Yolanda Cappelli is reappointed as Marriage Officer.

Motion carried unanimously

### **Resolution #11- Reappoint Lauren Louderback as Deputy Town Clerk 1**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Lauren Louderback is reappointed as Deputy Town Clerk 1.

Motion carried unanimously

### **Resolution #12- Reappoint Lucy Pirro as Deputy Town Clerk 2**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Lucy Pirro is reappointed as Deputy Town Clerk 2.

Motion carried unanimously

### **Resolution #13-Reappoint Lauren Louderback as Deputy Registrar of Vital Statistics**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Lauren Louderback is reappointed as Deputy Registrar of Vital Statistics.

Motion carried unanimously

### **Resolution #14 -Reappoint Martha (Marti) Deneny as Deputy Tax Receiver**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Martha (Marti) Deneny was reappointed as Deputy Tax Receiver.

Motion carried unanimously

### **Resolution #15 -Reappoint Jessica Edwards Court Clerk to Judge Timothy Curtiss**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Jessica Edwards was reappointed Court Clerk to Judge Timothy Collins.

Motion carried unanimously

### **Resolution #16-Reappoint Annette Flaherty as Court Clerk to Judge Kevin Douchkoff**

On a motion by Councilman Tompuri

Seconded by Councilman Ruthven

Resolved: Annette Flaherty is reappointed as Court Clerk to Judge Kevin Douchkoff.

Motion carried unanimously

### **Resolution #17-Reappoint Ron Calkins as Deputy Fire Inspector**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Ron Calkins is reappointed as Deputy Fire Inspector.

Motion carried unanimously

### **Resolution #18- Appoint Matthew Valente as Assistant Fire Inspector**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Matthew Valente is appointed as Assistant Fire Inspector.

Motion carried unanimously

### **Resolution #19 - Reappoint Mahopac National Bank, Putnam County Savings Bank & Putnam County National Bank as Additional Bank Depository**

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

Resolved: Mahopac National Bank is reappointed as Bank Depository and Putnam County Savings Bank & Putnam County National Bank as additional Bank Depository.

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Motion carried unanimously

### **Resolution #20- Reappoint Putnam County Press as Official Newspaper**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Putnam County Press was reappointed as the Official Newspaper and any other newspaper as necessary.

Motion carried unanimously

### **Resolution #21- Reappoint Bill Volkmann as Chairperson of Conservation Advisory Committee**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Bill Volkmann is reappointed as Chairperson of the Kent Conservation Advisory Committee.

Motion carried unanimously

### **Resolution # 22- Reappoint Jacqueline Rohrig-Strickland – Town Historian**

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

Resolved: Jacqueline Rohrig-Strickland was reappointed as Town Historian. .

Motion carried unanimously

### **Resolution #23 - Reappoint Walter Recher – Lake Carmel Park District Advisory Board Chairperson**

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

Resolved: Walter Recher was reappointed as Chairperson to the Lake Carmel Park District Advisory Board.

Motion carried unanimously

### **Resolution #24- Appoint Joe Perillo to the Lake Tibet Park District #2 Advisory Board**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Joe Perillo was appointed to the Lake Tibet Park District #2 Advisory Board term for a five year term to expire on 12/31/2027.

Motion carried unanimously

### **Resolution #25– Reappoint Dorian D’Ausilio Chairperson Lake Tibet Park District #2 Advisory Board**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Dorian D’Ausilio is re-appointed to the Lake Tibet Park District #2 Advisory Board for a 5 year term to expire on 12/31/2027 and as Chairperson to expire 12/31/2023.

Motion carried unanimously

### **Resolution #26- Reappoint Brian Lewis to the Lake Tibet Park District #2 Advisory Board**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Brian Lewis was reappointed to the Lake Tibet Park District #2 Advisory Board term for a five year term to expire on 12/31/2027.

Motion carried unanimously

### **Resolution #27- Appoint Hugo German Vice Chairperson Planning Board**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Hugo German is appointed as Vice Chairperson of the Planning Board.

Motion carried unanimously

### **Resolution #28- Reappoint Simon Carey to the Kent Planning Board**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Simon Carey is reappointed to the Kent Planning Board for a 7 year term to expire 12/31/29.

Motion carried unanimously

### **Resolution #29 - Reappoint Susan Kotzur Kent Recycling Commission as Co-Chairperson of**

On a motion by Councilwoman Campbell

Seconded by Supervisor McGlasson as Co-Chairperson

Resolved: Susan Kotzur is reappointed to the Kent Recycling Commission for a 5 year term to expire on 12/31/27 and as Chairperson her term to expire 12/31/23

Roll Call

Councilwoman Campbell – aye

Councilman Tompuri – aye

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Councilman Ruthven - aye  
Supervisor McGlasson – aye  
Motion carried unanimously

Councilman Boyd – aye

### **Resolution #30- Appoint Michael Vulpis to the Kent Recycling Commission**

On a motion by Councilwoman Campbell

Seconded by Councilman Tompuri

Resolved: Michael Vulpis is appointed to the Kent Recycling Commission for a 5 year term to expire on 12/31/27.

Motion carried unanimously

### **Resolution #31- Reappoint Audrey Calogero as Chairperson Water District #1**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Audrey Calogero is reappointed as Chairperson of Water District #1.

Motion carried unanimously

### **Resolution #32- Appoint Cemco as Water District # 1 Operator**

On a motion by Councilwoman Campbell

Seconded by Councilman Ruthven

Resolved: Cemco is appointed as Water District #1 Operator.

Motion carried unanimously

### **Resolution #33- Reappoint Carol Croston as Chairperson of Water District # 2**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: Carol Croston is reappointed as Chairperson for Water District #2.

Motion carried unanimously

### **Resolution #34 - Reappoint Cemco as Water District # 2 Operator**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: Cemco is reappointed as Water District #2 Operator.

Motion carried unanimously

### **Resolution #35– Reappoint Gordon Moccio to the Zoning Board of Appeals and as Chairperson**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: Gordon Moccio is reappointed to the Zoning Board of Appeals for a 5 year term to expire 12/31/27 and as Chairperson to expire 12/31/23.

Motion carried unanimously

### **Resolution #36- Reappoint Ronald Hansen as Vice Chairperson of the Zoning Board of Appeals**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: Ronald Hansen is reappointed as Vice Chairperson of the Zoning Board of Appeals.

Motion carried unanimously

### **Resolution #37 - Authorize Town Clerk to Publish Legal Notices**

On a motion by Councilman Boyd

Seconded by Councilman Tompuri

Resolved: The Town Clerk is authorized to publish legal notices.

Motion carried unanimously

### **Resolution #38 - Authorize Town Clerk to Advertise Notice for Bids**

On a motion by Councilman Boyd

Seconded by Councilman Ruthven

Resolved: The Town Clerk is authorized to advertise for bids.

Motion carried unanimously

### **Resolution #39- Authorize Town Clerk to Draw Warrants**

On a motion by Councilman Boyd

Seconded by Councilman Tompuri

Resolved: The Town Clerk is authorized to draw warrants.

Motion carried unanimously

### **Resolution #40 - Authorize Town Clerk to Advertise Notice for Highway Bids**

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On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: The Town Clerk is authorized to advertise for Highway Bids.  
Motion carried unanimously

### **Resolution #43 - Authorize Emergency Purchases for Municipal Repairs**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: Municipal Repairs is authorized to make emergency purchases not to exceed \$3,500.  
Motion carried unanimously

### **Resolution #42 - Authorize Emergency Purchases for Lake Carmel Sanitation**

On a motion by Councilman Boyd  
Seconded by Councilman Tompuri  
Resolved: The Lake Carmel Sanitation is authorized to make emergency purchases not to exceed \$2,000.  
Motion carried unanimously

### **Resolution #43 - Authorize Emergency Purchases for Municipal Repairs**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: Municipal Repairs is authorized to make emergency purchases not to exceed \$3,500.  
Motion carried unanimously

### **Resolution #44 - Authorize Emergency Purchases for All Other Departments**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: Municipal Repairs is authorized to make emergency purchases not to exceed \$2,000.  
Motion carried unanimously

### **Resolution #45 - Authorize Highway Department to Hire Jeeps and Trucks for Snow Plowing**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: The Highway Superintendent is authorized to hire Jeeps and Trucks for Snow Plowing.  
Motion carried unanimously

### **Resolution #46 - Reappoint Hogan & Rossi as Legal Counsel to the Town Board**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: Hogan & Rossi is reappointed as Legal Counsel to the Town Board.  
Motion carried unanimously

### **Resolution #47 - Authorize the Supervisor to pay upon receipt of Authorized Warrants and Contracts, Hospitalization, Telephone, Electric, Gas, Social Security, Freight and other similar bills as per Town Law Section 29(4)**

On a motion by Councilman Boyd  
Seconded by Councilman Ruthven  
Resolved: The Supervisor is authorized to pay upon receipt of Authorized Warrants and Contracts, Hospitalization, Telephone, Electric, Gas, Social Security, Freight and other similar bills as per Town Law Section 29(4).  
Motion carried unanimously

## **Liasons for 2023**

### **Jaime McGlasson**

Water District #1 & #2  
Lake Carmel Park District Co-Chair  
Kent Seniors  
Lake Tibet  
Grants  
Sanitation

### **Chris Ruthven**

Lake Carmel Park District Co-Chair  
Conservation Advisory Committee Co-Chair  
Planning Board  
Climate Smart

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**Jorma Tompuri**

Zoning Board of Appeals  
Beautification  
Historical Society  
Lakes Committee

**Anne Campbell**

Kent Public Library  
Recycling  
Conservation Advisory Committee Co-Chair  
Grants  
Climate Smart

**Shaun Boyd**

Water District #1 & #2  
Lake Tibet  
Sewer District  
Sanitation  
Lakes Committee

**Resolution #48 - Approval of Vouchers**

On a motion by Councilman Ruthven

Seconded by Councilman Tompuri

Resolved: All Vouchers #200166123 and #200166197 claims submitted by:

	2022	
1. City Carting	\$7,537.72	Lake Carmel Garbage
	\$6,744.07	
2. Dwight Getting & Sons Heating & AC	\$2,512.43	Rebuilt Pump
3. Insite Engineering	\$3,500.00	Lake Carmel Dam
4. Kent Seniors	\$4,000.00	Christmas Party
5. NYSEG	\$4,578.53	Electric: Police Dept.
	\$3,216.19	Electric: Street Lights
	\$2,109.86	Electric: Town Hall
6. Ringsquared	\$3,733.80	Telephone Service
7. State Comptroller	\$38,125.25	Justice Court Fines & Fees: Nov
	<b>2023 VOUCHERS</b>	
1. Lexipol	\$11,197.03	Annual Law Enforcement Manuals

In the amount of \$104,436.66 and \$607,188.10for 2023 may be paid.

Motion carried unanimously

**Public Comment**

Walter Recher, Chair of the Lake Carmel Advisory Board wished all a Happy New Year. He recapped how pleased the advisory board was of the accomplishments made together and how well they worked together and looks forward to the same for 2023 with the emphasis on infrastructure, whether it is the walking path, proposed bridge. Councilwoman Campbell announced that NYSDEC has awarded the Town a \$45,000 Grant to work on planning, transportation improvements including walking paths and connectivity between important areas within the town. Walter Recher thought it hard for residents to understand the process by which the Highway Department receives funds and allocates them. He said what may not be under our control is other infrastructure like long overdue improvements to Route 52 and 311. He thought whatever can be allocated to those sections and Lakeshore Drive would be appreciated. He understands there is lots of miles and limited resources. Councilman Ruthven wished everyone a Happy New Year. Councilman Boyd expressed gratitude being on the board and looks forward to working with the board. Councilwoman Campbell said different organizations have been fundraising to obtain a statue of Daniel Nimham announcing there will be an event at Arts on the Lake, January 22<sup>nd</sup> at 2:00 p.m. Michael Karoepan the sculpture has worked with Film Makes Jeff Hodges and have condensed five hours of video footage into a 1 hour movie explaining how the statue was developed, designed and built at the large sculpture in Fishkill.

**Resolution #49 – Adjournment**

On a motion by Councilman Ruthven

Seconded by Councilman Tompuri

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Resolved: The meeting of January 3, 2023 adjourned at 7:55 p.m.  
Motion carried unanimously

Respectfully Submitted,

Yolanda D. Cappelli  
Town Clerk