

TOWN BOARD MEETING/WORKSHOP APRIL 25, 2017

A regular meeting was held on Tuesday April 25, 2017 at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York, 10512.

Resolution #165 - Adjourn to Executive Session

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: The Town Board opened the meeting and adjourned to Executive Session at 6:04 p.m. to discuss the matter leading to the appointment of a particular person or corporation and pending litigation.

Motion carried unanimously

Resolution #166 - Adjournment

On a motion by Councilman Huestis

Seconded by Councilman Chin

Resolved: Executive session adjourned at 7:18 p.m.

Motion carried unanimously

Supervisor Fleming explained the board had an executive session; there were no votes taken.

Pledge of Allegiance- At 7:25 p.m. Supervisor Fleming called the Workshop Meeting to order with the Salute to the Flag.

Workshop Meeting

A presentation was made by Phil Downes of ESI Group explaining the benefits and services of his companies Employee Assistance Program. The board reviewed and discussed the items on the Workshop agenda.

Public Comment - There was none

The Town Board Meeting was called to order with Roll Call

Supervisor Maureen Fleming – present

Councilman Paul Denbaum – present

Councilwoman Jaime McGlasson – present

Councilman Bill Huestis – present

Councilman Scott Chin – present

Resolution #167 -Approve Budget Transfers Fiscal Year 2016

On a motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

WHEREAS, the Director of Finance has recommended certain budgetary amendments to the 2016 Budget in order to adjust appropriations in the General Fund, the Police Department budget and the Highway Department, as set forth in the summary annexed hereto and incorporated herein by reference; and

WHEREAS, the Director of Finance advises that the proposed transfers will have a \$10,000 net positive effect on the 2016 budget and the Town Board wishes to accept the recommendation of the Director of Finance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the recommendations of the Director of Finance and authorizes the budget transfers as set forth on the annexed summary.

Motion carried unanimously

Authorize Town Clerk to Advertise for Bids for Construction of a Retaining Wall with Seating Area - Tabled

Resolution #168 - Accept Resignation of PT Recreation Assistant – Taylor

On a motion by Councilman Denbaum

Seconded by Supervisor Fleming

WHEREAS, the Town of Kent is in receipt of a letter of resignation from Ty Taylor as part-time Recreation Assistant;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts the resignation of Ty Taylor as part-time Recreation Assistant as of April 11, 2017, with regret and thanks for his service; and

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BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this resolution, consistent with the terms hereof and in such form as is satisfactory to the Town Supervisor and the Town Attorney.

Motion carried unanimously

Resolution #169 - Authorizing Town Clerk to Advertise for PT Recreation Assistant

On a motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

WHEREAS, the Town of Kent is seeking to fill the part time position of Recreation Assistant for the Recreation and Parks Department; and

WHEREAS, the Town of Kent wishes to advertise for applications to fill said position; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for applications for the part-time position of Recreation Assistant for the Recreation and Parks Department.

Motion carried unanimously

Resolution #170 - Hire Start Smart Baseball Assistant

On a motion by Councilwoman McGlasson

Seconded by Councilman Chin

WHEREAS, the Town of Kent is seeking to fill a seasonal position as Assistant in the Start Smart Baseball program; and

WHEREAS, the Director of Recreation has recommended hiring Andrew Fernandes to fill the position; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to accept the Director's recommendations;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the hiring of Andrew Fernandes as assistant to the Start Smart Baseball Program for the Recreation Department at a rate of \$140 for the season; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.

Motion carried unanimously

Resolution #171 - Accept Quote for Replacement of Furnaces Kent Highway Department

On a motion by Councilwoman McGlasson

Seconded by Supervisor Fleming

WHEREAS, the Highway Department has requested authorization to replace the existing furnaces at the Town Highway Department 301 Garage (the "Garage"); and

WHEREAS, in accordance with the Town's Procurement Policy, the Highway Superintendent has obtained four quotes for the removal and replacement of the furnaces, which quotes are annexed hereto;.

WHEREAS, Advanced Heating & Air Conditioning (the "Corporation") has submitted the lowest quote for the repairs and replacement of the furnaces at the Garage at the cost of \$16,500;

WHEREAS, the Kent Highway Superintendent, Richard Othmer recommends the Town accept the quote of the Corporation the Town Board of the Town of Kent wishes to accept the quote of the Corporation of \$16,500.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the bid of Advanced Heating & Air Conditioning for removal and replacement of two furnaces at the Garage at a cost of \$16,500.

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BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.
Motion carried unanimously

Resolution #172 - Accept Grant Capital Abatement – Kent Highway Department

On a motion by Councilwoman McGlasson
Seconded by Supervisor Fleming

WHEREAS, by letter dated April 12, 2017, Kent Highway Superintendent Richard Othmer has informed the Town Board that the Highway Department has received funds through the Capital Abatement Project Grant (the “Grant”) which the Highway Department applied for in 2015; and

WHEREAS, the Highway Department is in receipt the Grant in the amount of \$8,871.26; and

WHEREAS, the Town Board desires to accept the Grant and to approve and ratify any and all prior action taken by Town Officials in connection therewith;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the Capital Abatement Grant in the amount of \$8,871.26; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby approves and ratifies all acts heretofore taken by the Town Board, Town Supervisor, and any and all other Town Officials in connection with the subject grant.
Motion carried unanimously

Resolution #173 - Authorizing Replacement of Packer Blade – LC Sanitation Department

On a motion by Councilwoman McGlasson
Seconded by Councilman Chin

WHEREAS, the Town Board of the Town of Kent has received a request dated April 19, 2017, from Eugene Livulpi, the Sanitation Crew Chief, requesting to replace the packer blade on the 2006 Mac VIN 1M2K189C96M029866, Sanitation Truck #17; and

WHEREAS, according to Nick Mancuso, Town of Kent Municipal Repairs Service Manager, the cost to repair the packer blade will exceed the cost to replace the blade, and the blade is necessary to restore Sanitation Truck #17 to normal operating design; and

WHEREAS, according to Mr. Mancuso, Long Island Sanitation will provide the replacement blade, bearings and pins at the total cost of \$3,666.44; and

WHEREAS, the Town Board of the Town of Kent wishes to authorize the purchase of the new blade;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the purchase of the new packer blade for Sanitation Truck #17 from Long Island Sanitation for a price not to exceed \$3,666.44.

Motion carried unanimously

Resolution #174 – Accept Planning Board Recommendations

On a motion Councilman Chin
Seconded by Councilwoman McGlasson

WHEREAS, the Town Board is in receipt of requests from the Planning Board regarding the following properties:

Tax Map No. 12.-1-88
Tax Map No. 43.-2-42
Tax Map No. 11.-2-44.2
Tax Map No. 33.73-1-39
Tax Map No. 22.-2-17
Tax Map No. 44.06-1-48

Which requests are annexed hereto and incorporated herein by reference; and

WHEREAS, in each request, the Planning Board has made recommendations regarding posting and release of bonds, escrow, fees or letters of credit and has made certain recommendations to the Town Board; and

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WHEREAS, the Town Board of the Town of Kent wishes to follow the recommendations of the Planning Board;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Kent hereby accepts the recommendations of the Planning Board and that all actions recommended by the Planning Board on the attached request be taken.

Motion carried unanimously

Appointment of Stephen Wilhelm to Kent Planning Board - Tabled

Resolution #175 - Accept Members to the Lake Carmel Fire Department

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, the Lake Carmel Fire Department has recommended to the Town Board of the Town of Kent the acceptance of Patrick Kiernan and Cooper Hillyer as new members of the Lake Carmel Fire Department; and

WHEREAS, the Town Board of the Town of Kent wishes to accept the recommendations of the Lake Carmel Fire Department;

NOW, THEREFORE, BE IT RESOLVED, that Town Board of the Town of Kent hereby accepts Patrick Kiernan and Cooper Hillyer as members of the Lake Carmel Fire Department; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this Resolution, consistent with the terms hereof and in such form as is satisfactory to the Town Supervisor and the Town Attorney.

Resolution #176 -Accept Proposal for Generator Maintenance Services for Route 52 Sewer District

On a motion by Councilman Chin

Seconded by Councilwoman McGlasson

WHEREAS, the Town Board of the Town of Kent wishes to contract for generator maintenance services for the Route 52 Sewer District; and

WHEREAS, in accordance with the Town's Procurement Policy, the sought proposals for generator maintenance services, and received three written proposals in response to such request, copies of which are annexed hereto and incorporated herein by reference; and

WHEREAS, Northeast Generator Co., has submitted the lowest proposal dated July 7, 2015, in the amount of \$1,555 and the Town Board of the Town of Kent wishes to accept the proposal submitted by Northeast Generator Co.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby approves the proposal for generator maintenance services for the Sewer District in the amount of \$1,555; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney.

Motion carried unanimously

Resolution #177 – Add to the Agenda

On a motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: Use of the Lake Carmel Park District Beach and Community Center and Hire Seasonal Workers for the Lake Carmel Park District were added to the agenda.

Motion carried unanimously

Resolution #178 – Authorizing the Use of the Lake Carmel Park District Beach and Community Center

On a motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

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Whereas, the Town Board is in receipt of a request from the Lake Carmel Part District for the use of the Lake Carmel Beach area and the Lake Carmel Community Center for lifeguard training, including lifeguard and CPR recertification on the following dates:

June 10, 2017 from 9:00 a.m. to 5:00 p.m.
June 11, 2017 from 9:00 a.m. to 5:00 p.m.
June 12, 2017 from 4:00 p.m. to 8:00 p.m.
June 15, 2017 from 4:00 p.m. to 8:00 p.m.

And

Whereas, the Town Board of the Town of Kent wishes to permit the recertification training to take place as requested;

Now, Therefore Be It Resolved, that the Town Board of the Town of Kent hereby authorizes the use of the Lake Carmel Beach and Community Center for lifeguard training as set forth above.
Motion carried unanimously

Resolution #179 – Hire Seasonal Workers – Lake Carmel Park District

On a motion by Supervisor Fleming
Seconded by Councilman Huestis

WHEREAS, the Lake Carmel Park District is seeking to fill seasonal positions; and

WHEREAS, the Lake Carmel Park District Clerk has recommended hiring Connor Matthew Carroll at a pay rate of \$10.20/hour; Nicholas Patrick Ferrara at a pay rate of \$9.95/hour; and Jose C. Rodriguez at a pay rate of \$9.70/hour to fill the positions; and

WHEREAS, the Town Board believes it to be in the best interests of the Town to accept the Clerk’s recommendations;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes the hiring of Connor Matthew Carroll at a pay rate of \$10.20/hour; Nicholas Patrick Ferrara at a pay rate of \$9.95/hour; and Jose C. Rodriguez at a pay rate of \$9.70/hour; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.
Motion carried unanimously

Resolution #180 - Approve Vouchers and Claims

On a motion by Councilman Huestis
Seconded by Supervisor Fleming

Resolved: All Vouchers #200141622 - #200141800 and claims submitted by:

1. Carmel Central School District	\$5,232.50	Use of Gym
	\$3,066.00	
2. City Carting	\$4,304.94	Lake Carmel Garbage
	\$5,533.59	
	\$5,227.48	
3. Timothy J. Curtiss, P.C.	\$2,373.00	March General
	\$4,788.00	December -\February Traffic
4. General Code	\$2,726.66	Town Code
5. Insite Engineering	\$2,008.00	Lake Carmel Dam
	\$4,363.00	
6. Konica Minolta	\$2,271.63	Copier Lease
7. NYCOMCO	\$2,622.00	2 Way Radios Police
8. NYS Dept of Civil Service	\$202,817.04	Health Insurance
9. NYS Municipal Workers’ Comp.	\$373,091.00	2017 Workers Compensation
10. Robert Green Truck Division	\$6,263.80	Truck Parts
11. Royal Carting	\$3,448.91	Recycling Garbage
12. Tire Buys	\$4,591.46	Tires

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	\$2,921.58	
13. Tyndall Septic Systems	\$3,500.00	Sewer District Repairs
	\$8,950.00	
14. VRI Environmental Services	\$4,578.15	Sewer District Repairs
15. Windstream	\$4,046.34	Telephone Service

In the amount of \$742,071 may be paid.
Motion carried unanimously

Correspondence –Attached

Public Comment – There was none.

Resolution #181 - Adjournment

On a motion by Councilman Huestis
Seconded by Supervisor Fleming
Resolved: The Town Board Meeting of April 25, 2017 adjourned at 9:30 p.m.
Motion carried unanimously

Respectfully submitted,

Yolanda D. Cappelli
Town Clerk