

**TOWN OF KENT  
TOWN BOARD MEETING  
Tuesday, June 20, 2017**

**Executive Session** – 6:30 p.m.

Discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

**Workshop** – 7:00 p.m.

1. Pledge of Allegiance
2. Kent Police Promotion Ceremony
3. Audit Presentation – Robert Daniele, Partner, PKF O'Connor Davies
4. Recreation Department – Award Ryan's Park retaining wall bid, permission to bid for Inclusive playground, permission to hire Seasonal Park Maintenance Worker, permission to advertise for Start Smart Soccer Assistants
5. Highway Department – replacement windows for the 301 Highway Garage
6. Planning Board – accept resignation of member, appoint new member, release of Review Fund TM# 33.82-1-18
7. Code Enforcement – refuse at TM# 33.73-1-72, excess grass and weeds TM#'s 22.82-1-44, 33.50-1-21, 33.51-1-15, 22.58-1-35, 33.56-1-20
8. Lake Carmel Fire Department – approval of new members
9. Change of meeting dates
10. Announcements
11. Public Comment

**Meeting**

1. Roll Call
2. Vote on the following:
  - a) Award retaining wall bid for Ryan's Park
  - b) Advertise bid for inclusive playground
  - c) Hire Seasonal Park Maintenance Worker
  - d) Advertise for Start Smart Soccer Assistants
  - e) Award contract for replacement windows for 301 Highway Garage
  - f) Accept resignation of Planning Board member
  - g) Appoint Planning Board member
  - h) Release Review Fund TM# 33.81-1-18
  - i) Award contract to remove refuse
  - j) Award contract to cut grass and weeds
  - k) Approve new members LCFD
3. Vouchers and claims
4. Correspondence
5. Public comment

**Bid Opening  
Retaining Wall at Edward Ryan Memorial Park  
June 9, 2017**

**Present:** Councilman Huestis, Recreation Director Fernandez and Deputy Town Clerk Louderback

**Bids for Removal of Existing Wall and Build New Wall:**

1. Lawrence Construction Co.  
18 Captain Lawrence Drive  
South Salem, NY 10590  
\$174,003.75 plus Alternates of \$23,600 for Light Pole and \$2,500 for Flag Pole
  
2. Deem Construction Corp.  
155 Hempstead Turnpike  
West Hempstead, NY 11552  
\$219,000

**Bid for New Wall Over Existing Wall:**

1. Northeast Mesa  
10 Commerce Drive  
Carmel, NY 10512  
\$148,000
  
2. Deem Construction Corp.  
155 Hempstead Turnpike  
West Hempstead, NY 11552  
\$179,000
  
3. Fred Adams Jr, Inc.  
691 Farmers Mills Road  
Carmel, NY 10512  
\$112,000
  
4. Lawrence Construction Co.  
18 Captain Lawrence Drive  
South Salem, NY 10590  
\$135,493.50

# RYAN PARK NEW RETAINING WALL

## LAWRENCE CONSTRUCTION COMPANY, INC.

18 CAPTAIN LAWRENCE DRIVE

SOUTH SALEM, NY 10590

Contact: ALBERT PRADO

Phone: 845-978-8976

Date: June 9, 2017

Quote To: TOWN OF KENT PARKS & RECREATION  
 25 SYBIL'S CROSSING  
 KENT LAKES, NY 10512

Phone: 845-531-2100

Attn: LOU FERNANDEZ

ITEM	DESCRIPTION				
5	REMOVE EXISTING WALL				
10	NEW RETAINING WALL				
15	RW ENGINEERING				
20	RESTORATION AND CLEANUP				
30	MOBILIZATION				
<b>GRAND TOTAL</b>					<b>\$174,003.75</b>

**NOTES:**

**Alternates:**

Relocation of Light Pole: \$23,600.00

Relocation of Flag Pole: \$ 2,500.00

**Exclusions**

Bonds and Permits

Inspections

Compaction and Material Testing

Record Drawings

Rock Removal

Handling Hazardous and Contaminated Material

Handling and testing unsuitable material

Union Labor

Prevailing Wage

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

Telephone: (845) 531-2100  
Fax: (845) 306-5284

Email: recreation@townofkentny.gov  
Webpage: www.townofkentny.gov

**BID PROPOSAL** : PRECAST MODULAR BLOCK GRAVITY RETAINING WALL BID  
W/REMOVAL OF EXISTING RETAINING WALL  
PROPOSED TOTAL PRICE IN DOLLARS:

\$ 219,000.00

PROPOSED TOTAL PRICE IN WORDS:

Two hundred and nineteen thousand & 00/100

NOMAN AHMED (PRESIDENT)

NAME AND TITLE

DEEM CONSTRUCTION CORP.

COMPANY NAME

155 HEMPSTEAD TPK. WEST HEMPSTEAD, NY 11552

ADDRESS

718-850-0963

PHONE

888-818-0754

FAX

deemconstruction@gmail.com

E-MAIL

# NORTHEAST MESA

Design/Build Site Solutions

www.northeastmesa.com  
info@northeastmesa.com

Thursday, June 08, 2017

Yolanda D. Cappelli  
Town of Kent  
Kent Town Center  
Kent Lakes, NY 10512

Re: Bids for Construction of Retaining wall at Edward Ryan Memorial Park

Dear Yolanda:

Based on the Notice to Bidders dated 4/27/17 of the proposed retaining wall work we propose the following:

- 1-Redi-Rock Block
- 2-Standard Colors and Texture
- 3-Delivery to jobsite
- 4-Labor and Equipment to install the Redi-Rock Walls
- 5-Supply and placement of leveling pad and drain zone stone
- 6-Supply and place drain pipe in drain zone behind block.
- 7-Remove and dispose of wood ties as needed to accommodate new wall batter
- 8-Stamped engineered design of the wall.
- 9-Grade and reseed disturbed lawn area

**Total Price = \$148,000**

Feel free to contact me at my office if you have any questions or comments (1-845-878-9344). We look forward to working with you on this project.

Sincerely,  
Northeast Mesa, LLC

  
Giulio Bura

Page 1 of 2

By signing this agreement the client agrees to abide by Northeast Mesa, LLC credit application. Payment is due within 30 days of invoice date. This proposal is valid for 90 days. By signing this agreement the client authorizes Northeast Mesa to proceed with the project as outlined in the proposal. This proposal will be part of any contract drawn up by the client.

Accepted By: Town of Kent

\_\_\_\_\_  
*Signed* \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
*Print*

10 Commerce Drive + Carmel, New York 10512  
Tel 845.878.9344 + Fax 845.878.9351

Thursday, June 08, 2017

**BID PARAMETERS:**

1. Erosion and sediment control is by others
3. Traffic maintenance is by others
4. Testing of soils, aggregates or other materials including compaction testing of the reinforced zone is by others.
5. Bonds, fees, permits, survey, and stakeout including offsets and grade is by others.
6. Permanent guide rail or fence at the top of the retaining walls and the associated sleeves which may be required is by others.
7. Any rock encountered in the leveling pad or reinforced zone will be removed by others.
8. Sub base preparation and bearing capacity of the soil beneath the wall is the owners responsibility, which includes bearing capacity testing and certification of the sub base. Differential settlement due to soft soils in the sub base is the owners responsibility.
9. Northeast Mesa shall not accept any back charges for any reason, unless we are notified in advance and have indicated our acceptance of the charges in writing.

Assumed Soil Design Parameters:	Foundation Soil	Retained Soil	Reinforced Soil
phi angle	30°	30°	34°
density	120 pcf	120 pcf	125 pcf

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

Telephone: (845) 531-2100  
Fax: (845) 306-5284

Email: recreation@townofkentny.gov  
Webpage: www.townofkentny.gov

**BID PROPOSAL** : PRECAST MODULAR BLOCK GRAVITY RETAINING WALL BID  
@ EDWARD RYAN MEMORIAL PARK

PROPOSED TOTAL PRICE IN DOLLARS:

\$ 179,000.00

PROPOSED TOTAL PRICE IN WORDS:

One Hundred and Seventy nine thousand & 00/100

NOMAN AHMED (PRESIDENT)

NAME AND TITLE

DEEM CONSTRUCTION CORP.

COMPANY NAME

155 HEMPSTEAD TPK. WEST HEMPSTEAD, NY 11552

ADDRESS

718-850-0963

PHONE

888-818-0754

FAX

deemconstruction@gmail.com

E-MAIL

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

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Email: recreation@townofkentny.gov  
Webpage: www.townofkentny.gov

**BID PROPOSAL**

PROPOSED TOTAL PRICE IN DOLLARS:

\$ ONE Hundred Twelve Thousand and NO cents

PROPOSED TOTAL PRICE IN WORDS:

\$ 112,000.00

Sq FT wall price of \$35

Fred Adams President  
NAME AND TITLE

Fred Adams Jr. inc.  
COMPANY NAME

691 Farmers mills rd Carmel N.Y. 10512  
ADDRESS

914-760-8959  
PHONE

845-225-8123  
FAX

fiadamsinc@gmail.com  
E-MAIL



# RYAN PARK ADJACENT RETAINING WALL

## LAWRENCE CONSTRUCTION COMPANY, INC.

18 CAPTAIN LAWRENCE DRIVE

SOUTH SALEM, NY 10590

Contact: ALBERT PRADO

Phone: 845-978-8976

Date: JUNE 9, 2017

Quote To: TOWN OF KENT PARKS & RECREATION  
 25 SYBIL'S CROSSING  
 KENT LAKES, NY 10512

Phone: 845-531-2100

Attn: LOU FERNANDEZ

ITEM	DESCRIPTION				
5	REMOVE 2-3' OF EXISTING WALL				
10	ADJACENT RETAINING WALL				
15	RW ENGINEERING				
20	RESTORATION, CLEANUP				
30	MOBILIZATION				
<b>GRAND TOTAL</b>					<b>\$135,493.50</b>

**NOTES:**

- Exclusions
- Bonds and Permits
- Inspections
- Compaction and Material Testing
- Record Drawings
- Rock Removal
- Handling Hazardous and Contaminated Material
- Handling and testing unsuitable material
- Union Labor
- Prevailing Wage

**Subject:** Kent Recreation and Parks - Edward Ryan Park Retaining Wall Bids

**Date:** Thursday, June 15, 2017 at 12:36:26 PM Eastern Daylight Time

**From:** Lou Fernandez

**To:** Maureen Fleming, Scott Chin, Jaime Mcglasson, Bill Huestis

Good Morning Board Members,

Lana sent out the bids results for the Edward Ryan Memorial Park Retaining Wall project. I have asked the low bidders from each bid to send me a qualifications list. In the bid documents we were looking for the following experience:

1. Experience.

- a. Construction experience with a minimum of 30,000 square feet (2,800 square meters) of the proposed precast modular block retaining wall system.
- b. Construction of at least ten (10) precast modular block (large block) retaining wall structures within the past three (3) years.
- c. Construction of at least 50,000 square feet (4,650 square meters) of precast modular block (large block) retaining walls within the past three (3) years.

I am not sure that a local construction company would have this level of experience; however this was the suggested level of experience that the manufacturers had. For reference our project is going to be in the neighborhood of 1,250 square feet of retaining wall.

I have attached the experience breakdown that Fred Adams (low bid of project without removal of old wall) and Lawrence Construction Company (low bid with removal of old retaining wall, 2<sup>nd</sup> lowest bid without removal of old wall). To summarize:

Fred Adams has a total of 5,263 square feet of experience with pre-manufactured concrete block  
Lawrence Construction Company has a total of 15.374 square feet of experience with pre-manufactured concrete block

Please let me know if you would like to discuss this before the board meeting. Thank you.

Louis Fernandez  
Director of Recreation and Parks  
Town of Kent  
25 Sybil's Crossing  
Kent Lakes, NY 10512  
845-531-2100

# Estimate

## FI Adams, Inc.

610 Route 292  
Holmes, NY 12531 Fiadamsinc@gmail.com  
(845)-855-3733 (914)760-8959

For:

Louis Fernandez

Ryan's Field

Estimate No: 102  
Date: Jun 15, 2017

Description	Quantity	Rate	Amount
Lenny Miller 164 Simpson rd, Carmel N.Y. Stone Strong wall blocks 2014 1428sqft	1.00	\$0.00	\$0.00
Jim Carry Nelson ct. Carmel N.Y. Unit step retaining walls 2013 640sqft	1.00	\$0.00	\$0.00
Evelyn Martinez 10 Ames rd Brewster N.Y. Unit step walls 2014 375sqft	1.00	\$0.00	\$0.00
Clancy United 2287 Rt 292 Holmes N.Y Brewster transit wall blocks 2016 1500sqft	1.00	\$0.00	\$0.00
Whaley lake Island association inc. Rt 292 Holmes N.Y Redi-Rock walls 2017 120sqft	1.00	\$0.00	\$0.00
Gypsy Trail Club Gypsy Trail Rd Carmel N.Y Redi-Rock walls, under water, 2013 1200sqft	1.00	\$0.00	\$0.00

\* Indicates non-taxable item

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Subtotal	\$0.00
TAX (0.00%)	\$0.00
<b>Total</b>	<b>\$0.00</b>

**LAWRENCE CONSTRUCTION COMPANY, INC.**

18 Captain Lawrence Drive  
 South Salem, NY 10590  
 Phone: (914) 763-9013 Fax: (914) 763-3451  
 E-Mail: ap@lccsitework.com

Lawrence Construction Co., Inc. offers a wide range of site work services. We provide knowledge, high quality and a professional team of management, labor and equipment with over 30 years of experience in site work. We focus on safety, quality, and exceptional service. We take pride in being on time and within budget. LCC provides construction services to our valued clients throughout the Hudson Valley including Westchester, Rockland, Putnam, Orange counties and surrounding areas in CT.

**Partial Project References:**

<b>Project</b>	<b>Owner</b>	<b>\$ Price</b>	<b>Compl. Date</b>	<b>Reference</b>		
On the Sound, City Island	City Island Reserve	\$4,733,709.00	2015-	Tom Ryan 917-579-5849	RW	9959SF REDI ROCK
The Greens Center, Bedford Hills	Diamond Properties	\$82,000.00	2014	Ozzie Suarez 914-773-6249	RW	1500SF KEYSTONE
Five Mile Landing, Norwalk, CT	Alternate Designs	\$250,000.00	2014	Chris Wilson 914-763-3711		
Darfen Public Schools, Darfen, NY	Town of Darfen	\$107,000.00	2014	Mike Lynch 203-656-7400		
Kroll Residence, Fve, NY	Brenner Builders	\$564,000.00	2014	Kevin Brenner 914-242-4707		
10 Westport Road Parking Expansion PH 1, Wilton, CT	Property Group Partners, LLC	\$936,000.00	2012	Terry Parker 203-761-8196	RW	2215SF REDI ROCK
10 Westport Road Parking Expansion PH 2, Wilton, CT	Property Group Partners, LLC	\$747,450.00	2013	Terry Parker 203-761-8196	RW	600SF RECON
Residence Tennis Ct Paving Only, Poundridge, NY	Relandscapes, Inc.	\$22,500.00	2012	Carmine Labriola 845-277-3777		
Woodbury Commons Premium Outlets, Snow Plowing, Central Valley, NY	Simon Property Group	\$200,000.00	2012	Alex Feliciano 845-928-7467		
Fire Water Containment Tank Project, Ridgefield, CT	Boehring Ingelheim Pharmaceuticals	\$420,000.00	2011	Harshad Mehta 203-791-6523		
Generator Farm Project, Ridgefield, CT	Boehring Ingelheim Pharmaceuticals	\$281,161.00	2009	Steve Hicks, Sebco Contracting 203-948-1087		
The Park, Mt Kisco, NY	Diamond Properties	\$230,000.00	2009	George Palmiero 914-773-6249		
Grand Prix New York Racing Project, Mt Kisco, NY	Diamond Properties	\$541,254.00	2009	Sy Aryeh 914-241-3131	RW	1100SF MESA
333 N Bedford Rd Warehouse, Mt Kisco, NY	Diamond Properties	\$800,000.00	2007	George Palmiero 914-773-6249		
557 Rte 17M Warehouse, Monroe, NY	Pendergast & Terach, PC Bedford	\$216,800.00	2006	Bill Pendergast		
Chestnut Ridge Subdivision, Bedford, NY	Associates/Louis Dreyfus Property Group	\$1,300,000.00	2004	Louis Taffera 203-761-8104		
West Point Athletic Field, Highland Falls, NY	WPMA	\$737,000.00	1996			

**Lawrence Construction Co., Inc. provides the following construction services:**

- **Concrete:** Curbs, Sidewalks, Patios, Driveways, Slabs, Footings, Foundations, Retaining Walls, Drainage Structures, Containment Tanks
- **Asphalt:** Pavement, Sidewalks, Driveways, Parking Lots, Bicycle Paths
- **Water Main and Services**
- **Sewer Work:** Sanitary Sewer Systems, Septic Systems
- **Drainage Work:** Storm Systems, Catch Basins, Pipe, Concrete Culverts, Drywells, Swales
- **Retaining Walls:** Reinforced Cast-in-Place Concrete, C.M.U.'s, Modular Block, Interlocking Block, Reinforced Stabilized Soil (R.S.S.), Mechanically Stabilized Earth (M.S.E.), including Dry and Wet Stone Rubble Walls.
- **Erosion & Sedimentation Control:** Rock Lined Channels, Shoreline Stabilization, Construction Entrances, Rock Basins, Silt Filtering Devices
- **Landscaping Improvements:** Trees, Shrubs, Ground Cover, Pavers, Etc...
- **Athletic fields and courts, golf courses**

**Subject:** Kent Recreation and Parks - Inclusive Playground Bid Specifications

**Date:** Monday, June 12, 2017 at 3:59:54 PM Eastern Daylight Time

**From:** Lou Fernandez

**To:** Maureen Fleming, Scott Chin, Jaime Mcglasson, Bill Huestis

Good Afternoon Board Members,

I have completed the initial version of the Inclusive Playground Bid Specifications. Please review them and provide feedback if you wish. The Town Board will have to decide on the total budget for the playground equipment. In the current bid specifications it is set at \$150,000. If we are able to work out revisions and amendments, I would like to get this on the next agenda. If we can put it out to bid next week we can schedule the opening for Friday, July 21. With about a week to review the bids it would definitely be possible to award the bid on Tuesday, August 1 if the board chose to do so.

The other costs of the playground aside from equipment and surfacing are below. These are estimates based upon current pricing and work being accomplished with the help of the Kent Highway Department

Perimeter Fencing: Vinyl Picket w/1 entrance - \$10,000

Surface preparation: Asphalt - \$5,000  
Gravel - \$2,000

Footings: Concrete – \$2,000  
Well Drill - \$2,000 – Rental or contractor

Finishing costs: Top Soil and grass seed - \$1,200

Sum total of \$22,200

Louis Fernandez  
Director of Recreation and Parks  
Town of Kent  
25 Sybil's Crossing  
Kent Lakes, NY 10512  
845-531-2100

# Playground Bid Specifications

## Kent Town Hall Complex

The Town of Kent Recreation and Parks Department is looking for bids for the following playground project.

### SCOPE

The Town of Kent is seeking bids for playground equipment and design of a fully inclusive, all accessible playground. The design, play elements and theme should be focused around the concept of a playground for children of all abilities. The playground should be suitable for users 2-12 years of age.

### GENERAL CONDITIONS

All proposals shall be made upon forms furnished by the Clerk's Office, Town of Kent, Kent Lakes, New York, and shall be contained in sealed envelopes addressed to: Clerk's Office, Town of Kent, 25 Sybil's Crossing, Kent Lakes, New York 10512, and prominently marked:

“PROPOSAL ENCLOSED FOR: BID #07-2017 – TOWN OF KENT – INCLUSIVE PLAYGROUND EQUIPMENT”

The bid prices submitted shall be exclusive of all Federal, State, and Local Taxes.

Forms of proposal as issued by the Clerk's Office of the Town of Kent shall be completely filled in, in ink or typewritten. No proposal will be accepted that is not legible and clear.

Bidder must submit with bid detailed specifications, literature and all necessary data on equipment they propose to furnish. This information must show clearly that the equipment offered meets all detailed specifications stated herein. The Town Board reserves the right to reject any bid if its compliance with the specifications is not clearly evident. If equipment offered differs from the provisions contained these specifications, such differences must be explained in detail. All bids will receive careful consideration if they do not depart from the intent of these specifications and are in the best interests of the Town of Kent interpreted by the Town of Kent.

The Town Board of the Town of Kent reserves the unrestricted right to waive any proposal irregularity which is not prejudicial to any bidder or prospective bidder, and to accept or reject any bid proposal in whole or in part and to award this bid on whatever basis it deems it to be in the best interests of the Town.

Sealed proposals must be received by the Clerk's Office, of the Town of Kent, 25 Sybil's Crossing, Kent Lakes, New York, before \_\_\_\_\_ on \_\_\_\_\_ when they will be opened and read. Bids received later than date and time specified may not be considered, and any bid submitted after the first bid is opened shall not be considered under any circumstances.

## Wage Rates

The Contract is subject to the prevailing wage rates in effect during the Contact Period as determined by the New York State Department of Labor. Certified payrolls will be required to be submitted with each payment requisition

## Insurance Requirements

1. Notwithstanding any terms, conditions or provisions in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the contractor's insurance policies, with the exception of worker's compensations. Before any of the work is started under this contract, the contractor shall file with the municipality a certificate(s).
2. The policy naming the municipality as an additional insured shall:
  - a. Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer.
  - b. Provide for 30 days notice of cancellation.
  - c. State that the contractor's coverage shall be primary coverage for the municipality, its Board, employees and volunteers.
  - d. The municipality shall be listed as an additional insured by using endorsement CG 2026 or broader. The certificate must state that the endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
3. The contractor agrees to indemnify the municipality for any applicable deductibles
4. Required insurance:
  - a. Commercial General Liability Insurance
    - i. \$1,000,000 per occurrence/\$2,000,000 general and products/completed operations aggregates. The general aggregate shall apply on a per-project basis

## Workers Compensation Insurance:

Before performing any work on the contract, the contractor shall procure Worker's Compensation insurance in accord with the laws of the State of New York on behalf of all employees who are to provide labor or service under the contract. Insurance certificates, policies and endorsements must be sent to the following address:

The Town of Kent  
25 Sybil's Crossing  
Kent Lakes, NY 10512

## Payments:

1. Payment will be made only after correct presentation of a Town of Kent Voucher with invoices attached, as may be required.
2. Payment on any claim shall not preclude the Town of Kent from making claim for adjustment on any item found not to have been in accordance with the contract.

## Performance Bond

The bidder awarded the contract by the Kent Town Board will not have to supply a bond unless installation addendum (A) or addendum (C) is awarded with the contract. If the installation addendum (A) or addendum (C) is awarded the bidder must supply a performance bond or cash

deposit of 10% of the amount of the total proposed project cost, which shall serve as security to guarantee that the project is successfully and satisfactorily completed.

The bidder awarded the project must execute a written agreement and performance bond within ten (10) days of receipt of notice of award.

### **Site Conditions:**

The playground location is directly adjacent to a concrete walking path that runs the full length of the playground and extends beyond. There is a parking lot with two handicap accessible ramps to the walking path.

A fence, to be installed at a later date will surround the playground in its entirety and will have 1 access gate at the front of the playground.

### **Specific Bid Conditions:**

Bid for Playground Design, Equipment cost including cost of equipment delivery to site.

Site Location: Kent Town Hall Complex, 25 Sybil's Crossing, Carmel, NY 10512

- Must provide at least two color renderings of playground design and equipment.
- Must provide an "overhead" design view of the playground with all equipment labeled.
- Must provide a design layout for all necessary footings, including depth and width, for proposed equipment.
- Schedule A must be completed with physical description of each piece of equipment.
- A list of color choices available must be provided for all elements of the playground (a color palette will be chosen at the time of equipment order).

#### Addendum A

Price for professional installation of equipment, specified in bid, by certified playground installers for the manufacturer of equipment.

#### Addendum B

Price for professional supervision during community build of playground of the equipment specified in bid

#### Addendum C

Price for professional installation by an insured and factory-certified crew capable of completing the installation by the agreed upon completion date.

### **General Equipment and Design Guidelines:**

IPEMA Certified: ASTM, CPSC and ADA compliant playground design and equipment

Playground Design for the designated playground area (70' x 70')

Playground signage that meets ASTM, CPSC and ADA conformance standards.

IPEMA Certified; Interlocking recycled rubber tiles that meet ASTM requirements for fall heights and accessibility standards.

### **Equipment Warranty:**

Equipment must have industry standard warranties against material and production defects and structural failure. The Town reserves the right to reject any and all bids that do not include warranties deemed sufficient by the Town. **Copies of warranties shall be attached.**



## Specific Equipment and Design Requirements

- Playground must be designed to be a universally accessible and inclusive design. Play elements and activities should be integrated into the design with this as the first priority.
- Playground must be designed for use by children 2-12 years of age.
- All elevated play features must be accessible.
- The use of at least 1 ramp entrance/exit, in a centralized structure, is required.
- A roof on equipment or shade structures over at least 50% of equipment/area is required.
- A centralized structure is not required as long as the overall play value of the playground area is maximized.
- Deck height should not exceed 5 feet (60 inches) from ground level.
- The playground must have a design theme and playground elements and amenities must match the overall theme of the playground. Custom playground pieces are not required to create a playground theme.
- Use of multi sensory activities that provide tactile, auditory, visual and movement experiences.
- Playground signs must be included in design and provided as part of the equipment.
- Interlocking rubber tiles must have a design and or color scheme that reasonably matches or enhances the theme/design of the playground.
- Playground design must include 2 benches that are least 6 feet in length but not more than 8 feet in length each.
- The playground design should not include swings, water tables or sand tables.

Total bid amount for playground design, equipment cost, surfacing tiles and delivery is **not to exceed \$150,000**

### **Addendum A:**

#### Playground Installation of Playground Equipment

Must provide professional installation by an insured and factory-certified crew capable of completing the installation by the agreed upon completion date.

Site preparation, including grading and leveling will be done by the Town of Kent. Footings for the equipment will be dug by the Town of Kent. The bidder must supply accurate drawings and descriptions of all footings required for proposed equipment in playground design.

### **Addendum B:**

#### Professional Supervision of Playground Build

Must provide professional supervision by an insured and factory certified personnel capable of overseeing and managing a small crew to build a playground if this projects size and scope.

### **Addendum C:**

#### Professional Installation of Interlocking Rubber Tiles

Must provide professional installation by an insured and factory-certified crew capable of completing the installation by the agreed upon completion date.

Site preparation, including grading and leveling will be done by the Town of Kent. The bidder must supply accurate requirement and descriptions of all surface preparation required for proposed rubber tiles.

**Description of How Bids Will Be Evaluated:**

Bids will be evaluated on the overall best value. The criteria to determine will be as follows:

1. Adherence to the section in this bid regarding Specific Equipment and Design Requirements.
2. Total number of play activities.
  - a. Play activities will then be given a value based upon size, design, interactivity and play value.
    - i. General base value ratings are as follows:
      1. 4 points
        - a. Freestanding spinners, bouncers, see saws, etc. – capacity of 7 children or more.
        - b. Inclusive Glider, raft, etc – capacity of 12 children or more.
        - c. Themed elements made from GFRP, GFRC or similar material – Large in size.
      2. 3 points
        - a. Slides (metal, plastic, etc.) – tube, spiral, open, sectional.
        - b. Large themed plastic, hdpe climbers – climb through.
        - c. Freestanding spinners, bouncers, see saws, etc – 3 – 6 child capacity.
        - d. Large free standing climbers – made of any material – child capacity of 9 or more.
        - e. Themed elements made from GFRP, GFRC or similar material small to medium.
      3. 2 points
        - a. Climbers made from HDPE, Plastic, etc. – vertical, inclined, deck to deck, etc.
        - b. Crawl tubes made from HDPE, Plastic, etc - vertical, inclined, freestanding, deck to deck, etc.
        - c. Net Climbers- vertical, inclined, deck to deck, etc.
        - d. Freestanding spinners, spring riders, bouncers, see saws, etc – 2 child or less capacity.
        - e. Freestanding climbers – any type – child capacity 8 children or less.
      4. 1 point
        - a. Metal climbers – vertical, inclined, deck to deck, etc.
        - b. Spring riders, similar- capacity 1 child.
      5. .5 point – play panels – interactive, manipulative, sound, etc,
      6. .25point – play panels – imaginative (no movement, sound, etc.)
    - ii. Any activity (excluding panels and inclusive glider, raft, cruiser) that has a design for handicap specific inclusion (must be clearly noted in product description or catalogs) will receive a .5 value increase to the base value.
  - b. Decks, railings, ramps, stairs and transfer points will have no play value. Themed Transfer points will receive 1 point.

- c. Point values are awarded by the Town of Kent.
  - d. Activities that are unique or that do not fit into the preexisting point system will be reviewed and given a point value by the Town of Kent.
3. Total Price to Total Play value ratio.

TO: The Clerk's Office, TOWN OF KENT, KENT LAKES, NEW YORK

The undersigned, having a principal place of business at:

\_\_\_\_\_  
\_\_\_\_\_

and being experienced and responsible for the performance of the same, agrees to furnish and deliver:

TOWN HALL PLAYGROUND EQUIPMENT

for the Town of Kent, 25 Sybil's Crossing., Kent Lakes, N.Y., Putnam County, in accordance with the specification annexed hereto, or per exception to specifications as enumerated.

Note:

- 1) Proposers shall provide a complete description of equipment being proposed as specified herein as per Schedule "A" (attached).
- 2) Client reference list must also accompany this proposal as specified herein.

\_\_\_\_\_  
(Bidders Signature)

\_\_\_\_\_  
(Bidder, Name, Title)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Address)

DATED: \_\_\_\_\_

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Fax Number)

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

Telephone: (845) 531-2100  
Fax: (845) 306-7249

Email: [recreation@townofkentny.gov](mailto:recreation@townofkentny.gov)  
Webpage: [www.townofkentny.gov](http://www.townofkentny.gov)

**BID PROPOSAL**

PROPOSED TOTAL PRICE IN DOLLARS:

\$ \_\_\_\_\_

PROPOSED TOTAL PRICE IN WORDS:

\_\_\_\_\_

**NOT TO EXCEED \$150,000.00**

**Addendum A Price**

PROPOSED TOTAL PRICE IN DOLLARS:

\$ \_\_\_\_\_

PROPOSED TOTAL PRICE IN WORDS:

\_\_\_\_\_

**Addendum B Price**

PROPOSED TOTAL PRICE IN DOLLARS:

\$ \_\_\_\_\_

PROPOSED TOTAL PRICE IN WORDS:

\_\_\_\_\_

**Addendum C Price:**

PROPOSED TOTAL PRICE IN DOLLARS:

\$ \_\_\_\_\_

PROPOSED TOTAL PRICE IN WORDS:

\_\_\_\_\_

Louis M. Fernandez  
Director of Recreation and Parks



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---

NAME AND TITLE

---

COMPANY NAME

---

ADDRESS

---

PHONE

---

FAX

---

E-MAIL

Louis M. Fernandez  
Director of Recreation and Parks



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**SCHEDULE "A"**  
**DESCRIPTION OF EQUIPMENT BEING PROPOSED**

Please attach a detailed description of the equipment being proposed to this page. Brochures, photos, designs and literature required.

---

COMPANY NAME

---

NAME OF EQUIPMENT MANUFACTURER

---

SIGNATURE

---

NAME AND TITLE

---

ADDRESS

---

PHONE

---

FAX

---

E-MAIL

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
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### **HOLD HARMLESS STATEMENT**

The Contractor shall, during the performance of this work, take all necessary precautions and place proper safeguards for the prevention of accident and shall indemnify and save harmless, the Town of Kent and their employees, officers and agents from all claims suits and actions and all damages and costs to which they make put by reason of death or injury to all persons or property of another resulting from unskillfulness, willingness, negligence or carelessness in the performance of the work, or in guarding and protecting the same or from any improper methods materials, implements or appliance used in its performance or construction, or by or any account of any direct or indirect act of omission of the Contractor or his employees or agents, and whether or not any active or passive or concurrent negligent act or omission by the Town of Kent, or any of their employees, officers or agents may have directly or indirectly caused or contribute thereto.

Bidder:

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Subscribed and sworn to before

me this \_\_\_\_\_ day of

\_\_\_\_\_ 2012

\_\_\_\_\_  
Signature, Title and date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Notary Public



Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

Telephone: (845) 531-2100  
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**Non-Collusion Affidavit**

**General Municipal Law: Section 103(d)  
"NON-COLLUSIVE BIDDING CERTIFICATE"**

1. By submission of his bid, each Proposer and each person signing on behalf of any Proposer, certifies, and in the case of a joint bid, each party thereto, certifies as to its own organization under penalty of perjury that to the best of their knowledge and belief:
  - a. The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Proposer, with any competitor:
  - b. Unless otherwise required by law, the prices which have been quoted in the bid have not been knowingly disclosed by the Proposer, and will not knowingly be disclosed by the Proposer prior to opening, directly, to any other Proposer or to any competitor; and
  - c. No attempt has been made or will be made by the Proposer to include any other person, partnership or corporation to submit or not to submit a bid for the purpose restricting competition.

\_\_\_\_\_  
Name of Proposer

\_\_\_\_\_  
By

\_\_\_\_\_  
Address

\_\_\_\_\_  
Accepted

\_\_\_\_\_  
Date

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

Telephone: (845) 531-2100  
Fax: (845) 225-5130

Email: [recreation@townofkentny.gov](mailto:recreation@townofkentny.gov)  
Webpage: [www.townofkentny.gov](http://www.townofkentny.gov)

June 16, 2017

Kent Town Board  
25 Sybil's Crossing  
Kent Lakes, NY 10512

Subject: 2017 Seasonal Park Maintenance Workers – Replacement Position

Dear Town Board Members,

One of our Seasonal Park Maintenance Workers, Christopher Belmonte, found a different job and is no longer going to fulfill his commitment for this summer. I contacted the candidates who I had originally interviewed for the position but did not receive word back from them. I then spoke with Heidi Link from the Park District Office to see if there were any candidates that they did not hire. I was given the information on Austin Fikaris. I have interviewed him and feel that he should be able to fill our vacant position without issue.

	<u>2016 Pay Rate</u>	<u>2017 Pay Rate</u>
Austin Fikaris	NA	\$9.70 per hour

I am asking that the Town Board hire Austin Fikaris for 2017 at the rate of \$9.70 per hour. Thank you for your consideration in this matter.

Sincerely,

Louis Fernandez  
Director of Recreation and Parks

Louis M. Fernandez  
Director of Recreation and Parks



Town of Kent Recreation and Parks Department  
25 Sybil's Crossing Kent Lakes, NY 10512

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Webpage: [www.townofkentny.gov](http://www.townofkentny.gov)

June 16, 2017

Kent Town Board  
25 Sybil's Crossing  
Kent Lakes, NY 10512

Subject: Start Smart Soccer Personnel – Permission for Advertising

Dear Town Board Members,

In accordance with the wishes of the Town Board I am seeking permission to advertise for Start Smart Soccer Assistants. The program is set to begin in the middle of September and advertising now will give me ample time to review all of the applications and find the best people for the positions. Thank you for your consideration in this matter.

Sincerely,

Louis Fernandez  
Director of Recreation and Parks

# Steve Tamborsky

61 Tompkins Rd.  
Verbank, NY  
12585  
**(845) 224-8251**

## **Windows**

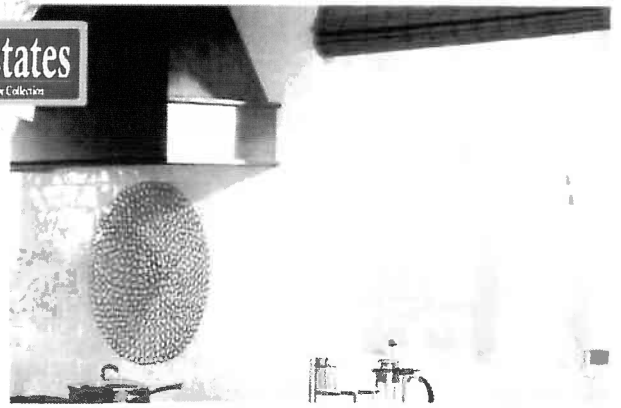
**Remove 8 double hung windows with grills**  
**Install 8 vinyl replacement windows with grills 6 over 6**  
**Insulate around interior of windows**  
**Cap outside of windows with white aluminum**

**Materials and Labor: \$3,400.**

# PREMIER

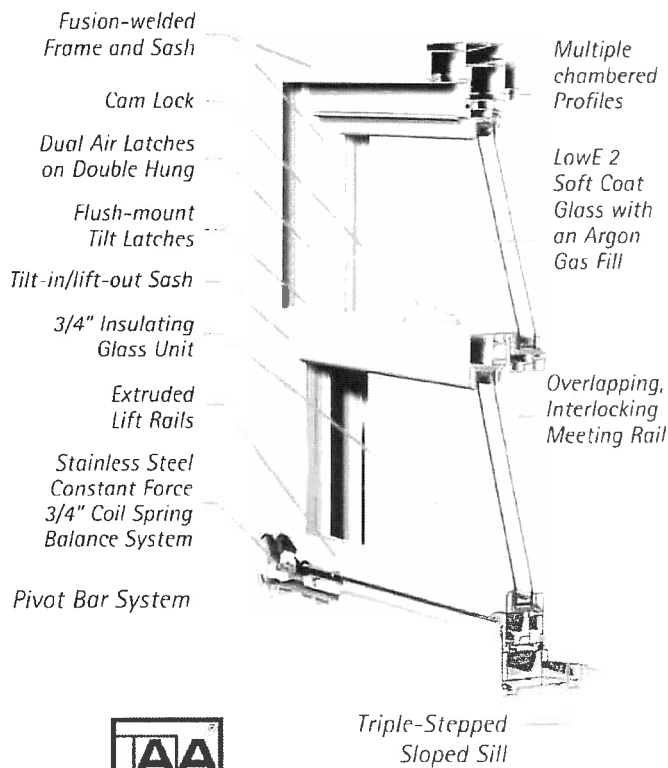
**Grand Estates**  
Vinyl Window & Patio Door Collection

Grand Estates Premier vinyl replacement windows give added comfort along with beautiful styling options. Standard features, such as Low E soft coat glass makes your home more comfortable throughout the year and reduces energy consumption. Create the perfect view and light up your home.



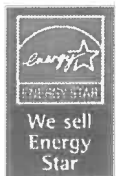
## Comfort and Beauty

### Enhanced Insulation



AAMA GOLD LABEL CERTIFICATION  
HIGHEST LEVEL OF TESTING FOR  
QUALITY AND PERFORMANCE

### Energy Star Windows and Patio Doors



Energy Star Windows/Patio doors:

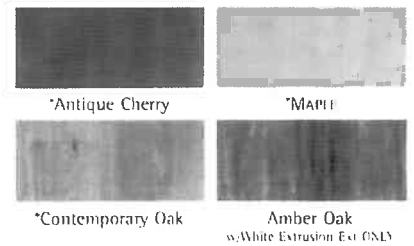
- Use less energy
  - Save money
  - Help protect the environment
- Visit [www.energystar.gov](http://www.energystar.gov) for more information on qualified windows/doors

### COLLECTION of Choices

#### Standard

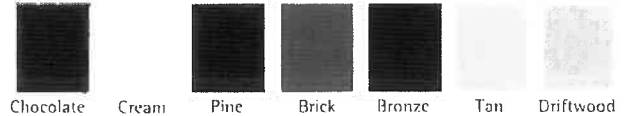


#### Rich INTERIOR woodgrain laminates

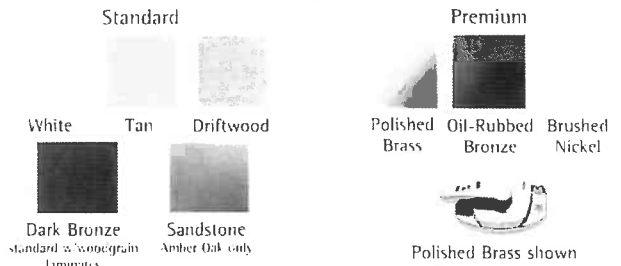


*Standard white extrusion exterior. Optional exterior applied coating colors available.*

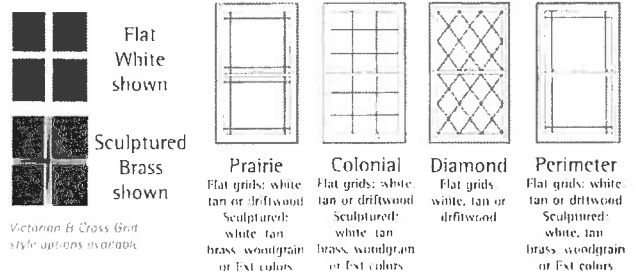
#### EXTERIOR colors expand the styling options



#### HARDWARE FINISHES to coordinate with home fixtures



#### Assortment of grid styles/patterns to create a seamless look



## Standard Features and Options

### Grand Estates Premium Plus Vinyl Replacement Window: Premium Thermal

FRAME	
Frame Construction:	Fusion Welded
Frame Thickness, Outer Walls:	0.072
Frame Width	3-1/4"
Frame Profile:	Chamfered
Sill:	2-degree, 10-degree Triple Step Sloped
Weep System:	Tank System and Covered Weeps
Profile:	Multiple Chambered

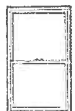
GLASS	
Standard Glazing:	Low E/Argon
IG Thickness:	7/8"
Glass Pane:	Dual
Spacer Type:	Intercept or Optional 1" Super Spacer
Glass Strength:	Double
Glass Options:	Tempered, Bronze Tinted, Grey Tinted, Obscure, Laminated, Triple Pane w/2 pieces of Low E/ Krypton, Hi Pro 366 Glass Packages

SASH	
Sash Construction:	Fusion Welded
Sash Thickness, Outer Walls:	0.072
Equal Lite:	Yes
Edges:	Sculpted
Interlocks (Meeting Rail):	Overlapping, Interlocking and Overlapping, Full
Lift Rail: Operation:	Sculpted Tilt In/Lift Out

HARDWARE/ACCESSORIES	
Tilt Latches:	Flush Mount
Vent Latches:	Air Latch
Type of Lock:	Cam Lock with Adjustable Keeper
No. of Locks:	Two Standard $\geq 28"$
Balance System:	3/4" Stainless Steel Constant Force
Standard Screen:	Half Screen
Screen Option:	Full
Screen Cloth:	Fiberglass or Optional Aluminum
Screen Frame:	Extruded Aluminum

### Styles to Fit Any Decor

Grand Estates Premium Plus selection includes Double Hung, 2-lite Slider, 3-lite Slider, Casement, Awning, Hopper, Picture Window, Geometrics, Bay, Bow, Sliding or Garden (hinged) Patio Door.



Double Hung



2-lite Slider



3-lite Slider



Picture



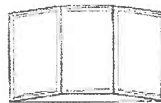
Casement



Awning



Geometric



Bay Ft Bow

### Lifetime Limited Warranty

Residential:  
Lifetime Vinyl  
Lifetime Hardware  
Lifetime Insulating Glass Unit  
Lifetime Screen  
20-year Accidental Glass Breakage Coverage



Low-E (or better) glazing meets the Energy Star requirements.

PERFORMANCE	
DP Rating:	36 x 63 - DP50 52 x 71 - DP35
Certifications:	AAMA Gold (Air, Water, Structure, FER, Thermal)
U-Factor (NFRC certified):	0.30
SHGC (NFRC certified):	0.26



### GRAND ESTATES REPLACEMENT PATIO DOOR

Open the door to many illuminating design possibilities with a sliding or garden (hinged) patio door. Standard clear quality glass. Optional Triple-Glazed or Laminated Glass packages available.

# CUSTOMER PRICE QUOTE



Date: 04/26/2017 Sales Consultant: Robert Daniel  Sales Consultant Phone #: (845) 612-3676	Branch: Albany <b>Customer Support Center: 1800 HOME-DEPOT</b>  License(s): NYC Lic # 1201902; PA Lic # PA002232, Putnam Co. Lic # PC2458-A, Rockland Co. Lic # H-09403-B6-00-00, Nassau Co. Lic # H18G1650000, Suffolk Co. Lic #55758-H; MA Lic # 126893, Westchester County Lic # WC-11245-H00Robert Daniel : HIS 0556195 CT
---	---

INSTALLATION ADDRESS: 21 Smokeyhollow Court CARMEL NY 10512 Job #: 10018700
---

PURCHASER(S):	Work Phone	Home Phone	Cell Phone
M/M Richard Othmer		(845) 225-7172	

Quote Name: Quote A

## Your Project Price

	Total	Monthly*
Home Depot Price:	\$7136.00	\$111.19
Current Promotion:	-\$713.60	
<b>Your Best Price:</b>	<b>\$6422.40</b>	<b>\$100.07</b>

**This is a price quote and does NOT constitute a Sales Contract**

**The total investment (including discount amounts) is valid until the promotion expires, ask sales consultant for details.**

The Home Depot Price will expire on 05/26/2017



**PROFESSIONAL INSTALLATION**  
 Licensed, insured and trusted experts from measurement to installation to cleanup



**TOTAL PROJECT MANAGEMENT**  
 Team of dedicated professionals assigned to oversee every step of your project



**SUPERIOR WARRANTIES**  
 The Home Depot stands behind your job; labor, materials and your satisfaction guaranteed by The Home Depot

Quote Name: Quote A

# CUSTOMER PRICE QUOTE



Purchaser's Name: M/M Richard Othmer Job#: 10018700

## PROJECT SPECIFICATIONS

8 Simonton 6500 Double Hung
Double Hung, White Int. Finish, White Ext. Finish, With Grids Style - Flat. COLONIAL Pattern, Grids Between Glass, W- 31.00, H- 59.00, UI- 90,
Job Level and Labor Options
8-Window/Door Wrap



**FW: Important Document(s) from Lowe's**

Andrews, Trampus - Trampus W [Trampus.W.Andrews@store.lowes.com]

Sent: Monday, May 01, 2017 3:40 PM

To: Highway Kent

Attachments: image2017-05-01-153350.pdf (291 KB)

Hello

See attached window quote. Prices are with a 15% off promotion.

Thank you

Trampus Andrews

PSE Store#2544

Cell#(203)313-6089

-----Original Message-----

From: Lowes Document Scan

Sent: Monday, May 1, 2017 3:34 PM

To: Andrews, Trampus - Trampus W <Trampus.W.Andrews@store.lowes.com>

Subject: Important Document(s) from Lowe's

Thank you for choosing Lowe's for your home improvement needs. Attached to this email are one or more important documents from your recent visit to Lowe's.

After reviewing the document(s), please contact your local Lowe's store for next steps. If you have any questions, please contact Lowe's Customer Care at 1-800-44-LOWES or visit [www.Lowes.com](http://www.Lowes.com).

Please do not reply to this e-mail; this account is not monitored.

NOTE: All information in this e-mail and any attachments to the e-mail below may be proprietary, confidential, privileged and otherwise not to be subject of business disclosure. If you are not the sender's intended recipient, you are not authorized to intercept, read, print, retransmit, copy, forward, or disseminate this message. If you have inadvertently received this communication, please notify the sender immediately by phone (847-711-1111) or by e-mail and destroy all copies of this message electronic, paper, or otherwise. By transmitting documents via this e-mail Users, Customers, Suppliers and Vendors do hereby acknowledge and agree the transmission of information via email is voluntary, is offered as a convenience, and is not a secured method of communication. Not to transfer any payment information like credit card, bank card, check or ACH, wire transfer information, passwords, or sensitive and confidential information like driver's license, SSN, social security, or any other information the user wishes to submit confidentially to avoid any unauthorized disclosure of information such as plans, purchases and drawings and to assume all risk and liability for any unauthorized access from any source, losses or damages that result from the transmission of documents or information and override all information in the body of an email transmission. Thank you.



# Installation Proposal – Windows

Date:

Store #	2544	Salesperson	Trampus Andrews
Customer Name	Richard Orthmer Kent Highway	License #	
2nd Contact Name		Home Phone	
Job Site Address	21 Smokey Hollow Ct	Work/Cell Phone	
City, State and Zip	Carmel NY 10512	Customer Email	

### Preparation:

- Pre-installation inspection
- Provide appropriate protection to home during installation
- Obtain and post any necessary permits
- Dedicated project support staff will be in contact with you every step of the way.

### Additional Considerations:

- Install new interior casing
- Install new exterior trim *As needed*
- Install new exterior wrap (trim coil)
- Custom work:

### Installation:

- Remove and haul away existing windows
- Check existing windows for leaks and evidence of pest infestation
- Install new windows and window accessories, including required caulk, stops, and fasteners

### Clean-up/Final Inspection:

- Complete final cleanup and haul away all job related debris
- Test product and perform complete inspection with customer

### Notes & Product Description

Remove 8 windows  
 Install 8 3201s Reliabilt Double Hung white vinyl windows  
 5/8 Flat grids Between glass  
 wrap exterior with Alum

price is with 15% off promo

**Total Investment**

\$ 5033.00 add \$219.00 for Obscure glass

All installation services are guaranteed by Lowe's labor warranty. Additional charges may apply for permit fees. Professional installation available through independent contractors licensed and registered where applicable. License numbers and certifications held by or on behalf of Lowe's Home Centers, LLC and/or Lowe's Home Centers, Inc. AL #5182, AK #39288, AR #071210514, AZ #000799467, CA #991832, CO #010605877, CT #060693327, #MCO 0901044, DE #1993102010, FL #CC01326204, #GC0109417, #CRC 1127132, #R04517, GA #000000000, HI #0015401, IL #014014417, IN #000000000, IA #000000000, KS #000000000, KY #000000000, LA #000000000, MA #000000000, MD #000000000, ME #000000000, MI #000000000, MN #000000000, MO #000000000, MS #000000000, MT #000000000, NC #000000000, ND #000000000, NE #000000000, NH #000000000, NJ #000000000, NM #000000000, NV #000000000, NY #000000000, OH #000000000, OK #000000000, OR #000000000, PA #000000000, RI #000000000, SC #000000000, SD #000000000, TN #000000000, TX #000000000, UT #000000000, VA #000000000, WA #000000000, WI #000000000, WY #000000000. License numbers and certifications may be subject to change in accordance with local or state government processes. For the most current listing of license numbers and certifications held by or on behalf of Lowe's Home Centers, LLC and related entities, please visit <http://www.lowes.com/cepsnumbers>.  
 #000000000. This is an estimate only. This estimate is subject to change and does not bind you or Lowe's. This estimate is not a contract and will modify any future contract you may sign with Lowe's for the installation services. You may accept this proposal only by signing the appropriate Exterior Solutions installed Sales Contract with Lowe's and making payment according to the terms and conditions therein. Estimate good for 30 days. Installation fees will be and additional charges may be based on total flooring required to fulfill order (including waste) who has only a flat work square footage. If you would like to discuss the measurements or would like a copy of this document, please contact the Lowe's Store Associate. Please review your contract carefully for all charges prior to signing.

Town of Kent Planning Board  
25 Sybil's Crossing  
Tel: 845-225-7802

email: [planningkent@townofkentny.gov](mailto:planningkent@townofkentny.gov)  
Kent, NY 10512  
Fax: 845-306-5283

# Memorandum

Date: June 8, 2017

From: The Kent Planning Board

To: The Kent Town Board  
Maureen Fleming, Supervisor. Bill Huestis, Deputy Supervisor  
Scott Chin Jaime McGlasson  
Paul Denbaum

CC: W. Walters, Building Inspector . J. Ramos – w'Att.  
L. Cappelli, Town Clerk. Finance Dept. – w/Att

Re: Recommendation Pertaining to filling Vacant Planning Board Seat  
Appointment of:  
Stephen M. Papas  
16 Darryl Lane  
Carmel, NY 10512  
Resolution #13 2017

Resolved:

The Kent Planning Board met in an Executive Session on June 8, 2017 to discuss replacing George Brunner, who resigned from his position as a Planning Board member two months ago. The Board met with Stephen Papas in April and was impressed with his credentials and qualifications, which include prior service on a municipal planning board in Rockland County.

As the Planning Board has been functioning with at least one vacant seat for all of 2017, we are anxious to get back to full strength. Towards that end, we are recommending that the Town Board appoint Stephen Papas to fill the rest of George Brunner's term, which expires in 2020. The motion was made by Stephen Wilhelm and seconded by Gary Lam. The votes were as follows:


Michael McDermott, Chairman	-	<u>Aye</u>
Mr. Dennis Lowes, Vice Chairman	-	<u>Aye</u>
Mr. Gary Lam	-	<u>Aye</u>
Mr. Charles Sisto	-	<u>Absent</u>
Mr. Phillip Tolmach	-	<u>Absent</u>
Mr. Stephen Wilhelm	-	<u>Aye</u>

The motion carried.

The Planning Board respectfully asks that the Town Board pass a resolution decreeing that the above action be taken as soon as possible so that the Planning Board can be returned to full membership.

I, Vera Patterson, Planning Board Secretary of the town of Kent, County of Putnam, State of New York, do hereby certify that the foregoing is a true excerpt from the minutes of a meeting of the Planning Board of the Town of Kent held on June 8, 2017.

Dated: June 8, 2017

  
 Vera Patterson  
 Planning Board Secretary

Town of Kent Planning Board  
25 Sybil's Crossing  
Tel: 845-225-7802

email: [planningkent@townofkentny.gov](mailto:planningkent@townofkentny.gov)  
Kent, NY 10512  
Fax: 845-306-5283

---

# Memorandum

Date: June 8, 2017

From: The Kent Planning Board

To: The Kent Town Board  
Maureen Fleming, Supervisor.      Bill Huestis, Deputy Supervisor  
Scott Chin                                      Jaime McGlasson  
Paul Denbaum

CC: W. Walters, Building Inspector .      J. Ramos – w/Att.  
L. Cappelli, Town Clerk.                      Finance Dept. – w/Att


Re: Gino's Grab n Go Release of Escrow/Review funds  
Kent, NY 10512  
TM: 33.82-1-18  
Resolution # 14 2017

Resolved: On June 8, 2017 the Town of Kent Planning Board discussed a request from Mr. Amit Patel, one of the owners of Gino's Grab n Go Deli, to return the money remaining in his escrow review fund. The property has been inspected and it was suggested that the Planning Board ask the Town Board to approve the release of the review fund, which has \$682.09 remaining in it. The motion was made by Stephen Wilhelm and seconded by Gary Lam. The votes were as follows:

Michael McDermott, Chairman	-	<u>Aye</u>
Mr. Dennis Lowes, Vice Chairman	-	<u>Aye</u>
Mr. Gary Lam	-	<u>Aye</u>
Mr. Charles Sisto	-	<u>Absent</u>
Mr. Phillip Tolmach	-	<u>Absent</u>
Mr. Stephen Wilhelm	-	<u>Aye</u>

I, Vera Patterson, Planning Board Secretary of the town of Kent, County of Putnam, State of New York, do hereby certify that the foregoing is a true excerpt from the minutes of a meeting of the Planning Board of the Town of Kent held on

Dated: June 8, 2017

  
\_\_\_\_\_  
Vera Patterson  
Planning Board Secretary



7

**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**ORDER TO REMEDY VIOLATION**

**Location:** 73 Towners Rd Kent, NY

**Map NO:** 33.73-1-72

**Date:** 4/10/2017

**TO:**

Patrick Joyce  
73 Towners Rd  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

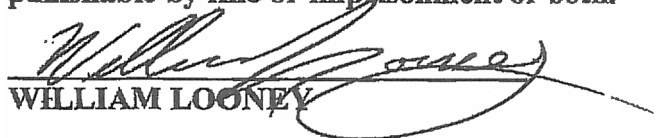
Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code\11 Subs B-1-A-  
Rubbish

**at premises hereinafter described in that:**

**RUBBISH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF RUBBISH AS  
DESCRIBED BY CODE.  
OWNER/AGENT MUST REMOVE ALL SUCH DESCRIBED DEBRIS FROM SITE.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT  
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
PROPERTY OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and  
remedy the conditions above mentioned within ten days from this date. Failure to remedy  
the conditions aforesaid and to comply with the law and may constitute an offense  
punishable by fine or imprisonment or both.**

  
WILLIAM LOONEY

WILLIAM LOONEY  
ZONING ENFORCEMENT  
OFFICER TOWN OF KENT



## **CODE ENFORCEMENT**

**OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**May 25, 2017.**

**From: Zoning Enforcement Officer, Town of Kent:  
To: Supervisor Fleming, Town board members, Town of Kent:  
Subject: Violations requiring town corrective action:**

**Enclosed please find violations issued by the undersigned and bids for correction.**

**Locations requiring correction and lowest bid for required action:  
73 Towners Road: \$200.00.**

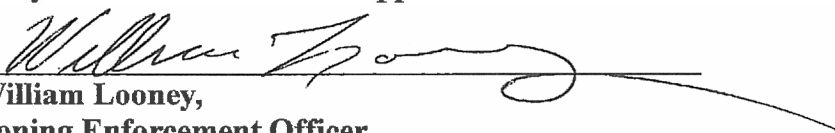
**Site owners have not responded to Notices of Violation.**

**The above stated bid has been proposed by FI Adams, Inc.**

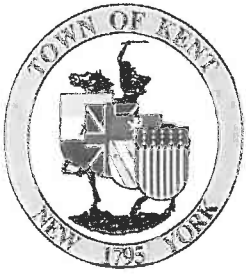
**Putnam Handyman Construction failed to submit a bid.**

**Dirt and Demolition Inc. failed to submit a bid.**

**For your consideration and approval:**

  
**William Looney,  
Zoning Enforcement Officer,  
Town of Kent.**





## CODE ENFORCEMENT

OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598

June 12, 2017.

**From: Zoning Enforcement Officer, Town of Kent:**  
**To: Supervisor Fleming, Town board members, Town of Kent:**  
**Subject: Violations requiring town corrective action:**

Enclosed please find violations issued by the undersigned and bids for correction.

**Locations requiring correction and lowest bids for required action:**  
**37 Cottage Road: \$75.00**  
**20 Sebago Road: \$150.00**


Site owners have not responded to Notices of Violation.

The above stated bids have been proposed by JB Affordable Lawn Care, Inc.

Putnam Handyman Construction failed to submit a bid.

Dirt and Demolition Inc. failed to submit a bid.

For your consideration and approval:

  
\_\_\_\_\_  
William Looney,  
Zoning Enforcement Officer,  
Town of Kent.



**JB Affordable Lawn Care, Inc.**  
**3 Mountain View Knolls Drive Apt. A**  
**Fishkill, New York 12524**

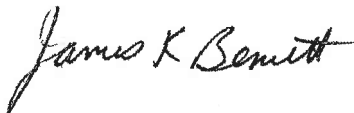
**June 10, 2017.**

**To William Looney, Zoning Enforcement Officer of the  
Town of Kent.**

**The price is as follows for each cutting at the following properties:**

**\$75.00 at 37 Cottage Road.  
\$150.00 at 20 Sebago Road.**

**Sincerely,**

A handwritten signature in cursive script that reads "James K. Bennett".

**James Bennett**



**CODE ENFORCEMENT**  
**OF**  
**THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512**  
**845-306-5598**

**ORDER TO REMEDY VIOLATION**

**Location:** 20 Sebago Rd Kent, NY

**Map NO:** 22.82-1-44

**TO:**

**June 7, 2017.**

**Carlos Rivadeneira**  
**36 Marvin Ave**  
**Brewster, NY 10509**

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

**Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code (B)(1)(B)**

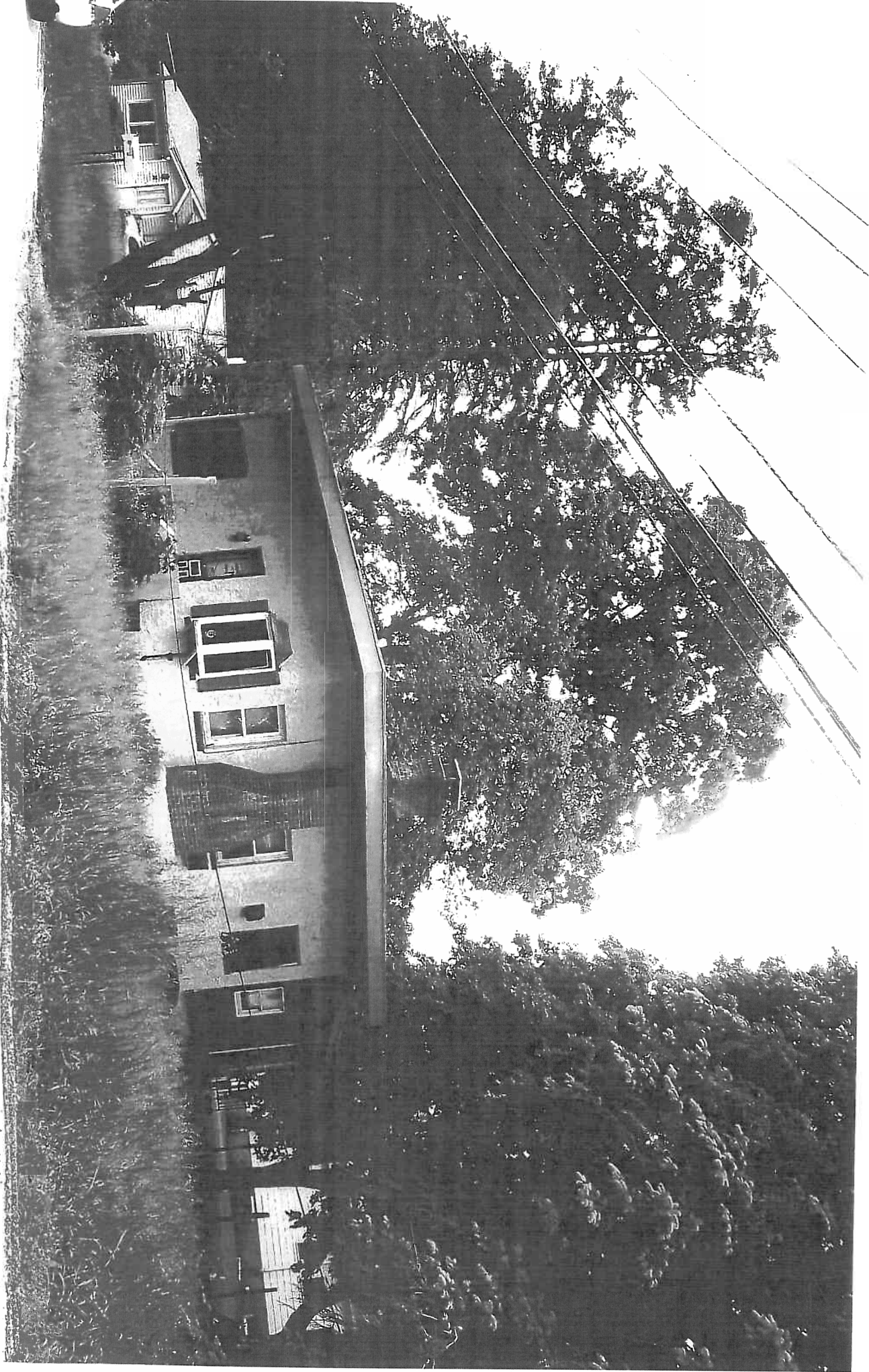
**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned within ten days from this date. Failure to remedy the conditions aforesaid and to comply with the law and may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY**  
**ZONING ENFORCEMENT OFFICER**  
**TOWN OF KENT**





**CODE ENFORCEMENT**  
**OF**  
**THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512**  
**845-306-5598**

**ORDER TO REMEDY VIOLATION**

**Location:** 37 Cottage Rd Kent, NY 10512

**Map NO:** 33.50-1-21

**Date:** 5/30/2017

**TO:**

William Daley  
37 Cottage Rd  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code , *B, 1, E -*

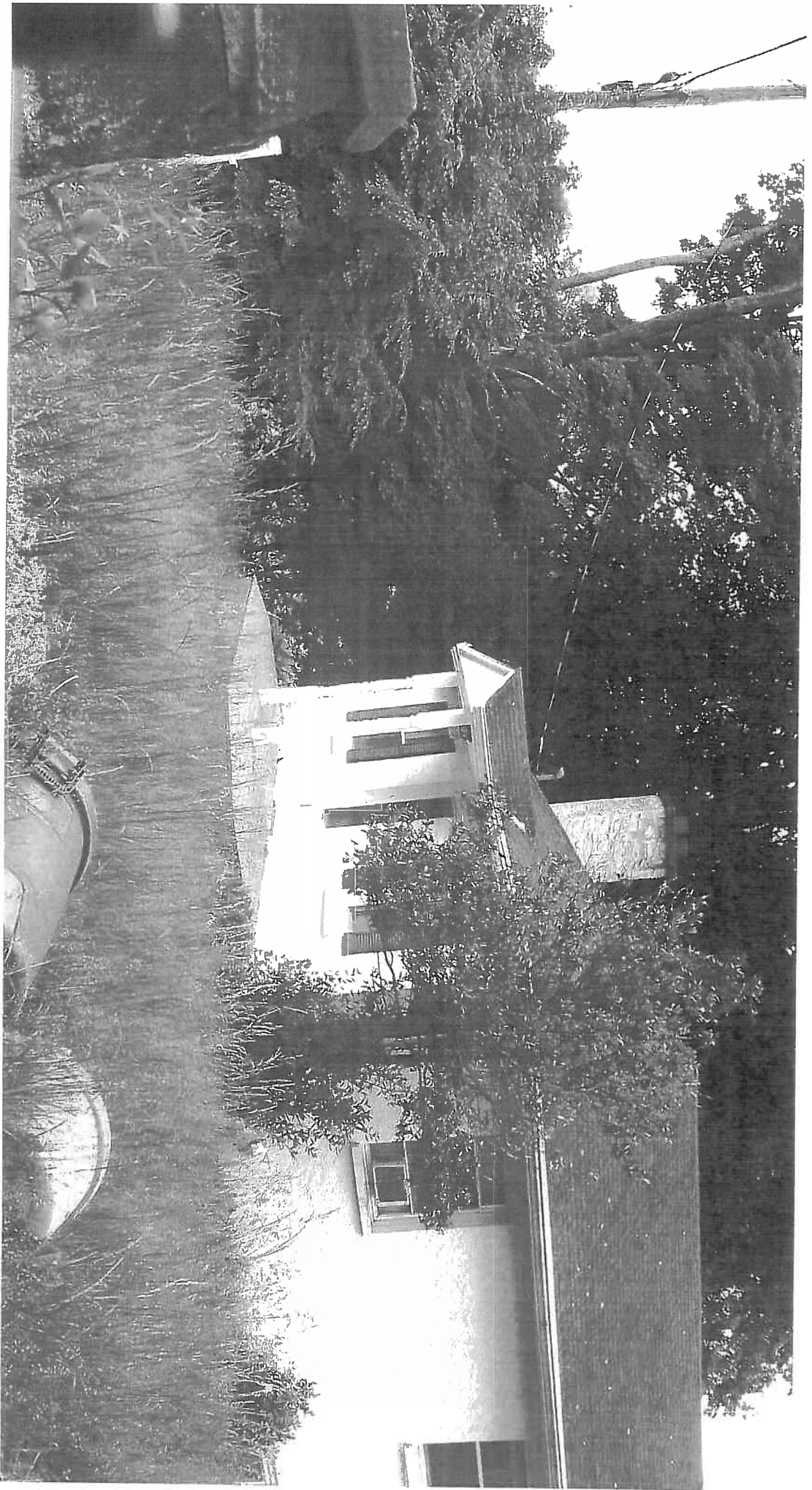
**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned within ten days from this date. Failure to remedy the conditions aforesaid and to comply with the law and may constitute an offense punishable by fine or imprisonment or both.**

  
WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT





## CODE ENFORCEMENT

OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598

June 14, 2017.

**From: Zoning Enforcement Officer, Town of Kent:**  
**To: Supervisor Fleming, Town board members, Town of Kent:**  
**Subject: Violations requiring town corrective action:**

Enclosed please find violations issued by the undersigned and bids for correction.

Locations requiring correction and lowest bid for each site:

26 Geneva Drive. \$100.00  
32 Cottage Road. \$60.00  
24 Chauncey Road. \$70.00

Site owners have not responded to Notices of Violation.

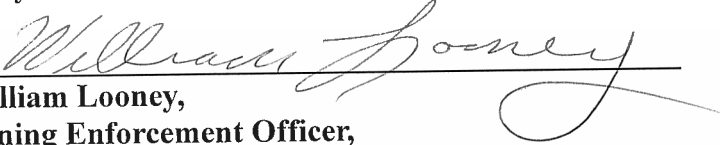
The above stated bids have been proposed by JB Affordable Care Inc.

Putnam Handyman Construction failed to submit a bid.

Dirt and Demolition Inc. failed to submit a bid.

These corrections will not be acted upon until the ten day grace period has expired.

For your consideration and approval:

  
\_\_\_\_\_  
William Looney,  
Zoning Enforcement Officer,  
Town of Kent.

**JB Affordable Lawn Care, Inc.**  
**3 Mountain View Knolls Drive Apt. A**  
**Fishkill, New York 12524**

**June 14, 2017.**

**To William Looney, Zoning Enforcement Officer of the  
Town of Kent.**

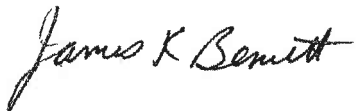
**The price is as follows for each cutting at the following properties:**

**\$60.00 at #32 Cottage Road.**

**\$100.00 at #26 Geneva Road.**

**\$70.00 at #24 Chauncey Road.**

**Sincerely,**

A handwritten signature in black ink that reads "James K. Bennett". The signature is written in a cursive style with a large initial "J" and "B".

**James Bennett**



**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**ORDER TO REMEDY VIOLATION**

**Location:** 32 Cottage Rd Kent, NY

**Map NO:** 33.51-1-15

**Date:** 6/12/2017

**TO:**

**Robert Bazzicalupo  
32 Cottage Rd  
Kent, NY 10512**

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

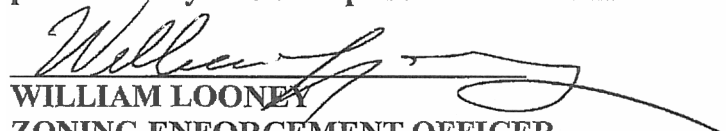
**Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code**

**at premises hereinafter described in that:**

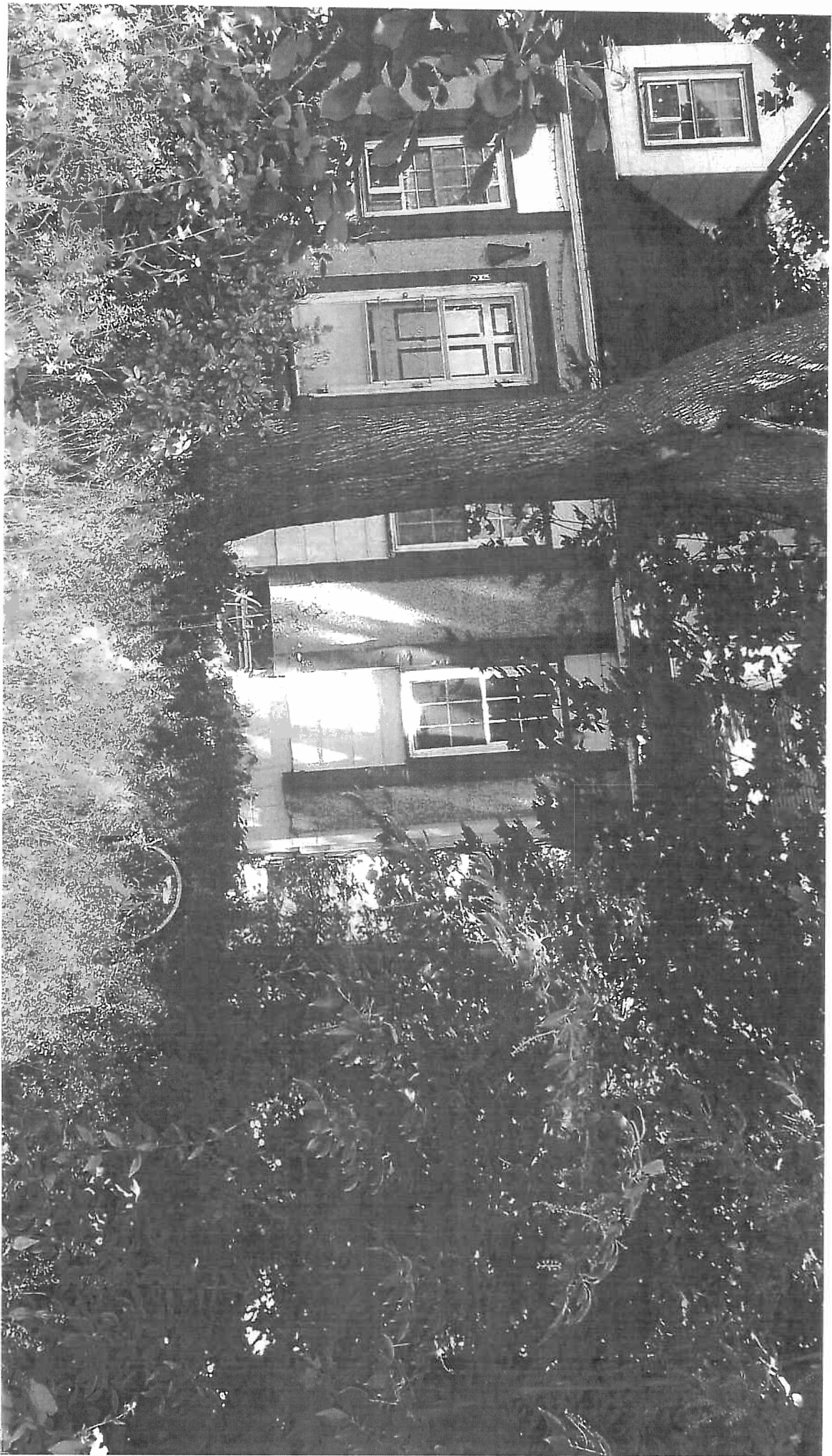
**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS  
WEED/GRASS/BRUSH GROWTH.**

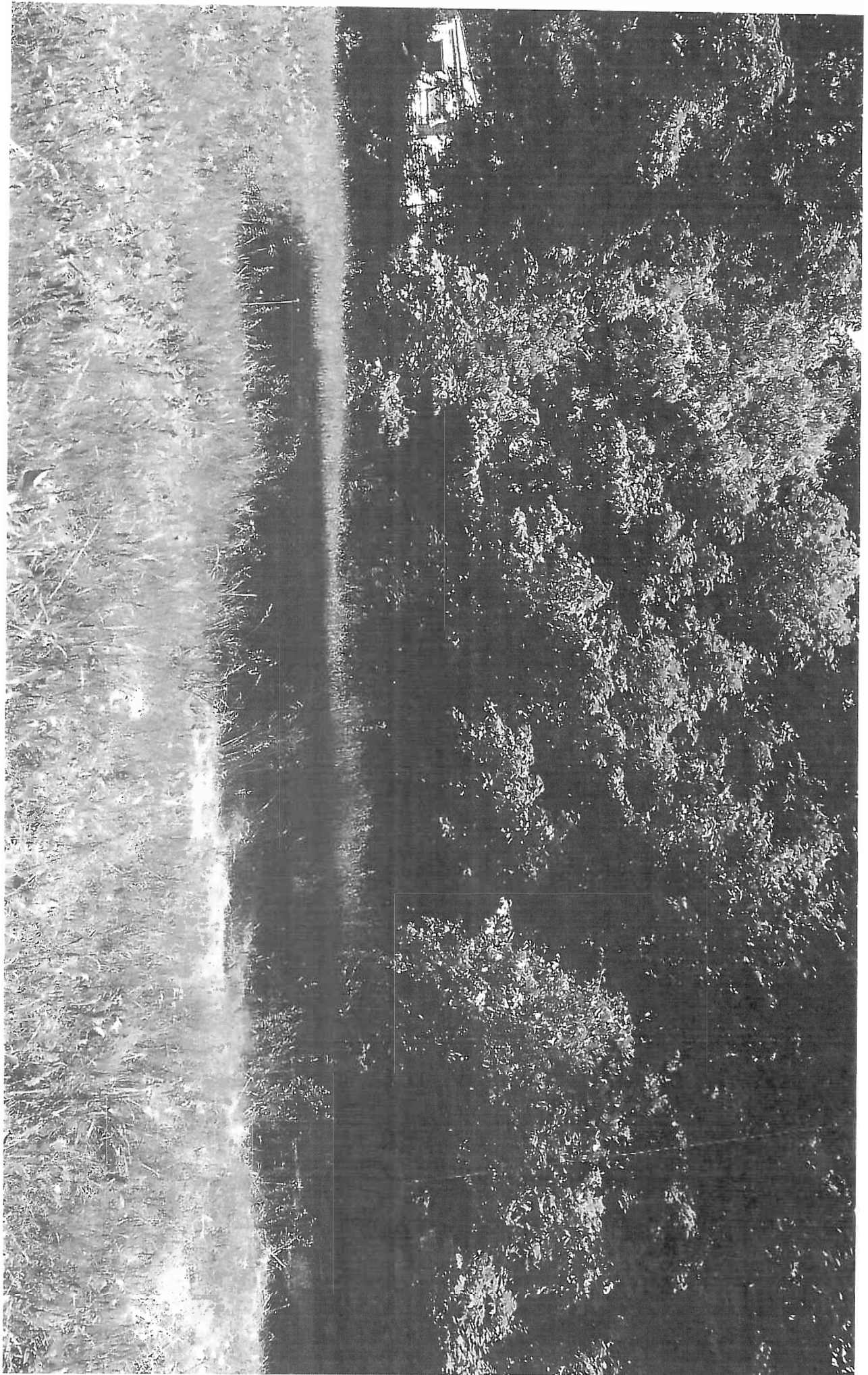
**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT  
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and  
remedy the conditions above mentioned within ten days from this date. Failure to remedy  
the conditions aforesaid and to comply with the law and may constitute an offense  
punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**









CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5398

**ORDER TO REMEDY VIOLATION**

Location: 26 Geneva Dr Kent, NY

Map NO: 22.58-1-35

May 24, 2017.

TO:

HSBC BANK USA NA  
PO BOX 2013  
BUFFALO, N.Y.  
14240

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55 A Property Maintenance Code *B, I, B,*

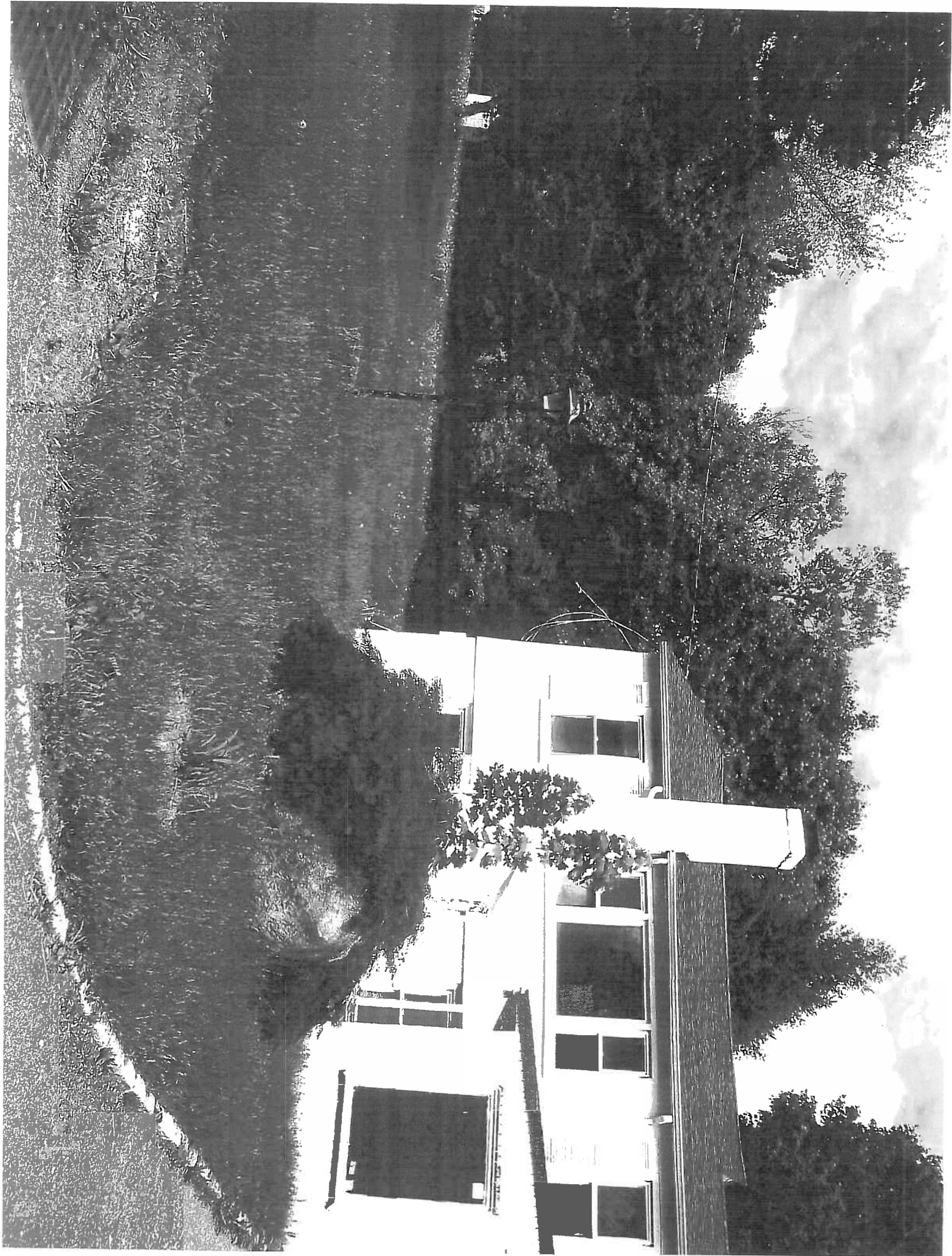
at premises hereinafter described in that:

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned within ten days from this date. Failure to remedy the conditions aforesaid and to comply with the law and may constitute an offense punishable by fine or imprisonment or both.**

  
WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT







**CODE ENFORCEMENT**  
OF  
TOWN OF KENT, PUTNAM COUNTY, NEW YORK  
845-306-5598

**ORDER TO REMEDY VIOLATION**

Location: 24 CHAUNCEY ROAD, CARMEL, N.Y. 10512  
Map NO: 33.56-1-20

June 13, 2017.

**TO: ZDZISLAW JARZEBIAK**  
**BEATA JARZEBIAK**

Address/Owner/Agent: 24 CHAUNCEY ROAD, CARMEL, N.Y. 10512,

---

**PLEASE TAKE NOTICE** THERE EXISTS A VIOLATION OF: **PROPERTY MAINTENANCE FOUND IN SECTION 55A-11 SUB B. (1) (B) OF THE TOWN ORDINANCES OF THE TOWN OF KENT.**

The State Building Construction Code \_\_\_\_\_  
Zoning Ordinances   X  

Other Applicable Laws, Ordinances or Regulations \_\_\_\_\_

at premises hereinafter described in that:

**OWNERS HAVE FAILED TO KEEP THE EXTERIOR AREA OF SITE FREE OF EXCESS BRUSH AND GRASS AS DESCRIBED BY CODE AND DEPICTED IN ENCLOSED PHOTOS.**

**OWNERS MUST TRIM GRASS AND BRUSH ON SITE TO COMPLY WITH CODE.**

**SEE FOLLOWING PAGES)**




**OWNERS HAVE TEN DAYS FROM THIS DATE OF SERVICE TO CONTACT THIS OFFICE TO DISCUSS REMEDIAL ACTION TO ABATE THE STATED ISSUES.**

**IF THE ABOVE LISTED VIOLATIONS ARE NOT CORRECTED, THE TOWN WILL CONTRACT WITH A VENDER TO ADDRESS THE ISSUES AND THE FEE THE COMPANY PRESENTS WILL BE CHARGED TO THE PROPERTY OWNERS. ADDITIONALLY IF THE PROPERTY OWNERS FAIL TO PAY THE TOWN BILL THE DEBT WILL BE ATTACHED TO THE OWNERS TAX BILL PAYABLE ON THE NEXT INSTALLMENT.**

**YOU ARE THEREFORE DIRECTED AND**

**ORDERED** to comply with the law and to remedy the conditions above mentioned within the time constraints stated above. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.

  
WILLIAM LOONEY,  
ZONING ENFORCEMENT OFFICER,  
TOWN OF KENT.





# Lake Carmel Fire Department

851 Route 52  
Carmel, NY 10512

Phone: (845) 225-3730 – Fax: (845)225-0460



**Chief**

David Churchill  
Jr.

**1<sup>st</sup> Asst. Chief**

TJ Donohue

**2<sup>nd</sup> Asst. Chief**

Justyn Lewis

**President**

P.J. Ryan

**Vice President**

Ed Schaeffler Jr.

June 5, 2017

To; The Town Supervisor and The Town Board,

I am writing to you to request that these two Applicants be added to the ranks of The Lake Carmel Fire Department. They have passed all of the requirements to join our department thus far. The names are; Stephanie Roscoe of \_\_\_\_\_ and Lamar Shuler of \_\_\_\_\_. Your approval would be appreciated.

Respectfully ,

Chief David M.Churchill Jr.

Lake Carmel Fire Department