

TOWN BOARD MEETING OF NOVEMBER 19, 2013

Salute to the Flag

At 7:00 p.m. Supervisor Doherty called the meeting to order at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent with the Salute to the Flag.

Roll Call

Supervisor Katherine Doherty – present
Councilman Lou Tartaro – present
Councilman John Greene – present

Councilwoman Penny Osborn – present
Councilman Mike Tierney – present

Also Present: Town Counsel Curtiss, Police Chief DiVernieri, Building Inspector Walters, IT Consultant Harris, Municipal Repairs Manager Mancuso, Town Historian Kafes.

Resolution# 380 - Approval of Vouchers and Claims

On a motion by Supervisor Doherty
Seconded by Councilman Tartaro

Resolved: All vouchers #200126479 - #200126692 and claims received from:

1. City Carting	\$5,542.45	Lake Carmel Garbage
2. Global Montello Group	\$5,514.32	Fuel
3. Insite Engineering	\$33,991.20	Sewer District
4. KVS Information Systems	\$2,736.08	Quarterly Installment
5. Medicare Reimbursements	\$16,679.10	Quarterly Reimbursement
6. NYS Dept. of Civil Service	\$165,273.23	Health Insurance
7. Richard Harris	\$4,987.50	IT Service
8. Royal Carting	\$4,319.82	Recycling Garbage
9. Windstream	\$4,971.21	Telephone Service

In the amount of \$298,085.30 may be paid

Roll Call:

Councilman Greene –aye Councilwoman Osborn –aye
Councilman Tierney – aye Councilman Tartaro – aye
Supervisor Doherty – aye
Motion carried unanimously

Resolution # 381 - Municipal Repairs – Hire Mechanic

On a motion by Councilman Tierney

Seconded by Councilman Greene

Resolved: On the recommendation of Nick Mancuso, Manager of Municipal Repairs, John William Kohnken was hired as Mechanic effective December 2, 2013.

Motion carried unanimously

Resolution #382 - Lake Carmel Sanitation Department

On a motion of Councilman Tierney

Seconded by Councilman Tartaro

Resolved: Lake Carmel Sanitation Department is authorized to purchase a chase truck not to exceed \$46,000.00 and shall piggyback with a bid for the Town of Thompson with Robert Green Trucks.

Motion carried unanimously

Resolution # 383 - Budget Transfers

On a motion by Councilman Tartaro

Seconded by Supervisor Doherty

Resolved: The following budget transfers shall be made pursuant to the attached schedule.

Motion carried unanimously

Resolution # 384 -Permission to Discard Obsolete Computers

On a motion by Councilman Greene

Seconded by Supervisor Doherty

Resolved: On the recommendation of It Consultant Richard Harris the following items shall be disposed: Building Dept Micron Laptop SN:2610672-001. From the Library Dell Optiplex GX240 SN:5LY3311. Dell Optiplex 170L SN: CN-OTC670-70821-59K-F17W and From Parks Dept. HP Compaq 5800 Tower SN: 2UA911022J.

Motion carried unanimously

Resolution # 385 – Building Dept - Business Automation Services (BAS) Software

Building Inspector Walters spoke about an integrated business database system that would work with the Building and Zoning Departments as well as the Fire Inspector and Code Enforcer Officer,

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all four Departments. It would process building permits, code enforcement, Planning, Zoning, periodic inspections, and merge RPS files with the Assessor. It's time to come up to the 21st century. Currently everything is done by hand, by paper written twice. He feels change would save time, paper and money. He reviewed other systems the one he is suggesting is the same system manufacturer currently being used in the Town Clerk's Office with very good success. The City of Poughkeepsie uses it and they love the system. He attended a seminar spoke with other municipalities and all agreed it is a great system the Help Support is fantastic. To install three systems the current price is \$15,000.00. He was advised if three were purchased they will provide the fourth which includes the Code Enforcement Officer for violations. Syncing the records together and implementing services cost \$6,720.00 a total of \$24,720.00. If approved they could be online the second week of January. This is a good time because three of their computers need to be updated. He said with the hardware it would cost about \$30,000.00. Rich Harris worked with Business Automation Services on the Town Clerk's system and has never had any problems. As Bill said some of costs is due to replacing three desktop computers that are 2008/2009 systems, the server, hard drives are necessary to install the software, the integration of RPS, in the Assessor's Office is already up to date, they will run the database when ready to be integrated. If approved they would order hardware he would have the server and desktop hardware ready for December 19th. Councilman Greene asked about RPS, does that mean GO access would be available. Rich said he doesn't know that GO access is running into RPS for the Assessor whatever access available would be integrated once the State or RPS gets the GO access running the way it is suppose to be running the answer is yes. Councilman Osborn asked will this be on a separate server. Rich replied yes.

On a motion by Councilwoman Osborn

Seconded by Supervisor Doherty

WHEREAS, the Building Department has reviewed various integrated software systems to manage and track building permits and inspections, code enforcement, periodic fire inspections, and zoning inspections; and

WHEREAS, Business Automation Services, Inc. has submitted a proposal which is the most responsive to the Building Department's needs; and

WHEREAS, the Building Inspector has recommended the purchase of Integrated Property System for the management and tracking of building permits and inspections, code enforcement, periodic fire inspections and zoning inspections at a cost not to exceed \$30,000.00; and

WHEREAS, the Town Board is desirous of purchasing the software system for the Building Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the purchase from Business Automation Services, Inc. of Integrated Property Systems software service for the Building Department at a cost not to exceed \$30,000.00; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign any and all contracts and/or paperwork to implement this Resolution.

Roll Call

Councilman Greene – aye

Councilwoman Osborn –aye

Councilman Tierney – aye

Councilman Tartaro – aye

Supervisor Doherty – aye

Motion carried unanimously

Resolution #386 – NYCOMCO Highway Radio

Councilman Tierney thanked Town Counsel Curtiss for his work on the Town's behalf in contacting NYCOMCO. The Town's working with them and installed new hardware. He recommends keeping it as a pilot program for 6 months and monitor it.

On a motion by Councilman Tierney

Seconded by Councilwoman Osborn

Resolved: On the recommendation of Councilman Tierney, Supervisor Doherty may negotiate the radio service with NYCOMCO to continue as a pilot program for six months.

Motion carried unanimously

Resolution # 387 – Official Town Map

On a motion by Supervisor Doherty

Seconded by Councilwoman Osborn

Resolved: The map presented as of November 19th, 2013 be the Official Town Map and can be sold for the sum of \$10.00 a copy.

Motion carried unanimously.

Resolution # 388 – Tax Certiorari – Olson

On a motion by Councilman Greene

Seconded by Supervisor Doherty

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Town Counsel Curtiss explained this was the Bed & Breakfast on Route 301. The owners attempted to market it as such with no interest. They went to the Zoning Board and it changed to residential zone to sell as a home. They did sell it for \$399,000-\$400,000.00 we're adjusting the assessment to reflect that. The cost to the Town may be \$1,250.00. Town Attorney Curtiss also indicated that there will be no financing necessary.

WHEREAS, tax certiorari proceedings were brought on behalf of THOMAS and ANN OLSON, for the tax years 2012 and 2013 affecting a certain parcel of real property designated as 1457 Peekskill Hollow Road, Town of Kent, and designated as 31.11-1-3, on the Official Assessment Map of the Town of Kent; and

WHEREAS, the parties have agreed to settle the tax certiorari proceedings in accordance with the attached Consent Judgment prepared by JOSEPH ALBERT, ESQ., attorneys for the Petitioner; and

WHEREAS, the Town Board of the Town of Kent wishes to authorize its town counsel, Timothy J. Curtiss, Esq., to sign said Consent Judgment on behalf of the Town of Kent; and

WHEREAS, the Town Board of the Town of Kent further wishes to authorize the Supervisor to seek financing, if necessary, to pay the judgment after entry and in accordance with said Order, at an interest rate not to exceed Three Percent (3%);

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its counsel, Timothy J. Curtiss, Esq., to sign the Consent Judgment on behalf of the Town of Kent; and BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to seek financing, if necessary, to pay the judgment obtained by Petitioner at an interest rate not to exceed Three Percent (3%).

Motion carried unanimously

Agenda Items & Correspondence

Supervisor Doherty asked if there were any questions on the Agenda and Correspondence. They were none.

Resolution #389- Adjourned to Executive Session

On a motion by Supervisor Doherty

Seconded by Councilman Tierney

Resolved: The Board adjourned to executive session to discuss PBA Contract at 7:28 p.m.

Motion carried unanimously

Resolution # 390 – Adjourn Executive Session

On a motion by Supervisor Doherty

Seconded by Councilman Tierney

Resolved: Executive session adjourned at 7:40 p.m.

Motion carried unanimously

Resolution #391 – Adjournment

On a motion by Supervisor Doherty

Seconded by Councilman Tierney

Resolved: The town board meeting of November 19, 2013 adjourned at 7:40 p.m.

Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli