

Town of Kent
Organizational Meeting
January 3, 2023

Meeting

1. Pledge of Allegiance
2. Roll Call
3. Set Schedule for Town Board Meetings and Workshops
4. Set salaries of non-union employees pursuant to the 2023 Adopted Budget
5. Set mileage rate per IRS at 62.5 cents/mile
6. Set Holiday Schedule as per employee handbook and collective bargaining agreements
7. Appoint Chris Ruthven as Deputy Supervisor
8. Reappoint Claudia Dworaczyk as Confidential Secretary to Supervisor
9. Appoint Jaime McGlasson- Budget Officer
10. Reappoint Yolanda Cappelli- Access to Records Clerk
11. Reappoint Yolanda Cappelli- Registrar of Vital Statistics
12. Reappoint Yolanda Cappelli- Marriage Officer
13. Reappoint Lauren Louderback-Deputy Town Clerk 1
14. Reappoint Lucy Pirro- Deputy Town Clerk 2
15. Reappoint Lauren Louderback-Deputy Registrar of Vital Statistics
16. Reappoint Jessica Edwards-Court Clerk to Judge Timothy Curtiss
17. Reappoint Annette Flaherty- Court Clerk to Judge Kevin Douchkoff
18. Reappoint Ron Calkins- Deputy Fire Inspector
19. Reappoint Matthew Valente- Assistant Fire Inspector
20. Reappoint Mahopac National Bank- Bank Depository and Putnam County Savings Bank and Putnam County National Bank Additional Bank Depositories
21. Reappoint Putnam County Press- Official Newspaper, and any other newspapers as necessary
22. Reappoint Bill Volkman- Conservation Committee Chairperson
23. Reappoint Jacqueline Rohrig-Strickland- Town Historian
24. Reappoint Walter Recher - Lake Carmel Park District Advisory Board
25. Appoint Joe Perillo - Lake Tibet Park District Advisory Board
26. Reappoint Dorian D'Ausilio- Lake Tibet Park District Advisory Board Chairperson 5-year term to expire 12/31/2027

27. Reappoint Brian Lewis - Lake Tibet Park District Advisory Board 5-year term to expire 12/31/2027
28. Appoint Hugo German as Planning Board Vice Chairperson
29. Reappoint Simon Carey – Planning Board Member- 7 year term to expire 12/31/2029
30. Reappoint Susan Kotzur- Kent Recycling Commission Co-Chairperson
31. Reappoint Michael Vulpis -Kent Recycling Commission 5-year term to expire 12/31/2027
32. Reappoint Audrey Calogero- Chairperson of Water District #1
33. Reappoint Cemco Plumbing Water District #1
34. Reappoint Carol Croston- Chairperson of Water District #2
35. Reappoint Cemco – Water District #2 Operator
36. Reappoint Gordon Mocchio- Zoning Board of Appeals Chairperson 5-year term to expire 12/31/2027
37. Reappoint Travis Hunt- Zoning Board of Appeal member/ vice chairperson
38. Authorize Town Clerk to Publish Legal Notice
39. Authorize Town Clerk to Advertise Notice for Bids
40. Authorize Town Clerk to Draw Warrants
41. Authorize Town Clerk to Advertise Highway Department’s Bids
42. Authorize Emergency Purchases – Highway \$ 8,000.00
43. Authorize Emergency Purchases – Sanitation \$ 2,000.00
44. Authorize Emergency Purchases – Municipal Repairs \$ 3,500.00
45. Authorize Emergency Purchases – Other Departments \$ 2,000.00
46. Authorize Highway Superintendent to hire Jeeps and trucks for snow plowing
47. Reappoint Hogan and Rossi as Legal Counsel to the Town Board
48. Authorize the Supervisor to pay upon receipt of Authorized Warrants and Contracts, Hospitalization, Telephone, Electric, Gas, Social Security, Freight, and other similar bills as per Town Law Section 29(4)
49. Approval of Vouchers
50. Public Comment



2023 HOLIDAY SCHEDULE

January 2	Day after New Year's
January 16	Martin Luther King Day
February 20	President's Day
May 29	Memorial Day
June 19	Juneteenth
July 3	Day before Independence Day
July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day
November 7	Election Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day after Thanksgiving
December 25	Christmas Day
December 26	Day after Christmas

Early dismissal on the following days:

May 26 July 3 September 1
December 22 December 29



2023 Town of Kent Board Meeting Schedule

January 3, 17,

February 7, 21

March 7, 21

April 4, 18

May 2, 16

June 6, 20

July 11, 18

August 1, 17 (Daytime)

September 5, 19

October 3, 17

November 6 (Monday), 21

December 5, 19

TOWN of KENT

LIASONS for 2023

Jaime McGlasson

Water District #1 and #2

Lake Carmel Park District Co-chair

Kent Seniors

Lake Tibet

Chris Ruthven

Lake Carmel Park District Co-chair

Conservation Advisory Committee Co-chair

Planning Board

Jorma Tompuri

Zoning Board of Appeals

Beautification

Historical Society

Anne Cambell

Kent Public Library

Recycling

Conservation Advisory Committee Co-chair

Shaun Boyd

Water District #1 and #2

Lake Tibet

Sewer District

Sanitation