

Town of Kent
Town Board Meeting
September 6, 2022

Public Hearing:

NY Forward Grant

Workshop/Meeting 7pm

1. Pledge of Allegiance
2. Roll Call
3. Discussion and/or Vote on the following:
 - a. Discussion on Land Swap
 - b. Advertise for bids for Lake Carmel walking path and driveway improvements at Ryan's Field
 - c. Police Department Chaplin
 - d. Kent Historical Society- Roadside Marker
 - e. Planning Board-accept letter of assurance
 - f. Advertise for MEO for Highway
4. Vouchers
5. Announcement
6. Public Comment

Town of Kent
POLICE DEPARTMENT

40 SYBIL'S CROSSING, KENT LAKES, NEW YORK 10512

Address All Communications
To: Chief of Police
kentpolice@townofkentny.gov

Emergency: (845) 225-4600
Office: (845) 225-5646
Fax: (845) 306-5288

August 31, 2022

Supervisor Jamie McGlasson & Kent Town Board
Town of Kent Administrative Offices
25 Sybil's Crossing
Carmel, New York 10512

Dear Supervisor McGlasson & Kent Town Board:

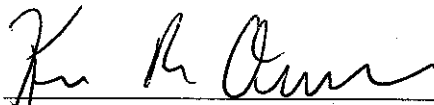
For many years the position of Town of Kent Police Chaplain (Volunteer – unpaid position) has been vacant. At this time we would like to reinstate the position and have Pastor Andrew Columbia fill that role.

Pastor Columbia currently serves as the Lead Pastor of the Mount Carmel Baptist Church in Carmel, is also a Chaplain at the Putnam County Sheriff's Department and is a retired NYPD Officer. Pastor Columbia is highly qualified to fill the position and will be an asset to our department and the Town of Kent Community.

Therefore, I respectfully request the Town Board make the appointment at the September 6, 2022 Town Board meeting to be effective September 6, 2022.

I would like to take this opportunity to thank the board in advance.

Respectfully,



Chief Kevin Owens

Pastor Andrew Columbia's Bio

July 2022

Pastor Andrew Columbia, who served as an NYC Police Officer, has a heart to share his story with law enforcement officers, and those far from God.

Pastor Andrew is an Ordained Pastor, Chaplain, Counselor, Trainer, and Author. He has been in full-time ministry as a Pastor for more than 22 years now. He currently serves as the Lead Pastor of MCB Church in Carmel, NY, the town where he resides with his wife Angela.

Pastor Andrew is also a Chaplain with the Putnam County Sheriff's Department in Carmel.

In addition, he is a Chaplain of, and has been a Keynote Speaker for, the Billy Graham Rapid Response Team. The team trains God's people for grief ministry and deploys crisis-trained chaplains to provide emotional and spiritual care to those affected by man-made or natural disasters.

Pastor Andrew served as part of the Ground Zero Clergy Task Force during and after 9/11.

Pastor Andrew's story has been shared on big outlets such as The 700 Club, as well as Bridges on CTN. He has also written a book titled *"Transformed: How God Changed the Heart of an Angry Prejudiced Cop."*

Pastor Andrew Columbia's

Certifications, Achievements, and Recognitions

"Undergraduate Curriculum in Police Science, Social Science, Law, Physical Education and Firearms" - Certificate presented by the Police Commissioner of the New York City Police Department, July 1987.

"The Creation Therapy Course" to administer the Temperament Analysis Profile. Certificate presented by the Counseling & Certification Network, Inc., Fort Myers, FL, November 18, 2000.

"Disaster Orientation and Training for the American Red Cross Spiritual Care Course" - Certificate presented by SAIR, November 9, 2001.

"Critical Incident Stress Management: Basic – 14 Contact Hours" - Certificate presented by UMBC, December 10-11, 2001.

"Certificate of Ministry" – Certificate presented by the General Council of the Assemblies of God, May 20, 2002.

"Introduction to the Theory of Temperament" to administer the Temperament Analysis Profile. Certificate presented by Faith Fellowship Ministries School of Christian Counseling, Sayreville, NJ, September 16, 2006.

"Continuing Education Seminar for Police Chaplains" – Certificate presented by the International Conference of Police Chaplains, Region #5, April 19-21, 2015.

"Sharing Hope in Crisis" (online) – Certificate presented by the Billy Graham Rapid Response Team, June 11, 2015.

"Continuing Education Seminar for Police Chaplains" – Certificate presented by the International Conference of Police Chaplains, Region #5, April 25-27, 2016.

"A Strategic Planning Approach to Suicide Prevention" – Certificate presented by the Suicide Prevention Resource Center Training Institute, May 7, 2016.

"Locating and Understanding Data for Suicide Prevention" – Certificate presented by the Suicide Prevention Resource Center Training Institute, May 9, 2016.

“Counseling on Access to Lethal Means (CALM)” – Certificate presented by the Suicide Prevention Resource Center Training Institute, May 9, 2016.

“International Critical Incident Stress Foundation” (icisf) member and supporter to help people affected by work-related stress, disasters, and other traumatic events. Certificate presented by officers of the United Nations, May 17, 2016.

“Law Enforcement Perspectives for CISM Enhancement” – Certificate presented by icisf and UMBC, June 2-3, 2016.

“Understanding Suicide: Effective Tools for Prevention, Intervention and Survivor Support” – Certificate presented by UMBC, June 23-24, 2016.

“Assisting Individuals in Crisis & Group Crisis Intervention” – Certificate presented by icisf and UMBC Training Centers, October 7-9, 2016.

“Certificate of Ordination” fulfilled criteria as a Minister of the Gospel. Certificate presented by the Church of the Nations, January 1, 2017.

“Rapid Response Team (RRT) Online Chaplain Orientation” – Certificate presented by the Billy Graham Rapid Response Team, April 29, 2017.

“Certificate of Congressional Recognition” upon being honored at the Mental Health Association of Putnam County’s Special Recognition Breakfast. Certificate presented by Congressman Sean Patrick Maloney, May 1, 2019.

“Certificate of Achievement – Recognition of Dedicated Work in the Area of Mental Health” – Certificate presented by NYS Senator Peter Harckham, May 1, 2019.

“Certificate of Recognition – Celebration of Being Honored by the Mental Health Association of Putnam County” for dedicated service in the local community. Certificate presented by NYS Senator Sue Serino, May 1, 2019.

“Certificate of Congratulations – Being Honored by the Mental Health Association in Putnam County” for promoting mental health awareness in the community. Certificate presented by Putnam County Executive MaryEllen Odell, May 1, 2019.

“Certificate of Recognition for Outstanding Contributions to Mental Health Services in Putnam County” – Certificate presented by Michael J. Piazza, Jr., Putnam County Commissioner of the Departments of Mental Health, Youth & Social Services and by Megan Castellano, MPA, Executive Director, Mental Health Association in Putnam County, May 1, 2019.

Coles Mill's Historical Market
Summary Proposal to Town of Kent
8.22.22

Background

Coles Mills was one of the first settlements in Putnam County and is featured in all known maps of the county prior to the creation of the Carmel dam, when it was submerged in the West Branch Reservoir. It was settled by Elisha Cole in 1747, and grew to several homes, three mills, multiple farms, a general store and school house.

Proposal

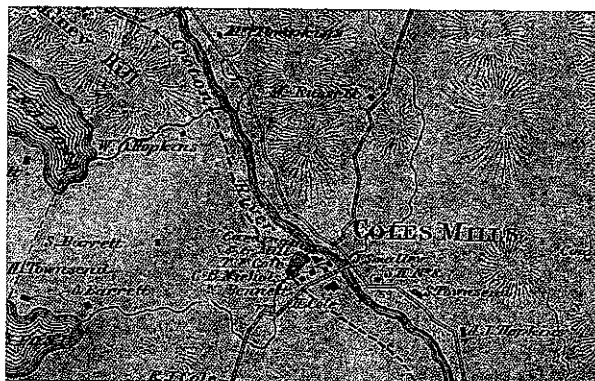
Create and install a Coles Mills historical marker consistent in color and style with the other historical markers in Kent and done by the same source, Catskill Casting.

Cost

Preliminary estimate from Catskill Casting is \$1,560, including shipping and poles. Funding would ideally come from the Town of Kent, but we will explore private donations if Kent funds are not available.

Supporters

- Jason Klein, Kent Resident
- Charlie Cole and family
- Jackie Rohrig-Strickland, Kent Historian/Kent Historical Society
- Jennifer Cassidy, Putnam Count Historian
- Kent Highway Supervisor Richard Othmer



1867 Beers Map of Kent

Town of Kent Planning Board
25 Sybil's Crossing
Tel: 845-225-7802

email: planningkent@townofkentny.gov
Kent, NY 10512
Fax: 845-306-5283

Resolution #12

Year 2022

DATE: July 26, 2022

TO: Kent Town Board

CC: A. Brandihall
L. Cappelli
bcaterino@dep.nyc

FROM: Vera Patterson/Kent Planning Board

RE: NYCDEP Church Hill Road Forest Management Project
Church Hill Rd., Kent, NY 10512
TM: 12.-1-6 & 45; 12.-1-29.2
Recommendation to move this project to an Administrative Track and to
Grant a request from NYCDEP to grant a Waiver of an Erosion Control Bond and to
Accept a Letter of Assurance (attached)

Resolved: On May 12, 2022 the Kent Planning Board reviewed material pertaining to the recommendations noted above and agreed that it was appropriate to make a recommendation to the Kent Town Board to review the attached material, and if they agree with the Planning Board's recommendation, to take the appropriate action to approve the recommendations.

Mr. Tolmach asked for a motion to forward the attached material to the Kent Town Board to move this project to an administrative track, to grant a waiver of an Erosion Control Performance Bond and to accept a Letter of Assurance from the NYCDEP. The motion was made by Stephen Wilhelm and seconded by Hugo German. The roll call votes were as follows:

Phillip Tolmach, Chairman	<u>Aye</u>
Dennis Lowes, Vice Chairman	<u>Aye</u>
Jacky Beshar, Alternate Member	<u>Aye</u>
Simon Carey	<u>Absent</u>
Sabrina Cruz	<u>Aye</u>
Giancarlo Gattucci	<u>Aye</u>
Hugo German	<u>Aye</u>
Stephen Wilhelm	<u>Aye</u>

The motion carried.

I, Vera Patterson, Planning Board Secretary of the town of Kent, County of Putnam, State of New York, do hereby certify that the foregoing is a true excerpt from the minutes of a meeting of the Planning Board of the Town of Kent held on May 12, 2022.

Dated: July 26, 2022



Vera Patterson
Planning Board Secretary

Town of Kent Planning Board Minutes
May 12, 2022

- **NYCDEP Church Hill Rd. Forest Management Project, Church Hill Rd., Kent, NY;**
TM: 12.-1-6 & 12.-1-29.2

Mr. Bart Caterino, of the NYCDEP, attended the meeting. Mr. Caterino explained that approximately 55 acres would be thinned with the purpose of removing trees of poor form and vigor and retaining the best trees on the site.

Mr. Tolmach asked for a motion to open the Public Hearing for this project. The motion was made by Mr. Lowes and seconded by Ms. Cruz

Mr. William Frohm, 103 Church Hill Road, asked to be heard. Mr. Frohm said that he had concerns that the applicant would clear the property and then leave a mess behind. He also had concerns about the noise and traffic. Mr. Caterino said the timber harvest would occur during the winter months. The log landing will be at the top of the site. A 12' foot road will be constructed on the site and it will come out on Church Hill Road. There is an existing entrance there already. During the project there will be intermittent heavy equipment used for about 4 weeks. Most of the site is far downhill from Mr. Frohm's house. Work hours will be 8:00 AM to 6:00 PM. The impacts should be minimal. The DEP as well as the Town will inspect the property frequently. Mr. Caterino said that he had personally marked the trees to be cut. Mr. Frohm asked if some trees, which were already down, would be removed. Mr. Caterino said a vernal pool is there and that it would not be disturbed. Mr. Caterino said that trees on the property, which were down, would be removed if it was on the DEP property and he said that he would try to get the downed trees removed. Mr. Frohm said that there are already potholes on church Hill Road and that additional traffic would cause more damage. Mr. Caterino said that the loggers would not be traveling the entire length of Church Hill Road. Mr. Caterino said that he had discussed travel on Church Hill Road with the Kent Highway Supervisor and they will be traveling approximately 600' on Church Hill Road towards Peckslip Road. They will be coming in and going out Peckslip Road. Mr. Caterino said that there will be about two trucks per day a total of 20 trucks for the whole project. Mr. Seraculo of 120 Church Hill asked who would be maintaining the road while the project was going on. Mr. Caterino said that loggers pay a security bond to the DEP and that the road would be maintained. Mr. Andrews said that there were two levels of the project and Mr. Caterino was following instructions from the Highway Supervisor. NYCDEP posts a letter of assurance which was posted for this project. Mr. Andrews said that the Town of Kent had worked with NYCDEP on other projects and that he was certain that everything would be done correctly. Mr. Barber said that previously the Town had asked for pictures of the existing road before the project began and after it was completed. Mrs. Frohm asked where the entrance would be. Mr. Caterino shared a drawing and explained where the entrance would be, Mrs. Frohm had some concerns if the downed trees would be a fire hazard. Mr. Caterino said that the loggers would mill downed trees if they determined the trees had sound wood and had value. Mrs. Frohm said she was opposed to the project if all the junk would remain on the road.

Town of Kent Planning Board Minutes
April 14, 2022

- **NYCDEP Church Hill Road Forest Management Project, Church Hill Road, Kent, NY;**
TM: 12.-1-6 & 12.-1-29.2

Mr. Bart Caterino, a New York State Forester, represented the NYCDEP for this project. This project involves obtaining an Erosion Control Permit for a timber-thinning program because more than 5,000 square feet of 55 acres owned by NYCDEP will be disturbed. Mr. Caterino said that there is a two-year contract for this project and logging will only be done from November 1st to March 31st.

Mr. Barber's Comments (memo attached)

Mr. Barber advised the Planning Board that this plan pertains to removing trees from approximately six acres of the property that was damaged by the tornado two years ago and thinning of approximately 55 acres. Mr. Andrews and Mr. Barber visited the site twice and a vernal pool was discovered on the property, which has some species of concern. The NYCDEP agreed to take precautionary measures to protect this area. Mr. Barber suggested that a Public Hearing be scheduled for the May 12, 2022 meeting.

Mr. Andrews' Comments (memo attached)

Mr. Andrews agreed that an Erosion Control Permit was required for this project. Comments were sent to Mr. Caterino in January and full and complete responses were sent back. A recommendation had been made to have flaggers in place when the logging truckers were entering or exiting the property. Mr. Caterino said that there will only be two trucks a day entering and exiting the site and asked that he reconsider this recommendation. Mr. Andrews felt that it would be appropriate to not have flaggers on site unless there is an incident. Mr. Andrews had discussed this matter with the Highway Superintendent and he had no objection to reconsidering the recommendation to requiring flaggers on site. Previously NYCDEP provided GIS maps when doing timber harvests rather than survey maps and they requested permission to do this again on this project. Mr. Andrews said he did not object to this and asked the Planning Board to grant a verbal waiver pertaining to the applicant providing 8"x11" or 11"x17" GIS maps instead of survey maps and to eliminate property dimension notes. In addition, on other NYCDEP projects a Letter of Assurance was submitted to the Planning Board rather than a cash or surety bond for the Erosion Control Permit. The Letter of Assurance was sent to Mr. Battistoni, the Planning Board Attorney, who found no issues with it. Mr. Andrews recommended that, when the time comes to approve a bond, the Letter of Assurance be accepted by the Planning Board and that it be forwarded to the Town Board for their approval. Mr. Andrews said that he agreed with Mr. Barber that, if the Planning Board agreed, a Public Hearing could be scheduled for the May 12, 2022 Planning Board meeting. Once the Public Hearing was resolved Mr. Andrews said it would be appropriate to move this project to the Administrative track.



**Environmental
Protection**

**Rohit Aggarwala
Commissioner**

**Joseph P. Murin
Chief Financial Officer**

59-17 Junction Boulevard
Flushing NY 11373
Tel: (718) 595-6936
Fax: (718) 595-3525
jmurin@dep.nyc.gov

Received
mo/date/year

APR - 5 2022

March 28, 2022

Chairman
Town of Kent Planning Board
25 Sybil's Crossing
Kent Lakes, NY 10512

**Planning Department
Town of Kent**

Re: Church Hill Road Forest Management Project Performance Bond

The New York City Department of Environmental Protection ("DEP") appreciates the Town of Kent Planning Board's willingness to consider this letter in lieu of an erosion control bond to assure the completion of the Church Hill Road Forest Management Project in accordance with the attached Erosion Control Plan (the "Erosion Control Plan").

Please accept this letter in lieu of the aforementioned bond as the City of New York's (the "City") guarantee that all of the work described in the Erosion Control Plan will be strictly adhered to and satisfied. When the contractor is awarded the project, the City requires that it provide a performance deposit in the amount of three thousand dollars (\$3,000.00) or 10% of the bid price, whichever is greater, as a guarantee to the City that all work will be completed, including all best management practices associated with the project. This requirement can be found in *The City of New York Department of Environmental Protection Bid Package for the Sale of Timber and Firewood at the Church Hill Road Forest Management Project (Project # 5097)*, Attachment D, Section 3, paragraph b.

In the event there is a dispute between the City and the Town of Kent, and it is resolved in the Town of Kent's favor, the City will reimburse the Town's reasonable attorney fees, said fees to be at the same rate as are then charged to the Town by the attorney then serving. The City recognizes that despite the waiver of the Erosion Control Bond, the City remains responsible for the inspection fee, which covers the costs for Town representatives to perform site inspections.

Additionally, the City has committed to paying the cost of the stone aggregate necessary to make the improvements specified in the Erosion Control Plan, as made evident in the attached purchase order with Thalle Materials Inc.

The City hereby warrants, represents and guarantees that it will perform and satisfy all of the work described in the Erosion Control Plan. This guarantee is made in lieu of placing a bond with the Town of Kent, as required by the Town pursuant to Section 66-7 of the Town Code. It is the intent of this document that the City shall be fully responsible for completing said work satisfactorily. This guarantee shall be valid through and until the expiration of two years from the date on which the Town provides written confirmation of final acceptance


of the work in accordance with the approved permit and all plans and specifications forming the basis of the approved permit.

Site improvements the City is performing include but are not limited to: access road and landing improvements, the implementation of best management practices for these areas, final stabilization and restoration of disturbed areas, and the removal of temporary erosion and sediment control measures. All site improvements and erosion control measures have been developed in accordance with the *2018 New York State Forestry Voluntary Best Management Practices for Water Quality Field Guide*.

Please contact Bart Caterino at 917-763-2779 should you have any questions or concerns regarding this project.

Thank you for your consideration in this matter.

Sincerely,



Joseph Murin
Chief Financial Officer

Approved as to form

Isabel Galis-Mendez CD
Acting Corporation Counsel, City of New York
Date: 3/21/2022

c: Bart Caterino, Amanda Locke, Charles Laing

**Example of a standard NYCDEP Bid Package*

Bailey Brook Forest Management Project #5083

Page 15 of 37

Final payment comprised of the remaining balance, FIFTY PERCENT (50%) of the Purchase Price, is to be paid upon completion of one-half of Project work as determined by the DEP Forester assigned to manage the Project or by [December 31, 2022], whichever is sooner.

- b.** The Parties acknowledge that the Harvester has supplied a performance deposit (the "Performance Deposit") in the amount of [10% OF BID AMOUNT OR \$3000, WHICHEVER IS HIGHER], to guarantee the Harvester's faithful performance of the terms of this Contract. The City shall deposit and maintain the Performance Deposit in a non-interest bearing account at a financial institution selected by the City in the name of the City. The Performance Deposit will not be credited towards the Purchase Price.
- c. All Purchase Price payments will be in the form of a cashier's check, certified check, or money order and made payable to the City of New York and hand-delivered or mailed to the DEP Forester at 1286 U.S. 6, Carmel, NY 10512.
- d. If the City terminates the Contract early pursuant to Section 2, the City shall return the Performance Deposit previously paid by the Harvester to the City to the Harvester.
- e. If the Harvester fails to remove all of the Wood Products from the Project Area within the Term of the Contract, it shall not be entitled to a refund of any amount of the Purchase Price already paid and shall pay the City any costs incurred by the City to remove the remainder of the Wood Products, which shall remain property of the City, in excess of the Performance Deposit, upon the City's written demand.
- f. Upon a determination by the DEP Forester pursuant to Section 9c, that the Project has been completed, the balance of the Performance Deposit, less any amounts deducted by the City to cure any noncompliance with the Contract, shall be returned to the Harvester.
4. **Title.** The City will retain title to Wood Products remaining on City land until they are removed.
5. **Access.**
- a. The Harvester, along any of the Harvester's employees or subcontractors working on the Project ("Project Workers") approved by the DEP Forester, are hereby granted permission to access the Project Area in accordance with the terms and conditions of this Contract.
- b. Prior to entering the Project Area, the Harvester shall provide proof of insurance as required by Section 11.

DEP Church Hill Road Forest Management Project
Church Hill Rd. Kent, Putnam County

*Current NYCDEP Forestry Program purchase order for crushed stone aggregate.

THE CITY OF NEW YORK
FINANCIAL MANAGEMENT SYSTEM
NOTICE OF AWARD

DATE: 10/07/2021

PAGE: 1

TAXPAYER ID: *****7028 FINAL BATCH ID: POD 826
CONTRACT NUMBER: POD 826 20222000087
REFERENCED AGREEMENT:
AMENDMENT NUM: VERSION NUM: 1
VENDOR: V900048874 VENDOR ADDR (IND: 004 OCA NUMBER:

THALLE INDUSTRIES INC

CONTACT NAME: Tina Nolan
CONTACT PHONE #: 914-762-3415
ADDRESS: 61 Route 100

Briarcliff Manor
NY
10510-1441

SOLICITATION NUMBER

CONTRACT TITLE: 2018324X CRUSHED STONE

PIN: 2018324X

DESCRIPTION: 2018324X CRUSHED STONE

ORIGINAL AMT:	\$ 15,000.00	ORIGINAL START:	10/06/2021	END:	06/30/2022
REVISED AMT:	\$ 15,000.00	REVISED START:	10/06/2021	END:	06/30/2022
ACTUAL AMT:	\$ 15,000.00	RESP AGENCY:	826		
		SUBMITTING AGCY:	826		

CONTRACT OFFICER:

PHONE:

COMMENTS:
THIS IS NON MWBE VENDOR. APPROVED 10/8/21
ACCTG USERS FOR RR/INVOICE PLEASE CONTACT D.PETRAMALE
AUTHORIZED USERS D. LAWRENCE

DELIVERY DATE:

DELIVER TO: DEPT ENVIRONMENTAL PROTECTION

INVOICE TO: DEPT ENVIRONMENTAL PROTECTION

EAST DIV MECH CARMEL HDQ

PROCUREMENT ACCOUNTING

ROUTE 6 & BELDEN ROAD

68-17 JUNCTION BLVD.

CARMEL

17TH FLOOR

NY 10512

FLUSHING

NY 113735108

DEPT: 826

SHIP CODE: 826147

DEPT: 826

BILL CODE: 826468

DEP Church Hill Road Forest Management Project
Church Hill Rd. Kent, Putnam County

THE CITY OF NEW YORK
FINANCIAL MANAGEMENT SYSTEM
NOTICE OF AWARD

DATE: 10/07/2021

PAGE: 2

TAXPAYER ID: *****7028 FINAL BATCH ID: POD 828
 CONTRACT NUMBER: POD 826 20222008087
 REFERENCED AGREEMENT:
 AMENDMENT NUM:
 VENDOR: V900048874 THALLE INDUSTRIES INC VENDOR ADDR IND: 004 VERSION NUM: 1
 OCA NUMBER:

CONTACT NAME: Tina Nolan
 CONTACT PHONE #: 914-762-3416

COMMODITY INFORMATION

LINE #	COMMODITY	QTY	UNIT	UNIT COST	TOTAL COST
1	74506000000	16000.00000	NTE	\$1.00	\$16,000.00

COMMODITY LINE DESCRIPTION: Asphalt, Aggregates

COMMODITY SPECS:

DESCRIPTION:

PURCHASE ORDER NEEDED TO ACQUIRE CRUSHED STONE TO SUPPORT THE FORESTRY PROGRAM AND ITS PROJECTS. STONE IS NEEDED FOR IMPROVEMENT OF ACCESS ROADS, STABILIZING DITCHES, HARDENING LANDINGS AND ROAD ENTRANCES.
 PLEASE NOTE SAMPLE QUOTE ATTACHED FOR STONE AND PRICING OF EACH STONE AUTHORIZED FOR THIS PURCHASE ORDER. STONE ONLY TO BE SHIPPED WHEN REQUESTED BY DEP AUTHORIZED USER.
 AUTHORIZED USERS: D. LAWRENCE; ORDER TO BE CLOSED JUNE 30, 2022.
 DEP CREATED A NEW ONLINE PROCESS TO HANDLE CURRENT MANDATED TELEWORKING CONDITIONS, A PLATFORM CALLED "DEP INVOICING PLATFORM" (DIP). IT ENSURES AVOIDANCE OF DISRUPTION OF THE INVOICING PROCESS BY SUPPORTING ELECTRONIC PAPERLESS PAYMENT; VENDORS WILL NOW NEED TO SUBMIT INVOICES ELECTRONICALLY. PLEASE SEE LINK BELOW TO SUBMIT FINAL INVOICES:
<https://a828-forms.dep.ny.gov:8443/webclient/Login.xhtml>
 *ORDER NUMBER (POD 826 20222008087) IS TO APPEAR ON ALL INVOICES, TICKETS, PACKING SLIPS, BILL OF LADING, ETC.***DO NOT SHIP ALL ITEMS ON SAMPLE QUOTE - AUTHORIZED USERS WILL PLACE ORDERS AS NEEDED
 ALL INQUIRIES REGARDING INVOICES SHOULD BE MADE DIRECTLY TO VENDOR PAYMENTS @ 718-585-3184*ATTENTION VENDOR: IN ORDER TO EXPEDITE PAYMENT - PLEASE UPLOAD ORIGINAL INVOICES DIRECTLY INTO "DEP INVOICING PLATFORM" (DIP)*****

FOB DESTINATION DELIVERY:

DELIVER TO:

INVOICE TO:

THE CITY OF NEW YORK
 FINANCIAL MANAGEMENT SYSTEM
 NOTICE OF AWARD

DATE: 10/07/2021

PAGE: 3

TAXPAYER ID: *****7028

FINAL

BATCH ID: POD 826

CONTRACT NUMBER: POD 826 20222000087

REFERENCED AGREEMENT:

AMENDMENT NUM:

VERSION NUM: 1

VENDOR: VS00046874

THALLE INDUSTRIES INC

VENDOR ADDR IND: 004

OCA NUMBER:

CONTACT NAME: Tina Nolan

CONTACT PHONE #: 914-782-3415

ACCOUNTING INFORMATION

COMM LINE	ACTG LINE	EVENT TYPE	FUND	DEPT	APPR UNIT	BUDGET CD	DTL OBJ CD	REPT CAT/ QUICK	UNIT/ SUNIT	TASK	CAP PROJ	LINE AMT
1	1	PR05	001	826	004	8224	1000	401011				\$15,000.00

J. GUIDUCCI

PA

PREPARED BY

TITLE

J. FIGUEROA

PA

AUTHORIZED BY

TITLE

Key Assignments for Document:

C:\Users\vpatt.TOWNOFKENT\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\B1F4D790.doc

Global Key Assignments



June 2, 2022

To: Town of Kent, NY – Planning Board

Rohit Aggarwala,
Commissioner

Re: NYCDEP-Church Hill Road Management Project
Church Hill Road
Section 12 Block 1 Lots 6 and 29.2
Town of Kent, New York

Paul V. Rush, P.E.
Deputy Commissioner
Bureau of Water Supply
prush@dep.nyc.gov

Dear Chairman Tolmach and Members of the Planning Board:

71 Smith Avenue
Kingston, NY 12401
T: (845) 340-7800
F: (845) 334-7175

Please accept the included responses to comments issued by John Andrews, P.E. (Rhode, Soyka & Andrews) in review of the subject project. Thank you for your consideration of the responses and attached documentation. Should you require further information, I can be reached at (917) 763-2779 or bcaterino@dep.nyc.gov

Sincerely,

Bart Caterino
Watershed Forester
DEP Bureau of Water Supply

c: John Andrews, P.E., Rhode Soyka & Andrews, P.C.
Bruce Barber, Cornerstone Associates
Vera Patterson, Planning Board, Town of Kent
Amanda Locke, NYCDEP

Responses to comments dated 4/11/2022:

1. A field observation visit was made to the project site with Bruce Barber, the Town environmental consultant and Bart Caterino, Watershed Forester. Observations were limited due to snow cover, but the haul road and the landing area are generally suitable for the intended use. The areas are considered generally flat, reasonably open and present no issues with respect to their preparation for and intended use as part of this timber harvest operation. It was noted that the line of sight exiting the site is somewhat less than satisfactory looking left or to the west. We recommend that the Planning Board require a flagger for traffic control during truck exits. A note to that effect should be placed on the project plan. **[The response to comments provided indicates that for several reasons, the project sponsor believes that with posted signs and the slow speeds through this section of road flaggers are not necessary. We take no exception to that position and recommend that the Planning Board not impose the condition. The project sponsor should be prepared to provide flaggers at the direction of the Town Highway Superintendent or the Engineer if required.]**

We agree to be prepared to provide flaggers at the direction of the Highway Superintendent or the Engineer if required. Language to this effect will be included in the timber sale contract.

2. The set of drawings for the erosion control permit is to include:
 - a. Watershed Protection Programs Natural Resources Division - Forestry, Church Hill Road Forest Management Project (FMP) - Project Map
 - b. Watershed Protection Programs Natural Resources Division - Forestry, Church Hill Road FMP - Landing Map
 - c. **Watershed Protection Programs Natural Resources Division - Forestry, Church Hill Road FMP - Stand Map**
 - d. **Watershed Protection Programs Natural Resources Division - Forestry, Church Hill Road FMP - Tax Parcel Map**

When it comes time for signature by the Chairman, all four (4) identified maps should be submitted as a set.

A set of all four (4) maps is attached.

3. Refer to the Combined Application Form:
 - a. Provide required affidavits. **[Vera Patterson, Planning Board Secretary should provide confirmation of receipt.]**
 - b. 2nd Page, #9 includes the waiver request "Because this is a timber harvest rather than a development project, request waiver to provide GIS maps rather than survey maps at 8.5" x 11" or 11" x 17" and to eliminate dimensions of property lines."

- i. We have no objection to this waiver request. This is similar to what was done for previous DEP forest management projects. **[The planning Board should be verbal Resolution grant and confirm the waiver request.]**

Affidavits sent on 4/5/2022.

4. An erosion control bond is required. For other projects by NYCDEP in Kent, the Town of Kent has accepted a letter of assurance from NYCDEP in lieu of a cash bond. This was done for the Seven Hills Lake Dam Repair, Horsepound Ridge Forest Management, and the more recent Baily Brook Forest Management project. Please have NYCDEP provide a similar letter for the Planning Board to consider. **[Letter provided. We forwarded the letter to Jeff Battistoni, Esq. for his review and acceptance.]**

Noted.

5. Richard Othmer, Jr, Highway Superintendent should also be consulted regarding road condition and truck routes. Provide a summary of conversations with Highway Superintendent. The Highway Superintendent has been copied on various emails and his responses indicate that he will accept right turns only for trucks exiting the site with use of the most direct route from the site to Route 52 via Horsepound Road. He is looking for a \$25,000.00 bond as well. It is unclear whether that bond can be handled in a similar matter as the Erosion Control Bond, by means of a letter of assurance from the NYCDEP as noted above. **[The Highway Superintendent has reputedly been contacted by the Forester. He should be contacted by the Planning Board to provide has approval prior to signature by the Chairman]**

The highway superintendent was contacted previously, and again on May 27, 2022 as indicated by response 10, below.

6. We recommend the public hearing be held, as has been done for other forestry projects. [The record is sufficient to permit scheduling of the public hearing should the Planning Board chose to do so. **[Once the public hearing has been satisfactorily resolved, provided there are no substantive issues raised, we recommend the remaining project review be referred to the Planning Board consultants to be handled administratively.]**

Public hearing attended.

7. The applicant is responsible for full payment of actual costs of erosion control inspections. An initial inspection fee deposit of \$1000 is to be paid to the Town in accordance with the Town of Kent Fee Schedule. **[Response noted - We defer to Vera Patterson, Planning Board Secretary with respect to the handling of fees]**

Noted. (Previous Response: "Inspection fee deposit should be covered by the escrow account for NYCDEP Forestry Permitting. All actual costs of inspection should also be charged to that account.")

Responses to comments following public hearing (from e-mail correspondence with John Andrews on 5/23/22):

8. The Planning Board also requested existing conditions photos of Church Hill Road.

Per the agreement reached at the public hearing:

Prior to the project, the DEP forester will record photo-documentation of the surface condition of the travelled segment of Church Hill Rd. In the event that the timber contractor's equipment damages the road, damage will be repaired to the pre-project condition.

This note is included in the updated Project Plan (attached).

9. You should verify that our comments and those of Bruce Barber are adequately addressed.

With the submission of this response, we believe that all comments from Rhode, Soyka and Andrews have been addressed. Based on the memo from Cornerstone Associates dated April 14, 2022, we believe that all comments from Bruce Barber have been addressed.

10. You should have one final conversation with the Highway Superintendent to ensure that his concerns have been addressed.

Richard Othmer was contacted via e-mail on May 24, 2022, and subsequently via phone on May 27, 2022. He stated that his concerns regarding truck routing, and damage to Church Hill Rd. have been addressed.

11. You should submit a final plan set with a fully executed Letter of assurance to Vera, Bruce and I with any supporting documents that may be appropriate. We will perform a final review and advise you of its acceptability.

Attachments:

Final plan set

Letter of assurance

Project plan. (Additions as a result of Planning Board review are highlighted in grey in the document.).