

## **TOWN BOARD MEETING/WORKSHOP SEPTEMBER 26, 2017**

A regular meeting was held at 6:00 p.m. on Tuesday, September 26, 2017 at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York, 10512

### **Resolution #295 - Adjourn to Executive Session**

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: The town board adjourned to executive session at 6:06 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation and current litigation.

Motion carried unanimously

### **Resolution # 296 - Adjourn Executive Session**

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: The town board adjourned to executive session at 7:19 p.m.

Motion carried unanimously

### **Resolution#297 - Open Public Hearing on Surety Bonds & Letters of Credit**

On a motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: Public hearing on surety bonds and letters of credit was reopened.

Motion carried unanimously

Supervisor Fleming stated public hearing was opened at the last town board meeting to allow for additional comments she has received no written comments. She opened the hearing to the public, there were no comments.

### **Resolution#298 - Close Public Hearing on Surety Bonds & Letters of Credit**

On a motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: Public hearing on surety bonds and letters of credit be closed.

Motion carried unanimously

### **Resolution#299 - Open Public Hearing on Authorize Sale/Conveyance of Property Adjacent to 29 Amawalk Road**

On a motion by Supervisor Fleming

Seconded by Councilman Huestis

Resolved: Public hearing on authorize sale/conveyance of property adjacent to 29 Amawalk Road be opened.

Motion carried unanimously

Supervisor Fleming stated that public hearing was opened at the last town board meeting and allowed for any additional comments which she did not receive. She opened the hearing to the public, no comments.

### **Resolution#300 - Close Public Hearing on Authorize/Sale of Property Adjacent to 29 Amawalk Road**

On a motion by Supervisor Fleming

Seconded by Councilman Huestis

Resolved: Public hearing on authorize sale/conveyance of property adjacent to 29 Amawalk Road be closed.

Motion carried unanimously

**Pledge of Allegiance-** Supervisor Fleming called the Workshop Meeting to order at 7:30 p.m. with the Salute to the Flag.

The board discussed and reviewed the items on the workshop agenda.

### **Public Comment**

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### **Town Board Meeting was called to order with roll call:**

Supervisor Fleming –Present                      Councilman Denbaum-Present  
Councilwoman McGlasson-Present              Councilman Huestis- Present  
Councilman Chin- Present

Also present: Deputy Town Clerk Lauren Louderback, Town Attorney Nancy Tagliafierro, Highway Superintendent Othmer, Recreation Director Fernandez, and several members of the public.

### **Resolution #301 - Adopt Local Law #3/2017 Bonds**

On a motion by Councilman Denbaum

Seconded by Councilman McGlasson

WHEREAS, a local law to amend the Kent Town Code authorizing the acceptance by Town of Kent Boards of surety bonds and letters of credit in addition to cash bonds was introduced as Introductory Local Law # 3 of the year 2017 before the Town Board of the Town of Kent on August 1, 2017; and

WHEREAS, a public hearing was held on September 5, 2017 and continued to September 26, 2017 and the public was invited to attend and be heard on the matter;

NOW THEREFORE, BE IT RESOLVED, that Introductory Local Law #3 of 2017 is hereby enacted by the Town Board of the Town of Kent and; and

IT IS FURTHER RESOLVED, that the Town Board hereby adopts a fee schedule, a copy of which is annexed hereto, and

BE IT FURTHER RESOLVED, that a true copy of the law is attached hereto and made a part hereof.

Motion carried unanimously

### **LOCAL LAW NO. 3 OF THE YEAR 2017**

#### **LOCAL LAW AUTHORIZING THE ACCEPTANCE BY TOWN BOARDS OF THE TOWN OF KENT OF SURETY BONDS AND LETTERS OF CREDIT IN ADDITION TO CASH BONDS WHEN A BOND IS REQUIRED BY THE TOWN CODE**

**BE IT ENACTED** by the Town Board of the Town of Kent, County of Putnam as follows:

Section 1: This Local Law shall be known as: “Local Law authorizing the acceptance by Town of Kent Boards of surety bonds and letters of credit in addition to cash bonds”.

Section 2: The Town of Kent Code contains several sections which require the posting of a cash bond. The Town Board wishes to expand the types of bonds which may be accepted by the various Town Boards which require such bonds to include surety bonds and letters of credit wherever a cash bond is required.

Section 3. Chapter 39A regarding “Freshwater Wetlands” is hereby amended to read as follows:

#### § 39A-9. Limitations, duration and posting of permit; inspections; certificate of completion.

A. In granting a permit, the approving authority may limit the same or impose conditions or limitations designed to carry out public policy set forth in this chapter. The approving authority may require a **cash bond, a surety bond or a letter of credit** in an amount and with ~~[surety and]~~ conditions satisfactory to it securing to the Town of Kent compliance with the conditions and limitations set forth in the permit. The approving authority, or its designated agent, may inspect the premises in question from time to time. The approving authority shall suspend or revoke a permit if it finds after public hearing on 10 days' written notice to the applicant, and such further notice as may have been required for the public hearing held under § ~~39A-7E~~ hereof, that the applicant has not complied with one or more of the conditions or limitations set forth in the permit or has exceeded the scope of the permitted activity. An immediate stop-work order may, however, be issued by the Town Engineer pending such hearing where, in his reasonable judgment, additional damage may be done to the wetland, water body, watercourse or regulated area, pending a determination on such hearing. No public hearing shall be required for the suspension or revocation of a permit where no public hearing was required for the issuance of the same.

Section 4. Chapter 57 regarding “Driveways” is hereby amended to read as follows:

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### § 57-24. Bond or surety.

No bond or surety shall be required of any applicant in connection with a driveway permit unless such work will require the breaking of pavement on a Town road or unless culvert work or other work, such as erosion control work, is required for satisfactory construction. In such case, the Highway Superintendent shall require sufficient surety, in ~~[a form and manner satisfactory to him,]~~ **the form of a cash bond, surety bond, or letter of credit** to ensure the restoration of the pavement or completion of the work, as the case may be.

Section 5. Chapter 63 regarding "Soil Removal" is hereby amended to read as follows:

### § 63-5. Performance of work.

M. The applicant shall file with the Town Board a performance bond, in such form and with such surety as shall be acceptable to the Town Board, in such amount as the Town Board may deem sufficient to ensure the faithful performance of the work to be undertaken.

Section 6. Chapter 62 regarding "Sewer Use, Connections and Rents" is hereby amended to read as follows:

### § 61-74. Delinquent payments; performance bonds; liability insurance.

B. Performance bonds. The Inspector may decline to reissue a permit to any user which has failed to comply with the provisions of this chapter or any order or previous permit issued hereunder, or may require, as a condition of reissuance, such user to first file with the sewer district a ~~[satisfactory]~~ **cash bond, surety bond or letter of credit**, payable to the sewer district, in a sum not to exceed a value determined by the Inspector to be necessary to achieve consistent compliance.

Section 7. Chapter 66 regarding "Steep Slope Protection and Stormwater Management" is hereby amended to read as follows:

### § 66-7. Performance bond; inspection.

A. Performance bond. (1) In order to insure the full and faithful completion of all construction activities related to compliance with all conditions set forth by the Town in its issuance of a steep slope and erosion control permit, the Planning Board may require the owner or applicant to provide, prior to construction, a performance bond, supported by sufficient security in the form of **cash bond, surety bond**, a cash escrow account, irrevocable letter of credit or certified check drawn upon an national or state bank or other cash equivalent, which guarantees satisfactory completion of the project and names the Town as the beneficiary. The security shall be in an amount to be determined by the Planning Board based on submission of final design plans.

Section 8. Chapter 66A regarding "Subdivision of Land", Article VI, is hereby amended to read as follows:

### § 66A-32. Performance security; maintenance security.

#### C.

Performance security required by the Planning Board.

(1) Where a performance security is required by the Planning Board, the subdivider shall file with the Town **a cash bond, a security bond or a letter of credit** in an amount sufficient to cover 100% of the cost of the required improvements as estimated by the Superintendent, the Planning Board Planner, the Planning Board Environmental Consultant or the Planning Board Engineer. Such security shall be subject to the review and acceptance by the Town Attorney as to form, sufficiency and manner of execution. The security shall be accepted by the Town Board prior to the time of the Chairman's signature on the final plat. The security shall be accepted by the Town Board and filed with the Town Clerk prior to commencement of any site work or construction. The security shall run for a term to be fixed by the Planning Board, but in no case for a longer term than three years; provided, however, that the term of such security may be extended by the Planning Board with the consent of the parties thereto. If the Planning Board decides at any time during the term of the security that the extent of building development that has taken place in the subdivision is not sufficient to warrant all of the improvements covered by the security, or that the required improvements have been installed in sufficient amount to warrant reduction in the amount of the security, then, upon approval by the Town Board, the Planning Board may modify its requirements for any or all such improvements, and the amount of such security shall be reduced by an appropriate amount so that the new amount will cover the cost in full of the amended list of improvements required by the Planning Board.

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F. Execution of contracts. The Town Board resolution shall require that the owner or owners of real property execute such contracts with the Town as the Town Board may deem necessary for the purpose of ensuring that the expense of such construction or installation, including the cost of issuing obligations to raise moneys to pay the expense thereof and interest on such obligations, shall not be an undue burden upon the property deemed benefitted by the agreements or of such improvement district or extension thereof as the case may be and may require a security agreement, including but not limited to the filing of a surety bond, letter of credit, or the deposit of cash or securities in a form approved by the Town Attorney and accepted by the Town Board so as to assure the performance of such contracts.

Section 9. Chapter 77 regarding “Zoning”, Article XVII regarding “Special Use and Site Plan Requirements” is hereby amended to read as follows:

§ 77-61. Approval procedure.

C. Performance bond or surety and inspection fee. The applicant may be required to post a performance bond **in the form of a letter of credit, cash bond** or surety **bond** in an amount sufficient to assure that all streets or other public improvements shown on the site plan are suitably graded and paved, and that street signs, sidewalks, streetlighting, curbs, gutters, street trees, water mains, sanitary sewers, fire alarm signal devices, including associated ducts, pipes, cable and connecting facilities, are installed in accordance with applicable standards, specifications, and procedures acceptable to the Town. Prior to commencement of work and as a condition of a building permit, the applicant shall pay an inspection fee in an amount as set from time to time by resolution of the Town Board.

Section 10. Severability.

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstance, and the Town Board of the Town of Kent hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 11: Effective Date.

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**Resolution #302 - Authoring the Sale/Conveyance Property Adjacent to 29 Amawalk Road**

On a motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

WHEREAS, the Town of Kent received an offer from Stephanie and Ralph Hanson to purchase a .091 strip of land adjacent to the Hansons’ property located at 29 Amawalk Road, which strip of land is unneeded by the Town; and

WHEREAS, a public hearing was held on September 5, 2017 and September 26, 2017, upon notice duly published and posted; and

WHEREAS, public discussion was heard at such hearing concerning the Strip at which time all interested persons were provided the opportunity to be heard; and

WHEREAS, the Town Board deems it to be in the best interest to sell the unneeded real property in order for such property to return to the tax roll; and

WHEREAS, the Town Board wishes to authorize the sale of the unneeded real property to the Hansons for a purchase price of \$100; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board is hereby authorized to sell the unneeded real property to Stephanie and Ralph Hanson for \$100; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to issue any documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

Motion carried unanimously

**Resolution #303 - Accept Tree Trimming Contract for Edward Ryan Memorial Park**

On a motion by Councilman Denbaum

Seconded by Councilman Chin

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WHEREAS, by letter dated September 25, 2017, the Town of Kent Director of Recreations and Parks has requested that the Town contract for the trimming of a number of trees at Edward Ryan Memorial Park; and

WHEREAS, in accordance with the Town's Procurement Policy, the Town made requests for quotes for tree trimming services, and received 3 written quotes in response to such request, a summary of which is annexed hereto and incorporated herein by reference; and

WHEREAS, Barney Zipkin Tree Service has submitted the lowest quote in the total amount of \$6,000 for three days of service; and

WHEREAS, the Town Board of the Town of Kent wishes to accept the quote submitted by Barney Zipkin Tree Service;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves the trimming of trees at Edward Ryan Memorial Park by Barney Zipkin Tree Service for the price set forth on the summary annexed hereto in the total amount of \$6,000.

Motion carried unanimously

**Resolution #304 - Add Item to the Agenda**

On a motion by Councilman Denbaum

Seconded by Supervisor Fleming

Resolved: The proposed Local Law to amend Chapter 77, Section be added to the agenda.

Motion carried unanimously

**Resolution #305- Proposed Local Law to Amend Chapter 77 be referred to the Planning Board**

On a motion by Councilman Denbaum

Seconded by Supervisor Fleming

Resolved: The proposed draft Local Law to amend Chapter 77 titled Zoning be referred to the Planning Board pursuant to that chapter of the Kent Town Code.

Motion carried unanimously

**Resolution #306 - Set a Public Hearing on Local Law**

On a Motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

**RESOLUTION INTRODUCING**

**LOCAL LAW \_\_-2017 AND PROVIDING FOR PUBLIC  
NOTICE AND HEARING**

BE IT RESOLVED that an amendment to Kent Town Code Chapter 77 entitled "Zoning", is hereby introduced by Paul E. Denbaum as Local Law # \_\_\_\_ of the year 2017 before the Town Board of the Town of Kent in the County of Putnam and State of New York, and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Amendment, which is attached hereto, be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed Amendment at the Town Hall, in the Town of Kent, New York at seven o'clock P.M. on October 10, 2017, and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Kent of said public hearing at least five (5) days prior thereto.  
(attached)

Roll Call:

Councilman Denbaum: yes

Councilman Chin: yes

Councilwoman McGlasson: yes

Supervisor Fleming: Abstain

Councilman Huestis: yes

Motion carried

**Resolution #307 - Award Bid for Bid Inclusive Playground**

On a motion by Councilwoman McGlasson

Seconded by Councilman Chin

WHEREAS, the Town of Kent duly advertised for bids for inclusive playground equipment at Town Hall located at 25 Sybil's Crossing; and

WHEREAS, bids were received and opened and publicly read at the Kent Town Center on September 1, 2017; and

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WHEREAS, the Town of Kent Director of Recreation and Parks recommends awarding the bid to Pettinelli Recreation, Inc./Miracle Recreation which bid is the best value for the most playground equipment at an overall bid amount of \$149,875; and

NOW THEREFORE, BE IT RESOLVED, the Town Board of the Town of Kent hereby accepts the bid of Pettinelli Recreation, Inc./Miracle Recreation for the purchase of the Inclusive Playground Equipment to be located at Town Hall; and it is

FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this resolution.

Roll Call:

Councilman Denbaum: no

Councilman Chin: yes

Councilwoman McGlasson: yes

Supervisor Fleming: yes

Councilman Huestis: no

Motion carried

**Resolution #308 - Request for Proposals Liability Insurance**

On a motion by Councilwoman McGlasson

Seconded by Councilman Chin

WHEREAS, the Town of Kent wishes to advertise for bids for proposals for liability insurance; and

WHEREAS, the Town Board of the Town of Kent wishes to authorize its Town Clerk, Yolanda D. Cappelli, to advertise for proposals for liability insurance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for proposals for liability insurance quotes.

Motion carried unanimously

**Resolution #309 - Advertise for Proposals for Legal Services**

On a motion by Councilwoman McGlasson

Seconded by Supervisor Fleming

WHEREAS, it is the policy of the Town Board of the Town of Kent to periodically seek proposals for professional services; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to advertise that it is seeking Proposals for Legal Services as set forth in the Legal Specification documents annexed hereto and incorporated by reference;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for Requests for Proposals for Legal Services for Parts 2 and 3.

Motion carried unanimously

**Resolution #310 - Municipal Repairs Office Trailer Purchase**

On a motion by Councilwoman McGlasson

Seconded by Supervisor Fleming

WHEREAS, the Town Board of the Town of Kent received a request from the Town of Kent Highway Superintendent for the purchase of an office trailer for use by the Town Municipal Repairs Service Manager during construction on the Highway Garage located at 62 Ludington Court; and

WHEREAS, consistent with the Town's procurement policy, three written quotes were received for office trailers, copies of which are annexed hereto and hereby made a part hereof; and

WHEREAS, the Town Highway Superintendent has recommended that the Town accept the quote of Interport Maintenance, Inc. for an office trailer at a price of \$13,900.00, as the lowest responsible bidder;

WHEREAS, the Town Board wishes to authorize the purchase of the office trailer at the cost set forth above and install cameras to safeguard Municipal Repairs equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the purchase of the office trailer from Interport Maintenance for a cost not to exceed \$13,900.00; and be it further authorized, that cameras be installed to safeguard the materials in the Municipal Repairs Dept; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution.

Motion carried unanimously

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**Resolution #311 - Highway Truck Purchase – 2018 Dodge Ram Pick Up**

On a motion by Councilwoman McGlasson

Seconded by Supervisor Fleming

WHEREAS, the Town Board of the Town of Kent has received a recommendation from the Town Municipal Repairs Service Manager, Nicholas Mancuso, advising that it would not be cost beneficial to the Town to repair Highway Truck Number 14 or Highway Truck Number 3; and

WHEREAS, Mr. Mancuso recommends instead that the Town purchase a 2018 Dodge Ram D28L62 3500 Pick Up Truck; and

WHEREAS, the Town Board has been provided with a proposal for one 2018 Dodge Ram D28L62 3500 Pick Up Truck from Robert Green Truck Division in the amount of \$37,514.50 pursuant to Onondaga County Contract #7974; and

WHEREAS, Section 103(16) of the General Municipal Law exempts from competitive bidding purchase contracts for apparatus, materials, equipment and supplies, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district; and

WHEREAS, in accordance with the Town's Procurement Policy and the General Municipal Law, the Town Board wishes to authorize the Highway Department to purchase the Truck consistent with the above referenced proposal;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the purchase of one 2018 Dodge Ram D28L62 3500 Pick Up Truck from Robert Green Truck Division for a cost not to exceed \$37,514.50 pursuant to Onondaga County Contract #7974; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution.

Motion carried unanimously

**Resolution #312 - Accept Erosion Control Bond & Inspection Fee TM#31.17-1-7**

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, the Planning Board, at their meeting held on May 11, 2017, approved Resolution #16 of Year 2017 recommending that the Town Board accept an Erosion Control Bond in the amount of \$2,536 and an Escrow Fund for an initial inspection fee in the amount of \$1,000 from the owner of land located at 451 Pudding Street, Kent, New York, identified as Tax Map No. 31.17-1-7 (the "Lot"); and

WHEREAS, the Town Board of the Town of Kent wishes to follow the recommendations of the Planning Board;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the recommendation of the Planning Board and approves the posting of an Erosion Control Bond in the amount of \$2,536 and the establishment of an Escrow Fund for an initial inspection fee in the amount of \$1,000.

Motion carried unanimously

**Resolution #313 - Contract to Correct Multiple Violations**

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, the Code Enforcement Officer of the Town of Kent issued an Order to Remedy a Violation (the "Order to Remedy") directing the owners to remove excess weed, grass and brush growth from the exterior area of each of the following properties in the Town of Kent:

11 Doansburg Road	Tax Map No. 33.65-1-9
13 Stuyvesant Road	Tax Map No. 22.56-1-21
33 Ticonderoga Road	Tax Map No. 22.80-1-7
30 Princeton Road	Tax Map No. 22.66-1-52
24 Sol Drive	Tax Map No. 33.17-1-48

(the "Properties"); and

WHEREAS, the Order to Remedy requires each owner to correct the violations or respond to the Code Enforcement Office within ten days and, to date, the owners of the Properties have not responded; and

WHEREAS, pursuant to Chapter 55A of the Town Code of the Town of Kent regarding "Property Maintenance", upon the failure of any owner to comply, the Building Inspector is authorized to correct a violation subject to the approval of the Town Board; and the Town Board wishes to authorize the Building Inspector to correct the violations; and

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WHEREAS, consistent with the Town's Procurement Policy, the Town of Kent requested three written proposals from contractors to correct the violations on the Properties and received proposals from one contractor, JB Affordable Lawn Care, Inc., a copy of which is annexed hereto and incorporated by reference; and

WHEREAS, the Town Board wishes to accept the proposal submitted by JB Affordable Lawn Care, Inc. in the amount of \$610;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the proposal of JB Affordable Lawn Care, Inc. for the correction of the violations for an amount not to exceed \$610; and

BE IT FURTHER RESOLVED, that the actual cost of the correction of the violation, plus the accrued legal rate of interest from the date of completion of the work, shall be charged to the property owner by the Town in accordance with Chapter 55A-12(B).

Motion carried unanimously

### **Resolution #314 - Kent Historical Society Operating Permit for Tag Sale**

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, pursuant to Chapter 58 of the Code of the Town of Kent, no temporary sales event may be conducted in the Town of Kent without first applying for a permit from the Town Board; and

WHEREAS, Kent Historical Society has submitted an application to conduct a temporary sales event in the form of a tag sale and bake sale at its location at 1374 Route 52, Carmel, New York on October 7, 2017 and proposes a rain date of October 8, 2017; and

WHEREAS, the Town Board has reviewed the Application and supporting documentation and finds the Application to comply with the requirements of the Town Code of the Town of Kent in all respects; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the issuance of an operating permit to Kent Historical Society to conduct a tag sale and bake sale at its location at 1374 Route 52 on October 7, 2017 with a rain date of October 8, 2017.

Motion carried unanimously

### **Resolution #315 - Standard Workweek for Non-Elected Employees**

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, the Town of Kent wishes to establish a standard work day for its employees;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Kent hereby establishes the standard work days for its employees as set forth on the attached schedule and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Motion carried unanimously

### **Resolution # 316 – Add to the Agenda**

On a motion by Supervisor Fleming

Seconded by Councilwoman

Resolved: Hire a Deputy Receiver of Taxes and accept the resignations of the Zoning Board and advertise for those positions were added to the agenda.

Motion carried unanimously

### **Resolution #317– Kathleen VanCoughnett hired as Temporary Deputy Receiver of Taxes**

On a motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: Kathleen VanCoughnett was hired as Temporary Deputy Receiver of Taxes at a salary of the existing Deputy Receiver of Taxes pending the background check.

Motion carried unanimously

### **Resolution #318 – Accept the Zoning Board Resignations**



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On a motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: The resignations of the members on Zoning Board of Appeals; Bob Rogers, Bob Bradley, Nina Gerosa, Dan Clayton and Bob Phillips were accepted with regret. The Town Clerk is authorized to advertise for the vacancies on the Zoning Board of Appeals.

Motion carried unanimously

### **Resolution #319 - Vouchers & Claims**

On a motion by Councilman Huestis

Seconded by Councilman Chin

Resolved: All Vouchers #200143453- #200143618 and claims submitted by

1. Cemco Water	\$4,655.00	Water District #2
2. City Carting	\$5,803.75	Lake Carmel Garbage
	\$5,830.54	
3. Timothy J. Curtiss, P.C.	\$4,000.00	August General
4. Danbury Auto Spring & Welding	\$3,602.64	Truck #89
5. Hogan & Rossi	\$2,561.80	August Non Retainer
6. Insite Engineering	\$2,373.00	Lake Carmel Dam
7. Island Tech Services	\$3,600.00	Toughbook
8. Limnology Info & Freshwater Eco.	\$23,070.00	Lake Carmel Treatments
9. NYCOMCO	\$2,622.00	2 Way Radios
10. NYS Dept of Civil Service	\$201,768.77	Health Insurance
11. Peckham Materials	\$12,279.74	Blacktop
	\$22,197.13	
	\$13,198.86	
12. Royal Carting	\$4,546.18	Recycling Garbage
13. Spain Agency	\$72,429.24	Insurance Installment
14. Van DeWater & Van DeWater	\$2,435.55	Kent Investors
15. Windstream	\$4,053.67	Telephone Service

In the amount of \$454,292.66 can be paid.

Motion carried unanimously

### **Correspondence**

(attached)

### **Public Comment**

Bob Ulich addressed the board stating he was advised at the last meeting he would be provided with some direction at this meeting in regards to the dock. He requested that it be put on the next agenda for a vote. Supervisor Fleming stated that she would like to work out a simple agreement between the town and Mr. Ulich and have it ready for the next town board meeting. Mr. Ulich thanked the board.

### **Resolution #320 - Adjournment**

On a motion by Councilwoman McGlasson

Seconded by Supervisor Fleming

Resolved: Town Board meeting of September 26, 2017 be adjourned at 9:10 p.m.

Motion carried unanimously

Respectfully submitted,

Lauren Louderback

Deputy Town Clerk