

**TOWN OF KENT
TOWN BOARD MEETING
Tuesday, September 24, 2019**

Executive Session – 6:00 p.m.

to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Workshop – 7:00 p.m.

1. Pledge of Allegiance
2. Story Walk Presentation – Kayleigh Maloney, Girl Scout Silver Award project
3. Board of Elections Early Voting – Commissioner Scannapieco and Catherine Croft
4. Climate Smart Initiative – Anna Balant-Campbell, CAC
5. Citizens Cyber Security Notification Policy
6. Town Clerk – waiver of marriage license fee for Veterans
7. Recreation – hiring of part time Recreation Assistant
8. Stop sign at Tilly Foster Court
9. Announcements
10. Public Comment

Meeting

1. Roll Call
2. Vote on the following:
 - a. Citizens Cyber Security Notification Policy
 - b. Waiver of marriage license fee for Veterans
 - c. Part time Recreation Assistant
 - d. Stop sign at Tilly Foster Court
3. Vouchers and Claims
4. Correspondence
5. Public comment

Welcome to the

StoryWalk® Project

The StoryWalk® Project was created by
Anne Ferguson of Montpelier, VT and
developed in collaboration with
the Kellogg-Hubbard Library.



Questions? storywalkvt@yahoo.com

What is required of me if I would like to offer StoryWalk® in my community?

Please use the StoryWalk® trademark and include the following statement in all promotion of the project: **"The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson."** All usage of the Storywalk® mark must comply with these guidelines, and must be limited to use in connection with educational, noncommercial projects consistent with the StoryWalk® Project mission to promote literacy.

***Please note:** When the project is offered in the following counties in Pennsylvania: Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Indiana, Lawrence, Washington, and Westmoreland, the term "StoryWalk" can only be used by the Pittsburgh Association for the Education of Young Children ("PAEYC"). You can hold the event, just call it something else.*

What are the costs involved?

For Vermont communities who would like to borrow StoryWalk® books from us, the cost is free! If you want to create StoryWalk® books yourself, here are the costs: We purchase 3 copies of each book (2 for mounting, one for damage repair/replacement); books cost between \$7 and \$17 each so that can range from \$25 to \$50. Lamination costs about \$3 for 10 ml – a range of \$90 - \$100 for each book depending on its length. Stakes (good ones that don't splinter, aren't heavy, won't break easily) cost close to \$1 each - most books need about 30. Sticky backed industrial strength Velcro® to hold the books onto the stakes cost about \$35 that will accommodate a 30 page book. Not including labor to assemble and mount the books, StoryWalk® costs run about \$200 - \$250 per book.

What basics should I know about preparing the books?

In general, we use 10 ml lamination pockets, Industrial Strength Sticky Back Velcro® (the lightweight indoor Velcro® isn't strong enough) and use four foot mahogany stakes, (they are stronger and lighter than pine). Each page is mounted on card stock; we put the page number, book title and author, and contact info on the back of each page. We staple gun the Velcro® to the stake. We have the lamination done by a copy center. I can't stress enough the importance of a wide margin of laminate around the edges of each page – this completely seals protects the page from moisture which will ruin the page. When the StoryWalk® book is attached to the stake, the pages are at eye level for young children.

What about copyright laws?

We contacted the head of the Children's Library Services for the State of Vermont - Grace Greene - who told us that if we purchased the book, we could do what we wanted with it. **The books can not be altered in any way, the pages can not be scanned or reproduced**, only mount them on card stock and laminate each individual page. We make a point of purchasing *new* books not taking donations or buying used books so that the writers and illustrators get full benefit. We buy all our supplies (books, stakes, laminate, etc.) from local businesses.

As it turns out, comments from parents in the guest book have indicated that often they plan to purchase the book that they have seen at the StoryWalk® Project. The Kellogg-Hubbard Library also buys a copy of the books that we use if they do not already have them in their collection.

How do you select books for The StoryWalk® Project?

Selection of books focuses on minimal text, finding illustrations that don't cross the center of the book, and a great story line. Smaller books work best for this project. We look for books that can be used in different seasons and are nature-based. Always, it is a great story line that is the key to this project – we also consistently look for books with a message of kindness and caring.

How far apart did you space the pages?

That depends on the length of the route available, the number of forks or intersections it has and the number of pages in the book. Make sure that the readers know where to find the following page, it is best if the next page can be seen. About 40 paces or so seems like a good distance between pages. We have found that a half-mile total distance works well for small children.

How can you tell how many people have seen the StoryWalk®?

We place a guest book at the end of the StoryWalk® and ask readers to tell us the date, number in party, and any comments or suggestions that they have for the project.

How did you set up a guest/comment book to be protected against the elements?

We have placed a loose-leaf binder in a weatherproof box along with pencils (pens freeze and won't write on damp paper). The boxes are ones developed for real estate information with lids that can be mounted or attached to stakes.

What suggestions do you have for someone interested in creating The StoryWalk® Project in his or her town?

If you live in Vermont, you can borrow StoryWalk® books for up to two weeks, contact Anne to arrange this. All books are picked up and returned to the Kellogg-Hubbard Library in Montpelier.

If you don't live in Vermont or would like to create a StoryWalk® yourself, start by finding some other like-minded people in your community to work with on this project. We work well as a team and offer different perspectives and experiences. This project combines the benefits of physical activity, time outdoors in nature, literacy, and family time. Because of that, many community partners are interested in it and it lends itself well to funding from different sources.

Post StoryWalk® books on new trails and paths to draw people to walk there or introduce them to StoryWalk® by posting the books along popular routes. In winter, books can be posted in store windows where many people walk because the sidewalks aren't so slippery or outdoors along snowshoe trails.

Try to involve other members of the community in the project in different ways; it lends itself to creative adaptations. Our senior center group translated a book into French for us. We have had the high school Spanish class translate one for us as well. A children's nature center was inspired to write and illustrate their own books.

How can anyone help to support the StoryWalk® Project?

Thanks for asking! Donations are always welcome, we suggest a donation of \$25 for borrowing a book. All donations can be sent to the Kellogg-Hubbard Library (see address below) – be sure to write "StoryWalk" on the memo line of the check. Thank you for your support!

If I have any other questions, how can I reach you?

Anne Ferguson **StoryWalk® Project Creator and Coordinator (Volunteer)**

storywalkvt@yahoo.com

Rachel Senechal **Kellogg-Hubbard Library**

135 Main St.

Montpelier, VT 05602

(802) 223-3338

rsenechal@kellogghubbard.org

The StoryWalk® Project was created by Anne Ferguson of Montpelier, Vermont and developed in collaboration with the Kellogg-Hubbard Library.

Here is an introductory page that can be posted at the start of StoryWalk® book:

Kellogg-Hubbard Library

serving Berlin, Calais, East Montpelier, Middlesex, Montpelier and Worcester

[Donate](#)
 Search our Catalog

[Home](#) | [Hours & Contact](#) | [Login](#) | [Support Us](#) | [Use the Library](#) | [Digital](#) | [Adult](#) | [Children](#) | [Young Adult](#) | [Outreach](#) | [Calendar](#)

StoryWalk®

StoryWalk® is an innovative and delightful way for children — and adults! — to enjoy reading and the outdoors at the same time. Laminated pages from a children's book are attached to wooden stakes, which are installed along an outdoor path. As you stroll down the trail, you're directed to the next page in the story.

StoryWalks® have been installed in 50 states and 12 countries including, Germany, Canada, England, Bermuda, Russia, Malaysia, Pakistan and South Korea! They are always received with appreciation.

StoryWalk® was created by Anne Ferguson of Montpelier, VT and has developed with the help of Rachel Senechal, Kellogg-Hubbard Library. If you are interested in having a StoryWalk® in your community, see our FAQs at the bottom of the page. If you are interested in borrowing a StoryWalk® book, download the list of books that are available.



Falmouth Public Library in Massachusetts featured StoryWalk® and Anne Ferguson in their Fall 2012 Early Childhood Resource Center Newsletter. Click on the picture to download and read!



A young reader enjoying a StoryWalk®...



You can also read this article about StoryWalk® in Massachusetts which includes great tips.



The Gunn Memorial Junior Library of Washington hosted a woodworking project to create a StoryWalk®. Check out the photos and information about this wonderful project.



Click on the text below for more information:

- [List of Storywalk books](#)
- [Storywalk FAQs](#)
- [Storywalk history](#)

Interested in offering a storywalk at your Library? [Email us!](#)

[Staff & Trustees](#)
[Library Policies](#)
[Our History](#)





Early Voting!

3



If you cast a ballot during early voting then you are not allowed to vote on Election Day.



The Putnam County Board of Elections is accessible to voters with physical disabilities.



Early voting will take place at:
Putnam County
Board of Elections
25 Old Route 6
Carmel, NY 10512



EARLY VOTING HOURS:

- | | |
|--------------------------------|--------------|
| • Saturday, October 26, 2019: | 9 am to 2 pm |
| • Sunday, October 27, 2019: | 9 am to 2 pm |
| • Monday, October 28, 2019: | 9 am to 5 pm |
| • Tuesday, October 29, 2019: | 9 am to 8 pm |
| • Wednesday, October 30, 2019: | 9 am to 5 pm |
| • Thursday, October 31, 2019: | 9 am to 8 pm |
| • Friday, November 1, 2019: | 9 am to 5 pm |
| • Saturday, November 2, 2019: | 9 am to 2 pm |
| • Sunday, November 3, 2019: | 9 am to 2 pm |

**For more information contact the
Putnam County Board of Elections at
(845) 808-1300 or boe@putnamcountyny.gov**

Climate Smart Communities



SIGN IN

Why Become Certified?

Help New York State lead the way on climate action! Certified Climate Smart Communities (CSCs) represent New York's foremost leaders in local climate action. Local governments that are designated as Certified CSCs have undergone a rigorous review process to confirm their completion of a suite of concrete actions that mitigate and adapt to climate change.

The benefits of participating in the Climate Smart Communities (CSC) Certification program include the following:

- Better scores on grant applications for some state funding programs, like [DEC's CSC Grants](#)
- State-level recognition for each community's leadership
- A robust framework to organize local climate action and highlight priorities
- Streamlined access to resources, training, tools and expert guidance
- Networking and sharing best practices with peers

By implementing certification actions, communities experience the following benefits:

- Cost savings through greater efficiency
- Greater energy independence and energy security
- Improved air quality from switching to clean energy
- Healthier, more walkable urban centers through smart growth
- Conservation of green spaces for recreation and biodiversity
- Reduction of future flood risk through climate change adaptation strategies
- Investment in an economy that supports sustainability and green businesses
- Greater engagement with residents who care about the future of their hometowns

Getting Started

The Climate Smart Communities (CSC) Certification program supports your local government in building a sustainable, balanced climate action program, one step at a time.

Step 1: Pass a Resolution: Pass the CSC pledge as a municipal resolution to join the program and become a Registered Climate Smart Community. Use the [model CSC resolution](#) as a template for drafting your local resolution. Municipalities may amend the “whereas” statements in the preamble, but all ten points of the CSC Pledge must be adopted verbatim. The final resolution document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage.

Step 2: Register: After the resolution is adopted, designate a primary contact person to [sign up for a portal account](#), complete the online registration form, and upload the adopted municipal resolution. After your registration is reviewed, your primary contact will receive an email with information on how to access your account on the CSC certification portal. At this point, your community will be designated a Registered CSC by New York State and your community will be added to the map on this website.

Step 3: Review and Select Actions: Log in to your account to review and select [actions](#). Each action has a description that includes guidance about who should be involved, costs, resources, tools, and documentation requirements. After becoming a Registered CSC, communities can implement certification actions at their own pace. There is no time limit between adoption of the pledge and commencement of the certification process. The [mandatory and priority actions](#) are a good place to start because they are fundamental to a successful municipal climate change program. If you have questions, you can email a NYSEDA Clean Energy Communities Coordinator at cec@nyserda.ny.gov for assistance navigating the program.

Step 4: Collect Documentation: Once you identify your selected actions, review the requirements for each action and begin organizing and uploading your documentation. In the municipal dashboard, the "Action Totals" calculator on the right-hand side of your community's application will help keep track of progress

Certification Framework

The Climate Smart Communities (CSC) certification framework is organized around the ten elements of the CSC pledge. Local governments that have signed the pledge, known as Registered Climate Smart Communities, have made a commitment to addressing the ten areas described below.

1. **Build a climate-smart community.** Building a local team to foster positive change by designating a point person and creating a CSC task force with community members. Connect to larger networks by joining a regional or national climate campaign focused on reducing greenhouse gas (GHG) emissions or enhancing sustainability.
2. **Inventory emissions, set goals, and plan for climate action.** Gather data about local GHG emission sources. Develop baseline emissions inventories for government operations and the community. Develop a local action plan for reducing emissions that includes specific GHG reduction targets and strategies to achieve those targets.
3. **Decrease energy use.** Lead by example. Reduce emissions and save taxpayer dollars by reducing energy demand in public facilities, infrastructure, and vehicle fleets, and maximizing energy efficiency across municipal operations.
4. **Shift to clean, renewable energy.** Adopt a policy to power government operations with clean energy. Conduct studies to examine the feasibility of renewable energy installations on public property. Implement renewable energy projects such as solar, wind, geothermal, or small hydro.
5. **Use climate-smart materials management.** Reduce the volume of solid waste and increase

actions. Applicants achieve this by implementing advanced actions not included in the rating system or using an innovative approach to implementing an action in the rating system. Innovation bonus points are determined on a case-by-case basis.

Performance Earn additional points for demonstrating quantified reductions in GHG emissions and solid waste volume resulting from the implementation of specific actions. This requires applicants to provide relevant data with before and after measurements to confirm achievement.

Climate Smart Communities

Accessibility

Disclaimer

Privacy Policy

Cyber Security Citizen's Notification Policy

- A. This policy is consistent with the State Technology Law, § 208 as added by Chapters 442 and 491 of the Laws of 2005. This policy requires notification to affected New York residents and non-residents. New York State values the protection of private information of individuals. The Town of Kent (the "Town") is required to notify an individual when there has been or is reasonably believed to have been a compromise of the individual's private information in compliance with the Information Security Breach and Notification Act and this policy.
- B. The Town, after consulting with the State's Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures, must notify an individual when it has been determined that there has been, or is reasonably believed to have been a compromise of the individual's private information through unauthorized disclosure.
- C. A compromise of private information means the unauthorized acquisition of unencrypted computerized data with private information.
- D. If encrypted data is compromised along with the corresponding encryption key, the data is considered unencrypted and thus falls under the notification requirements.
- E. Notification may be delayed if a law enforcement agency determines that the notification impedes a criminal investigation. In such case, notification will be delayed only as long as needed to determine that notification no longer compromises any investigation.
- F. The Town will notify the affected individual directly by one of the following methods:
 - 1. Written notice;
 - 2. Electronic notice, provide that the person to whom notice is required has expressly consented to receiving notice in electronic form and a log of each notification is kept by the Town that notifies affected persons in such form;
 - 3. Telephone notification, provided that a log of each notification is kept by the municipality that notifies affected persons; or
 - 4. Substitute notice, if the Town demonstrates to the state Attorney General that the cost of providing notice would exceed \$250,000, that the affected class of persons to be notified exceeds 500,000, or that the municipality does not have sufficient contact information. The following constitute sufficient substitute notice:
 - a. E-mail notice when the Town has an e-mail address for the subject persons;

- b. Conspicuous posting of the notice on the municipality's web site page, if the municipality maintains one; and
 - c. Notification to major statewide media.
- G. The Town must notify CSCIC as to the timing, content and distribution of the notices and approximate number of affected persons.
- H. The Town must notify the Attorney General and the Consumer Protection Board, whenever notification to a New York resident is necessary, as to the timing, content and distribution of the notices and approximate number of affected persons.
- I. Regardless of the method by which notice is provided, the notice must include contact information for the municipality making the notification and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.
- J. This Policy also applies to information maintained on behalf of the municipality by a third party.
- K. When more than 5,000 New York residents must be notified at one time, then the municipality must notify the consumer reporting agencies as to the timing, content and distribution of the notices and the approximate number of affected individuals. This notice, however, will be made without delaying notice to the individuals.

Definitions

Consumer Reporting Agency: Any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. The state attorney general is responsible for compiling a list of consumer reporting agencies and furnishing the list upon request to the municipality.

Data: Any information created, stored (in temporary or permanent form), filed, produced or reproduced, regardless of the form of media. Data may include, but is not limited to personally identifying information, reports, files, folders, memoranda, statements, examinations, transcripts, images, communications, electronic or hard copy.

Information: The representation of facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by human or automated means.

Personal Information: Any information concerning a natural person which, because of name, number, personal mark or other identifier, can be used to identify such natural person.

Private Information: Personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired.

1. Social security number; or
2. Driver's license number or non-drive identification card number; or
3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"Private Information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

Third Party: Any non-municipal employee such as a contractor, vendor, consultant, intern, other municipality; etc.

Tamara Harrison

From: Lana Cappelli
Sent: Friday, September 13, 2019 11:17 AM
To: Tamara Harrison; ntag@hoganandrossi.com; Jamie Spillane; William Huestis; Christopher Ruthven; Jamie McGlasson; Maureen Fleming; Paul Denbaum
Subject: FW: Town Clerks Meeting
Attachments: SKM_C654e19091215460.pdf

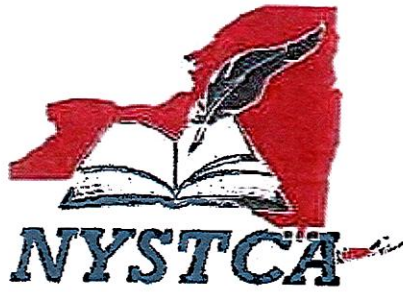
Follow Up Flag: Follow up
Flag Status: Flagged

To All,

The State has passed legislation that has waived the license fee of \$22.50 for active military getting married in New York State. If the town would like to waive our fee which I hope we will agree too, we will need to pass a resolution to waive the \$17.50 license fee. BAS is updating the Clerk's program to accommodate the state change. If everyone agrees can this please be placed on the next agenda.

Holanda "Lana" Cappelli

Kent Town Clerk
 25 Sybil's Crossing
 Kent Lakes, NY 10512
 845/225-2067 Telephone
 845/306-5282 Fax
lcappelli@townofkentny.gov
www.townofkentny.gov



NEW YORK STATE TOWN CLERKS ASSOCIATION

Marriage License Law

On August 20, 2019, the Governor passed a law waiving the State Fee on Marriage Licenses for Active Duty members of the Armed Forces.

You can view the text of the bill

here <https://legislation.nysenate.gov/pdf/bills/2019/A55>

The law does not define active duty. However, according to the Veteran's Administration, a person who is active duty is in the military full time. They work for the military full time, may live on a military base, and can be deployed at any time. Persons in the Reserve or National Guard are not full-time active duty military personnel, unless they are called up and deployed for service. They are considered active duty during the term of that service.

The law also does not state what type of documentation is required. Executive law section 354-d which allows the extension of the solemnization period for military personnel to 180 days states "Proof that the applicant is a member of the armed forces of the United States shall be furnished to the satisfaction of the official issuing the marriage license." This leaves the decision of what documentation you require up to you, as long as you are reasonable and apply the standard equally.

- Pass Resolution for Town to Waive Fee
- BAS will update to override $\gg 50$
- override \$17.50 will be up to TC

To document the fee waiver, we recommend that you Indicate "DRL 14a(4)" on the license. If the solemnization period is extended, also indicate "EXC 354(d)." When noting occupation on line 4A and/or 14A – enter Usual Occupation followed by "* Active Military" (4A Accountant *Active Military -- 14A Dentist *Active Military).

Note, EXC 354(d) does not waive the 24-hour waiting period.

Please feel free to reach out if you have any questions or concerns.

Vital Records Section
NYS Department of Health
P.O. Box 2602
Albany, NY 12220-2602

Susan Haag, RMC MMC
Town of Austerlitz
NYSTCA President

SAVE THE DATES

Regional Meetings

September 23, 2019 - Saranac Lake, Essex County

December 9, 2019 - Saratoga Springs, Saratoga County

March 23, 2020 - Bear Mountain - Rockland County

NYSTCA 2020 Conference

April 26-29, 2020 - Desmond in Albany

STATE OF NEW YORK

55

2019-2020 Regular Sessions

IN ASSEMBLY

(Prefiled)

January 9, 2019

Introduced by M. of A. BUCHWALD, SANTABARBARA, PEOPLES-STOKES, CRESPO, STEC, HAWLEY, RAIA, JEAN-PIERRE, BLAKE, ABBATE, WEPRIN, PALMESANO, PALUMBO -- Multi-Sponsored by -- M. of A. BARCLAY, ENGLEBRIGHT, GIGLIO, RAMOS, SCHIMMINGER, THIELE -- read once and referred to the Committee on Judiciary

AN ACT to amend the domestic relations law, in relation to waiving the fee for marriage licenses for active duty members of the armed forces

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. Subdivision 3 of section 14-a of the domestic relations
2 law, as amended by chapter 297 of the laws of 1963, is amended to read
3 as follows:

4 3. a. No fee shall be charged for any certificate when required by the
5 veterans administration or by the division of veterans' affairs of the
6 state of New York to be used in determining the eligibility of any
7 person to participate in the benefits made available by the veterans
8 administration or by the state of New York.

9 b. A town or city may elect to waive the fee for a certificate when
10 either of the parties making application for such certificate is a
11 member of the armed forces of the United States on active duty.

12 § 2. Subdivision 4 of section 15 of the domestic relations law, as
13 amended by chapter 35 of the laws of 2017, is amended to read as
14 follows:

15 4. Before issuing any licenses herein provided for, the town or city
16 clerk shall be entitled to a fee of thirty dollars, which sum shall be
17 paid by the applicants before or at the time the license is issued;
18 provided, however, that when either of the parties applying for such
19 license is a member of the armed forces of the United States on active
20 duty (i) a town or city may not collect that portion of the fee which
21 would otherwise be transmitted to the state commissioner of health

EXPLANATION--Matter in italics (underscored) is new; matter in brackets
[-] is old law to be omitted.

LBD00461-01-9

1 pursuant to this subdivision and (ii) such town or city may elect to
2 waive the portion of the fee which the town or city is entitled to. Any
3 town or city clerk who shall issue a license to marry any persons one or
4 both of whom shall not be at the time of the marriage under such license
5 legally competent to marry without first requiring the parties to such
6 marriage to make such affidavits and statements or who shall not require
7 the production of documentary proof of age or the procuring of the
8 approval and consents provided for by this article, which shall show
9 that the parties authorized by said license to be married are legally
10 competent to marry, shall be guilty of a misdemeanor and on conviction
11 thereof shall be fined in the sum of one hundred dollars for each and
12 every offense. On or before the fifteenth day of each month, each town
13 and city clerk, except in the city of New York, shall transmit to the
14 state commissioner of health twenty-two dollars and fifty cents of the
15 amount received for each fee collected, which shall be paid into the
16 vital records management account as provided by section ninety-seven-
17 cccc of the state finance law; provided, however, that no fee shall be
18 collected on behalf of or paid to the commissioner of health when either
19 of the parties applying for such license is a member of the armed forces
20 of the United States on active duty. In any city the balance of all fees
21 collected for the issuing of a marriage license, or for solemnizing a
22 marriage, so far as collected for services rendered by any officer or
23 employee of such city, shall be paid monthly into the city treasury and
24 may by ordinance be credited to any fund therein designated, and said
25 ordinance, when duly enacted, shall have the force of law in such city.
26 Notwithstanding any other provisions of this article, the clerk of any
27 city with the approval of the governing body of such city is hereby
28 authorized to designate, in writing filed in the city clerk's office, a
29 deputy clerk, if any, and/or other city employees in such office to
30 receive applications for, examine applications, investigate and issue
31 marriage licenses in the absence or inability of the clerk of said city
32 to act, and said deputy and/or employees so designated are hereby vested
33 with all the powers and duties of said city clerk relative thereto. Such
34 deputy and/or employees shall perform said duties without additional
35 compensation.

36 § 3. This act shall take effect immediately.

Tamara Harrison

From: Recreation
Sent: Thursday, September 19, 2019 3:20 PM
To: Tamara Harrison
Subject: RE: Hiring of Season Employee
Attachments: Chris Heller Application 2019.pdf

Tamara,

As per our discussion earlier as well as Chris Kehoe's conversation with Maureen, I would like to bring on Christopher Heller to fill our now vacant seasonal employee needs for the fall. As per the usual his rate of pay would be \$11.50 per hour on weekdays and \$15.00 per hour on Saturdays/Sundays. His weekly hours will not exceed 20 and will be dependent on program needs.

Chris has been a scorekeeper, referee and Start Smart Assistant for us over the past few years now, as well as one of our most reliable and capable volunteers. He is incredibly familiar with our programs and participants and thus would be a great addition to our staff. My recommendation of Chris for this position comes with the utmost confidence.

If the hiring of Chris could be added to the agenda for next Tuesday the 24th of October that would be greatly appreciated. Thank you and please let me know if you require anything further.

Jared Kuczenski

*Acting Director of Rec & Parks
Kent Recreation & Parks
845-531-2100*

Richard Othmer

Thu 7/25/2019 9:15 AM

To: Nancy Nolan <nancynolan@hqipartners.com>;

Cc: Maureen Fleming <mfleming@townofkentny.gov>; Lana Cappelli <lcappelli@townofkentny.gov>; Christopher Ruthven <cruthven@townofkentny.gov>; Jamie McGlasson <jmcglasson@townofkentny.gov>; Bill Huestis <bhuestis03@yahoo.com>; William Huestis <bhuestis@townofkentny.gov>; Kevin Owens <kowens@townofkentny.gov>; ntag@hoganandrossi.com <ntag@hoganandrossi.com>; jspillane@hoganandrossi.com <jspillane@hoganandrossi.com>; Kent Highway <highwaykent@townofkentny.gov>;

Good Morning Mrs. Nolan;

The process to have an new NYS DOT Regulatory Traffic Sign installed is as follows;

You have to write a request to the Town Board asking what & where you want the sign with road intersections and a sketch.

The Town Board will then ask the Police Department to conduct a traffic study.

The Town Board will ask the Highway Department to do an analysis as to how it will affect its operations and the redirection of traffic onto alternative roads.

Once these studies are completed and presented to the Board, they may require a public hearing for all the residents in the vicinity of the proposed sign may have input.

The Town Board then votes on the request based on the data received from all parties

Thank You;

Richard T Othmer Jr.
Highway Superintendent..

From: Highway Kent
Sent: Thursday, July 25, 2019 9:04 AM
To: Rich Othmer
Subject: Stop sign

From: Nancy Nolan <nancynolan115@gmail.com>
Sent: Thursday, July 25, 2019 7:55 AM
To: Highway Kent
Subject: Stop sign

Good Morning

We do not have a Stop sign at the intersection of Tilly Foster Court and Waccabuc Court.
Could a Stop sign be installed there.

Thank you

Mrs Nolan

Sent from my iPad

From: Kevin Owens <kowens@townofkentny.gov>
Sent: Wednesday, September 18, 2019 3:49 PM
To: Maureen Fleming <mfleming@townofkentny.gov>
Subject: RE: Regulatory Sign

After speaking to Rich Othmer it seems as though a "Yield – sign" may be more appropriate for that intersection.

Chief Kevin R Owens
Town of Kent Police Department