

TOWN BOARD MEETING OCTOBER 20, 2020

The Town of Kent's regularly scheduled meeting was held on Tuesday, October 20, 2020 at 6:30 p.m. at the Kent Town Hall, 25 Sybil's Crossing, Town of Kent, New York. To see the full meeting visit the Town of Kent's website at www.townofkentny.gov under Video's on Demand.

Present: Supervisor Fleming, Councilpersons, McGlasson, Huestis, Ruthven and Denbaum.

Resolution#323 - Open Executive Session

On the motion by Supervisor Fleming

Seconded by Councilwoman McGlasson

Resolved: Town Board entered into executive session at 6:30 p.m.

Motion carried unanimously

Resolution#324 - Adjourn Executive Session

On the motion by Supervisor Fleming

Seconded by Councilman Denbaum

Resolved: Executive session was adjourned at 7:09 p.m.

Motion carried unanimously

Also Present: Town Clerk Cappelli, Town Counsel Tagliaferro, Chief Owens, Building Inspector William Walters, Co-Chair of Recycling Kotzur, Lake Carmel Park District Advisory Board Members Ulich and several residents.

PLEDGE OF ALLEGIANCE

At 7:13 p.m. the meeting began with the Salute to the Flag.

Resolution # 325 - Accept Bid for Fencing at the Lake Carmel Community Center

On a motion by Councilwoman McGlasson

Seconded by Councilman Ruthven

WHEREAS, the Town of Kent duly advertised for bids for fencing at the Lake Carmel Community Center; and

WHEREAS, one bid was received in response to the advertisement and the bid was opened and publicly read aloud at the Kent Town Center;

WHEREAS, Sport Tech Construction Corp. of Brewster, New York submitted the sole and therefore lowest bid in the overall amount of \$56,000.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Kent hereby awards the bid for fencing at the Lake Carmel Community Center to Sport Tech Construction Corp. for an overall cost not to exceed \$56,000; and it is

FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes and directs the Supervisor to execute any and all documents necessary to give effect to this resolution.

Motion carried unanimously

Resolution #326 - Hiring of Part Time Clerk for Assessor's Office

On a motion by Councilwoman McGlasson

Seconded by Councilman Ruthven

WHEREAS, the Town of Kent is seeking to fill a part-time Assessment Clerk position for the Assessor's Office; and

WHEREAS, Beth Andreo has been employed by the Town as a temporary clerk for the Building Department and has demonstrated the proper qualifications to fill the position of part-time Assessment Clerk for the Assessor's Office.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Kent hereby authorizes the hiring of Beth Andreo as a part time Clerk for the Assessor's Office at a rate of \$15 per hour; and

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BE IT FURTHER RESOLVED, that the Town Board of the Town of Kent hereby authorizes the Supervisor to execute any and all documents necessary to give effect to this resolution.
Motion carried unanimously

Resolution #327 - Appointment of Lake Carmel Sanitation Department Motor Equipment Operator

On a motion by Councilman Ruthven

Seconded by Councilwoman McGlasson

WHEREAS, there is currently a vacancy in the position of Motor Equipment Operator (“MEO”) for the Lake Carmel Sanitation Department; and

WHEREAS, Michael Rivera is currently employed by the Lake Carmel Sanitation Department and has submitted an application to be promoted to the position of MEO for said Department; and

WHEREAS, the Town Board of the Town of Kent wishes to promote Mr. Rivera to MEO for the Lake Carmel Sanitation Department at the salary set forth in the Collective Bargaining Agreement between Teamsters Local 456 and the Town of Kent.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby appoints Michael Rivera as MEO of the Lake Carmel Sanitation Department.

Motion carried unanimously

Resolution #328 - Renew Contract with Millennium Strategies

On a motion by Councilman Denbaum

Seconded by Councilwoman McGlasson

WHEREAS, the Town Board of the Town of Kent is in receipt of the proposed annual renewal agreement with Millennium Strategies to provide continued grant consulting services to the Town; and

WHEREAS, according to the letter dated October 14, 2020 from Dave Jenkins, Director of Operations at Millennium Strategies, since the Town began consulting with Millennium Strategies in October 2019, Millennium Strategies has assisted the Town in obtaining \$376,140 in grant funding; and

WHEREAS, the Town Board wishes to renew its agreement with Millennium Strategies at an annual cost not to exceed \$27,000; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes and approves the renewal agreement with Millennium Strategies; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute any and all agreements and other documents necessary to give effect to this Resolution, consistent with the terms hereof, all in form satisfactory to the Supervisor and the Town Attorney, if requested.

Motion carried unanimously

Resolution #329 - Authorization to Advertise for Proposals for on Call Architectural & Engineering Services

On a motion by Councilman Ruthven

Seconded by Supervisor Fleming

WHEREAS, the Town Board wishes to advertise that it is seeking Proposals for on call architectural and engineering services; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby authorizes its Town Clerk, Yolanda D. Cappelli, to advertise for Requests for Proposals for on call architectural and engineering services.

Motion carried unanimously

Resolution #330 - Rejecting Bids for Cleaning Services & Authorizing Re-Advertising for Bids

On a motion by Councilman Ruthven

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Seconded by Councilwoman McGlasson

WHEREAS, the Town of Kent previously advertised a Notice To Bidders seeking bids for cleaning services for the Town of Kent Town Hall/Court, Library, Police Department and Highway Department; and

WHEREAS, bids received in response to the advertisement were opened and publicly read aloud on August 28, 2020 in accordance with the Notice to Bidders; and

WHEREAS, the Notice to Bidders specifically advised that the Town reserved the right to reject all bids, at the sole discretion of the Town Board; and

WHEREAS, the Town Board of the Town of Kent wishes to reject the bids received for cleaning services for the Town of Kent Town Hall/Court, Library, Police Department and Highway Department and authorize its Town Clerk, Yolanda D. Cappelli, to re-advertise for bids for cleaning services for the Town of Kent Town Hall/Court, Library, Police Department and Highway Department;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby rejects the bids for cleaning services for the Town of Kent Town Hall/Court, Library, Police Department and Highway Department which were publicly opened and read aloud on August 28, 2020 and authorizes its Town Clerk, Yolanda D. Cappelli, to re-advertise for bids for cleaning services.

Motion carried unanimously

Resolution#331 -Approval of Vouchers and Claims

On the motion by Councilman Huestis

Seconded by Councilman Ruthven

Resolved: Voucher #200156706- #200156850 in the amount of \$136,983.07 and the following claims be approved for payment.

1. Cardmember Services	\$4,815.56	Credit Card: September
2. City Carting	\$9,267.73	Lake Carmel Garbage
3. Doyle Security Systems	\$2,749.21	Camera Installation
4. F.I. Adams, Inc.	\$5,000.00	Property Clean Up
5. Magna5	\$3,906.50	Telephone Service
6. NYCOMCO	\$2,846.00	2 Way Radios: Police
7. Purchase Power	\$2,000.00	Postage
8. State Comptroller	\$30,185.00	Justice Court: Fines & Fees
9. Zino Nurseries	\$2,025.00	LCPD Tree Replacement
10. Royal Carting	\$4,822.61	Kent Recycling Garbage
11. Thruway	\$8,352.42	Kent Recycling

Motion carried unanimously

Public Comment

Lisa Leonard asked about the progress on the moratorium and placement on the agenda. Supervisor Fleming replied it will be placed on the agenda once a month an update will be provided at the next meeting.

Anthony Civitello asked if his request of interested residents was received to be on the committee for the Comprehensive Plan/Moratorium. Supervisor Fleming said it has been received.

Resolution#332 -Adjourn Town Board Meeting

On the motion by Councilman Huestis

Seconded by Supervisor Fleming

Resolved: Town Board meeting of October 20, 2020 be adjourned at 7:59 p.m.

Motion carried unanimously

Respectfully Submitted:

Yolanda D. Cappelli