

**TOWN OF KENT  
TOWN BOARD MEETING  
Tuesday, September 1, 2020**

**Public Hearing** – 7:00 p.m.  
Extension of mining moratorium

**Workshop/Meeting**

1. Pledge of Allegiance
2. Discussion and/or Vote on the following:
  - a. Lake Carmel Park District – tree work at private beach, fence at basketball court and advertise for bids on community center fencing
  - b. Lake Carmel Fire Department – new member
  - c. Recycling Center – purchase of truck
  - d. Municipal Repairs – sale and replacement of existing service truck
  - e. Assessor – Image Mate System software
  - f. Code Enforcer – correct violations at TM# 33.27-2-38, TM# 44.5-2-28, TM# 22.80-1-35, TM# 22.79-1-47, TM# 22.66-2-10, TM# 22.66-1-52, TM# 22.66-2-37, TM# 33.24-1-25, TM# 22.-2-15
  - g. Planning Department – bond return for TM# 33.58-1-9
  - h. Town Clerk – records management schedule
  - i. Kent CAC – new member
  - j. Approval of Vouchers and Claims
3. Announcements
4. Public Comment

TOWN OF KENT LOCAL LAW NO. \_\_\_\_\_ of 2020  
A LOCAL LAW EXTENDING A TEMPORARY LAND USE MORATORIUM  
PROHIBITING MINING WITHIN THE TOWN OF KENT

BE IT ENACTED by the Town Board of the Town of Kent, Putnam County, New York, as follows:

Section 1. Legislative Intent.

This local law is intended to extend the temporary prohibition on the issuance of permits for the excavation of sand, gravel, topsoil, rock or other natural material within the Town of Kent, for an additional period of up to six (6) months, pending the further development and adoption of local laws and/or ordinances prepared to regulate and govern such excavation.

By resolution dated March 3, 2020 the Town Board adopted Local Law #1 of 2020 temporarily prohibiting the issuance of permits for the excavation of sand, gravel, topsoil and rock or other natural material within the Town of Kent for a period of six (6) months from the effective date of said Local Law #1 of 2020.

On March 7, 2020, Governor Andrew Cuomo issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York due to the COVID-19 pandemic. The COVID-19 Pandemic is an outbreak declared a “public health emergency” for the entire United States by the United State Health and Human Services Secretary on or about January 31, 2020. Further, by Executive Order effective as of March 22, 2020, Governor Cuomo instituted “NY PAUSE” which closed all non-essential businesses and prohibited non-essential gatherings of individuals of any size for any reason, with such operations being reopened in phases. Although Town government was deemed an essential business, the pandemic itself and NY PAUSE presented numerous other, more pressing, challenges for the Town Board.

Due to the mandatory restrictions instituted by NY PAUSE and for the health and safety of residents, guests, and employees of the Town, it is deemed necessary to enact this six (6) month extension of the moratorium in order to permit the Town Board adequate time in which to draft suitable legislation to allow for proper and authorized regulation of mining within the Town of Kent. During the term of the extended moratorium, the Town of Kent shall work to prepare and eventually adopt additional land use provisions and regulatory processes to provide for the benefit, health and general welfare of the residents of the Town of Kent.

The objective of this moratorium is to allow the Town of Kent to assess and address its Code to promote community planning values by properly regulating such excavation. During the pendency of the moratorium, the Town Board will consider how best to permit excavation in certain areas so as to harmoniously integrate such with the existing community and landscape. Moratoria are useful in controlling or temporarily inhibiting development until satisfactory final regulations are adopted.

For these reasons, the Town Board finds that an extension of the temporary moratorium legislation is both advisable and necessary for a reasonable and defined period of time in order to further develop and adopt necessary zoning and land use changes to the Kent Town Code, thus protecting and furthering the public interest, health and safety.

## Section 2. Scope of Moratorium.

There is hereby adopted in the Town of Kent a moratorium on the consideration, receipt or grant of temporary permits, pursuant to Chapter 63 of the Town of Kent Town Code entitled "Soil Removal", for the excavation of sand, gravel, topsoil, rock or other natural materials for an additional six (6) month period commencing on the effective date hereof.

During the term of the moratorium, the Town Board intends to develop, consider and adopt changes to its land use local laws so as to regulate Soil Removal and ensure that any mining conducted within the Town is consistent with the terms and goals of the Town's Comprehensive Plan.

While the moratorium is in effect, no applications pursuant to Chapter 63 shall be accepted and no temporary permits issued or approvals given by the Town Board except as authorized pursuant to Section 3, below.

## Section 3. Exemptions, Variances and Appeals.

This moratorium does not apply to residential activities requiring permits on residential properties.

Applications for land use otherwise subject to this moratorium may be exempted from the provisions of this Local Law following a noticed public hearing before the Town Board. It is specifically intended that this moratorium shall supersede New York State law which would otherwise confer variance applications exclusively to the zoning board of appeals.

Following a written request for hardship variance relief, within sixty (60) days of receipt of such request, a noticed public hearing shall be held, at which hearing the Town Board may, but is not limited to consider:

A. The proximity of applicant's premises or the subject of applicant's request for relief to natural resources, including but not limited to prime agricultural soils, wetland areas, conservation districts and other areas of environmental concern.

B. The impact of the proposed application on the applicant's premises and upon the surrounding area.

C. Compatibility of the proposed application with the existing land use and character of

the area in general proximity to the subject of the application, and its effect upon aesthetic resources of the community.

D. Compatibility of the proposed application with the recommendations of any administrative body charged with such review by the Town of Kent.

E. The written opinion of the Town of Kent Planning Board and the Town of Kent Code Enforcement Officer that such application may be jeopardized or made impractical by waiting until the moratorium is expired.

F. Evidence specifying in detail the nature and level of any alleged hardship imposed on the property owner(s) as a result of this moratorium.

G. Such other considerations and issues as may be raised by the Town Board.

In making a determination concerning a proposed exemption or grant of relief from application of the moratorium, the Town Board may obtain and consider reports and information from any source it deems to be helpful with review of said application. A grant of relief from application of the moratorium shall include a determination of unreasonable hardship upon the property owner (or if there are multiple property owners, a determination that each such owner shall suffer an unreasonable hardship) which is unique to the property owner(s), a finding that there are sufficient existing regulations to adequately govern the application for which a hardship waiver is being requested, and a finding that the grant of an exemption will be in harmony with, and will be consistent with the existing Town of Kent Zoning Ordinance and the recommendations of the Comprehensive Plan as such may exist.

An application for relief from the prohibitions of the moratorium shall be accompanied by a fee as set forth by resolution of the Town Board, together with the applicant's written undertaking, in a form to be approved by the Attorney for the Town, to pay all of the expenses of the Town Board and any agent or consultant retained by the Town Board to evaluate and consider the merits of such application, including but not limited to any fees incurred by the Town for services provided by the Attorney for the Town.

#### Section 4. Penalties.

A. Failure to comply with any of the provisions of this Local Law shall be an unclassified misdemeanor as contemplated by Article 10 and Section 80.05 of the New York State Penal Law, and, upon conviction thereof, shall be punishable by a fine of not more than One Thousand Dollars (\$1,000) or imprisonment for not more than 10 days, or both for the first offense. Any subsequent offense within a three-month period shall be punishable by a fine of not more than Two Thousand Dollars (\$2,000) or imprisonment for a period of not more than 30 days, or both. For purposes of this Clause A, each day that a violation of this Local Law exists shall constitute a separate and distinct offense.

B. Compliance with this Local Law may also be compelled and violations restrained by



order or by injunction of a court of competent jurisdiction, in an action brought on behalf of the Town by the Town Board.

C. In the event the Town is required to take legal action to enforce this Local Law, the violator will be responsible for any and all costs incurred by the Town relative thereto, including but not limited to attorney's fees, and such amount shall be determined and assessed by the court. If such expense is not paid in full within 30 days from the date it is determined and assessed by the Court, such expense shall be charged to the propert(ies) within the Town on which the violation occurred, by including such expense in the next annual Town tax levy against such property, and such expense shall be a lien upon such property until paid.

#### Section 5. Application.

The provisions of this local law shall apply to all real property within the Town of Kent, and all applications for the excavation of sand, gravel, topsoil, rock or other natural materials pursuant to Chapter 63 of the Town Code.

#### Section 6. Conflicts with State Statutes and Local Laws and Authority to Supersede.

To the extent that any provisions of this local law are in conflict with or are construed as inconsistent with the provisions of the New York State Town Law or any local ordinance, law, or regulation, this local law supersedes, amends, and takes precedence over the Town Law and such local ordinances, laws or regulations, pursuant to the Town's municipal home rule powers pursuant to Municipal Home Rule Law § 10 and § 22 to supersede any inconsistent authority. Pursuant to the same powers, and without limiting the generality of the foregoing, this local law supersedes the provisions contained in (a) Article 8 of the Environmental Conservation Law (known as the State Environmental Quality Review Act) and the regulations thereunder to the extent that such provisions require that an agency determine the environmental significance of an application within certain specified timeframes; and (b) Town Law § 267 and § 267-a through c, pertaining to the variance authority of the board of zoning and appeals.

#### Section 7. Validity and Severability.

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstance, and the Town Board of the Town of Kent hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

#### Section 8. SEQRA Review.

The adoption of a moratorium constitutes a Type II action under 6 NYCRR Part 617, and

therefore requires no further review under the State Environmental Quality Review Act (SEQRA).

Section 8. Effective Date.

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and shall remain in force for a consecutive period of six (6) months from its effective date, unless extended by local law adopted after public hearing upon no less than five (5) days public notice.

Dated: \_\_\_\_\_, 2020

BY THE ORDER OF THE TOWN BOARD OF

THE TOWN OF KENT

## **RESOLUTION**

### **Adopt Local Law #1 of 2020 Mining Moratorium**

On the motion by Councilman Denbaum

Seconded by Councilman Huestis

WHEREAS, a Local law Establishing a Temporary Land Use Moratorium Prohibiting Mining within the Town of Kent was introduced as Introductory Local Law #1 (the "Local Law") of the year 2020 before the Town Board of the Town of Kent on January 21, 2020; and

WHEREAS, the Local Law determines that adoption of the local law constitutes a Type II action pursuant to the State Quality Environmental Review Act ("SEQRA") and therefore requires no further review under SEQRA;

WHEREAS, the public hearing was opened on February 18, 2020, and continued to March 3, 2020 and the public was invited to attend and be heard on the matter;

NOW THEREFORE, BE IT RESOLVED, that Introductory Local Law #1 of 2020 is hereby enacted by the Town Board of the Town of Kent as Local Law #1 of 2020 of the Town of Kent, and

BE IT FURTHER RESOLVED, that a true copy of the law is attached hereto and made a part hereof.

UPON ROLL CALL VOTE:

Councilman Denbaum: aye, stated he gets excited when the entire town comes out to make us do our jobs and he thinks this was the case with this one. From the beginning the process going back to the fall, everyone has been here at every meeting. Taking time out of their days, away from their families to advocate for something they really care about. He is glad they did it; he is glad they are up here following through and voted yes.

Councilwoman McGlasson: aye, stated but she does not think our work is over yet.

Councilman Huestis: aye

Co Councilman Ruthven: aye, stated we have worked very hard on this. It has been a very important topic to our town. Like Councilwoman McGlasson said this is just one step in a much bigger, longer process and we as town officials have to be vigilant to be sure we don't let time slip by. We need to work actively on this, there is a limited amount of time on this moratorium and we have to do our diligences moving forward.

Supervisor Fleming: stated the public kind of made us look at doing a mining code section and we tried to work on that very quickly and have something good for the public and we presented that and the public said why don't you just take a breath and do a moratorium and people did their homework and they came and they gave us documentation and they gave us sites and they made really cogent presentations appear at the lectern as to why this made sense, as Paul said it is our job, we listened and she wants to thank the public for steering them in this direction and voted yes.

VOTE: RESOLUTION CARRIED BY A VOTE OF 5 TO 0 ABSTAIN 0

### **TOWN OF KENT LOCAL LAW NO.1 of 2020 A LOCAL LAW ESTABLISHING A TEMPORARY LAND USE MORATORIUM PROHIBITING MINING WITHIN THE TOWN OF KENT**

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## **RESOLUTION**

period of up to six (6) months, pending the further development and adoption of local laws and/or ordinances prepared to regulate and govern such excavation.

It is deemed necessary to enact this moratorium in order to permit the Town Board adequate time in which to draft suitable legislation to allow for proper and authorized regulation of mining within the Town of Kent. During the term of the moratorium, the Town of Kent shall work to prepare and eventually adopt additional land use provisions and regulatory processes to provide for the benefit, health and general welfare of the residents of the Town of Kent.

The objective of this moratorium is to allow the Town of Kent to assess and address its Code to promote community planning values by properly regulating such excavation. During the pendency of the moratorium, the Town Board will consider how best to permit excavation in certain areas so as to harmoniously integrate such with the existing community and landscape. Moratoria are useful in controlling or temporarily inhibiting development until satisfactory final regulations are adopted.

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B. The impact of the proposed application on the applicant's premises and upon the surrounding area.

## **RESOLUTION**

C. Compatibility of the proposed application with the existing land use and character of the area in general proximity to the subject of the application, and its effect upon aesthetic resources of the community.

D. Compatibility of the proposed application with the recommendations of any administrative body charged with such review by the Town of Kent.

E. The written opinion of the Town of Kent Planning Board and the Town of Kent Code Enforcement Officer that such application may be jeopardized or made impractical by waiting until the moratorium is expired.

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B. Compliance with this Local Law may also be compelled and violations restrained by order or by injunction of a court of competent jurisdiction, in an action brought on behalf of the Town by the Town Board.

C. In the event the Town is required to take legal action to enforce this Local Law, the violator will be responsible for any and all costs incurred by the Town relative thereto, including but not limited to attorney's fees, and such amount shall be determined and assessed by the court. If such expense is not paid in full within 30 days from the date it is determined and assessed by the Court, such expense shall be charged to the propert(ies) within the Town on which the violation occurred, by including such expense in the next annual Town tax levy against such

## RESOLUTION

property, and such expense shall be a lien upon such property until paid.

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### Section 8. SEQRA Review.

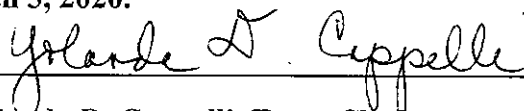
The adoption of a moratorium constitutes a Type II action under 6 NYCRR Part 617, and therefore requires no further review under the State Environmental Quality Review Act (SEQRA).

### Section 8. Effective Date.

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and shall remain in force for a consecutive period of six (6) months from its effective date, unless extended by local law adopted after public hearing upon no less than five (5) days public notice.

**I, Yolanda D. Cappelli Town Clerk of the Town of Kent, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Kent at a meeting of Said Board on March 3, 2020.**

**Dated: August 31, 2020**

  
Yolanda D. Cappelli, Town Clerk

**Tamara Harrison**

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**From:** Lake Carmel Parks Clerk  
**Sent:** Wednesday, August 26, 2020 11:06 AM  
**To:** Maureen Fleming  
**Cc:** Tamara Harrison; Christopher Ruthven; Jamie McGlasson; Paul Denbaum; William Huestis  
**Subject:** Large Damaged Maple Tree - Lakeshore Dr E/Private Beach  
**Attachments:** DOC082620-08262020105714.pdf  
  
**Importance:** High

Attached please find 3 quotes for the removal of the large damaged maple tree near the private beach on Lakeshore Dr E. Frank is requesting approval to have the tree removed as soon as possible. Of the quotes received, Al's Logging is the lowest at \$2,150.00

**Heidi Link****Lake Carmel Park District Clerk****Town of Kent**

25 Sybil's Crossing

Kent Lakes, NY 10512

Telephone: (845) 306-5602

Fax: (845) 225-5130

[lcpdclerk@townofkentny.gov](mailto:lcpdclerk@townofkentny.gov)[www.townofkentny.gov/lcpd\\_home.htm](http://www.townofkentny.gov/lcpd_home.htm)

**Al's Logging, Inc.**  
193 Overhill Road  
Stormville, NY 12582-5417

# Proposal

**Proposal Date:** 8/25/20  
**Proposal #:** 2186  
**Project:** Private Beach

**Bill To:**

Town of Kent Lake Carmel Park District  
25 Sybil's Crossing  
Kent Lakes, NY 10512

Description	Est. Hours/Qty.	Rate	Total
Location: Private Beach Lake Carmel Cut Down Large Maple Tree as low as possible, Remove all Wood & Chips. Bucket Truck with 3 Groundsmen and Truck & Chipper Sales Tax		2,150.00	2,150.00
		0.00%	0.00
<b>Total</b>			<b>\$2,150.00</b>



# Jimmy Trees Inc

RECIPIENT:  
**Heidi**  
Lakeshore Drive East  
Carmel Hamlet, New York

Quote #169	
Sent on	Aug 25, 2020
Total	\$2,250.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT COST	TOTAL
Tree Removal	- Take down large Maple tree next to the lake. Cut stump low to the ground and remove all debris.	1	\$2,250.00	\$2,250.00

Putnam County License # PC8013  
Return address:  
70 Brittany Lane  
Carmel NY 10512

This quote is valid for the next 30 days, after which values may be subject to change.

Total	\$2,250.00
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R&J Tree Service Inc

14 Belden Rd.  
Carmel, NY 10512  
MBE Certified  
DBE Certified

## Estimate

Date	Estimate #
8/26/2020	1193

Name / Address
Town of Kent 25 Sybil's Crossing Kent Lakes, Ny 10512

Project

Private Beach Lake ...

Description	Qty	Rate	Total
Tree work ~ Take Down Maple Tree Haul Away Chips and Wood.		2,500.00	2,500.00
		<b>Total</b>	<b>\$2,500.00</b>

Fax #	E-mail
845-225-6434	rjtree@verizon.net

**Tamara Harrison**

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**Subject:** FW: Fence estimate

**From:** Duke Fence <[jdukefence@gmail.com](mailto:jdukefence@gmail.com)>  
**Date:** August 9, 2020 at 8:44:14 AM EDT  
**To:** Jamie McGlasson <[jmcglasson@townofkentny.gov](mailto:jmcglasson@townofkentny.gov)>  
**Subject:** Fence estimate

**DUKE FENCE  
P.O. BOX 363  
STORMVILLE, NY 12582  
(845)878-1064  
PC 2695A**

**Town of Kent  
25 Sybil's Crossing  
Kent , NY. 10512**

**Att: Jamie McGlasson  
845 494 8733  
[jmcglasson@townofkentny.gov](mailto:jmcglasson@townofkentny.gov)**

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**FENCE ESTIMATE AUGUST 9, 2020**

**Basketball court:**

**Along edge of blacktop on lake side, install a total of aprox. 130ft. of 12ft.  
high all black chain link fence.**

**Material:**

**2 ½" posts.**

**1 5/8" top, middle and bottom rail.**

**12ft. high 6 gauge black chain link fabric.**

**Total cost with material and labor \$7,380.00**

**If you have any questions please contact me at the above number.**

**Thank you,**

**Joe Duke**

**7/31/2020**

**Lake Carmel Community Center Fencing**

940ft new 4ft high commercial grade 6 gauge black chain link fence

2 ½" terminals – 2" line posts – 1 5/8" top rail and 2" x 6 gauge chain link

(2) 20ft wide welded steel double gates and (1) 8 ft wide double gate

4" gateposts and 7 gauge bottom tension wire

220 ft of new 12ft height commercial grade black coated chain link fence system (small wire fencing)

7 gauge bottom coil wire

2 ½" posts – 1 5/8" top & middle rail – 1 ¼" x 9 gauge chain link fabric

All posts set in concrete

Material: all piping, hardware and wire to be black

Old fence removal and clearing of fence line (trees and vines) by others

Cost installed with Labor and Materials: \$



# Lake Carmel Fire Department

851 Route 52  
Carmel, NY 10512

Phone: (845) 225-3730 – Fax: (845)225-0460



2b

Chief

T.J Donohue

1st Asst. Chief

Justyn Lewis

2nd Asst. Chief

Ken Launzinger

President

Ryan Benson

Vice President

Ed Schaeffler Jr.

May 28,, 2020

To Town Board of Kent NY

This letter is a request to add 1 new member to the Lake Carmel Fire Department.  
We would like to add Travis Hunt of \_\_\_\_\_, All applicable background checks have been completed.

As always, please feel free to contact me with any questions.

Be well and stay safe!!

Sincerely,

Chief T.J Donohue

rev-04/01/08 2c

ONONDAGA CTY #ONGOV-106-19 STATEWIDE PIGGY BACK CONTRACT TRUCKS TRUCK EQUIPMENT  
8/4/2020

Recycling Center

[illegible]



## MUNICIPAL REPAIRS

Nicholas Mancuso, Service Manager

62 Ludington Court

Kent Lakes, NY 10512

Date: 8/10/2020

To: Town of Kent Board members,

Subject:

Municipal Repairs Service Truck

This is to advise you on the condition of shop truck 12 which is a 2005 Dodge 3500 vin # 3D7KS26D25G858491 With 94000 miles.

The current condition of the Truck is as follows with pictures attached,

The engine is showing signs of age. There is a considerable lack of power and the check engine light is on with faults leading to a faulty catalytic convertor. The repair is to replace the catalytic convertor and Y pipe assembly with 4 oxygen sensors and hard ware estimates to \$1600.00. The vehicle has signs of extreme rot and wear and the frame shows signs of rust perforation and would not pass New York State inspection. The truck is 15 years old and serviced the Town of Kent very well over the years. The body panels and tool boxes have been repaired over the years but now are rotted beyond repair and in need of replacement. The tools and equipment including cutting torches are

exposed to the environment and will cause them to get damaged. I have attached a spec sheet for a replacement truck purchased on contract for \$65,118.80 that would meet our needs. I was able to use inventory control of obsolescence parts and sell them to the town of Pawling to supplement the purchase of the service truck. I would like the board's approval to sell the existing shop truck on auctions international after I receive the new service truck. Look forward to discussing the above mentioned with you.

Nicholas Mancuso  
  
Service Manager





***Town of Kent Highway Department***  
*Richard T. Othmer, Jr., Highway Superintendent*  
62 Ludington Court  
Kent Lakes, New York 10512  
(845) 225-7172 Fax (845) 225-9464  
Email: [rothmer@townofkentny.gov](mailto:rothmer@townofkentny.gov)

## **MEMORANDUM**

**Date: August 13, 2020**

**To: Honorable Members of the Town Board**

**From: Richard T Othmer Jr. Town of Kent Highway Superintendent**

**Subject: New Municipal Repairs Service Truck**

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Attached, please see Municipal Repairs Manager Nick Mancuso's assessment of our 15-year-old service truck. It is time to sell her while we can get some value. As you can see, it would be a waste to keep throwing money into this vehicle. The Highway Department is highly dependent on this truck on a daily basis to come to the work sites for both minor & major field equipment breakdowns in order to keep jobs going. Additionally, we need to be able to put our welders on this truck for bridge, guiderail & equipment structural steel repairs.

Nick & I completed an extensive forensic audit of the Highway Department parts inventory this summer & we located dozens of antiquated parts that are of no use to any of our present equipment. Some of these items go back beyond 20 years. The total value of these items is \$17,951.43 and we have a legal inter-municipal sale agreement in place with the Pawling Highway Department for this amount. These are paid Highway Department funds. However, I would like to transfer this money to the Municipal Repairs line to be utilized for the purchase of a new service truck; it would cover approximately 30% of the cost. Having a mechanic truck able to carry welding equipment on it for field repairs is an essential need for the Highway Department thus I think this is of good use of the found monies for all Town Departments.

I am requesting that the purchase of a new service truck from NYS bid be included on the 2021 budget and the transfer of the Highway Department parts sale revenue placed into the Municipal Repairs budget line designated for this new truck. Approving this now & expediting the delivery of the new truck before winter sets in would be the best scenario. I am sure Finance Manager Yulia Kelly would have no problem on how to make this all work. Simultaneously, if we go this route, for efficiency, we should authorize the selling on Auctions International or scrapping of the old truck, at the same time.

ROBERT GREEN TRUCK DIVISION  
 ROUTE 17 EAST EXIT 107, P.O. BOX 8002  
 ROCK HILL, N.Y. 12775  
 PHONE 845-794-0300 FAX 845-794-0295

rev-04/01/08

ONONDAGA CTY #ONGOV-106-19 STATEWIDE PIGGY BACK CONTRACT TRUCKS TRUCK EQUIPMENT  
 8/14/2020

KENT, TOWN OF  
 25 SYBIL'S CROSSING  
 KENT LAKES, NY 10512  
 NICK MANCUSO  
[MUNICIPALREPAIRS@TOWNOFKENTNY.GOV](mailto:MUNICIPALREPAIRS@TOWNOFKENTNY.GOV)

BASE MODEL LESS 26%/FACTORY OPTIONS LESS 10%/NON OEM EQUIPMENT LESS 50%

PH 845 225-6612  
 FX 845 225-9464  
 VN 2020 RAM 3500 MECHANICS TRUCK

		RS GREEN		
QTY		UNIT PRICE	NET PRICE	TOTAL
1	2020 RAM D28L62, TRADESMAN 3500 REG CAB, 4X4,SRW	38,245.00	28,301.30	\$28,301.30
1	FACTORY TO DEALER DESTINATION CHARGE		1,695.00	\$1,695.00
1	6.4 LITER GAS ENGINE, 8 SPEED AUTO TRANS, HD VINYL INTERIOR			
1	PBJ-HYDRO BLUE PEARL COAT CAB	100.00	90.00	\$90.00
1	XBC-DELETE PICK UP BOX	-400.00	-360.00	-\$360.00
1	TCP-LT275/70R18E ON/OFF ROAD TIRES INCLUDED WITH SNOW CHIEF			
1	TBE-FULL SIZE SPARE TIRE AND WHEEL	295.00	265.50	\$265.50
1	MRU-BLACK TUBULAR SIDE STEPS	445.00	400.50	\$400.50
1	LHL-AUXILIARY SWITCH PANEL INCLUDED WITH SNOW CHIEF PKG			
1	DMF-4.10 AXLE RATIO	145.00	130.50	\$130.50
1	A61-POWER WINDOWS, KEY FOBS, HEATED MIRRORS	895.00	805.50	\$805.50
1	AD2-SNOW CHIEF GROUP	\$ 545.00	\$ 490.50	\$490.50
1	XHC-INTEGRATED TRAILER BRAKE CONTROL	\$295.00	\$265.50	\$265.50
1	ADB-SKID PLATE PACKAGE INCLUDED WITH AD2 SNOW CHIEF			
1	READING CLASSIC II 98G (56"CA SRW)	\$13,530.00	\$6,765.00	\$6,765.00
1	ALUMINUM DECK PLATE GRAVEL GUARD ON FRONT OF BODY	\$324.00	\$162.00	\$162.00
1	STEEL WINDOW GUARD FOR OPEN UTILITY BODY	\$918.00	\$459.00	\$459.00
1	ROLL ON LINER, FLOOR, SIDES, GATE, AND TOP OF BOXES	\$1,858.00	\$929.00	\$929.00
1	FIRE EXTINGUISHER	\$67.00	\$33.50	\$33.50
1	TRIANGLE REFLECTOR KIT	\$35.00	\$17.50	\$17.50
1	REAR TIMBREN LOAD BOOSTERS	\$914.00	\$457.00	\$457.00
1	GOODALL 12-400 30' JUMP START KIT	\$1,082.00	\$541.00	\$541.00
1	GOODALL 11-612 POWER UNIT WITH COMPRESSOR	\$29,212.00	\$14,606.00	\$14,606.00
1	RGTD-PZ975 97.5DBL BACK UP ALARM	\$168.00	\$84.00	\$84.00
1	ANTICORROSION PROTECTION & UNDERCOAT	\$559.00	\$279.50	\$279.50
1	FRONT MUDFLAPS - TRUCK TYPE	\$182.00	\$91.00	\$91.00
1	ANTI SAIL MUDFLAPS INSTALLED REAR WHEELS	\$318.00	\$159.00	\$159.00
1	STROBE LIGHTS OVAL REAR OF BODY, (2) CODE 3 XTP4A FRONT GRILLE	\$1,990.00	\$995.00	\$995.00
1	STAR MODEL 255HTC AMBER STROBE - CABSHIELD MOUNTED	\$540.00	\$270.00	\$270.00
1	GOLITE REMOTE CONTROL WORKLIGHT LED	\$1,710.00	\$855.00	\$855.00

ROBERT GREEN TRUCK DIVISION  
 ROUTE 17 EAST EXIT 107, P.O. BOX 8002  
 ROCK HILL, N.Y. 12775  
 PHONE 845-794-0300 FAX 845-794-0295

rev-04/01/08

ONONDAGA CTY #ONGOV-106-19 STATEWIDE PIGGY BACK CONTRACT TRUCKS TRUCK EQUIPMENT

1	AFF #3944 HDVISE MOUNTED REAR BUMPER WITH PLATE	\$700.00	\$350.00	\$350.00
1	FRONT TIMBREN LOAD BOOSTERS	\$682.00	\$341.00	\$341.00
1	BOSS 9.0' SUPER DUTY STRAIGHT STEEL PLOW	\$10,380.00	\$5,190.00	\$5,190.00
1	SNOW DEFLECTOR	\$500.00	\$250.00	\$250.00
		SUB TOTAL		\$64,918.80
		DELIVERY		\$200.00
		FED EXCISE TAX		
		TOTAL		\$65,118.80

**Tamara Harrison**

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**From:** Assessor  
**Sent:** Thursday, August 27, 2020 4:02 PM  
**To:** Tamara Harrison  
**Subject:** Updated letter for the board regarding the proposed purchase of software for the assessor's office.

Members of the Town Board;

In order to become more efficient while working in the field, I have been researching various software offerings which would allow me to have mobile access to the assessment records. After numerous conversations with the assessors in the surrounding towns as well as people at the county and state real property tax offices, I had thought that the Image Mate system offered by Systems Development Group (SDG) made the most sense.

John Kelly, the owner of SDG, performed a demonstration of his program for me. After seeing the system at work on a tablet, I know that Image Mate is the right tool for the job. Not only will it allow me to access data while in the field, it will also enable me to enter the data and photos while still at the property, rather than taking notes and photos at the property and re-entering all upon my return to the office. Our use of the product will also be a benefit to the building department as they will have full (read-only) access to our property records as well as updated ownership information. The tax collector's office will also benefit. The company will also set up a website for the public to access (via a link on the assessor's webpage) in a format that will be easy to read. The information will be linked with GIS functionality and various overlays that will be useful to the planning board as well as realtors. I feel that having this information easily available to the public will reduce the number of phone calls to the department so that we may devote more time to maintaining our records and preparing an equitable roll.

Mr. Kelly provided me with a breakdown of the pricing: First year costs will be approximately \$1,000 - \$1,300 to set up and install the network hardware; \$500 for the compatible tablet, case and initialization; and \$1,200 the annual licensing fee. The ongoing costs would be \$1,200 per year for licensing and maintenance and approximately \$80 per month for the cellular data plan through the police department (as per Bill Walters).

I have spoken with Yulia and looked at my 2020 budget and year to date expenditures. The total cost of \$3,000 (worst case) would be easily covered by the unused balance of \$7,566.75 remaining in the contractual expenses category of the 2020 assessment department budget.

I am requesting approval from the Town Board to proceed with the purchase and implementation of the Image Mate software.

Should you have any further questions, please do not hesitate to contact me.

Yours truly,  
Seth Plawsky  
Assessor, Town of Kent, NY



## **CODE ENFORCEMENT**

2f

**OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**July 31, 2020**

**From: Zoning Enforcement Officer, Town of Kent:  
To: Supervisor Fleming, Town board members, Town of Kent:  
Subject: Violations requiring town corrective action:**

**Enclosed please find violations issued by the undersigned and bids for correction.  
Site owners have not responded to Notices of Violation.**

**Locations requiring correction and bids for site:**


**05 Ridgeway Road: \$150.00  
240 Route 52: \$250.00**

**Above listed bids have been proposed by JB Affordable Lawn Care:**

**Rohna Landscaping Inc. Failed to submit a bid.  
JT Brothers Landscaping Failed to submit a bid**

**Notices of Violation and bids are enclosed.**

**For your consideration and approval.**

  
**William Looney,  
Zoning Enforcement Officer,  
Town of Kent.**

## **BIDDING PROPOSALS**

**JAMES K. BENNETT  
J.B. AFFORDABLE LAWN CARE  
3 MOUNTAIN VIEW KNOLLS, APT A  
FISHKILL, N.Y. 12524**

**JULY 24, 2020**

**TO WILLIAM LOONEY, ZONING ENFORCEMENT OFFICER, TOWN OF  
KENT, PUTNAM COUNTY, NEW YORK.**

**PLEASE ACCEPT THE FOLLOWING PROPOSALS TO CORRECT THE  
OVERGROWTH OF GRASS AND OR BRUSH AT THE FOLLOWING  
LOCATIONS AT THE INDICATED RATES.**

<b>5 RIDGEWAY ROAD</b>	<b>\$150.00</b>
<b>240 ROUTE 52</b>	<b>\$225.00</b>

**THANK YOU FOR YOUR BUSINESS,**

**JAMES BENNETT**

**OWNER**





**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 5 Ridgeway Rd Kent, NY 10512

**Map NO:** 33.27-2-38

**Date:** 7/8/2020

**TO:**

**Patrick Partenio  
5 Ridgeway Rd  
Kent Lakes, NY 10512-8500**

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

**Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-  
B Nuisances**

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS  
WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT  
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and  
remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to  
comply with the law may constitute an offense punishable by fine or imprisonment or both.**

**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**









**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 240 Route 52 Kent, NY

**Map NO:** 44.5-2-28

**Date:** 7/27/2020

**TO:**

238-240 Route 52 Inc.  
PO BOX 561  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-B Nuisances

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.**

**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**









## **CODE ENFORCEMENT**

**OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**August 12, 2020**

**From: Zoning Enforcement Officer, Town of Kent:  
To: Supervisor Fleming, Town board members, Town of Kent:  
Subject: Violations requiring town corrective action:**

**Enclosed please find violation issued by the undersigned and bids for correction.  
Site owners have not responded to Notice of Violation.**

**Locations requiring correction and bids for site:**

**30 Emerson Road:**

**Larry Reynolds Tree Service: \$1500.00  
Johnson's Tree Service: \$2000.00  
Bill Henry Tree Service: Failed to submit a bid**

**Notices of Violation and bids are enclosed.**

**For your consideration and approval**

**William Looney,  
Zoning Enforcement Officer,  
Town of Kent.**



**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 30 Emerson Rd Kent, NY

**Map NO:** 22.80-1-34

**Date:** 6/29/2020

**TO:**

Peter Mapelli  
30 Emerson Rd  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-  
C Maintenance of Exterior

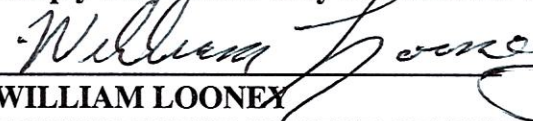
at premises hereinafter described in that:

**DANGEROUS TREE: THERE EXISTS ON SITE A DANGEROUS TREE (LEANING OVER THE POOL AREA OF THE PROPERTY IN THE REAR OF YOUR SITE) POSING A THREAT TO THE HEALTH AND SAFETY OF THE HOMEOWNER AND/OR ADJACENT PEOPLE AND PROPERTY.**

**OWNER HAS TEN DAYS FROM THIS DATE TO SUBMIT A PLAN TO THIS OFFICE TO REMOVE THE DANGER PRESENTED BY THE INDICATED TREE.**

**IF THE ABOVE LISTED VIOLATION IS NOT CORRECTED, NOR NOTICE RECEIVED, THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO ADDRESS THE ISSUE AND THE FEE THE COMPANY PRESENTS WILL BE CHARGED TO THE PROPERTY OWNERS. IF THE PROPERTY OWNERS FAIL TO PAY THE BILL THE DEPT WILL BE ATTACHED TO THE OWNER'S TAX BILL PAYABLE ON THE NEXT INSTALLMENT.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**

# Invoice / Proposal

## Larry Reynolds Tree Service, Inc.

Established 1986

168 Tibet Drive, Carmel, New York 10512  
 (845) 225-7954 Cell (917) 295-3546  
 Fax (845) 228-5246

Page No. \_\_\_\_\_ of \_\_\_\_\_

Date 8/6/20

JOB NAME / NO.
LOCATION
PHONE

*Go William Lacey*  
*email kentcodes@gmail.com*

*Putnam County License #PC-443-A*

Location:

*-43- Quaker Rd - Lake Carmel / Mr. + Mrs. Montello?*  
*(845) 225-9336*

*Complete Removal - #1 dead tree full of vines - leaning over*  
*neighbor's property + pool*

*Emergency: should be taken down A.S.A.P.*  
*Can come down at any time!!*

*\$1,500.00*

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_)



Website: [www.johnsonstreeserviceinc.com](http://www.johnsonstreeserviceinc.com)

Item	Description	Quantity	Cost	Total
Tree Work	Loue Montello, 43 Quaker Road, Carmel, NY Large tree over pool - down and away.	1	2,000.00	2,000.00
	<del>Putnam County Sales Tax</del>		<del>8.375%</del>	<del>167.50</del>
			<del>2,000.00</del>	
		Total		\$2,167.50



## **CODE ENFORCEMENT**

**OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**August 18, 2020**

**From: Zoning Enforcement Officer, Town of Kent:  
To: Supervisor Fleming, Town board members, Town of Kent:  
Subject: Violation requiring town corrective action:**

**Enclosed please find violation issued by the undersigned and bid for correction.  
Site owners have not responded to Notices of Violation.**

**Location requiring correction and bid for site:**

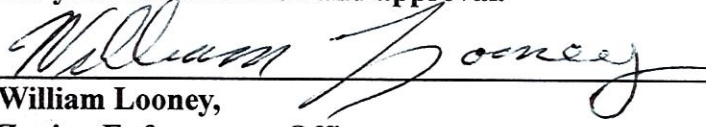
**94 Barrett Hill Road:        \$150.00**

**Above listed bid has been proposed by JB Affordable Lawn Care:**

**Rohna Landscaping Inc.    Failed to submit a bid.  
JT Brothers Landscaping   Failed to submit a bid**

**Notice of Violation and bid are enclosed.**

**For your consideration and approval.**

  
**William Looney,  
Zoning Enforcement Officer,  
Town of Kent.**





**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 94 Barrett Hill Rd Kent, NY

**Map NO:** 22.79-1-47

**Date:** 8/3/2020

**TO:**

Ralph Erbaio  
94 Barrett Hill Rd  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-A- Rubbish

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.**

**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**



## **BIDDING PROPOSALS**

**JAMES K. BENNETT  
J.B. AFFORDABLE LAWN CARE  
3 MOUNTAIN VIEW KNOLLS, APT A  
FISHKILL, N.Y. 12524**

**JUNE 13, 2020**

**TO WILLIAM LOONEY, ZONING ENFORCEMENT OFFICER, TOWN OF  
KENT, PUTNAM COUNTY, NEW YORK.**

**PLEASE ACCEPT THE FOLLOWING PROPOSALS TO CORRECT THE  
OVERGROWTH OF GRASS AND OR BRUSH AT THE FOLLOWING  
LOCATIONS AT THE INDICATED RATES.**

**94 BARRETT HILL ROAD      \$150.00**

**THANK YOU FOR YOUR BUSINESS,**

**JAMES BENNETT**

**OWNER**

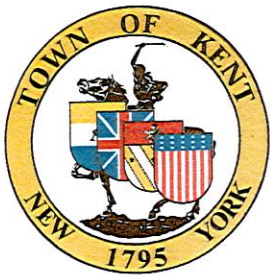












## **CODE ENFORCEMENT**

**OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598**

**August 26, 2020**

**From: Zoning Enforcement Officer, Town of Kent:  
To: Supervisor Fleming, Town board members, Town of Kent:  
Subject: Violations requiring town corrective action:**

**Enclosed please find violations issued by the undersigned and bids for correction.  
Site owners have not responded to Notices of Violation.**

**Locations requiring correction and bids for site:**

<b>15 Chatham Road</b>	<b>\$200.00</b>
<b>30 Princeton Road</b>	<b>\$225.00</b>
<b>72 Harvard Drive</b>	<b>\$225.00</b>
<b>11 Jessup Court</b>	<b>\$200.00</b>
<b>122 Route 311</b>	<b>\$250.00</b>

**J.B. Affordable Lawn Care submitted the above proposals.**

**Rohna Landscapping Inc. Failed to submit a bid.  
Dirt and Demo Inc. Failed to submit a bid**

**Notices of Violation and bids are enclosed.**

**For your consideration and approval.**

**William Looney,  
Zoning Enforcement Officer,  
Town of Kent.**



## **BIDDING PROPOSALS**

**JAMES K. BENNETT  
J.B. AFFORDABLE LAWN CARE  
3 MOUNTAIN VIEW KNOLLS, APT A  
FISHKILL, N.Y. 12524**

**AUGUST 26, 2020**

**TO WILLIAM LOONEY, ZONING ENFORCEMENT OFFICER, TOWN OF  
KENT, PUTNAM COUNTY, NEW YORK.**

**PLEASE ACCEPT THE FOLLOWING PROPOSALS TO CORRECT THE  
OVERGROWTH OF GRASS AND OR BRUSH AT THE FOLLOWING  
LOCATIONS AT THE INDICATED RATES.**

<b>15 Chatham Road</b>	<b>\$200.00</b>
<b>30 Princeton Road</b>	<b>\$225.00</b>
<b>72 Harvard Drive</b>	<b>\$225.00</b>
<b>11 Jessup Court</b>	<b>\$200.00</b>
<b>122 Route 311</b>	<b>\$250.00</b>

**THANK YOU FOR YOUR BUSINESS,**

**JAMES BENNETT**

**OWNER**



**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 15 Chatham Rd Kent, NY

**Map NO:** 22.66-2-10

**Date:** 8/19/2020

**TO:**

Chaffie McMullen  
PO BOX 1505  
Carmel, NY 10512-7505

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

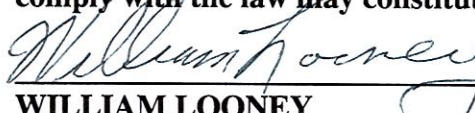
Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-  
B Nuisances

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS  
WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT  
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and  
remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to  
comply with the law may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**



**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 30 Princeton Rd Kent, NY

**Map NO:** 22.66-1-52

**Date:** 8/19/2020

**TO:**

**James Pignatelli  
30 Princeton Rd  
Kent Lakes, NY 10512**

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

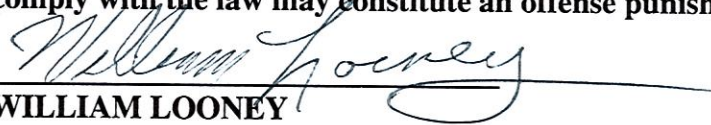
**Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-  
B Nuisances**

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS  
WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT  
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and  
remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to  
comply with the law may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**



**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 72 Harvard Dr Kent, NY 10512

**Map NO:** 22.66-2-37

**Date:** 8/18/2020

**TO:**

George D'Alessandro  
72 Harvard Dr  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

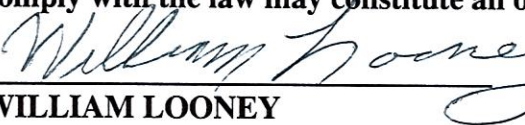
Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-B Nuisances

**at premises hereinafter described in that:**

**GRASS/BRUSH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF EXCESS WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**





**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 11 Jessup Ct Kent, NY

**Map NO:** 33.24-1-25

**Date:** 8/18/2020

**TO:**

Emily Woodall  
25 Quaker Rd  
Carmel, NY 10512

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**


Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-B Nuisances

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ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**





**CODE ENFORCEMENT  
OF  
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512  
845-306-5598  
KENTCODES@GMAIL.COM  
ORDER TO REMEDY VIOLATION**

**Location:** 122-126 Route 311 Kent, NY

**Map NO:** 22.-2-15

**Date:** 8/19/2020

**TO:**

Chestnut Petroleum Dist., Inc.  
536 Main St  
New Paltz, NY 12561

**PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:**

Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-  
B Nuisances

**at premises hereinafter described in that:**

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WEED/GRASS/BRUSH GROWTH.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL  
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FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO  
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE  
HOME OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE IF NOT PAID.**

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remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to  
comply with the law may constitute an offense punishable by fine or imprisonment or both.**

  
**WILLIAM LOONEY  
ZONING ENFORCEMENT OFFICER  
TOWN OF KENT**

**Tamara Harrison**

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**From:** Planning Kent  
**Sent:** Monday, August 17, 2020 10:03 AM  
**To:** Maureen Fleming  
**Cc:** Lana Cappelli; Accountant; Tamara Harrison  
**Subject:** Bourgeois request to return Erosion Control Bond and escrow - TM: 33.58-1-9  
**Attachments:** Bourgeois Bond return\_Resolution 7 2020 Aug 2020.pdf

Please find attached supporting documentation to the above mentioned property and request to return an erosion control bond in the amount of of \$500.00 and escrow int he amount of \$896.38. The checks should be sent to:

Mr. David Bourgeois  
3093 Ferncrest Drive  
Yorktown Height, NY 10598

Also, I would like a copy of the check to put in the Planning board files.

The Planning Board would greatly appreciate it if th

Thanks.

Vera Patterson  
Town of Kent  
Planning Board Secretary  
25 Sybil's Crossing  
Kent, NY 10512  
planningkent@townofkentny.gov  
845-225-7802 (T)  
845-306-5283 (F)

Town of Kent Planning Board  
25 Sybil's Crossing  
Tel: 845-225-7802

email: [planningkent@townofkentny.gov](mailto:planningkent@townofkentny.gov)  
Kent, NY 10512  
Fax: 845-306-5283

RESOLUTION # 7  
Year 2019

Date: August 13, 2020  
From: The Kent Planning Board  
To: The Kent Town Board:  
Maureen Fleming, Supervisor - w/Att  
Bill Huestis, Deputy Supervisor  
Paul Denbaum  
Jaimie McGlasson  
Chris Ruthven  
CC: W. Walters, Building Inspector - w/Att T. Harrison - w/Att.  
L. Cappelli, Town Clerk - w/Att Finance Department - w/Att.  
Re: **Recommendation to return Bourgeois Erosion Control Bond and escrow fees**  
**3093 Ferncrest Drive**  
**Yorktown Heights, NY 10598**  
**For Property located at:**  
**100 Lakeshore Drive, Kent, NY**  
**TM: 33.58-1-9**

Resolved: On August 13, 2020 Kent Planning Board reviewed material pertaining to the recommendation noted above and agreed that it was appropriate to forward it to the Town Board for their action.

Mr. Tolmach asked for a motion to forward this recommendation to the Kent Town Board to take the above action. The motion was made by Stephen Wilhelm and seconded by Dennis Lowes. The roll call vote was as follows:

Phil Tolmach, Chairman	<u>Aye</u>
Simon Carey	<u>Aye</u>
Giancarlo Gattucci	<u>Aye</u>
Dennis Lowes	<u>Aye</u>
Nisim Sachakov	<u>Absent</u>
Charles Sisto	<u>Aye</u>
Stephen Wilhelm	<u>Aye</u>

The motion carried.

The Planning Board respectfully asks that, if the Town Board is in agreement, they accept the recommendation of the Planning Board to return the erosion control bond in the amount of \$500.00 and \$896.38 which is the funds remaining in the escrow account after Ms. Mangarillo and Mr. Barber conducted the final inspections.

I, Vera Patterson, Planning Board Secretary of the town of Kent, County of Putnam, State of New York, do hereby certify that the foregoing is a true excerpt from the minutes of a meeting of the Planning Board of the Town of Kent held on August 13, 2020.

Dated: August 13, 2020

  
Vera Patterson  
Planning Board Secretary

**Tamara Harrison**

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**From:** Lana Cappelli  
**Sent:** Wednesday, August 19, 2020 10:20 AM  
**To:** Tamara Harrison; ntag@hoganandrossi.com; William Huestis; Christopher Ruthven; Jamie McGlasson; Maureen Fleming; Paul Denbaum  
**Cc:** Clerk Records  
**Subject:** Records Management  
**Attachments:** lgs-1\_model\_resolution\_form.pdf

The State has consolidated the Retention and Disposition Schedule into one resource for all types of government. There are no longer separate retention schedules. Please find attached a sample resolution they would like us to adopt to begin using LGS-01.

If this can be placed on the 1<sup>st</sup> meeting held in September it would be greatly appreciated.

*Yolanda "Lana" Cappelli*

Kent Town Clerk  
25 Sybil's Crossing  
Kent Lakes, NY 10512  
845/225-2067 Telephone  
845/306-5282 Fax  
[lcappelli@townofkentny.gov](mailto:lcappelli@townofkentny.gov)  
[www.townofkentny.gov](http://www.townofkentny.gov)

## ***MODEL RESOLUTION***

**RESOLVED**, By the \_\_\_\_\_ [title of governing body] of \_\_\_\_\_ [local government name] that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.



## Tamara Harrison

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**From:** Lana Cappelli  
**Sent:** Thursday, August 20, 2020 1:43 PM  
**To:** Tamara Harrison; Deputy2; William Huestis; Christopher Ruthven; Jamie McGlasson; Maureen Fleming; Paul Denbaum  
**Subject:** FW: New Conservation Advisory Committee candidate

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**From:** Kent CAC  
**Sent:** Thursday, August 20, 2020 12:06 PM  
**To:** Christopher Ruthven; Maureen Fleming; Lana Cappelli  
**Subject:** New Conservation Advisory Committee candidate

Chris & Maureen,

We have a candidate who is interested in joining our Conservation Advisory Committee (CAC).

Pamela Wadler has been on our latest meetings and wants to be more of the solution. She splits her time between homes in NYC, Town of Kent, and Long Beach (California). This concept of doing virtual meetings has allowed Pamela to partake in our CAC meetings while not having to attend in person. I am hoping she can find a way to begin participating in-person when in-person meetings resume in the town center. However, I am also planning to continue doing hybrid meetings, hold an in-person meeting combined with a virtual phone/video call-in for anyone who desires to not be in-person whilst this COVID craziness continues (which may be a while...). Pamela has also been helping with our Climate Smart Communities committee which started holding meetings in June 2020.

Please add this discussion of adding Pamela Wadler to the agenda for the next Town Board meeting. I will attend for any questions which may come up.

The following is what Pamela sent to me as her letter of interest, background and bio:

\*\*\*\*\*

I have a personal commitment and passion for improving our community and welcome the opportunity to serve it. As a PR executive, business manager and volunteer board member I have extensive professional experience with significant leadership accomplishments as well diplomatic skills and a natural affinity for cultivating relationships and pursuing and building consensus among diverse individuals.

I feel that we are fortunate to live in an area rich in natural resources and history and it's our responsibility to preserve it. I want to do my part to help and inspire others to appreciate it and get involved.

When I am not in Kent I split my time between New York City and Los Angeles where my husband, Chris Hill, works as a producer for factual TV shows.

During my tenor on the board of 20721 Owners Corp in Manhattan I achieved major building upgrades and maintenance projects while balancing the budget and avoiding any maintenance increases to

residents. I was involved in successfully passing revisions to the building's sublet and flip tax policies which significantly enhanced the finances and quality of the building. In addition, I wrote a monthly newsletter for residents which lead me to spearhead a new marketing committee to create a plan to execute ways in which our building was able to strengthen its identity and visibility in the neighborhood, develop a stronger sense of community, and enhance its value and reputation as a good place to live.

Here is my professional bio for review:

Pamela Wadler is an accomplished marketing communications professional with more than two decades of experience in building brand and marketing strategies for a wide range of consumer product and service companies in the lifestyle industries. Previously, an advertising executive for a professional health agency and writer, Ms. Wadler is currently the managing director at Trent & Company, Inc., a 30+ year old, SoHo New York-based marketing communications firm she has loyally served for 20 years. At Trent & Company, Ms. Wadler manages a staff of 20 and oversees the publicity, influencer marketing and social media campaigns for 45 different lifestyle brands as well as the company's sales and marketing initiatives. Her client roster includes products, venues, books, films and experts in healthy and luxury lifestyles spanning traditional and alternative disciplines for design, wellness, beauty, fitness, nutrition and the environment. Ms. Wadler gets her client's products on celebrities, in the hands of influencers, on popular morning and day time talk shows, in national consumer lifestyle magazines as well as newspapers, online magazines and blogs and social media platforms. Ms. Wadler thinks strategically and acts proactively to create programs that put her clients in the major media regularly. She is a recognized expert in her field for creating and managing highly successful campaigns. Ms. Wadler resides with her husband in Greenwich Village, Manhattan; Kent, Putman County New York and Long Beach, California.