

**TOWN OF KENT
BUILDING DEPARTMENT**

25 Sybil's Crossing Kent Lakes New York 10512
845-225-3900



Application for Building Permit # _____

Work Address: _____ Tax Map #: _____ Date _____

Owner: _____ Street #: _____

Email _____ City: _____ State: _____ Zip: _____

Phone #: H: _____ C: _____

Contractor: _____ Street #: _____

Email _____ City: _____ State: _____ Zip: _____

Phone #: W: _____ C: _____

Architect: _____ Street #: _____

Email _____ City: _____ State: _____ Zip: _____

Phone# W: _____ C: _____

Nature of Work: New Bldg. / Shed ☐ Addition / De ☐ Alterati ☐ Finished Base ☐ HVAC ☐
Repair / Renovation ☐ Demolition ☐ Oil Tanks ☐ Pools/ hot tubs ☐ Other ☐

You must attach two sets of Plans & Specifications, Survey showing all setbacks to property lines, Drainage & Soil Contractor's License, Liability & Workman's Compensation Insurance.

* **Dimension of Building / Project:** Width _____ Depth _____ Height _____ # Stories _____

* **Building Use:** Commercial ☐ Residential ☐ Multiple Dwelling ☐ Single Family ☐ Other ☐

* **Plumbing:** Total # Fixtures _____ Heating Appliances _____ Toilets _____ Urinals _____ Sinks _____ Tubs _____
Showers _____ Floor Drains _____ Dishwasher _____ Washer _____ HVAC _____ Drinking Fountains _____ Fuel
Tanks _____ Water Heaters _____ Other _____

* **Description of Work:** _____

* **Proposed Construction Cost:** \$ _____ * **Cost of Permit:** \$ _____
(A final affidavit must be submitted for projects exceeding proposed costs)

Bldg. Fees: \$75.00 – First \$1,000 + \$10.00 for every additional \$1,000 or fraction based on Construction & Labor cost .
ATF = After the fact permits - fee cost x 2

Plumbing Fees: \$50.00 – for 5 fixtures - \$5.00 each additional fixture. **** Signatures required on back page****

Certificate of Occupancy / Compliance are not part of this permit fee. \$75 Fee will be collected after final inspection.

_____**APPROVED**_____ **DENIED** Building Inspector: _____ Date: _____

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INSTRUCTION FOR APPLICATION FOR BUILDING PERMIT

- A. Building permits must be closed-out with Certificate of Occupancy or Compliance after final inspection - \$75.00
- B. The work covered by this application may not be started before the issuance of a Building Permit.
- C. Upon approval of this application the Building Inspector will issue a Building Permit to the applicant together with approved, duplicate set of plans and specification. Such permit and approved plans shall be kept on site available for inspection throughout the process of work
- D. No building shall be occupied or used whole or in part for any purpose whatever until an application is made for a Certificate of Occupancy
- E. All electrical work be inspected by, and certificate of Approval obtained from New York Board of Fire underwriter or other agency or organization.

Cost for the work described in the application for Building Permit include the cost of all the construction and other work done in connection therewith, exclusive of the cost of land. If final cost shall exceed estimated cost, an additional fee may be required before the issuance of a certificate of Occupancy.

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the NYS Uniform Fire Prevention and Building Code for the construction of building, addition or alteration, or the removal or demolition, as herein described, the applicant agrees to comply with all applicable laws, ordinances and regulation.

_____ hereby certifies that he/she is the owner of above referenced property &
Print Owners name

_____ is/are duly authorized to perform said work indicated in application.
Print Contractor / Agents name

All statements contained in this application are true to the best of my knowledge and belief, and that the work will be performed in the manner set forth in the application an in plans and specification filed herewith.

Signature of Owner

Address of Owner