

Town of Kent
Organizational Meeting
January 2, 2024

Meeting

1. Pledge of Allegiance
2. Roll Call
3. Set Schedule for Town Board Meetings and Workshops
4. Set salaries for non-union employees pursuant to the 2024 Adopted Budget
5. Set mileage rate per IRS at 67 cents/mile
6. Set Holiday Schedule as per employee handbook and collective bargaining agreements
7. Reappoint Chris Ruthven as Deputy Supervisor
8. Reappoint Claudia Dworaczyk as Confidential Secretary to the Supervisor
9. Reappoint Jaime McGlasson as Budget Officer
10. Reappoint Martha Deneny as Deputy Tax Receiver
11. Reappoint Yolanda D Cappelli as Access to Records Clerk
12. Reappoint Yolanda D Cappelli as Registrar of Vital Statistics
13. Reappoint Yolanda D Cappelli as Marriage Officer
14. Reappoint Lauren Louderbeck as Deputy Town Clerk 1
15. Reappoint Lauren Louderbeck as Deputy Registrar of Vital Statistics
16. Reappoint Jessica Edwards as Court Clerk to Judge Timothy Curtiss
17. Reappoint Annette Flaherty as Court Clerk to Judge Kevin Douchkoff
18. Reappoint Ron Calkins as Deputy Fire Inspector
19. Reappoint Matthew Valente as Assistant Fire Inspector
20. Reappoint Mahopac National Bank as Bank Depository and Putnam County Savings Bank and Putnam County National Bank as Additional Bank Depositories
21. Reappoint Putnam County Press as official newspaper and any other newspapers as necessary
22. Reappoint Bill Volkman as Conservation Committee Chairman
23. Reappoint Jacqueline Rohrig-Strickland as Town Historian
24. Reappoint Walter Recher as Chairman to Lake Carmel Park District Advisory Chairman
25. Reappoint Audrey Calogero- Chairperson Water District #1
26. Reappoint Carol Croston- Chairperson Water District #2
27. Reappoint Cemco Plumbing as Operator for Water District #1 and #2
28. Reappoint Sue Kotzer to Recycling Chairwomen
29. Reappoint Bill Buck to Conservation Advisory Committee
30. Reappoint Joseph Fleischman to LDPDAB
31. Reappoint Pat Madigan to the LCPDAB
32. Reappoint Walter Recher to the LCPDAB
33. Reappoint Siobhan Carey to LCPDAB
34. Reappoint Jackie Beshar to Planning Board

35. Reappoint Bradley Glnesin to Recycling
36. Reappoint Janet Barnard to Recycling
37. Authorize Town Clerk to Publish Legal Notice
38. Authorize Town Clerk to Advertise Notice for Bids
39. Advertise Town Clerk to Draw Warrants
40. Authorize Town Clerk to Advertise Highway Department's Bids
41. Authorize Emergency Purchases- Highway \$8,000
42. Authorize Emergency Purchases- Sanitation \$2,000
43. Authorize Emergency Purchases- Municipal Repairs \$3,500
44. Authorize Emergency Purchases- Other Departments \$2,000
45. Authorize Highway Superintendent to hire Jeeps and trucks for snow plowing
46. Authorize the Supervisor to pay upon receipt of Authorized Warrants and Contracts, Hospitalization, Telephone, Electric, Gas, Social Security, Freight, and other similar bills as per Town Law Section 29(4)
47. Lake Carmel Fire Department-appoint new members
48. Approve Highway Bids
49. Hire part time recreation assistant
50. Resolutions for Comp Alliance
51. Approval of Vouchers
52. Public Comment



2024 Holiday Schedule

January 1 New Year's Day

January 15 Martin Luther King Day

February 19 President's Day

May 27 Memorial Day

June 19 Juneteenth

July 4 Independence Day

September 2 Labor Day

October 14 Columbus Day

November 5 Election Day

November 11 Veterans Day

November 28, 29 Thanksgiving/ Day after Thanksgiving

December 25 Christmas Day

December 26 Day after Christmas

Early dismissal on the following days:

May 24 July 3 August 30

December 24 December 31



2024 Town of Kent Board Meeting Schedule

January 2, 16

February 6, 20

March 5, 19

April 2, 16

May 7, 21

June 4, 18

July 2, 16

August 6, 20 (Daytime)

September 3, 17

October 1, 15

November 12, 19

December 3, 17

Town of Kent

Liaisons for 2024

Jaime McGlasson

Water District #1 and #2

Lake Carmel Park District Co-chair

Kent Seniors

Lake Tibet

Sanitation

Historical Society

Chris Ruthven

Lake Carmel Park District Co-chair

Kent Seniors

Conservation Advisory Committee Co-chair

Planning Board

Climate Smart

Jorma Tompuri

Zoning Board of Appeals

Beautification

Lakes Committee

Lake Tibet

Anne Campbell

Kent Public Library

Recycling

Conservation Advisory Committee Co-chair

Climate Smart

Shaun Boyd

Water District #1 and #2

Sewer District

Historical Society

Lakes Committee

Beautification



Lake Carmel Fire Department

851 Route 52

Carmel, NY 10512

Phone: (845) 225-3730 – Fax: (845)225-0460



Chief

Ken Launzinger

1st Asst. Chief

Donald Lowndes

President

Jessica Ryan

Vice President

Eric Ment

December 20, 2023

Dear Town Board,

This letter is to request the approval and appointment of the following members to the probationary roles of the Lake Carmel Fire Department.

James Launzinger – 75 Terry Hill Rd.

Jaden Giorgio – 8 Muscarella Ct.

Ava Brenneman – 92 Rushmore Rd.

Summer Sichler – 39 Deacon Smith Hill Rd.

If you should have any questions or concerns, please do not hesitate to contact me at 914-393-4741. Thank you in advance for your time and diligence in appointing this new member to the roles of the Lake Carmel Fire Department.

Best Regards,

Kenneth Launzinger
Chief of Department
Lake Carmel Fire Department.

Stephanie Nix
Receiver of Taxes



Phone: (845) 225-1864
Fax: (845) 225-5130
townofkentny.gov

25 Sybil's Crossing
Kent Lakes, NY 10512

December 27, 2023

Hon. Jaime McGlasson
Members of Kent Town Board
25 Sybil's Crossing
Carmel, NY 10512

Re: Appointment

Dear Supervisor McGlasson and Members of the Kent Town Board,

I request that you confirm my reappointment of Martha Deneny as Deputy Tax Receiver for the year 2024.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Nix". The signature is fluid and cursive, with a large initial "S" and "N".

Stephanie Nix
Receiver of Taxes