

**Resolution #335 - Open Meeting & Adjourn to Executive Session**

On a motion by Supervisor Fleming

Seconded by Councilwoman Osborn

Resolved: The meeting of September 16<sup>th</sup>, 2014 opened at 6:30 p.m. and the board adjourned to executive session to discuss the appointment of a particular person.

Motion carried unanimously

**Resolution #336 - Adjourn Executive Session**

On a motion by Councilwoman Osborn

Seconded by Councilman Denbaum

Resolved: Executive session adjourned at 6:55 p.m.

Motion carried unanimously

Supervisor Fleming explained the board discussed a matter in executive session. There was a Civil Service Test for the Building Inspector. The County provided the board with a Town Resident List and a County Resident List.

**Resolution #337 - Select Building Inspector List**

On a motion by Supervisor Fleming

Seconded by Councilwoman Osborn

Resolved: After a discussion in executive session the Town Board will appoint a Building Inspector from the Town Resident Civil Service List provided by Putnam County.

The board took a poll vote as follows:

Councilman Denbaum – aye      Councilwoman Osborn- aye

Councilman Huestis – aye      Councilman Tierney – aye

Supervisor Fleming – aye

Motion carried unanimously

At 7:10 p.m. A Workshop Meeting was held at the Kent Town Center, 25 Sybil's Crossing Town of Kent, NY 10512. The board discussed and reviewed all the items on the Workshop Agenda.

**Pledge of Allegiance** - Supervisor Fleming called the meeting to order at 9:34 p.m. with the Salute to the Flag.

**Roll Call**

Supervisor Maureen Fleming – present      Councilman Paul Denbaum – present

Councilwoman Penny Osborn – present      Councilman Bill Huestis – present

Councilman Mike Tierney – present

**Resolution #338 - Adopt Local Law # 3 - Term Limits**

On a motion by Councilman Denbaum

Seconded by Councilman Huestis

Resolved: Authorize the adoption of the term limits law which will result in a mandatory ballot referendum.

The board took a poll vote as follows:

Councilman Denbaum – aye      Councilwoman Osborn-nay

Councilman Huestis – aye      Councilman Tierney – nay

Supervisor Fleming – aye

Motion carried

**Resolution #339 - Kent Recreation Start Smart Staff**

On a motion by Councilman Denbaum

Seconded by Councilman Huestis

Resolved: Upon the recommendation of Recreation Director Fernandez, Christopher Mendes, Mark Donelan, Brian Sposato and Michael Mendes are hired as Start Smart Assistants at a rate of \$140 for the program.

Motion carried unanimously

**Resolution #340 - Kent Police Officer Accept Resignation**

On a motion by Councilman Denbaum

Seconded by Councilman Huestis

Resolved: The resignation of Police Officer Kevin Radovich was accepted with regret.

Motion carried unanimously

**Resolution #341 - Lake Carmel Fire Department – Accept Member**

On a motion by Councilwoman Osborn

Seconded by Supervisor Fleming

Resolved: Upon the recommendation of the Lake Carmel Fire Department President E. Schaeffler Jr. Jennifer Norcini was accepted as a member of the Lake Carmel Fire Department.

Motion carried unanimously

**Resolution #342 - Authorization to Contract to Cut & Remove Tree Branches Woodstock Road**

On a motion by Councilwoman Osborn

Seconded by Councilman Huestis

Resolved: The Supervisor may contract with Bill Henry Tree Service, Inc. to remove a tree on Woodstock Road in the amount of \$125.00.

Motion carried unanimously

**Resolution #343 - Authorization to Remove Elm Tree on Town Property**

On a motion by Councilwoman Osborn

Seconded by Councilman Huestis

Resolved: The Supervisor may contract with Larry Reynolds Service, Inc. to remove an Elm tree in the amount of \$875.00.

Motion carried unanimously

**Resolution #344 - Accept Local Government Records Management Improvement Grant**

On a motion by Councilman Tierney

Seconded by Councilwoman Osborn

WHEREAS, the Town of Kent has submitted a proposal for a Local Government Records Management Improvement Fund (LGRMIF) grant from the New York State Archives a unit of the NYS Education Department, and

WHEREAS, the Kent Town Clerk has received notification that this was a highly competitive year for grants and that the Town of Kent has been awarded the amount of \$30,472.00 for the 2014 – 2015 Local Government Records Management Improvement Fund, and

WHEREAS, the Town of Kent wishes to accept the grant and will receive 50% of the award immediately, 40% of the grant upon submittal of form FS025, and remaining 10% upon completion and receipt of the Final Expenditure Report,

NOW, THEREFORE BE IT RESOLVED, that Town Board of the Town of Kent accepts the 2014-2015 Local Government Records Management Improvement Grant in the amount of \$30,472.

The board took a poll vote as follows:

Councilman Denbaum – aye      Councilwoman Osborn- aye

Councilman Huestis – aye      Councilman Tierney – aye

Supervisor Fleming – aye

Motion carried unanimously

**Resolution #345 - Select Provider for Electricity**

On a motion by Councilman Tierney

Seconded by Councilman Huestis

Resolved: Viridian was accepted as the Town's energy supplier.

Motion carried unanimously

**Resolution #346 - Authorization to Contract with Provider for Electricity**

On a motion by Councilman Tierney

Seconded by Councilman Denbaum

Resolved: The Supervisor is authorized to contract with Viridian for 36 months effective October 14, 2014.

Motion carried unanimously

**Resolution #347 - Table Highway – Award 2014-2015 Highway Bids**

On a motion by Councilman Tierney

Seconded by Councilman Denbaum

Resolved: The awarding of the Highway Bids was tabled.

Motion carried unanimously

**Resolution #348 - Table Award Contract for Operation & Maintenance of Kent Sewer District Collection & Conveyance System**

On a motion by Councilman Tierney  
Seconded by Councilman Huestis  
Resolved: The award for the contract for Operation & Maintenance of Kent Sewer District Collection & Conveyance System was tabled.  
Motion carried unanimously

**Resolution #349 - Authorize Budget Transfers**

On a motion by Councilman Tierney  
Seconded by Councilman Huestis

WHEREAS, the Recreation Department has requested a budgetary amendment to cover the expenses for COED Adult Softball and Parks Auto Repair; and now therefore be it RESOLVED that the following budgetary amendment be made:

Increase appropriation

A.7620.495	Adult Recreation.Coed Softball	\$2,000
A.7110.404	Parks.Auto Repair	<u>\$2,000</u>
		\$4,000

Decrease appropriation

A.7620.491	Adult Recreation.Mens Basketball	-\$2,000
A.7110.400	Parks.Contractual	<u>-\$2,000</u>
		-\$4,000

2014 Fiscal impact \$0

WHEREAS, the Finance Department has requested a budgetary amendment to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary amendment be made:

Increase appropriation

A.3120.417	Police.Radio Repair	\$60
A.3989.400	Other Public Safety.Contracutal	\$10,000
A.8100.400	Stormwater.Contractual	<u>\$3,000</u>
		13,060

Decrease appropriation

A.3120.410	Police.Radio Contract	\$-60
A.1990.400	Contingencies Contractual	<u>-\$13,000</u>
		-\$13,060

2014 Fiscal impact \$0

WHEREAS, the Highway Department has requested a budgetary amendment to realign the Highway Budget with actual expenses, and now therefore be it RESOLVED that the following budgetary amendment be made:  
General Fund

Increase appropriation

A.3310.400	Traffic Control. Contractual	\$6,000
A.5010.400	Highway & Street Admin Contractual	<u>\$7,020</u>
		\$13,020

Decrease appropriation

A.5010.200	Highway & Street Admin.Equipment	-\$1,000
A.5010.400	Highway & Street Admin.Auto Repair	-\$1,000
A.5010.801	Highway & Street Admin.Retirement	<u>-\$11,020</u>
		-\$13,020

2014 Fiscal impact \$0

Highway Fund

Increase revenue appropriation

DA.2771	Fund Balance	\$80,000
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Increase expenses appropriation

DA.5110.100	Maintenance of Roads.Personnel Services	\$20,000
DA.5130.404	Machinery.Auto Repair	\$60,000
DA.5142.100	Snow Removal. Personnel Services	\$50,000
DA.5142.140	Snow Removal Overtime	\$30,000
DA.5142.400	Snow Removal.Contractual	<u>\$52,900</u>
		\$212,900

Decrease expense appropriation		
DA.5110.400	Maintenance of Roads.Contractual	-\$50,000
DA.5130.400	Machinery.Contractual	-\$20,000
DA.5130.430	Machinery.Insurance – Vehicle	-\$11,000
DA.5140.400	Miscellaneous/Brush/Weeds.Cont	-\$5,000
DA.5142.200	Snow Removal.Equipment	-\$10,000
DA.5142.403	Snow Removal.Gas	-\$14,000
DA.9040.804	Worker’s Compensation	-\$17,900
DA.9050.810	Unemployment Insurance	<u>-\$5,000</u>
		-\$132,900

2014 Fiscal impact \$80,000 Fund Balance from Snow Removal Expenses

WHEREAS, the Town Board has approved a budgetary amendment to cover the expenses for the renovation of the 311 and 301 garages, and now therefore be it RESOLVED that the following budgetary amendments be made:

Increase income appropriation		
A.2771	Fund Balance	\$14,368
DA.2771	Fund Balance	\$46,311
SR.2771	Fund Balance	\$14,368

Increase expense appropriation		
A.9950.900	Transfer for Capital Projects	\$14,368
DA.9950.900	Transfer for Capital Projects	\$46,311
SR.9950.900	Transfer for Capital Projects	\$14,368
Motion carried unanimously		

**Resolution #350 - Add to Agenda – Purchase of Mac Truck**

On a motion by Supervisor Fleming  
Seconded by Councilwoman Osborn  
Resolved: The purchase of a Mac Truck was added to the agenda.  
Motion carried unanimously

**Resolution #351 - Purchase of 2016 Mac Truck**

On a motion by Supervisor Fleming  
Seconded by Councilman Huestis  
Resolved: The Lake Carmel Sanitation is authorized to purchase a 2016 Mac Truck with monies from the fund balance.  
Motion carried unanimously

**Resolution #352 - Add to Agenda – Advertise for Advisory Committee**

On a motion by Supervisor Fleming  
Seconded by Councilwoman Osborn  
Resolved: Advertise for the Sewer District Advisory Committee was added to the agenda.  
Motion carried unanimously

**Resolution #353 – Advertise for Sewer District Advisory Committee**

On a motion by Supervisor Fleming  
Seconded by Councilman Denbaum  
Resolved: The Town Clerk is authorized to advertise for members of the Sewer District Advisory Committee and to send individual letters to property owners and residents within the district.  
Motion carried unanimously

**Resolution #354 - Add to Agenda – Approval of the Lumar Plumbing Proposal**

On a motion by Supervisor Fleming  
Seconded by Councilman Huestis  
Resolved: Approval of the Lumar Plumbing proposal was added to the agenda.  
Motion carried unanimously

**Resolution #355 - Lumar Plumbing & Heating Proposal**

On a motion by Supervisor Fleming  
Seconded by Councilman Tierney  
Resolved: The proposal received from Lumar Plumbing & Heating to cut out existing well line for wells 1 & 2 and repipe with necessary valves, check valves and sample valves and tie back to water main in the approximate cost of \$3,000 - \$3,500 was accepted.  
Motion carried unanimously

**Resolution #356 - Add to Agenda – Approval of the Corrosion Control Treatment System**

On a motion by Supervisor Fleming  
Seconded by Councilman Tierney  
Resolved: Approval of the Corrosion Control Treatment System was added to the agenda.  
Motion carried unanimously

**Resolution # 357 - Approve fthe Corrosion Control Treatment System**

On a motion by Supervisor Fleming  
Seconded by Councilman Tierney  
Resolved: The Corrosion Control Treatment System submitted by Cemco for the Kent Town Center was approved.  
Motion carried unanimously

**Resolution #358 - Vouchers & Claims**

On a motion by Councilman Huestis  
Seconded by Councilman Denbaum

Resolved: Voucher #200130047 - # 200130311 and claims submitted by:

Chemung Supply Corp.	\$4,013.80	Catch Basin Covers
Chemung Supply Corp.	\$3,778.40	Drainage Pipes
City Carting & Recycling	\$4,888.80	August 2014 MSW Debris
City Carting & Recycling	\$6,492.33	August 2014 MSW Debris
City Carting & Recycling	\$5,064.29	August 2014 MSW Debris
City Carting & Recycling	\$5,199.52	July 2014 MSW Debris
City Carting & Recycling	\$3,615.27	September 2014 MSW Debris
Craig Zottola, Inc.	\$7,064.02	Truck Repair
Danbury Auto Spring & Welding	\$2,777.90	Welding
Dirt & Demo Guy of NY	\$6,715.00	Clean Up Trash @ 24 Chauncey Rd.
Fred A. Cook, Jr. Inc.	\$3,600.00	Cleaning of Catch Basins & Pipes
Municipal Repairs	\$6,344.04	Additional July 2014 Chargebacks
Municipal Repairs	\$38,677.44	July 2014 Chargebacks
NYCOMCO	\$2,604.00	Kent PD August 2014 Communication System
NYCOMCO	\$2,604.00	Kent PD September 2014 Communication System
NYSEG	\$2,314.46	Police Station
Peckham Materials Corp.	\$8,754.02	Blacktop
Royal Carting Service Co.	\$5,566.55	August 2014 Recycling Center Waste & Recycles
Royal Carting Service Co.	\$5,045.17	July 2014 Recycling Center Waste & Recycles
Tire Buys	\$2,027.41	Mechanic Service
Tire Buys	\$6,798.16	Mechanic Service
Town Attorney, Tim Curtiss	\$6,981.00	Legal Fees General
Town Attorney, Tim Curtiss	\$3,447.50	Legal Fees Traffic/Violations
Windstream	\$3,629.51	Telephone 8/4-10/3/14

In the amount of \$426,288.28 may be paid.  
The board took a poll vote as follows:  
Councilman Denbaum – aye    Councilwoman Osborn- aye

TOWN BOARD MEETING/WORKSHOP SEPTEMBER 16, 2014

Councilman Huestis – aye      Councilman Tierney – aye  
Supervisor Fleming – aye  
Motion carried unanimously

**Correspondence – Attached**

**Resolution #359 - Adjournment**

On a motion by Supervisor Fleming  
Seconded by Councilwoman Osborn  
Resolved: The Town Board meeting of September 16, 2014 adjourned at 9:50 p.m.  
Motion carried unanimously

Respectfully submitted:

Yolanda D. Cappelli  
Town Clerk