

**Town of Kent**  
**Town Board Meeting**  
**May 3, 2022**

**Executive Session:** 6:00 pm

Discuss proposed, pending or current litigation and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The Town Board meeting will follow at 7:00 pm.

**Continuation Public Hearing:** 7:00 pm

Planning Board Code Change

**Workshop/Meeting**

1. Pledge of Allegiance
2. Roll Call
3. Discussion and/or Vote on the following:
  - a. Kent Manor Cession Presentation
  - b. Huestis Park engineering contract
  - c. ARPA Funding
4. Vouchers
5. Announcements
6. Public Comment

TOWN OF KENT  
NOTICE OF HEARING

AMENDMENTS TO CHAPTER 77  
OF THE KENT TOWN CODE

PUBLIC NOTICE is hereby given that there has been introduced before the Town Board of the Town of Kent, New York, \_\_\_\_\_ an amendment to Kent Town Code Chapter 77, entitled "Zoning", which amendment will revise Chapter XVII regarding "Special Permit Uses and Site Plans" to add provisions that would authorize the Building Inspector to waive site plan requirements for certain de minimis construction activities.

NOW THEREFORE, pursuant to Section 20 of the Municipal Home Rule Law, the Town Board of the Town of Kent, New York will hold a public hearing on the aforesaid Amendment at the Town Offices, 25 Sybil's Crossing, Kent, New York, on \_\_\_\_\_ at 7:00 p.m. in the evening of that day at which time all persons interested therein shall be heard. The Town Board will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: March \_\_\_, 2022

BY ORDER OF THE TOWN BOARD OF THE  
TOWN OF KENT

YOLANDA D. CAPELLI, TOWN CLERK

TOWN OF KENT  
AMENDMENT TO  
CHAPTER 77  
OF THE KENT TOWN CODE

BE IT ENACTED by the Town Board of the Town of Kent, Putnam County, New York,  
as follows:

Section 1. Chapter 77, Article XVII regarding "Special Permit Uses and Site Plans" shall be deleted in its entirety, and replaced with the following language to authorize exemptions and waivers for de minimus activities:

**§ 77-60 Approval of site plans.**

~~D. Exemptions. The following activities are exempt from site plan approval:~~

- ~~(1) Construction, extension or alteration of a single-family dwelling and accessory structures thereto on a lot legally in existence as of the date of this chapter, or on a lot approved by the Planning Board for single-family residential use pursuant to Chapter A81.~~
- ~~(2) The seasonal planting, cultivation and harvesting of field crops, fruits, vegetables, and horticultural specialties, including nursery stock, ornamental shrubs, and ornamental trees and flowers, whether as part of an existing or a new or expanded agricultural operation, and not involving the construction or alteration of any structure.~~
- ~~(3) Construction or alteration of the interior of a building or structure;~~
- ~~(4) Routine property maintenance activities, including repainting, repair, and in-kind~~

~~replacement~~

D. Exemptions and Waivers for De Minimis Activities

(1) Waiver Documentation Requirements.

(a) Completed Waiver Request; and

(b) Recent as-built site survey or site plan that details at a minimum property boundaries, property topography, roadway(s), parking lot(s), and structures. The as-built survey or site plan shall be not more than five (5) years old from the date of the waiver request; and

(c) Recent as-built site survey or site plan, redline markup that details the location and type of proposed change(s).

**(2) De Minimis Waivers.**

**(a) In the case of certain de minimis construction activities that would otherwise require site plan approval by the Planning Board, the Building Inspector is hereby authorized to issue building permits after review and recommendation by the Town Planner and without site plan approval by the Planning Board, provided:**

- (i) The activity involves the construction of not more than 200 gross square feet of new construction for a use that is permitted in the district in which the property is located; and**
- (ii) The existing use of the property is a conforming use; and**
- (iii) The property is located in a business or a commercial district; and**
- (iv) The lot and all existing and proposed structures comply with the minimum lot and bulk requirements for the district in which the lot is located, or area variances have been issued by the Zoning Board of Appeals; and**
- (v) Activity does not impact or occur in watercourses, wetlands or wetland setbacks**

**(b) This recommendation shall be made to the Planning Board and Building Inspector, in writing, after review by the Town Planner**

**(3) Site Plan Approval Waiver.**

**(a) In the case of a use conversion which does not require additional exterior construction or site modifications, or in the case of a site plan change involving less than 400 square feet of new construction, the Planning Board may determine that the site plan application procedures outlined herein are not applicable and may waive the requirement of a site plan review, in whole or in part, provided the Board determines:**

- (i) The proposed change in use or site plan change will not result in additional traffic generation, or wastewater flows or water consumption beyond the existing system's capacity, and**
- (ii) The proposed change in use or site plan change will not affect pedestrian and traffic circulation, eliminate parking, or alter the height of the exterior facade; and**
- (iii) The lot and all existing and proposed structures comply with the minimum lot and bulk requirements for the district in which the lot is located, or area variances have been issued by the Zoning Board of Appeals.**

(b) This determination shall be made to the Building Inspector, in writing, after decision of the Planning Board.

(4) De Minimis Exemptions. The following activities are exempt from site plan approval:

(a) Construction, extension or alteration of a single-family dwelling and accessory structures thereto on a lot legally in existence as of the date of this chapter, or on a lot approved by the Planning Board for single-family residential use pursuant to Chapter A81.

(b) The seasonal planting, cultivation and harvesting of field crops, fruits, vegetables, and horticultural specialties, including nursery stock, ornamental shrubs, and ornamental trees and flowers, whether as part of an existing or a new or expanded agricultural operation, and not involving the construction or alteration of any structure.

(c) Construction or alteration of the interior of a building or structure;

(d) Routine property maintenance activities, including repainting, repair, and in-kind replacement.

Section 2. This local law shall take effect immediately.

Dated: March \_\_\_\_, 2022

BY THE ORDER OF THE TOWN BOARD  
TOWN OF KENT

BY THE ORDER OF THE TOWN BOARD OF  
THE TOWN OF KENT

**IRREVOCABLE OFFER OF CESSION  
Highway**

THIS INDENTURE, made the 6<sup>th</sup> day of April, 2022, between Lyndel Corporation, a domestic business corporation, with an office at 2241 Route 6, Brewster, New York, party of the first part, and the Town of Kent, a municipal corporation with an office at 25 Sybil's Crossing, Kent Lakes, New York, party of the second part, (hereinafter the "Grantee").

**WITNESSETH**

**WHEREAS**, the Grantor is the owner of the lands herein described, whose predecessor applied to the Town of Kent Town Planning Board for subdivision approval of a plat entitled "Final Subdivision Plat of Cardillo" located on both Nichols Street and Route 52 in the Town of Kent, County of Putnam and State of New York, which subdivision map was prepared by Contractors Line & Grade South and dated October 7, 1987 and last revised April 5, 1988, which plat received final approval on July 7<sup>th</sup>, 1988 and was recorded in the Putnam County Clerk's Office, Division of Land Records, on December 2, 1988, as Filed Map No. 2370.

**WHEREAS**, the Town of Kent Planning Board required grantor to make an offer of cession of the depicted sixty (60') foot right of way to the Town of Kent (see Map Note #3) as a Town Road and for use for highway purposes, and the Town of Kent has mapped such road on its Official Map as a Town Road.

**WHEREAS**, the grantor wishes to file formally an Irrevocable Offer of Cession of said right of way (Relocated Nichols Street), comprising approximately 87,732 square feet, as shown on said subdivision plat.

**NOW, THEREFORE**, the undersigned grantor hereby irrevocably offers to grant, cede and convey to the grantee, for public highway purposes, all those premises situate, lying and being in the Town of Kent, Putnam County, New York, and shown as Relocated Nichols Street on the above-

described subdivision plat, which said property is more particularly described as follows:

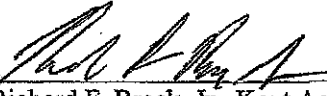
ALL that certain plot, piece or parcel of land situate, lying and being in the Town of Kent, County of Putnam and State of New York being more particularly described as follows:

[insert description]

This Irrevocable Offer of Cession shall continue indefinitely, and may be accepted by the Town of Kent at any time, it being the intent that said offer will be accepted, at the Town Board's discretion, by the Town of Kent only upon either the proper completion of the improvements or appropriate bonding, to be constructed by the grantor and/or authorized third parties. It is expressly understood that the acceptance of this irrevocable offer of cession by the Town of Kent, and/or the recording thereof, does not constitute any actual acceptance by the Town of Kent of the offer herein contained.

IN WITNESS WHEREOF, the grantor has executed this Irrevocable Offer of Cession the day and year first above written.

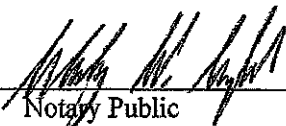
Lyndel Corporation:

By:   
Richard F. Breck, Jr., Kent Acres President  
Authorized Agent Pursuant to Liber 1098 Page 62, Sub (2)

APPROVED AS TO FORM:	
_____	_____
Town Attorney	Date

STATE OF NEW YORK )  
COUNTY OF PUTNAM ) ss.:

On the 6<sup>th</sup> day of April in the year 2022 before me, the undersigned, a notary public in and for said state, personally appeared Richard F. Breck, Jr., President of Kent Acres, authorized agent of Lyndell Corporation, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

  
\_\_\_\_\_  
Notary Public

WHITNEY W. SINGLETON  
Notary Public, State of New York  
No. 02Sic073731  
Qualified in Westchester County  
Commission Expires April 29, 2025

RECORD AND RETURN TO: HOGAN & ROSSI  
3 Starr Ridge Road  
Brewster, New York 10509  
(845) 279-2986  
Attn: Nancy Tagliaferro, Esq.

\\Library\Files\8875\dedication forms\offer.cession.road.wpd





April 6, 2022

Supervisor Jaime McGlasson  
Councilman Chris Ruthven  
Town of Kent  
25 Sybil's Crossing  
Kent Lakes, NY 10512

Via Email: [jmcglasson@townofkentny.gov](mailto:jmcglasson@townofkentny.gov)  
[chris.ruthven@putnamTownny.gov](mailto:chris.ruthven@putnamTownny.gov)

RE: Proposal for Engineering and Surveying Services  
Huestis Park

Dear Ms. McGlasson and Mr. Ruthven:

Our firm, Insite Engineering, Surveying & Landscape Architecture, P.C. (Insite) is pleased to submit this proposal for engineering and surveying services for the Huestis Park property located on Farmers Mills Road. It is our understanding that the Town seeks to develop the property with recreational improvements as shown on the Concept Plan prepared by our office. We have assumed the initial phase of development would include preliminary design and permitting of the contemplated improvements.

#### 1.0 QUALIFICATIONS

Insite is a firm with fresh ideas and a commitment to quality and service. Our experienced staff has been involved in numerous projects such as yours, so we are confident that we can service your project well. Insite is staffed with Professional Engineers, Landscape Architects and Land Surveyors, all registered in the State of New York, a full design team, and state-of-the-art computer-aided design and drafting systems. We believe our experienced and multidisciplinary firm provides you with the expertise necessary to bring this project to successful completion.

Insite's mission as a leader in the fields of civil engineering, land surveying, and landscape architecture has remained consistent since our inception in 1989; we deliver prompt, professional services driven by value and client's needs. *At Insite, we make commitments you can count on, and deliver solutions you can build on.*

#### 2.0 SCOPE OF SERVICES

Insite proposes to provide site-engineering and surveying services associated with the design and permitting for the project, and provide other site planning and engineering services as may be required.

It is proposed to utilize the previous boundary and topographic survey work and supplement it as necessary to support the project.

The following reviews and permits are anticipated for the proposed project:

Town of Kent Town Board – Review of Site Plans and SEQRA Determination

---

3 Garrett Place, Carmel, New York 10512 (845) 225-9690 Fax (845) 225-9717  
[www.insite-eng.com](http://www.insite-eng.com)

P4915.doc

New York City Department of Environmental Protection (NYCDEP) – Stormwater Permit Approval

New York State Department of Environmental Conservation (NYSDEC) – SWPPP General Permit Coverage and Freshwater Wetland Permit

We anticipate the following tasks for the project:

#### 2.1 Survey Support

Insite will utilize past mapping provided to our office for the site plans. The project will require other survey tasks relating to existing field conditions and detail location. Insite will provide surveying tasks as necessary to support the project.

#### 2.2 Site Plan Documents

Insite will prepare the required site plan for the proposed site improvements in pursuit of the required permits. Insite will prepare the necessary plans and supplemental documents and submit them to the Town for an initial review. For this task, the same set of site plans will be used for all of the permits. Insite's drawings will include a site plan with proposed:

- Layout and Landscape
- Grading
- Drainage / Stormwater Management
- Erosion and Sediment Control
- Supporting Notes and Details

The site plan will be prepared in accordance with state and regional requirements. This task also includes preparation and submission of the required State Environmental Quality Review Act (SEQRA) Full Environmental Assessment Form (EAF).

#### 2.3 NYCDEP / NYSDEC SWPPP

The project will require stormwater coverage under NYSDEC General Permit GP-0-20-001 and the NYCDEP Rules and Regulations. The Stormwater Pollution Prevention Plan (SWPPP) prepared for the NYCDEP will also be used for NYSDEC General Permit coverage. The project will exceed 2 acres of total site disturbance, and will therefore require the design of NYSDEC post-construction stormwater management practices and conformance with NYCDEP and NYSDEC requirements.

Soil testing will be required for the stormwater system design, and we have assumed the Town can provide equipment and manpower to perform the necessary soil testing.

#### 2.4 Revisions, Meetings and Additional Work

The project review process will require revisions and additional information based on comments from the outside agencies. Additional work in the form of studies, plan preparation, and alternative designs may be requested. Insite will attend meetings with the outside agencies in pursuit of the required approvals for the project. Insite will respond to these comments/requests in a timely fashion and resubmit in pursuit of approvals.

## 2.5 Construction Documents

Insite will convert the permit drawings to construction drawings and supplement them with technical specifications for the site related work. Insite will work closely with the Town/construction manager on budgeting and value engineering to finalize the construction documents.

## 2.6 Construction Related Services

Insite proposes to support the project during construction of the site improvements for the proposed project. The site/civil tasks envisioned at this time in support of this effort are as follows:

- Response to requests for information.
- Review of the submittals.
- Observations during construction.
- Erosion control inspections as required by the NYSDEC General Permit.
- Preparation of construction compliance documents for site improvements.
- Coordination with Town/Construction Manager.

Please note that the final scope of work maybe altered based on the construction program and scheduling.

## 3.0 FEES FOR SERVICES

Budgets for professional services provided by Insite for the scope listed above are as follows:

3.1	Survey Support	Budget	\$6,000.00
3.2	Site Plan Documents	Budget	\$18,000.00
3.3	NYCDEP / NYSDEC SWPPP	Budget	\$12,000.00
3.4	Revisions, Meetings and Additional Work	Budget	\$30,000.00
3.5	Construction Documents	Budget	To Be Determined
3.6	Construction Related Services	Budget	To Be Determined

Insite's services will be billed monthly on a time and materials basis for all hours expended in accordance with the fee schedule in effect at the time the services are performed. Attached is Insite's current Fee Schedule, and General Terms and Conditions.

The scope of professional services as described in this proposal is inclusive of activities normally required by the Town. The fees stated in this proposal do not include the following:

- Engineering services beyond those stated.
- Surveying services beyond those stated.
- Architectural services (by others, future phase).
- Water supply or sewage disposal design / permitting services (already completed).
- Site electric service (by Town).
- Wetland reports, mitigation plans or related services (not anticipated).
- Traffic reports (not anticipated).
- Filing, application, and review fees to governing agencies.

Proposal Prepared for Ms. McGlasson and Mr. Ruthven  
RE: Proposal for Engineering and Surveying Services, Huestis Park

Page 4 of 5  
April 6, 2022

- SEQRA services beyond the preparation of the Full EAF (not anticipated).
- Procurement of other regulatory permits (not anticipated).
- Services resulting from significant changes in the general scope, extent, or character of the project or its design, beyond the control of Insite.
- Reimbursable expenses per attached fee schedule

#### 4.0 AUTHORIZATION TO PROCEED

Should you find this proposal acceptable and wish to retain Insite to provide professional services, please sign this proposal in the Authorization to Proceed section.

This proposal is valid for 30 days from the date of this letter.

Thank you for this opportunity to submit this proposal. Should you have any questions or require any additional information, please feel free to contact our office.

Very truly yours,

INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.

By: JJC  
Jeffrey J. Contelmo, P.E.  
Senior Principal Engineer

JJC/amk

Insite File 00006.4915

Proposal Prepared for Ms. McGlasson and Mr. Ruthven  
RE: Proposal for Engineering and Surveying Services, Huestis Park

Page 5 of 5  
April 6, 2022

**AUTHORIZATION TO PROCEED**

This will authorize Insite Engineering, Surveying & Landscape Architecture, P.C. to proceed with professional services in accordance with this Proposal, and confirms the Client's acceptance of the attached Fee Schedule, and General Terms and Conditions (Agreement). Upon Insite's acceptance of this Proposal or commencement of the services, the Proposal, Fee Schedule and General Terms and Conditions shall constitute the Agreement between the Client and Insite.

In order to help us respond to your concerns promptly, please provide the following information pertinent to this project: address if other than on proposal, contact person if other than yourself, and phone numbers where you and/or contact may be reached during the day.

Signature: _____	Contact: _____
Client Name: _____	Office #: _____
Date: _____	Fax #: _____
Address: _____	Cell #: _____
_____	Email: _____

**INSITE ACCEPTANCE:**

Accepted By: _____	Date: _____
--------------------	-------------

Insite File No. 00006.4915



## 2022 PROFESSIONAL SERVICES SCHEDULE

(Page 1 of 2)

### FEE SCHEDULE

Senior Principal	\$206./hr.
Principal	\$190./hr
Senior Project Personnel (Engineer, Landscape Architect, Surveyor)	\$168./hr.
Project Personnel (Engineer, Landscape Architect, Surveyor, Designer)	\$154./hr.
Engineer, Landscape Architect	\$142./hr.
Senior Designer, Senior Technician (Field, Survey)	\$130./hr.
Design Engineer, Landscape Designer, CADD Specialist, Technician II (Field, Survey)	\$124./hr.
Designer, Technician I (Field, Survey)	\$110./hr.
CADD Operator, Technician (Field, Survey)	\$92./hr.
Junior Technician	\$80./hr.
Administration	\$60./hr.
Survey Field Crew (2-person)	\$236./hr.
Survey Field Crew (1-person)	\$176./hr.

Survey field crew rates stated are not based on prevailing wage rates. Assignments requiring prevailing wage rate surveying will require rate adjustments based on applicable prevailing wage rates specific to the assignment.

All hours are billed portal to portal. In addition, Insite charges for expenses relating to mileage (rate of \$0.60 per mile), special equipment, plotting, printing, postage, express deliveries, and related items.

### GENERAL TERMS AND CONDITIONS

**Insite** shall mean only INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C., and Client shall mean the party that executed the attached Agreement.

**Payment** Unless otherwise provided in this Agreement, Insite shall invoice Client as provided in the attached agreement. Insite submits invoices on a monthly basis or upon completion of each task, whichever comes first.

Invoices are payable within 15 days of the invoice date. Accounts remaining unpaid more than 15 days after the invoice date are subject to 1 percent interest per month (12 percent annually), starting from the date of the invoice. In addition, Insite may, after 30 days from the date of the invoice, suspend services until Insite is paid in full for amounts due for services rendered.

**Changes in Scope** Client shall have the right within the general purpose and intent of the project to change, add or delete items from services in writing and subject only to the agreement of Insite with respect to the effect on cost and schedule.

**Non-Responsibility** Insite shall not be responsible for construction means and methods, site safety, or pollution control.

**Client Responsibilities** Client shall on a continuing basis throughout the term of this Agreement; maintain a designated representative, who shall be reasonably available to meet with Insite on Client's behalf; provide Insite with all relevant project related data available to Client; and unless otherwise provided arrange for access, entry and use of property of Client (including utilities thereon) and others, as and when reasonably required by Insite for performance of services.

---

3 Garrett Place, Carmel, New York 10512 (845) 225-9690 Fax (845) 225-9717  
[www.insite-eng.com](http://www.insite-eng.com)

**Insite Engineering, Surveying & Landscape Architecture, P.C.**  
**2022 PROFESSIONAL SERVICES SCHEDULE** (Page 2 of 2)

**GENERAL TERMS AND CONDITIONS** (Continued)

**Change in Law** Client shall bear the cost of any material change in, or addition to, services resulting from a change in law or interpretation effective after the date of this Agreement.

**Force Majeure** Neither party shall be liable for loss or damage suffered by the other as a result of any failure or delay in the performance of its obligations under the Agreement caused by a Force Majeure event or circumstance beyond its reasonable control.

**Other Use of Results** Client acknowledges that deliverable documents, drawings and data in whatever form ("Documents") produced directly or indirectly through the efforts of Insite in performing services and any analyses, recommendations, or conclusions ("Results") they contain are based upon the specific circumstances and conditions of the project and are intended solely for use by Client in connection with the project. Any change or other than agreed upon use of Documents or Results shall be at the sole risk of Client. Regardless of when delivered, Documents and Results shall become the property of Client upon Insite's receipt of payment in full. Client agrees to defend, indemnify and hold harmless Insite from and against any and all losses arising from Client's direct or indirect use of Documents or Results, other than for their intended use in connection with project.

**Release of Digital Files** Insite at its sole discretion may provide the client with digital files in accordance with Insite's Digital File User Agreement. Should electronic files be issued, they are issued for convenience only, and are not certified by Insite.

**Indemnification** Subject to the provision of these General Terms and Conditions, Insite agrees to indemnify and hold harmless Client, its directors, officers, employees, agents, successors and assigns from losses to the extent and in the proportion caused by the willful misconduct or negligent acts, errors or omissions of Insite, its directors, officers, employees, successors and assigns. To the extent and in the proportion not caused by the willful misconduct or negligent acts, errors or omissions of Insite, its directors, officers, employees or its agents, subcontractors, successors and assigns, Client agrees to defend, indemnify and hold Insite harmless from losses arising in connection with project.

**Insurance** Throughout the term of this Agreement, Insite shall maintain insurance including Worker's Compensation; Automobile; General Liability; and Professional Liability insurance.

**Liability** The maximum liability of Insite, its directors, officers, employees and its agents, subcontractors, successors and assigns to Client pursuant to these General Terms & Conditions shall be limited to the cost of the services, or \$1,000,000, whichever is less.

**Limitation of Damages** The parties waive any right they may have at law or in equity to demand or receive consequential or punitive damages.

**Suspension of Services** Client shall have the right to suspend all or part of the services, provided Client gives Insite at least seven (7) days' notice of the dates each suspension is to begin and end.

**Termination** Either party shall have the right to terminate this Agreement without cause upon thirty (30) days' notice. In the event this Agreement is terminated by either party, Client shall pay in full for services performed and costs reasonably incurred by Insite, its agents and subcontractors up to the effective date of termination.

**Assignment** Except as otherwise provided herein, this Agreement shall not be assignable by either party, in whole or in part, without the prior written consent of the other party.

**Notice** All notices shall be given to the other party in writing by electronic delivery, hand delivery, express mail, or U.S. mail service providing proof of delivery.

**Integration** This Agreement shall constitute the entire agreement between the parties.

**Modification** This Agreement shall not be modified or replaced, in whole or in part, except by written amendment.

**Interpretation** This Agreement shall be interpreted and enforced in accordance with the Laws of the State of New York.

**Severability** If any provision of this Agreement is determined or declared by a court of competent jurisdiction to be invalid or otherwise unenforceable, all remaining provisions of this Agreement shall be unaffected and shall be interpreted so as to give the fullest practicable effect to the original intent of the parties.

**Waiver** Unless otherwise agreed in writing, neither party's waiver of the other's breach of any term or condition contained in this Agreement shall be deemed a waiver of any subsequent breach of the same or any other term or condition of this Agreement.

Title	Purpose	Estimated Cost
Improvements to Fire House for infection control	<p><b>Respond to Public Health Emergency</b></p> <p>To fund installation of motion-activated faucets and other infection control improvements in Kent's firehouses</p>	TBA
Renovate old Town Hall Building as a Community Resource Center	<p><b>Respond to Negative Economic Impacts</b></p> <p>The renovated Kent Community Hall would be a community resource center and emergency shelter. It would include a large meeting room, offices for staff, a food pantry with refrigeration storage capacity, generator, emergency supplies, and cots. Placing these vital services in Lake Carmel within reach of residents will materially improve their lives and enhance the town's resilience to weather and other emergencies.</p>	450,000
Food Security Pilot program	<p>Two-year pilot program with Cornell Cooperative Extension and Second Chance Foods. This program will be a model, along with Phillipstown's program, for development of a comprehensive county-level network for food services from local farms and regional stores that must reduce/eliminate wasting of food, to food pantries, to the production and distribution of prepared meals. Includes hiring of a coordinator to build food production capacity in Kent, staff the Kent Community Hall, do community outreach to connect residents with food resources and social services programs.</p>	288,000
Library Technology upgrades and information technology instruction for school children.	<p>Throughout the pandemic, the Kent Public Library has supported school children and other patrons who lack access to broadband. The Kent schools provide tablets or computers to their pupils, but they and their families do not always know how to use them properly. This funding would:</p> <ul style="list-style-type: none"> <li>• Improve access to broadband by providing upgraded computers in the library and providing technical support staff to patrons as well as additional electronic materials (32 k)</li> <li>• Fund the development of a curriculum geared to children and their families on computer usage and internet safety. The program would be offered multiple times and updated on a regular basis. It could serve as a model that could be adopted by other libraries and/or infused into the curriculum in the schools. (18 k)</li> </ul>	50,000



Small Business Improvement Grant and Entrepreneurship Grants	<ul style="list-style-type: none"> <li>Develop and administer a business improvement grant program for small businesses that have suffered economic losses due to COVID19. This could include building renovations, lighting, signage, creation of outdoor seating space at restaurants. (200 k)</li> <li>Develop and administer a program, including loans, grants, and business development consultation, for individuals who intend to start a new business after losing a business or employment due to the COVID19. (50 k)</li> </ul>	250,000
<b>Government Services – Public Safety</b>		
Fund paid staff for Fire Department Call Center	Temporary support for staff in the call center. The number of calls has increased dramatically and volunteers are unable to provide adequate response. In future, the department will be billing for ambulance services, which will generate revenue to pay for staff. Funding this staffing in the interim will enhance public safety.	156,000
Safe streets study – preliminary concept design for grant proposal	Work with Chief of Police, Highway Superintendent, and others to develop a comprehensive map of planned safe streets improvements (side-walks, “sharrows,” etc.) that would allow residents to walk and cycle safely on the Rte. 52 and Rte. 311 corridor, around Lake Carmel, and on major county roads such as Farmer’s Mills Rd. This map is needed for submission of a grant proposal to fund these improvements.	20,000
Lake Carmel Dam Engineering	Fund the cost of engineering of the Lake Carmel Dam that is not covered by the current grant of 100 k. This dam is a “high hazard” dam. Completion of the engineering study will put the town in line to secure funding for repair/replacement of the dam.	235,000
Window replacement	Replace windows at Town Center and Town Hall with shatterproof tinted glass	TBA
Walking Path around Lake Carmel	Extend stone dust walking on Lakeshore Drive East to East Croton Drive, just north of the Lake Carmel Dam. Currently the path abruptly ends and pedestrians have to walk along the road and then on a busy road.	20,900
<b>Government Services - Parks</b>		
Ryan’s Park Driveway Improvements	Engineering costs to plan for improvements to the park driveway (plus additional for construction costs...)	17,300
Ryans Park Electrical Upgrade	To fund installation of an electrical panel and upgrades at Ryan Park	40,000
Ryans Park LED conversion	To fund conversion of lights at Ryan Park to LED	100,000

Huestis Park renovation	Augment the current funding of 950,000 to complete the project; estimated cost of 1.5 M	550,000
	<b>Government Services - Other</b>	
Kent Comprehensive Plan	One of the barriers to economic recovery in Kent is the current zoning in the commercial corridor. Revision of the plan would allow for zoning changes that would promote economic growth in addition to planning for increased resilience to climate emergencies.	TBA

Water District