

**TOWN OF KENT
TOWN BOARD MEETING
Tuesday, July 11, 2017**

Workshop – 7:00 p.m.

1. Pledge of Allegiance
2. Presentation - History of Proposed Kent Museum - A Look Back – Richard Othmer
3. Planning Board – Accept resignation of member, advertise for/appoint of new member, Town Code change regarding bonds
4. Lake Carmel Park District – Request to construct a seasonal floating dock
5. Police Department – Repair of front stairs
6. Code Enforcement – Correction of violations TM#'s 33.27-2-18, 33.24-1-73,33.74-1-36
7. Postage Machine for Town Hall
8. Announcements
9. Public Comment

Meeting

1. Roll Call
2. Vote on the following:
 - a) Accept resignation of Planning Board member
 - b) Advertise for/appoint Planning Board member
 - c) Award contract to repair Police Department front stairs
 - d) Award contract to correct violations TM#'s 33.27-2-18, 33.24-1-73,33.74-1-36
3. Vouchers and claims
4. Public comment

George Brunner



June 27, 2017

Town of Kent
25 Sybil's Crossing
Kent, NY 10512
Attn: Ms. Maureen Fleming, Supervisor

Re: Letter of Resignation

Dear Ms. Fleming:

I joined the Planning seven years ago and felt that I wanted to give back something to the community. I felt that my professional expertise and life experience would allow me to be an asset to the town by joining the Planning Board. I always tried to do the right thing for both the Town and the applicants when making decisions involving projects presented to the Planning Board.

I have become very disappointed and feel that I have been treated in a condescending manner by the Chairman and another individual on the Planning Board. My opinions have not been valued and I have felt very maligned and isolated. When I have asked questions during the meetings they are dismissed by the Chairman or ignored while others are allowed to freely express their opinions. I have been struggling for a while as to whether or not I could continue participating on the Planning Board. When the Town Board held their meeting on April 4, 2017 three of the Town Board members made several false and derogatory remarks about the Planning Board I was very disappointed. In spite of the issues I've been dealing with, I take great exception to the comments made. This matter was discussed at the Planning Board workshop held on April 6, 2017 and it was clear to me and others, both on and off the Planning Board, that there is a vendetta against the Planning Board and a conspiracy to undermine the responsibilities of the Planning Board and to tarnish their reputation.

I was very upset at the workshop and decided that I needed to resign from the Planning Board.

Sincerely,

George Brunner

Chapter 66. Steep Slope Protection and Stormwater Management

Article III. Steep Slope and Erosion Control Permits

§ 66-7. Performance bond; inspection.

A. Performance bond.

- (1) In order to insure the full and faithful completion of all construction activities related to compliance with all conditions set forth by the Town in its issuance of a steep slope and erosion control permit, the Planning Board may require the owner or applicant to provide, prior to construction, a performance bond, supported by sufficient security in the form of a cash escrow account, irrevocable letter of credit or certified check drawn upon an national or state bank or other cash equivalent, which guarantees satisfactory completion of the project and names the Town as the beneficiary. The security shall be in an amount to be determined by the Planning Board based on submission of final design plans.
- (2) The security shall remain in full force until the applicant and/or developer is released from liability by the Town, provided that such period shall not be less than two years from the date of final acceptance or such other certification that the work permitted by the steep slope and erosion control permit has been constructed and completed in accordance with the approved permit and all plans and specifications forming the basis of the approved permit.^[1]

[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

B. Inspection.

- (1) Inspection fee. At the time of receiving a steep slope and erosion control permit, the applicant shall pay an inspection fee in an amount as set from time to time by resolution of the Town Board^[2] to the Town Clerk.^[3]

[2] *Editor's Note: See Ch. 36, Fees.*

[3] *Editor's Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.*

Chapter 66. Steep Slope Protection and Stormwater Management

Article VII. Administration and Enforcement

§ 66-24. Performance guarantee; maintenance guarantee; recordkeeping.

- A. Construction completion guarantee. In order to ensure the full and faithful completion of all land development activities related to compliance with all conditions set forth by the Town in its approval of the stormwater pollution prevention plan, the applicant or developer shall be required to provide, prior to construction, cash escrow, irrevocable letter of credit, or certified check drawn upon a national or state bank or other cash equivalent, which guarantees satisfactory completion of the project and names the Town as the beneficiary. The security shall be in an amount to be determined by the Town based on submission of final design plans, with reference to actual construction and landscaping costs. The performance guarantee shall remain in force until the applicant and/or developer is released from liability by the Town, provided that such period shall not be less than two years from the date of final acceptance or such other certification that the facility(ies) have been constructed in accordance with the approved plans and specifications and that a two-year inspection has been conducted and the facilities have been found to be acceptable to the Town. Per annum interest on cash escrow deposits shall be reinvested in the account until the applicant and/or developer is released from liability.
- B. Maintenance guarantee.
- (1) Where stormwater management and erosion and sediment control facilities are to be operated and maintained by the developer or by a corporation that owns or manages a commercial or industrial facility, the developer, prior to construction, may be required to provide the Town with an irrevocable letter of credit from an approved financial institution to ensure proper operation and maintenance of all stormwater management and erosion control facilities both during and after construction, and until the facilities are removed from operation.
 - (2) If the developer or landowner fails to properly operate and maintain stormwater management and erosion and sediment control facilities, the Town may draw upon the letter of credit to cover the costs of proper operation and maintenance, including engineering and inspection costs.
 - (3) Alternatively, if a letter of credit was not posted, the Town Board may, at its sole discretion, charge the reasonable and necessary costs of proper operation and maintenance, including engineering and inspection costs, against the real property by adding that charge to, and making it a part of, the next annual real property tax assessment roll of the Town. Such charges shall be levied and collected at the same time and in the same manner as Town-assessed taxes and shall be paid to the Town Comptroller, to be applied in reimbursing the fund from which the costs of proper operation and maintenance were paid. Prior to charging such assessments, the owner of the real property shall be provided written notice by certified mail, return receipt requested, at the last known address of record, of an opportunity to be heard and object before the Town Board to the proposed real property assessment,

at a date to be designated in the notice, which shall be no less than 30 days after its mailing.

- C. Recordkeeping. The Town may require entities subject to this chapter to maintain records demonstrating compliance with this chapter.

Chapter 66A. Subdivision of Land

Article VI. Public Improvements

§ 66A-32. Performance security; maintenance security.

- A. Plans including profiles and construction details of proposed public improvements shall be prepared by a professional engineer properly licensed by the State of New York. The plans shall clearly define the limits of the proposed rights-of-way and shall include the location, widths, profiles and grades of proposed roads, road sections, storm drainage including culverts and other drainage structures, sidewalks, street trees, and the location of easements and utilities, all in accordance with the requirements of Chapter 57 of the Town Code.^[1] When any proposed highway drains toward or may otherwise affect a county or state highway, plans shall be submitted to the County Commissioner of Public Works or New York State Department of Transportation for review and comment. Such plans so submitted shall not be altered, modified or amended after having been approved by the Planning Board unless revised plans are resubmitted to and approved by the Planning Board.

[1] *Editor's Note: See Ch. 57, Roads and Driveways.*

- B. Performance security not required by consent of the Planning Board. The applicant may request a waiver by the Planning Board of a performance security where the applicant intends to implement and to complete all required improvements prior to the Chairman's signature. The Planning Board may waive the posting of a performance security where the Board finds that the proposed improvements will be completed within one year and will be completed as a single phase. Improvements that will take more than one year to complete and improvements that will be phased as part of a phased implementation of any project are ineligible for a performance security waiver. Where the Planning Board waives a performance security it may, in lieu of such performance security, require the posting of such security as may be determined by the Planning Board to ensure the restoration of the site where such work is not completed within one year of the date of commencement. Where no performance security is required by the Planning Board the subdivider shall complete all required improvements to the satisfaction of the Superintendent, the Planning Board Engineer, the Planning Board Environmental Consultant and the Planning Board Planner prior to the Chairman's signature on the final plat. Where the subdivider chooses to complete the improvements prior to the Chairman's signature the Planning Board may require the posting of cash or a letter of credit as security for restoration of the site in the event the subdivider commences work and later abandons the project. The amount of the restoration security shall be established by the Planning Board Engineer in consultation with the Superintendent, the Planning Board Environmental Consultant and the Planning Board Planner, and shall be subject to acceptance by the Town Board upon the recommendation of the Planning Board. Upon receipt of written notification from the Superintendent, the Planning Board Engineer, the Planning Board Environmental Consultant and the Planning Board Planner that all required improvements have been satisfactorily installed, or upon receipt of a written notification from the Town Attorney that an acceptable security has been filed, the Chairman of the Board shall sign the proposed final plat as approved by the Board. Such approval in no way constitutes an acceptance by the Town of the dedication of any streets, parks or open public spaces. The Planning Board may require said plat to be endorsed with appropriate notes to this effect. The Planning Board may also require the filing of a written agreement between the applicant and the Town Board covering future title, dedication and provision for the cost of grading,

development, equipment and maintenance of any streets, parks or playground areas.

C. Performance security required by the Planning Board.

- (1) Where a performance security is required by the Planning Board, the subdivider shall file with the Town a security in an amount sufficient to cover 100% of the cost of the required improvements as estimated by the Superintendent, the Planning Board Planner, the Planning Board Environmental Consultant or the Planning Board Engineer. Such security shall be subject to the review and acceptance by the Town Attorney as to form, sufficiency and manner of execution. The security shall be accepted by the Town Board prior to the time of the Chairman's signature on the final plat. The security shall be accepted by the Town Board and filed with the Town Clerk prior to commencement of any site work or construction. The security shall run for a term to be fixed by the Planning Board, but in no case for a longer term than three years; provided, however, that the term of such security may be extended by the Planning Board with the consent of the parties thereto. If the Planning Board decides at any time during the term of the security that the extent of building development that has taken place in the subdivision is not sufficient to warrant all of the improvements covered by the security, or that the required improvements have been installed in sufficient amount to warrant reduction in the amount of the security, then, upon approval by the Town Board, the Planning Board may modify its requirements for any or all such improvements, and the amount of such security shall be reduced by an appropriate amount so that the new amount will cover the cost in full of the amended list of improvements required by the Planning Board.
- (2) Upon certification by the Town Superintendent of Highways or his duly authorized representative, or engineering inspector, that the proposed public improvements have been completed by the developer in accordance with the plan and the Town specifications (see Chapter 57,^[2] § 57-14) and after the Town Board has been satisfied that the stipulated guaranties have been complied with, the Town Board may release the security to the developer or his or her assigns, except that the Town Board shall require a maintenance bond in the amount of 10% of the original road bond for a period of one year from the date of such official completion as guaranty that the developer shall maintain such completed improvements. At the expiration of the one-year maintenance period the Town Board shall release such maintenance guaranty to the developer or his or her assigns, provided that, prior to such final release of guaranty, the Town Board may deduct from such deposit all just charges for any maintenance, exclusive of charges for plowing of snow which the Town may have incurred for work on such improvements during the one-year period. The Superintendent shall obtain a hold-harmless agreement for any damage done during winter maintenance operations such as sanding, salting or plowing.

[2] *Editor's Note: See Ch. 57, Roads and Driveways.*

- D. Whether a performance security is required or not, prior to the issuance of any building permit, the Superintendent of Highways shall certify the proposed public roads as passable and safe for use. In the case of any private road or common driveway the Planning Board Engineer shall certify the road or driveway as passable and safe for use. All required improvements shall be completed to the satisfaction of the Superintendent and the Planning Board Engineer within four months after the date of initial title transfer with respect to any lot fronting on an unimproved or incomplete street within the subdivision, failing which the Town Board may call the security and make any repairs or complete any road, and may revoke any building permit(s) that may have been issued. In the case of exceptionally large subdivisions, the Town Board may grant a reasonable extension of time beyond said four-month period or, alternately, may approve the completion of only a portion of the required improvements within the period specified in accordance with § 277, Subdivision 9(d), of the Town Law. The security shall be released only upon certification by the Superintendent and the Planning Board Engineer that all the required improvements have been completed to their satisfaction.
- E. Default of security agreement. In the event that any required improvements have not been installed as required by the terms of the security and the Planning Board's approval, the Town Board may declare the subdivider to be in default and may collect any sums remaining due under the security agreement to install

such improvements as are covered by the security and as commensurate with the extent of building development that has taken place in the subdivision but not exceeding the cost of the amount of the security proceeds.

- F. Execution of contracts. The Town Board resolution shall require that the owner or owners of real property execute such contracts with the Town as the Town Board may deem necessary for the purpose of ensuring that the expense of such construction or installation, including the cost of issuing obligations to raise moneys to pay the expense thereof and interest on such obligations, shall not be an undue burden upon the property deemed benefitted by the agreements or of such improvement district or extension thereof as the case may be and may require a security agreement, including but not limited to the filing of a surety bond, letter of credit, or the deposit of cash or securities in a form approved by the Town Attorney and accepted by the Town Board so as to assure the performance of such contracts.
- G. Inspection of required improvements. The Planning Board Engineer and/or the Planning Board Environmental Consultant shall be responsible for inspecting required improvements during construction to ensure their satisfactory completion and, upon such completion, shall furnish the Planning Board with a statement to that effect. The applicant shall pay to the Town the costs of said inspection. If the Planning Board Engineer or the Planning Board Environmental Consultant determines that any of the required improvements have not been constructed in accordance with the approved plan, the applicant shall be responsible for correcting and properly completing said improvements. Failure of the Planning Board Engineer or the Planning Board Environmental Consultant to carry out inspections of required improvements during construction shall not in any way relieve the applicant or the bonding company of their responsibilities related to the proper construction of such improvements.
- H. Insurance; filing requirement.
- (1) The subdivider shall file with the Town Board a general liability insurance policy at the same time that he files his performance guaranty. The insurance policy shall be in force during the term of the performance guaranty and shall be extended in conformance with any extension of the performance guaranty. The subdivider shall additionally file a copy of said certificate of insurance with the Secretary of the Planning Board.
 - (2) Limits of coverage. The policy shall insure the Town and the subdivider and shall cover all operations in the development involving existence and maintenance of property and buildings and contracting operations of every nature involving all public improvements. Said policy shall have limits of liability of \$3,000,000 for bodily injury and/or property damage per occurrence or such higher limits as the Planning Board may require, upon recommendation of the designated Planning Board Engineer or Town Attorney.
- I. As-built plans. At the completion of construction of any required improvements, and prior to issuance of a certificate of occupancy for any structure pursuant to Chapter 27,^[3] the owner/applicant shall provide to the Planning Board and the Building Inspector a certification prepared by a professional engineer licensed by the State of New York that all site work has been carried out and completed in compliance with the approved final plat for the project. Additionally, the applicant shall provide to the Planning Board and the Building Inspector an "as built" survey prepared by a land surveyor licensed by the State of New York and certified to the Town Board and to the Planning Board of the Town of Kent that accurately shows the location of improvement(s) as depicted on the approved subdivision plat, including any alterations to said improvement(s) as a result of approved field changes that may have occurred during construction.

[3] *Editor's Note: See Ch. 27, Building Administration and Construction.*

Subject: Erecting a wharf on Lake Carmel
Date: Thursday, July 6, 2017 at 1:33:12 PM Eastern Daylight Time
From: Rob Ulich
To: Maureen Fleming
CC: Supervisor

Supervisor Fleming:

As follow up to our conversation that took place in your office on June 30th, I am submitting the attachment (ulich dock sketch 7-6-17.pdf) to erect a wharf on Lake Carmel and request this item be placed on the agenda for the Town Board meeting scheduled Tuesday July 11, 2017, as per town code 50-14B;

"Hereafter, no person shall erect a wharf, pier or other structure on the park property without obtaining the prior consent of the Town Board by resolution passed at a meeting of the Town Board duly called and held, and such resolution, if passed, shall provide appropriate safeguards to assure that the structure, when erected, shall be available to all the inhabitants of the Park District."

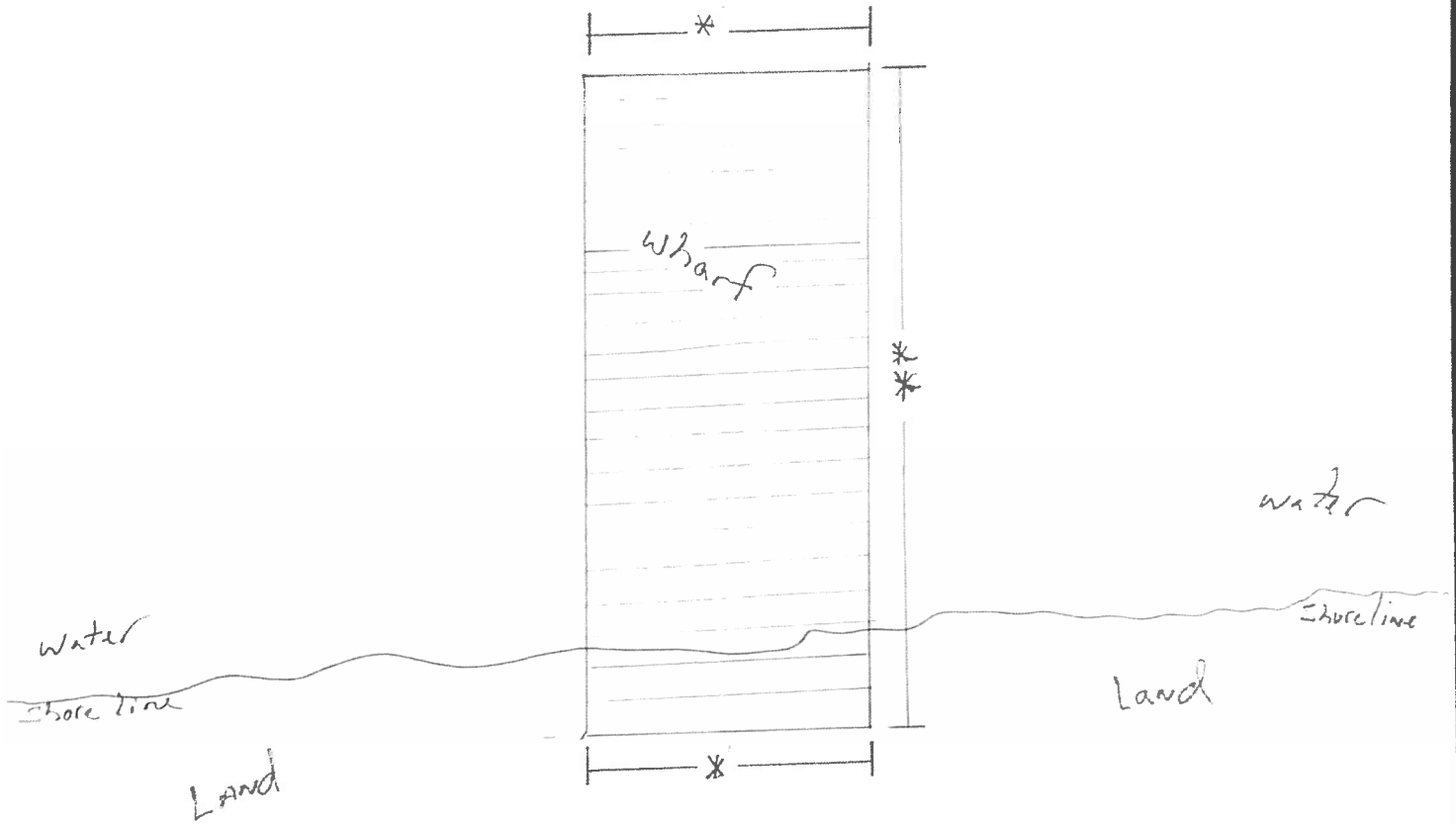
It is my intention to maintain, place into and remove from the waters of Lake Carmel, this seasonal floating dock which will be accessible to all park district inhabitants.

Please contact me should you require additional information and I also ask that you please confirm receipt and legibility of this email (and attachment 1) by reply.

With kind regards,

Robert Ulich
5 Teatown Ct.
Kent Lakes, NY 10512

Lake Carmel
(Not to scale)



Teatown Ct.

* No greater than 4'
** No greater than 20'

Robert Ulich
5 Teatown Ct.
845-225-7649
(Attachment 1)

Terry Boalt

163 White Pond Rd
Stormville, NY 12582
845-878-6351 / 845-878-3472 (FAX)

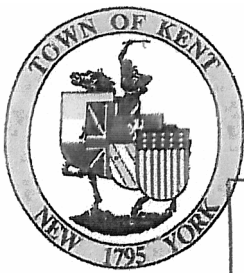
Estimate

Date	Estimate #
10/30/2016	3411

Name / Address
Town Of Kent c/o Adam Route 52 Carmel, NY 10512

Project

Description	Qty	Cost	Total
<p>Town Of Kent Police Dept.:</p> <p>Builder proposes to remove existing failing cast steel tread units on front entrance to Police dept.</p> <p>Builder will demo/cut and remove cast treads and concrete sub-base to accommodate new 1 1/2" thermal finished bluestone treadstone with 3/8"X3"x5" stair riser veneer stones.</p> <p>Demo/supply/install/clean-up</p> <p>Payment schedule:</p> <p>Deposit at start of job: \$3733.33</p> <p>At completion of demo: \$3733.33</p> <p>At completion of job: \$3733.33</p>		11,200.00	11,200.00
		Total	\$11,200.00



CODE ENFORCEMENT

OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512

845-306-5598

RECEIVED

JUL 6 2017

Town of Kent
Supervisor's Office

July 05, 2017.

**From: Zoning Enforcement Officer, Town of Kent:
To: Supervisor Fleming, Town board members, Town of Kent:
Subject: Violations requiring town corrective action:**

Enclosed please find violations issued by the undersigned and bids for correction.

Location requiring correction and contractor bids:

10 Ridgeway Road. \$100.00.

8 Heathcote Road. \$75.00.

23 Barrett Hill Road. \$100.00.

Site owners have not responded to Notices of Violation.

The above stated bids have been proposed by JB Affordable Care Inc.

Putnam Handyman Construction failed to submit a bid.

Dirt and Demolition Inc. failed to submit a bid.

For your consideration and approval:

**William Looney,
Zoning Enforcement Officer,
Town of Kent.**

JB Affordable Lawn Care, Inc.
3 Mountain View Knolls Drive Apt. A
Fishkill, New York 12524

June 29, 2017.

**To William Looney, Zoning Enforcement Officer of the
Town of Kent.**

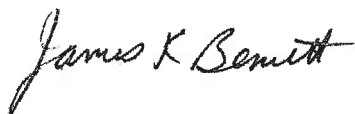
The price is as follows for each cutting at the following properties:

\$100.00 for 10 Ridgeway Road.

\$75.00 for 8 Heathcote Road.

\$100.00 for 23 Barrett Hill Road.

Sincerely,

A handwritten signature in black ink that reads "James K. Bennett". The signature is written in a cursive style with a large initial "J".

James Bennett



CODE ENFORCEMENT
OF
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512
845-306-5598

ORDER TO REMEDY VIOLATION

Location: 10 Ridgeway Rd Kent, NY

Map NO: 33.27-2-18

Date: 6/15/2017

TO:

James Mohalley
10 Ridgeway Rd
Carmel, NY 10512

PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:

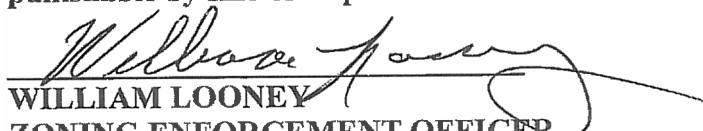
Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code (B)(1)(B)

at premises hereinafter described in that:

GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.

OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.

YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned within ten days from this date. Failure to remedy the conditions aforesaid and to comply with the law and may constitute an offense punishable by fine or imprisonment or both.


WILLIAM LOONEY
ZONING ENFORCEMENT OFFICER
TOWN OF KENT





**CODE ENFORCEMENT
OF
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512
845-306-5598**

ORDER TO REMEDY VIOLATION

Location: 23 Barrett Hill Rd Kent, NY

Map NO: 33.24-1-73

Date: 6/21/2017

TO:

Lucile Steinberger
23 Barrett Hill Rd
Carmel, NY 10512

PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:


Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code

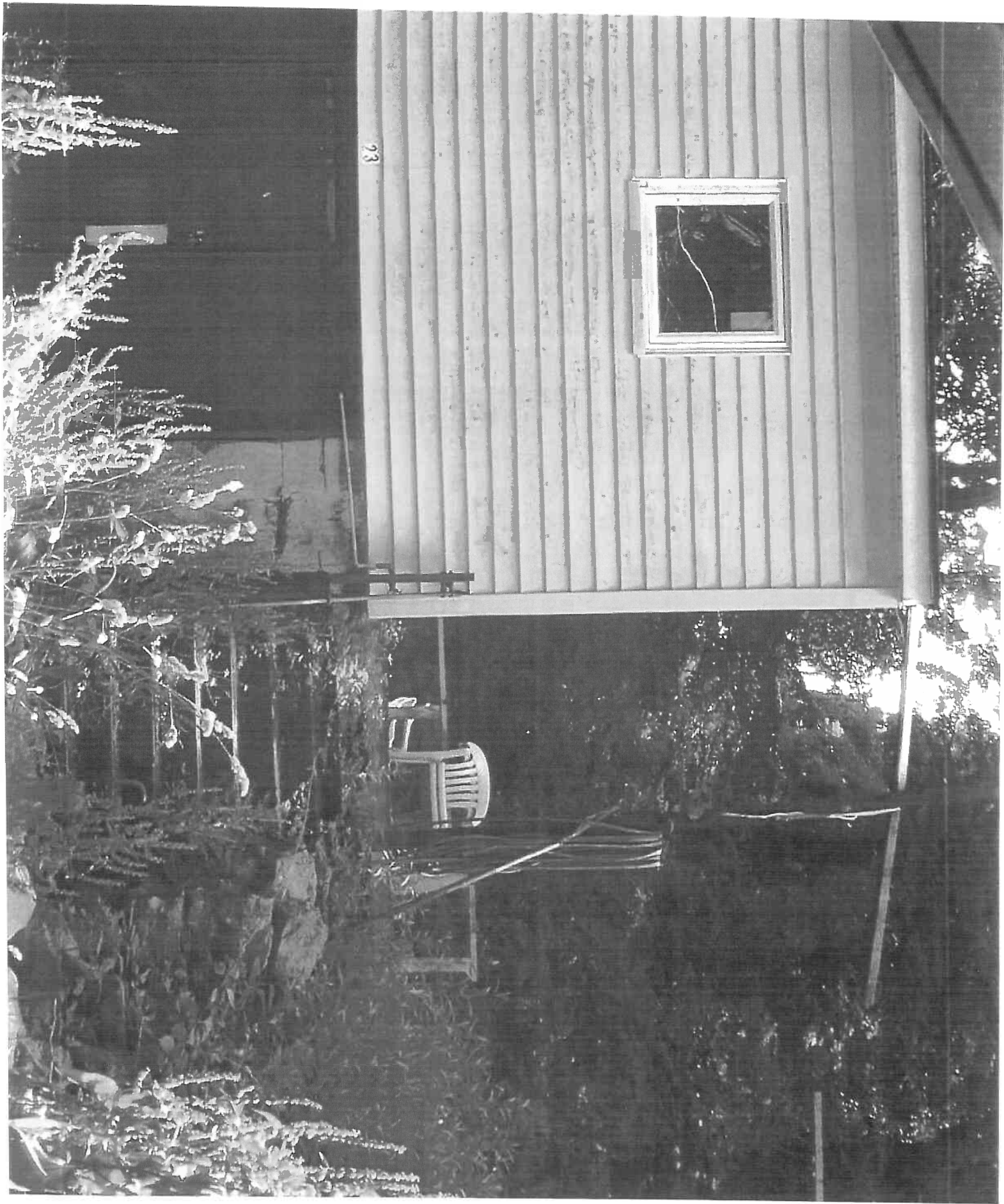
at premises hereinafter described in that:

GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.

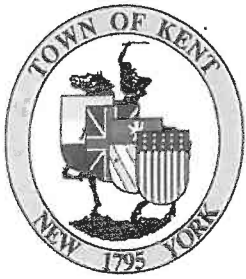
OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.

YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned within ten days from this date. Failure to remedy the conditions aforesaid and to comply with the law and may constitute an offense punishable by fine or imprisonment or both.


WILLIAM LOONEY
ZONING ENFORCEMENT OFFICER
TOWN OF KENT







CODE ENFORCEMENT
OF
TOWN OF KENT, PUTNAM COUNTY, NEW YORK
845-306-5598

ORDER TO REMEDY VIOLATION

Location: 8 HEATHCOTE ROAD, CARMEL, N.Y. 10512.
Map NO: 33.74-1-36

Date: June 15, 2017.

TO: ROSE BISIGNANO

Address/Owner/Agent: 8 HEATHCOTE ROAD, CARMEL, N.Y. 10512.

PLEASE TAKE NOTICE THERE EXISTS A VIOLATION OF: PROPERTY MAINTENANCE FOUND IN SECTION 55A-11 SUB B. (1) (b) OF THE TOWN ORDINANCES OF THE TOWN OF KENT.

The State Building Construction Code _____
Zoning Ordinances _____

Other Applicable Laws, Ordinances or Regulations X

at premises hereinafter described in that:

OWNERS/AGENTS HAVE FAILED TO MAINTAIN EXTERIOR PROPERTY FREE OF EXCESS GRASS/WEED GROWTH AS DEPICTED IN ENCLOSED PHOTO AND REQUIRED BY CODE.

OWNERS HAVE TEN DAYS FROM THIS DATE OF SERVICE TO CONTACT THIS OFFICE TO DISCUSS REMEDIAL ACTION TO ABATE THE STATED ISSUES.

(SEE FOLLOWING PAGES)



IF THE ABOVE LISTED VIOLATION IS NOT CORRECTED, THE TOWN WILL CONTRACT WITH A VENDER TO ADDRESS THE ISSUES AND THE FEE THE COMPANY PRESENTS WILL BE CHARGED TO THE PROPERTY OWNERS. ADDITIONALLY IF THE PROPERTY OWNERS FAIL TO PAY THE TOWN BILL THE DEBT WILL BE ATTACHED TO THE OWNERS TAX BILL PAYABLE ON THE NEXT INSTALLMENT.

YOU ARE THEREFORE DIRECTED AND ORDERED

to comply with the law and to remedy the conditions above mentioned within the time constraints stated above. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.



WILLIAM LOONEY
ZONING ENFORCEMENT OFFICER,
TOWN OF KENT.

Subject: Stamp Machine

Date: Monday, June 19, 2017 at 12:11:39 PM Eastern Daylight Time

From: jasmine ramos

To: Maureen Fleming

CC: Bill Huestis, Jaime Mcglasson, Paul Denbaum, Scott Chin

Hi Maureen, I spoke with Pitney Bowes regarding the replacement of our current stamp machine. The stamp machine we currently have will be obsolete as of December 31, 2017. Supplies are already limited and once spare parts are depleted, they will not be able to service the system should repair be needed. I have requested information on its replacement. After careful review and several discussions with both our Pitney Bowes representative, Ashley Coto and the Help Center, the attached is the better choice. It is the least expensive of all the new systems they are offering. I am also attaching the purchase and lease agreements. Leasing would be the best choice as maintenance is included in the monthly cost. I also requested from Lauren invoice payments from 2016 and 2017 to compare prices. I have copies of those invoices if you wish to see them. The purchase and lease quotes are valid until August 24, 2017. We need to take that into consideration as we prepare for the upgrade. Please also be aware that Adam will need to work on removing a cabinet in the copy room in order to accommodate the new system whose design sits higher than the one we currently have.

Let me know if you need anything further. Thank you.

Jasmine

Jasmine Ramos
Confidential Secretary to Town Supervisor
TOWN OF KENT
25 Sybil's Crossing
Kent Lakes, NY 10512
ph: 845.225.3943
fax: 845.306.5621
jramos@townofkentny.gov
www.townofkentny.gov



-

-

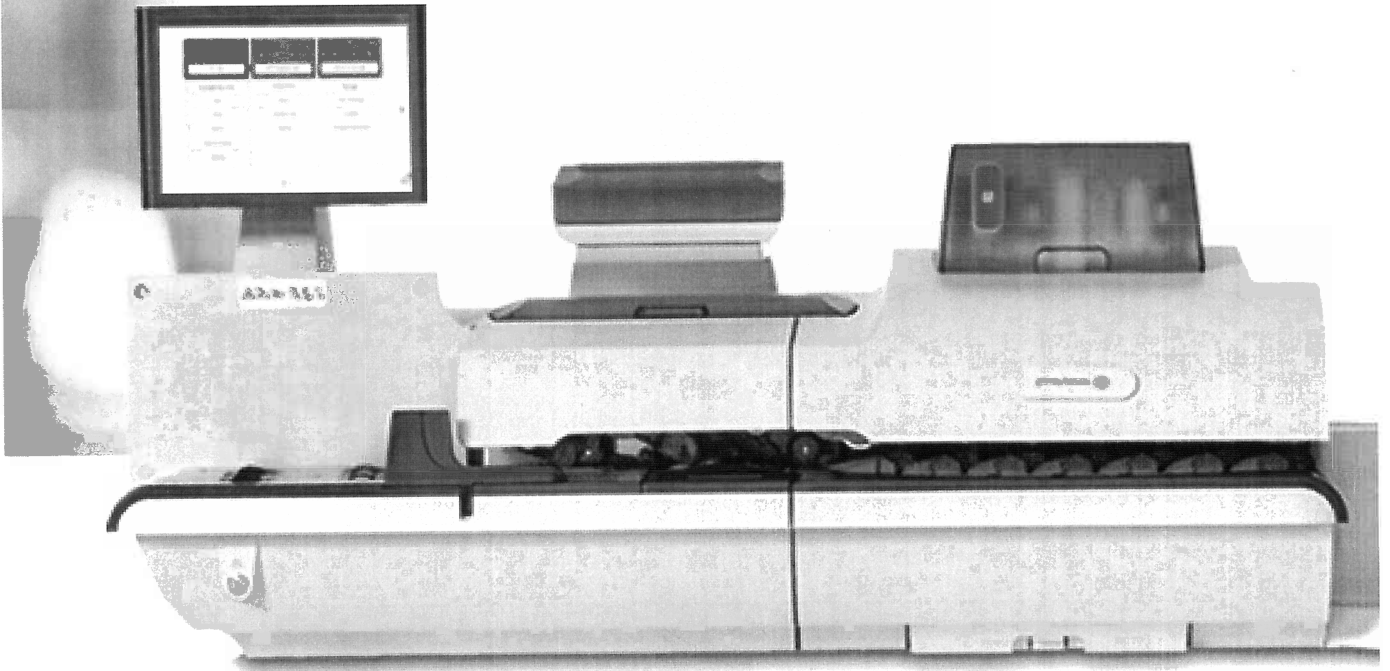
-



</us/shipping-and-mailing>

Designed to s
P1000 can se

[Postage Meters & Office Shipping S\(/us/shipping-and-mailing/postage-mete\)](/us/shipping-and-mailing/postage-meters) > SendPro® P Seri



Dimensions

37.5"L x 22.5"D x 24"H (with Basic
Apps Display).
Drop Stacker adds 12" to L.
Power Stacker adds 31" to L.
Color adds 6.5" to L. 15"
Display adds 2" to H.

1	T&CS	Receiving - Standard	RENT	\$ 0.00
---	------	----------------------	------	---------

Purchase Total**	\$ 6,684.75
Monthly Total**	\$ 102.00
Annual Total**	\$ 535.97

**Plus applicable taxes which will be applied at the time of billing.

Your Payment Plan

Quarterly Billing Total**		Annual Billing Total**	
Type	Fees	Type	Fees
Meter	\$ 264.00	Equipment Maintenance	\$ 535.97
Soft-Guard®	\$ 42.00	N/A	N/A

Tax Exempt

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Shipping and Handling \$ 0.00

Initial Term : 12 Months

**Plus applicable taxes which will be applied at the time of billing.

Your Signature Below

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the NJPA Contract Number 043012-PIT, effective date July 11, 2012 and the NJPA Pitney Bowes Terms (Version 8/16) which are available at www.pb.com/states/njpa and are incorporated by reference. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Not Applicable
State/Entity's Contract #

Client Signature

Print Name

Title

Date

Email Address

Sales Information

Ashley Coto ashley.coto@pb.com

Account Rep Name Email Address

