

TOWN BOARD WORKSHOP MEETING FEBRUARY 3, 2015

A regular meeting of the Town Board was held on Tuesday, February 3, 2015 at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York.

Resolution #79- Open Meeting -Adjourn to Executive Session

On a motion by Supervisor Fleming

Seconded by Councilwoman Osborn

Resolved: The board adjourned to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried unanimously

Resolution #80 - Adjourn Executive Session

On a motion by Supervisor Fleming

Seconded by Councilwoman Osborn

Resolved: Executive Session adjourned at 7:10 p.m. no action was taken.

Motion carried unanimously

Workshop

The board reviewed all the items on the Workshop agenda and discussed adding Men's Basketball, Advertise for Certified Lake Carmel Lifeguards, Lifeguard Supervisor, Head Lifeguard and Water Safety Instructor and Bids for Porta Johns to the agenda.

Public Comment

Councilman Huestis thanked the Highway Department for their great job and efforts, they are doing a wonderful job combating the snow and ice with their aging fleet. He echoed Councilman Denbaum and urged all within the Sewer District to get involved in the process, he suggested another email to those who provided their address. In regards to the Little Fill causeway he has received a response from DOT, Putnam County, the Sheriff and the Chairman of the Traffic Safety Board regarding their concerns. The Building Inspector advised him if Patterson Crossing moves ahead improvements will be made on some addition traffic safety concerns. He thanked all for their support and hopes to obtain money from the State, City and County to pay for the repairs on the Little Fill Causeway. Supervisor Fleming thanked the County for lending our Highway department a truck when it was needed.

Anthony Sclafani who is in the Sewer District has a problem and would like to be placed on the agenda to discuss this. He is credited with 4.9 units which amount to 4.9 bathrooms on a vacant piece of property. His bill reflects \$4,100 for 4.9 units that do not exist; he wants to be placed on the agenda and wants out. Councilman Denbaum asked him to provide his paperwork to the Clerk's office and will advise him of the meeting date and time.

Pledge of Allegiance – Supervisor Fleming called the meeting to order with the Salute to the Flag.

Roll Call

Supervisor Maureen Fleming – present

Councilman Paul Denbaum – present

Councilman Penny Osborn – present

Councilman Bill Huestis – present

Councilman Mike Tierney - not present

Also Present: Police Chief Alex DiVernieri, Director of Finance Michelle Summers, Building Inspector Bill Walters and Recreation Director Lou Fernandez.

Resolution #81 - Park Maintenance Worker – Pawlowski

On a motion by Councilman Denbaum

Seconded by Councilman Huestis

Resolved: Adam Pawlowski was hired as a Park Maintenance Worker effective February 9, 2015.

Motion carried unanimously

Resolution #82 - Approve Appointments to the Lake Carmel Fire Department

On a motion by Councilman Denbaum

Seconded by Councilwoman Osborn

Resolved Upon the recommendation of President Ed Schaeffler Jr., Samantha Sorbellini, Ryan Smith and Nicholas Ferreria were accepted as new members to the Lake Carmel Fire Department.

Motion carried unanimously

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Resolution #83 - Add to the Agenda – Sewer Payment

On a motion by Councilman Denbaum
Seconded by Supervisor Fleming
Resolved: Sewer payments was added to the agenda
Motion carried unanimously

Resolution #84 - Sewer District Payment of Assessment in Two Payments

On a motion by Councilman Denbaum
Seconded by Councilman Huestis

WHEREAS, the Town Board of the Town of Kent desires to authorize the payment of sewer use assessments by Town residents in semi-annual installments; and

WHEREAS, Section 1404 A of the Town of Kent Sewer Use Law regarding "Sewer Rents" requires that an annual sewer use assessment be levied in advance and to be mailed to property owners concurrent with or as part of the semi-annual Town utility bill mailed to property owners and further authorizes payment and assessment of interest and penalties to be made in accordance with procedures for the payment of Town of Kent tax bills; and

WHEREAS, in accordance with Real Property Tax Law Section 973, the Town Board of the Town of Kent currently accepts the payment of Town tax bills in two installments without imposition of penalties and taxes so long as those installments are timely paid; and

WHEREAS, the Town Board of the Town of Kent wishes to permit the payment of sewer use assessments in two installments in order to ease the burden on Town Residents; and

WHEREAS, the Town has mailed to its residents the annual sewer use assessments for the period of 2015 with a due date of January 31, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the payment of sewer use assessments or Sewer Rents in the same manner as taxes, on an installment basis, without the imposition of interest or penalties, as follows:

1. The first half of the annual sewer rate assessment shall be due and payable on or before February 15.
2. The second half of the annual sewer use assessments shall be due and payable on or before July 1.
3. Penalties and interest will be assessed against untimely payment of sewer use assessments in the same amount as penalties and interest assessed for late payment of Town taxes;
4. Payment of sewer use assessments in installments will be permitted so long as the payment of Town taxes are permitted to be made in installments; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this resolution in such form as is satisfactory to the Town Attorney.

Roll Call Vote

Councilman Denbaum – aye Councilwoman Osborn – aye
Councilman Huestis – aye Supervisor Fleming – aye

Motion carried unanimously

Resolution #85 - Approve Hiring of Dog Warden

On a motion Councilwoman Osborn
Seconded by Supervisor Fleming
Resolved: Mary Madsen was hired as Dog Warden effective February 4, 2015.
Motion carried unanimously

Resolution #86 - Authorize replacement Equipment at Town Hall – GenServe

On a motion by Councilwoman Osborn
Seconded by Supervisor Fleming
Resolved: The quote received from GenServe to replace a Linear Motor Accuator for the transfer switch on the Generator servicing Town Hall in the amount of \$2,526.86 was approved contingent on the validity of the warranty.
Motion carried unanimously

Resolution #87 - Approve Budget Transfers

On a motion by Councilwoman Osborn
Seconded by Councilman Huestis
Resolved: The budget transfers were approved as submitted (attached).
Motion carried unanimously

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Resolution #88 - Add Recreation - Men's Basketball Program to the Agenda

On a motion by Councilwoman Osborn

Seconded by Councilman Denbaum

Resolved: Recreation Men's Basketball Program was added to the agenda

Motion carried unanimously

Resolution #89 - Recreation - Men's Basketball Program

On a motion by Councilwoman Osborn

Seconded by Councilman Denbaum

Resolved: Upon the recommendation of Recreation Director Fernandez the team fee in the amount of \$1,000 was approved to run the 2015 Men's Basketball Program.

Motion carried unanimously

Resolution #90 - Approve Purchase of Two Vehicles for Kent Police Department

On a motion by Councilwoman Osborn

Seconded by Supervisor Fleming

WHEREAS, the Town Board of the Town of Kent is in receipt of a request dated January 20, 2015 from the Town Chief of Police, Alexander W. DiVernieri, Jr., to purchase one fully equipped 2015 Ford Police Interceptor Utility Vehicle and one fully equipped 2015 Ford Interceptor AWD Sedan (the "Police Vehicles") a copy of which request with proposed specifications is annexed hereto and incorporated herein by reference; and

WHEREAS, two older Police Department vehicles will be taken out of service and the Town Board has determined that there is a need to replace those vehicles; and

WHEREAS, the Town's Procurement Policy exempts from competitive bidding purchase contracts over \$20,000 that are made under certain other contracts pursuant to the General Municipal Law, and subdivision 16 of section 103 of the General Municipal Law authorizes the Town to purchase equipment or apparatus through contracts let by other states; and

WHEREAS, the specifications annexed hereto indicate the Police Vehicles are being purchased under contracts awarded by the State of Pennsylvania, which authorizes the award of such contracts in a manner consistent with the General Municipal Law; and

WHEREAS, in accordance with the Town's Procurement Policy and the General Municipal Law, the Town Board wishes to authorize the purchase of the Police Vehicles through Contracts Nos. PA COSTARS-013 and PA COSTARS-024 awarded by the State of Pennsylvania;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the purchase of one 2015 Ford Police Interceptor Utility Vehicle in the amount of \$37,577.00 and one 2015 Ford Police Interceptor AWD Sedan in the amount of \$34,796.18; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution.

Roll Call Vote

Councilman Denbaum – aye

Councilwoman Osborn – aye

Councilman Huestis – aye

Supervisor Fleming – aye

Motion carried unanimously

Resolution #91 - Add Advertise for Certified Lifeguards, Water Safety Instructor, Head Lifeguard & Lifeguard Supervisor to the Agenda

On a motion by Supervisor Fleming

Seconded by Councilman Huestis

Resolved: Advertise for Certified Lake Carmel Lifeguards, Lifeguard Supervisor, Head Lifeguard and Water Safety Instructor was added to the agenda

Motion carried unanimously

Resolution #92 - Advertise for Lifeguards, Water Safety Instructor, Head Lifeguard to the Agenda

On a motion by Supervisor Fleming

Seconded by Councilman Huestis

Resolved: The Town Clerk may advertise for the positions of Certified Lake Carmel Lifeguards, Lifeguard Supervisor, Head Lifeguard and Water Safety Instructor for the Lake Camel Park District #1.

Motion carried unanimously

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Resolution #93 - Add Advertise for Bids for Porta Johns to the Agenda

On a motion by Supervisor Fleming
Seconded by Councilman Huestis
Resolved: Advertise for Porta Johns was added to the agenda
Motion carried unanimously

Resolution #94 - Advertise for Bids for Porta Johns

On a motion by Supervisor Fleming
Seconded by Councilman Huestis
Resolved: The Town Clerk may advertise for bids for portable Porta Johns.
Motion carried unanimously

Resolution # 95 - Approve Vouchers and Claims

On a motion by Councilman Huestis
Seconded by Supervisor Fleming
Resolved: All vouchers #200131796 - #200132016 and claims submitted by:

2014 VOUCHERS

1. Timothy J. Curtiss, P.C.	\$5,311.25	November Traffic
	\$9,778.50	November General
	\$5,103.00	December Traffic
	\$6,326.00	December General
2. Konica Minolta	\$2,103.36	Copier Lease
3. Morton Salt	\$33,629.00	Salt
4. Phoenix Environmental Laboratories	\$5,150.00	Landfill Bid
5. Royal Carting	\$4,407.57	Recycling Garbage
6. State Comptroller	\$15,521.00	Justice Court: Fines & Fees
7. Tek Supply	\$9,735.60	Salt Shed
8. Town of Kent Municipal Repairs	\$6,764.30	Chargebacks: Sanitation
	\$9,648.64	Chargebacks: Highway

2015 VOUCHERS

1. City Carting	\$5,136.74	Lake Carmel Garbage
	\$3,909.91	
	\$3,923.60	
2. Hogan & Rossi	\$5,416.67	Legal Services: February
3. IBOT Westchester Teamsters	\$7,270.00	Welfare Fund Benefits
4. Jasper Engines & Transmissions	\$4,821.00	Hwy Truck #4
5. Kent Public Library	\$527,150.00	2015 Budget
6. Lake Carmel Fire Dept.	\$900,827.18	2015 Budget
7. Mobiltec International	\$31,944.00	Annual Maintenance
8. NYCOMCO	\$2,622.00	Police 2 Way Radios
9. NYS Dept. of Civil Service	\$174,346.54	Health Insurance January
	\$174,348.65	Health Insurance February
10. NYSEG	\$2,030.21	Electric: Town Hall
11. Pitney Bowes	\$2,000.00	Postage
12. Transaxle	\$4,019.94	Transmission
13. Virtual Town Hall	\$4,350.00	Website
14. Windstream	\$3,667.22	Telephone Service

In the amount of \$2,034,873.01 may be paid.
Motion carried unanimously

Public Comment

None.

Resolution #96 - Adjournment

On a motion by Supervisor Fleming
Seconded by Councilman Denbaum
Resolved: The Town Board meeting of February 3, 2015 adjourned at 8:48 p.m.
Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli, Town Clerk