

**Resolution #392 – Open Town Board Meeting**

On a motion by Supervisor Doherty

Seconded by Councilwoman Osborn

Resolved: Supervisor Doherty opened the Town Board meeting at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent at 6:05 p.m.

Motion carried unanimously

**Resolution #393 – Adjourn to Executive Session**

On a motion by Supervisor Doherty

Seconded by Councilwoman Osborn

Resolved: The board adjourned to executive session to discuss personnel and contracts at 6:05 p.m.

Motion carried unanimously

**Resolution #394 – Adjourn Executive Session**

On a motion by Supervisor Doherty

Seconded by Councilwoman Osborn

Resolved: Executive session adjourned at 6:55 p.m.

Motion carried unanimously

At 7:00 p.m. the Town Board discussed and reviewed all items on the Workshop Agenda.

**Salute to the Flag** – Supervisor Doherty called the meeting to order at 7:55 p.m. with the Salute to the Flag.

**Roll Call**

Supervisor Katherine Doherty – present      Councilwoman Penny Osborn – present

Councilman Lou Tartaro – present              Councilman Mike Tierney – present

Councilman John Greene – present

Also present: Town Counsel Tim Curtiss, Police Chief Alex DiVernieri, Councilman Elect Paul Denbaum, and Town Accountant Michelle Summers.

**Resolution #395 – Approval of Vouchers & Claims**

On a motion by Supervisor Doherty

Seconded by Councilman Tartaro

Resolved: All Vouchers #200126694 - #200126894 and claims submitted by:

- |                                    |              |                            |
|------------------------------------|--------------|----------------------------|
| 1. Brady's Power Equipment         | \$7,154.25   | Scag                       |
| 2. Broadview Networks              | \$2,403.54   | Telephone Service          |
| 3. Business Automation Service     | \$12,360.00  | Property System Software   |
| 4. City Carting                    | \$4,312.41   | Lake Carmel Garbage        |
|                                    | \$4,848.55   |                            |
|                                    | \$4,742.27   |                            |
| 5. Timothy J. Curtiss, P.C.        | \$5,731.25   | November Traffic           |
|                                    | \$7,115.30   | November General           |
| 6. Global Montello Group           | \$5,719.01   | Gas                        |
|                                    | \$6,099.00   | Diesel                     |
| 7. Richard Harris                  | \$6,405.00   | IT Service                 |
| 8. Hine Brothers, Inc.             | \$4,427.05   | Truck #29                  |
| 9. Home Depot                      | \$4,114.80   | Leaf Bags                  |
| 10. Jim Williams Welding           | \$6,400.00   | Truck #27,13,29            |
| 11. Konica Minolta                 | \$2,500.00   | Relocation Freight Charge  |
| 12. NYS Dept. of Civil Service     | \$165,273.23 | Health Insurance December  |
| 13. Spain Agency                   | \$76,033.67  | Quarterly Installment      |
| 14. State Comptroller              | \$19,753.00  | Justice Court Fines & Fees |
| 15. Town of Kent Municipal Repairs | \$45,160.38  | Chargeback's: Highway      |

In the amount of \$419,566.53 may be paid.

The board took a poll vote as follows:

Councilman Greene – aye      Councilwoman Osborn – aye

Councilman Tartaro – aye      Councilman Tierney – aye

Supervisor Doherty – aye

Motion carried unanimously

**Resolution #396 – Shared Services with NYSDOT – Sewer District**

On a motion by Councilman Tartaro

Seconded by Councilwoman Osborn

Resolved: The Supervisor is authorized to sign a Shared Services Agreement for the Town of Kent Route 52 Sewer District and the State of New York Department of Transportation for the 12" corrugated Metal pipe needed between stations 45+50 and 48+50.

Motion carried unanimously

**PBA Memorandum of Agreement** – Tabled until December 17, 2013.

**Resolution #397 – Director of Finance**

On a motion by Supervisor Doherty

Seconded by Councilwoman Osborn

Whereas Michelle Summers was appointed as Town Accountant effective October 29, 2012.

Whereas on November 14, 2012, the Town of Kent requested Putnam County Personnel Department to change the classification of the position of Town Accountant to Director of Finance to reflect the actual job description of the position.

Whereas on a letter dated December 6, 2013, Putnam County Personnel Department has formally reclassified the former position of Town Accountant to Director of Finance.

Therefore be it resolved that Michelle Summers' new position title is Director of Finance effective December 6, 2013.

The board took a poll vote as follows:

Councilman Greene – aye      Councilwoman Osborn –aye

Councilman Tartaro – aye      Councilman Tierney – aye

Supervisor Doherty – aye

**Resolution #398 – Request to carry over Vacation Days**

On a motion by Supervisor Doherty

Seconded by Councilman Tartaro

Resolved: Michelle Summers request to carry over 2 vacation days from 2013 to 2014 is approved.

Motion carried unanimously

**Resolution #399 - Recreation – Rehire Seasonal Recreation Assistant for 2014**

On a motion by Councilman Tierney

Seconded by Councilwoman Osborn

Resolved: On the recommendation of Recreation Director Hernandez, Charlie Tufaro is re-hired as Recreation Assistant for the 2014 baseball season at a rate of pay of \$15.00 per hour for a maximum of 233.3 hours for the year.

The board took a poll vote as follows:

Councilman Greene – aye      Councilwoman Osborn –aye

Councilman Tartaro – aye      Councilman Tierney – aye

Supervisor Doherty – aye

Motion carried unanimously

**Resolution #400 - Recreation – Start Smart Basketball Personnel**

On a motion by Councilman Tierney

Seconded by Supervisor Doherty

Resolved: On the recommendation of Recreation Director Hernandez, Brian Sposato and Christopher Mendes be hired as Start Smart Assistants at a rate of \$140.00 for the program

Motion carried unanimously

**Resolution #401 - Recreation – Basketball Scorekeepers/Timekeepers**

On a motion by Councilman Tierney

Seconded by Councilman Tartaro

Resolved: On the recommendation of Recreation Director Hernandez, Joe Doherty, Ken Flores, Brian Sposato and James Loughran were hired as basketball scorekeepers/timekeepers at a rate of either \$9 or \$10.

Motion carried unanimously

**Appointments – Planning Board** – Tabled until December 17, 2012

**Resolution # 402- Add Item to the Agenda**

On a motion by Supervisor Doherty

Seconded by Councilman Tierney

Resolved: Release Driveway Bonds for Alvarez and Hill were added to the agenda.

Motion carried unanimously

**Resolution #403- Release Driveway Bond Bob Alvarez Tax Map#33.64-1-17**

On a motion by Councilman Greene

Seconded by Councilwoman Osborn

Resolved: On the recommendation of Highway Superintendent Caravetta the \$500.00 driveway bond for Bob Alvarez Tax Map #33.64-1-17, 17 West Lakeshore Drive may be released.

Motion carried unanimously

**Resolution #404- Release Driveway Bond Brian Hill Tax Map#10.20-1-70**

On a motion by Councilman Greene

Seconded by Councilwoman Osborn

Resolved: On the recommendation of Highway Superintendent Caravetta the \$500.00 driveway bond for Brian Hill, Tax Map#10.20-1-70, 90 Kentview Drive may be released.

Motion carried unanimously

**Resolution #405- Rescind Resolution #366**

On a motion by Supervisor Doherty

Seconded by Councilman Greene

Resolved: Resolution #366 adopted on October 29, 2013 was rescinded.

Motion carried unanimously

**Resolution #406 Introduce Local Law #5 – Sewer District**

On a motion by Councilwoman Osborn

Seconded by Supervisor Doherty

BE IT RESOLVED that certain local law entitled "Sewer Use Law" are hereby introduced as Local Law No. \_\_ of 2013 before the Town Board of the Town of Kent in the County of Putnam and State of New York; and

BE IT FURTHER RESOLVED, that a copy of the aforesaid proposed local law, which is attached hereto, be laid upon the desk of each member of the Board; and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed local law at the Town Hall in the Town of Kent, New York at 7:00 p.m. on December 17, 2013; and

BE IT FURTHER RESOLVED, that the Clerk publish or cause to be published a public notice in the official newspaper of the Town of Kent of said public hearing at least five (5) days prior thereto.

The board took a poll vote as follows:

Councilman Greene – aye      Councilwoman Osborn –aye

Councilman Tartaro – aye      Councilman Tierney – aye

Supervisor Doherty – aye

Motion carried unanimously

**Resolution #407 – Adjournment**

On a motion by Supervisor Doherty

Seconded by Councilman Tartaro

Resolved: This Town Board Meeting of December 10<sup>th</sup>, 2013 adjourned at 8:07p.m.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli  
Town Clerk