

TOWN BOARD MEETING JANUARY 22, 2019

A regular meeting was held on Tuesday, January 22, 2019 at 6:15 p.m. at the Kent Town Hall, 25 Sybil's Crossing, Kent Lakes, New York 10512.

RESOLUTION #73 - ADJOURN TO EXECUTIVE SESSION

On a motion by Supervisor Fleming

Seconded by Councilman Huestis

Resolved: The town board adjourned to executive session at 6:27 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation and current litigation.

Motion carried unanimously

RESOLUTION #74 - ADJOURN EXECUTIVE SESSION

On a motion by Supervisor Fleming

Seconded by Councilman Ruthven

Resolved: The town board adjourned executive session at 7:25 p.m. no votes were taken.

Motion carried unanimously

PLEDGE OF ALLEGIANCE

Supervisor Fleming called the Workshop Meeting to order with the Salute to the Flag at 7:30 p.m.

WORKSHOP MEETING

The Board discussed and reviewed all items on the workshop agenda.

PUBLIC COMMENT

Susan Kotzur said Councilman Denbaum spoke about the mess from the retention pond installed at Ryan's Field. She visited and observed it to be very neat, clean and finished. There is access leading to it from Haviland Road. She had pictured it in chaos and it was the opposite. She raised concerns that some of the exercise stations are on the ground. Councilman Denbaum replied he hasn't been there since, he objected to what it was to what it is. He said the plan is to have the center flooded, he objected to the fact there was a fitness trail with no water, no mosquitoes' and an open area. Mrs. Kotzur stated there is standing water on the opposite side of the pond that needs to be cleaned out so the water can run freely. Supervisor Fleming explained the restoration work will be completed in the spring.

THE TOWN BOARD MEETING WAS CALLED TO ORDER WITH ROLL CALL

Supervisor Maureen Fleming – present

Councilman Paul Denbaum – present

Councilwoman Jaime McGlasson – present

Councilman Bill Huestis – present

Councilman Chris Ruthven – present

Also Present: Town Clerk Yolanda Cappelli, Highway Superintendent Rich Othmer, Police Chief Kevin Owens, Town Counsel Nancy Tagliafiero, Co-Chairperson of Recycling Sue Kotzur, LCPDAB Bob Ulich and a member of the public.

RESOLUTION #75 - APPOINTMENT TO THE PLANNING BOARD

INTRODUCED BY: Councilman Denbaum

SECOND BY: Supervisor Fleming

WHEREAS, there is currently a vacancy on the Town of Kent Planning Board; and

WHEREAS, the Town Board has interviewed applicants for the vacant Planning Board seat and has found Nisim Sachakov to be qualified to fill the vacant position; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby appoints Nisim Sachakov to fill the vacancy on the Town Planning Board, to a term expiring on December 31, 2020.

Motion carried unanimously

RESOLUTION #76 - APPROVAL OF LAKE CARMEL FIRE DEPARTMENT SERVICE AWARD RECIPIENTS FOR THE YEAR 2018

INTRODUCED BY: Councilman Denbaum

SECOND BY: Councilwoman McGlasson

WHEREAS, the Town of Kent is currently in receipt of a list of members of the Lake Carmel Fire Department who have qualified as Service Award Recipients for the year 2018 (the "List"), which List is annexed hereto and made a part hereof; and

WHEREAS, the Lake Carmel Fire Department has requested that the Town Board approve the List and the Town Board wishes to approve the List; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves the List of Service Award Recipients for the Lake Carmel Fire Department as annexed; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.
Motion carried unanimously

RESOLUTION #77 - AUTHORIZATION TO OFFER VEHICLES FOR SALE AT AUCTION

INTRODUCED BY: Councilman Denbaum

SECONDED BY: Councilwoman McGlasson

WHEREAS, by letter dated January 15, 2019, the Town of Kent Municipal Repair Service Manager has advised that the following vehicles have reached the end of their service life or are of no further use to the Town:

Town Hall #1	2010 Chevy Impala	VIN 2G1WD5EM7A1172192
Town Hall #111	2006 Chevy Tahoe	VIN 1GNEK13Z46R156585
Recreation #73	2006 Chevy Silverado	VIN 1GCHK23U56F127078
Parks Dept. #65	1987 Case Backhoe Model#580	VIN17426611

(collectively, the "Vehicles"); and

WHEREAS, the Municipal Repair Service Manager has recommended the Vehicles be offered for sale at auction; and

WHEREAS, the Town Board wishes to authorize the Municipal Repairs to offer the Vehicles for sale to third parties at auction;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent, authorizes Municipal Repairs to offer the Vehicles identified hereinabove for sale to third parties at auction.
Motion carried unanimously

RESOLUTION #78 - DRIVEWAY BOND RELEASE- 106 TIBET DRIVE -TM# 30.20-1-15

INTRODUCED BY: Councilman Denbaum

SECOND BY: Supervisor Fleming

WHEREAS, a driveway bond was previously approved and accepted by the Town of Kent from Pasquale Cavallo in the amount of \$500 (the "Bond") regarding 106 Tibet Drive, Tax Map No. 30.20-1-15 (the "Premises."); and

WHEREAS, the Premises were subsequently purchased by Paul Roncallo who submitted a new bond in the amount of \$500 on December 18, 2018; and

WHEREAS, Mr. Othmer therefore recommends the release of the Bond submitted by Mr. Cavallo currently being held by the Town of Kent; and

WHEREAS, the Town Board of the Town of Kent wishes to follow the recommendation of Mr. Othmer, Highway Superintendent;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Kent hereby releases the Bond submitted by Mr. Cavallo in the amount of \$500.

Motion carried unanimously

**RESOLUTION #79 -AUTHORIZING TRADE IN OF EQUIPMENT & PURCHASE OF BOBCAT
COMPACT TRACK LOADER**

INTRODUCED BY: Councilman Denbaum

SECOND BY: Councilwoman McGlasson

WHEREAS, by letter dated January 17, 2019, the Town Board of the Town of Kent has received a request from the Town Highway Superintendent to trade in the following equipment, which, according to the Highway Superintendent, has proven “incapable of handling the exponential amount of work”:

<u>Truck No.</u>	<u>Description</u>	<u>Vehicle Identification No.</u>	<u>Trade In Amount</u>
Highway #75	2014 Bobcat Skidster	VIN ATF61368206112014	\$29,000
Highway #79	2017 Bobcat Skidster	VIN ALJ819562	\$27,000

(the “Equipment”); and

WHEREAS, the Highway Superintendent has recommended the purchase of a T870 T4 Bobcat Compact Track Loader to replace the Equipment; and

WHEREAS, the Town Board has been provided with a proposal for one T870 T4 Bobcat Compact Track Loader pursuant to a contract with the State of New York at a cost of \$77,744.64, less the trade in value of the equipment for a cost of \$20,604.61; and

WHEREAS, Section 103(16) of the General Municipal Law exempts from competitive bidding purchase contracts for apparatus, materials, equipment and supplies, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district; and

WHEREAS, in accordance with the Town’s Procurement Policy and the General Municipal Law, the Town Board wishes to authorize the Highway Department to purchase the T870 T4 Bobcat Compact Track Loader consistent with the above referenced proposal;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the trade in of the Equipment and purchase of the T870 T4 Bobcat Compact Track Loader for a price not to exceed \$20,604.61; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution.

Motion carried unanimously

RESOLUTION #80 - APPROVE AUCTIONING/SCRAPPING OF HIGHWAY EQUIPMENT

INTRODUCED BY: Councilwoman McGlasson

SECOND BY: Supervisor Fleming

WHEREAS, by letter dated January 17, 2019, the Town of Kent Municipal Repair Service Manager has advised that the following vehicles have reached the end of their service life or are of no further use to the Town:

Highway Truck #88	1979 Brig 10 Wheel Dump	VIN T49CCAV566881
Highway Truck #86	1994 International Tractor	VIN 2HSFHGMR7RC089938

(collectively, the “Vehicles”); and

WHEREAS, the Municipal Repair Service Manager has recommended the Vehicles be offered for sale at auction; and

WHEREAS, the Town Board wishes to authorize the Municipal Repairs to offer the Vehicles for sale to third parties at auction and if there are no purchasers, to scrap the Vehicles in exchange for their scrap metal value;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent, authorizes Municipal Repairs to offer the Vehicles identified hereinabove for sale to third parties at auction; and

BE IT FURTHER RESOLVED, that if the auction results in no sale of the Vehicles, the Town of Kent Municipal Repairs is authorized to scrap the Vehicles in exchange for their scrap metal value.

Motion carried unanimously

RESOLUTION #81 - AUTHORIZING COPIER/PRINTER CONTRACT POLICE DEPT

INTRODUCED BY: Councilwoman McGlasson

SECOND BY: Supervisor Fleming

WHEREAS, the Town of Kent Police Department is in need of copier/printer services; and

WHEREAS, the Town of Kent Police Department has received a proposal for financing of copiers/printers, through New York State Contract # PT 66615 from Toshiba EStudio Devices at a cost of \$96.65 per month; and

WHEREAS, Section 103(16) of the General Municipal Law exempts from competitive bidding purchase contracts for apparatus, materials, equipment and supplies, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district; and

WHEREAS, the Town wishes to authorize the Town Supervisor to execute a contract for the financing of copier/printer services with Toshiba EStudio Devices for an approximate cost of \$96.65 per month;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the proposal of Toshiba EStudio Devices for the financing of copier/printer services for the Kent Police Department and authorizes the Town Supervisor to execute any and all documents necessary to give effect to this resolution in a form satisfactory to the Town Attorney and Town Supervisor.

Motion carried unanimously

RESOLUTION #82 -AUTHORIZE TIME CLOCK CONTRACT POLICE DEPARTMENT

INTRODUCED BY: Councilwoman McGlasson

SECOND BY: Councilman Denbaum

WHEREAS, the Town of Kent Police Department is in need of a timekeeper/attendance system; and

WHEREAS, the Town of Kent Police Department has requested quotes for such a service and received three quotes in response; and

WHEREAS, TimeClock Plus provided the lowest overall quote at a total cost not to exceed \$2,174; and

WHEREAS, the Town Board wishes to accept the quote from TimeClock Plus and authorize the Town Supervisor to execute a contract for the timekeeping/attendance services with TimeClock Plus for a cost of \$2,174;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the quote of TimeClock Plus timekeeping/attendance service for the Kent Police Department and authorizes the Town Supervisor to execute any and all documents necessary to give effect to this resolution in a form satisfactory to the Town Attorney and Town Supervisor.

Motion carried unanimously

RESOLUTION #83 -INTRODUCING LOCAL LAW# __ -2019 “Property Maintenance”

INTRODUCED BY: Councilman Ruthven

SECONDED BY: Councilwoman McGlasson

BE IT RESOLVED that an amendment to Kent Town Code Chapter 55A entitled “Property Maintenance”, is hereby introduced by Supervisor Fleming, as Introductory Local Law #__ of the year 2019 before the Town Board of the Town of Kent in the County of Putnam and State of New York, and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Amendment, which is attached hereto, be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed Amendment at the Town Hall, in the Town of Kent, New York at 7:00 o'clock P.M. on February 5, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Kent of said public hearing at least five (5) days prior thereto.

Motion carried unanimously

RESOLUTION #84 -INTRODUCING LOCAL LAW #__ -2019 Food Trucks

INTRODUCED BY: Councilman Ruthven

SECONDED BY: Councilwoman McGlasson

BE IT RESOLVED that an amendment to Kent Town Code Chapter 39 entitled “Food Trucks”, is hereby introduced by Supervisor Fleming, as Introductory Local Law #__ of the year 2019 before the Town Board of the Town of Kent in the County of Putnam and State of New York, and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Amendment, which is attached hereto, be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed Amendment at the Town Hall, in the Town of Kent, New York at 7:00 o'clock P.M. on February 5, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Kent of said public hearing at least five (5) days prior thereto.

Motion carried unanimously

TOWN OF KENT
AMENDMENT TO
CHAPTER 39B OF THE KENT TOWN CODE

BE IT ENACTED by the Town Board of the Town of Kent, Putnam County, New

York, as follows:

Section 1. Chapter 39B of the Kent Town Code entitled "Food Trucks", Section 2

regarding "Permit; fees" is amended as follows:

§ 39B-2. Permit; fees.

- A. No more than one permit shall be issued to any individual or qualifying business entity except as set forth in 39B-2(F) herein.
- B. Such permit shall be issued to an applicant who has completed the requisite application on the prescribed form provided by the Town Clerk, paid the requisite fee(s) and provided such additional information as may be required in the application, including, but not limited to, proof of general liability insurance with limits of liability not less than \$1,000,000 per occurrence; current vehicular registration, inspection and insurance; proof of permission to locate the food truck at the particular location; and, in the case of prepared food sales, a current food vendor's permit issued by the Putnam County Department of Health. The Town of Kent shall be listed as an additional insured on the policy of general liability insurance.
- C. ~~Permits shall be issued on a calendar year basis running from January 1 to December 31 from April 1st to March 31st. Applications for such permits shall be available to residents or established businesses located within the Town of Kent from November 1 through November 30 of each year for the following year. From December 1 on, applications, to the extent permits are still available, shall be accepted from nonresidents.~~
- D. The annual fee for a food truck permit shall be set by the Town Board and included in the annual fee schedule adopted by the Town Board, as the same may be amended from time to time. Any permit issued after ~~July 1~~ October 1 shall be 1/2 of the annual permit fee and shall run for the balance of the calendar year. Any permit issued to a veteran shall be exempt from the payment of the annual fee. To be exempt from the payment of the requisite permit fee, such veteran shall actually be engaged in the operation of the food truck and shall be present at the location at all times the food truck is in operation.
- E. Food truck permit holders and any employee(s) shall be issued a photographic identification card by the Town of Kent. Such identification shall be maintained on the person of the permit holder and employee at all times that the food truck is in operation and shall be open to the inspection by the Town Code Enforcement Officer.
- F. Secondary permits shall be made available to existing food truck permit holders who wish to provide food vending services on municipally owned properties on a monthly, weekly or daily basis. Such secondary permits shall only be issued to existing food truck permit holders. The fee for such secondary permit shall be set forth in the annual fee schedule, as the same may be amended from time to time.
- G. Notwithstanding the foregoing, any licensed or permitted food truck shall be allowed to operate on private property within the Town at a specific function and at the specific request by such private property owner for the purpose of catering or providing food service for such special function.

Section 2. Chapter 39B of the Kent Town Code entitled "Food Trucks", Section 3 regarding "Location" is amended as follows:

§ 39B-3. Location.

- A. Except as otherwise provided for herein, a food truck permit shall allow the holder thereof to conduct the business vending food from a specific, stationary location. Such

location shall be on private property or within or on a public thoroughfare or right-of-way. No vending or soliciting of food sales shall occur by the permittee at any location within the Town other than that which is declared on the permit.

- B. A permitted location shall be within a commercially zoned area and shall be subject to the prior approval of the Town Code Enforcement Officer to ensure that such location is safe for use by both vehicles and pedestrians.
- C. An applicant for a food truck permit shall provide proof, in writing, signed by the owner of the particular location or, with respect to state, county or other municipal thoroughfares, signed by the authorized permitting authority, that the applicant has permission to park or locate the food truck at that particular location. Such document shall be signed and acknowledged before a notary public.
- ~~D. A permitted location shall have an improved parking area and shall have not less than two parking spaces available for patron use. Such parking spaces must be in addition to any parking spaces that are committed to other uses and/or occupancies that are served by the site as specified in the Town's zoning regulations or as set forth on any current site plan for the location.~~
- E. A permitted location shall not be closer than 500 feet to any existing restaurant, delicatessen, fast food establishment, or other food service establishment (collectively, "food establishment") during the hours of operation of such existing food establishment without the express written consent of the existing food establishment.
- F. There shall be no outdoor seating or other accommodation for on-site consumption of food or other vended products. The food truck permit holder shall provide adequate refuse receptacles for patron use and shall provide that refuse deposited therein is removed from the permitted location on a daily basis.

RESOLUTION #85 - APPROVE SETTLEMENT OF TAX CERTIORARI PROCEEDING IN THE MATTER OF THE APPLICATION OF CITY OF NEW YORK v. THE TOWN OF KENT

INTRODUCED BY: Councilman Ruthven

SECONDED BY: Councilman Huestis

WHEREAS, the Town of Kent is currently a party respondent in a certain tax certiorari proceeding entitled **CITY OF NEW YORK V. TOWN OF KENT, ET AL**, currently pending in the Supreme Court, State of New York, County of Putnam, in which the total assessed valuation of premises shown on the Kent Tax Map as Section 31., Block 2, Lot 28 as listed on the 2014, 2015, 2016, 2017 and 2018 Assessment Roll are being contested; and

WHEREAS, a proposed settlement of said matter has been negotiated by and among the Assessor of the Town of Kent, the Kent Town Attorney and Counsel to Petitioner, and the Town Assessor has recommend acceptance and approval of the proposed settlement, the terms of which are set forth in a proposed Consent Judgment, a full and complete copy of which is annexed hereto and made a part hereof; and

WHEREAS, the Assessor of the Town of Kent and the property owner have agreed to settle the proceeding by agreeing to the following assessed values for the subject premises for tax years 2019 through and including 2023:

<u>Assessment Year</u>	<u>Assessed Value</u>
2019	\$35,000,000
2020	\$36,000,000
2021	\$37,000,000
2022	\$38,000,000

2023

\$42,000,000

and,

WHEREAS, the settlement will result in no monetary refunds from the Town, County and School District.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves and ratifies the settlement of the above described proceeding as recommended by the Town Assessor as set forth above; and

BE IT FURTHER RESOLVED, that Jamie Spillane, Esq. of the Firm of Hogan & Rossi, the Kent Town Attorney, or any other attorney of said Firm, is hereby authorized and directed to sign, on behalf of the Town of Kent, said Consent Judgment in the form annexed hereto or, if hereinafter modified or amended, in such form as may be deemed satisfactory to the Town Attorney.

Motion carried unanimously

RESOLUTION #86 -APPROVE PARTNERS IN SAFETY AGREEMENT FOR DRUG & ALCOHOL TESTING

INTRODUCED BY: Councilman Ruthven

SECOND BY: Councilman Huestis

WHEREAS, Partners In Safety, Inc. has submitted a proposed “2019 Complete DOT Program Agreement” to the Town of Kent for drug and alcohol testing and other related services, a copy of which is annexed hereto and incorporated herein by reference (the “Agreement”); and

WHEREAS, the proposed Agreement constitutes a sole source contract, which is not subject to competitive bidding under the Town’s Procurement Policy or the General Municipal Law; and

WHEREAS, the Town Board of the Town of Kent desires to approve, and to authorize the Town Supervisor to sign, the said Agreement in accordance with the terms set forth therein.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves the proposed Agreement with Partners In Safety, Inc. for the year 2019 in the form annexed hereto; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute said Agreement and any and all other documents and otherwise perform all acts necessary to give full effect to this resolution.

Motion carried unanimously

RESOLUTION #87 -ADD TO THE AGENDA

INTRODUCED BY: Supervisor Fleming

SECOND BY: Councilman Ruthven

Resolved: To convert a laborer position to a Motor Equipment Position for the Lake Carmel Sanitation Department was added to the agenda.

Motion carried unanimously

RESOLUTION #88 - AUTHORIZE THE CONVERSION OF A LABOR POSITION TO A MEO LAKE CAMEL SANITATION

INTRODUCED BY: Supervisor Fleming

SECOND BY: Councilman Ruthven

Resolved: One of the existing labor positions is converted to a Motor Equipment Operator Position in the Lake Carmel Sanitation Department.

Motion carried unanimously

RESOLUTION #89 - AUTHORIZE THE PAYMENT OF VOUCHERS & CLAIMS

INTRODUCED BY: Councilman Huestis

SECOND BY: Councilman Denbaum

All Vouchers #200149201 - #200149340

2019 VOUCHERS

- | | | |
|------------------------------|--------------|---------------------------|
| 1. City Carting | \$4,397.80 | Lake Carmel Garbage |
| 2. Lake Carmel Fire Dept. | \$983,445.00 | 2019 Budget |
| 3. NYCOMCO | \$2,671.00 | 2 Way Radios: Police |
| 4. NYS Dept of Civil Service | \$213,872.13 | Health Insurance: January |
- In the amount of \$54,428.82

2018 VOUCHERS

- | | | |
|-----------------------------------|-------------|-----------------------------------|
| 1. Commissioner of Finance | \$13,391.66 | Erroneous/Tax Rolls/Outreach Work |
| 2. Craig Zottola, Inc. | \$3,538.89 | Repair to Mack Truck |
| 3. Island Tech Services | \$3,419.00 | Police Car Computer |
| 4. Royal Carting | \$5,891.13 | Recycling Garbage |
| 5. Town of Kent Municipal Repairs | \$4,026.42 | Chargebacks: Police |
| 6. Windstream | \$4,012.53 | Telephone Service |

In the amount of \$249,912.12 may be paid.

Motion carried unanimously

CORRESPONDENCE – (ATTACHED)

PUBLIC COMMENT

There was none.

RESOLUTION #90 - ADJOURNMENT

INTRODUCED BY: Councilman Huestis

SECOND BY: Supervisor Fleming

Resolved: The meeting of January 22, 2019 adjourned at 8:27 p.m.

Motion carried unanimously

Respectfully submitted:

Yolanda D. Cappelli

CORRESPONDENCE

	Subject Matter
1	Notice of Mechanic/Welder Position Opening
2	Comcast - TV channel updates
3	MEO - Highway Position
4	EOHWC - Agreement fully executed
5	Justice Court Correspondence - Appointment of Clerk
6	Carmel Rotary Club 2019 - Joan Newman
7	Verizon T V Channel change Correspondence
8	US Flags Return to Full Staff
9	Building Dept. Monthly Reports Revised for 2018
10	Latest Issue of the NYS Register Posted
11	Governor Andrew M. Cuomo's Inauguration
12	The Assoc. of Towns - Assessor, Appraiser and Engineering training
13	LCFD - New Officer List for 2019
14	PCL - Agenda Jan. 8, 2019
15	Association of Towns - Correspondence 2019 Training
16	EOHWC - 2018 Operation & Maintenance
17	LCFD - All members qualified for Service Awards Program for 2018
18	GenServe - Generator Maintenance
19	Police Dept.-Monthly- December 2018
20	MEO - Highway Dept.
21	Hwy Super - Correspondence - Classification of new Position
22	Behr Letter from Highway
23	Verizon Fios - Channel Line up
24	Driveway Bond Release-30.20-1-15
25	NYSDEC - Application for Beach Sand
26	DEC Announces \$3 Mill in Grants Available for Invasive Species Projects
27	Altice - Programming, Rates and Changes
28	US Fish and Wildlife Service Correspondence
29	LCFD - List of Officer's & Apparatus
30	2019 Jeep Subn-Bld Dept.- Title
31	Municipal Annual Reports Filed for TOK 2018 - Energy Code
33	Municipal Repairs Correspondence Re: Sale of vehicles/equipment
34	Planning Board Minutes - Nov. 8, 2018
35	Organization meeting 1-8-19
36	Building Dept 2019 Annual Report 2019 Annual Report - Building Inspector
37	Municipal Repairs - Sale of vehicles/equipment
38	Comcast Correspondence - channel changes
39	Total Care EAP - Newsletter
40	Highway Dept. Material Bids - 2019
41	PCL - Audit Agenda Jan. 24, 2019
42	TBM - AGENDA Jan. 22, 2019

