

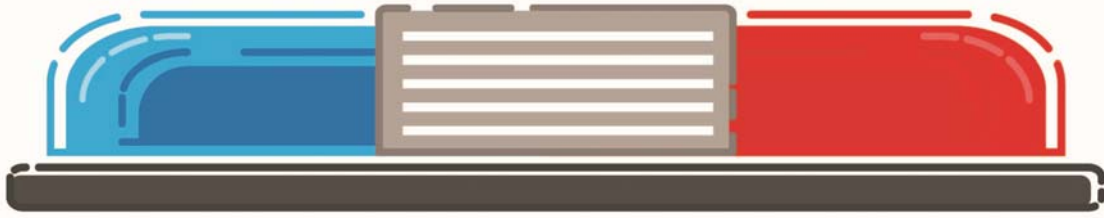
**TOWN OF KENT
TOWN BOARD MEETING
Tuesday, March 19, 2019**

Workshop – 7:00p.m.

1. Pledge of Allegiance
2. Suicide Hotline – John Bourges, Program Coordinator, PFC Joseph P. Dwyer Vet2Vet Program
3. Municipal Repairs – sale of police vehicle
4. Lake Tibet – new member
5. Highway Department – purchase of two digital road signs, SEQRA for 301 garage, Environmental Assessment Form for 301 garage, and proposed local law for maintenance of ancient roads
6. Putnam County Real Property Tax Service Contract
7. Hiring of grant writing firm
8. Appraisal for building at 770 Route 52
9. Announcements
10. Public Comment

Meeting

1. Roll Call
2. Vote on the following:
 - a. Approve sale of police vehicle
 - b. Approve new member for Lake Tibet Park District Advisory Board
 - c. Approve Highway purchase of digital road signs
 - d. Approve SEQRA for 301 Highway garage
 - e. Approve Environmental Assessment Form for 301 Highway garage
 - f. Set public hearing for maintenance of ancient roads local law
 - g. Approve Putnam County Real Property Tax Service Contract
 - h. Approve adjustment of Crew Chief hours
3. Correspondence
4. Vouchers and Claims
5. Public comment



FIRST LINE

PEER TO PEER SUPPORT GROUP

“We Understand and We Care”

- 🛡️ **Free for first responders and their families.**
- 🛡️ **Safe.**
- 🛡️ **100% Confidential.**

First Line is an independant peer to peer support group
that is not affiliated with any agency.

We are here to help, so please give us a call.

845-745-0088



TOWN OF KENT MUNICIPAL REPAIRS

62 Ludington Court
Kent Lakes, New York 10512
(845) 225-6612

Fax (845) 225-9464

E-mail: municipalrepairs@townofkentny.gov

Nicholas Mancuso, Service Manager

March 12, 2019

Maureen Fleming, Town Supervisor
Kent Town Board
25 Sybil's Crossing
Kent Lakes, NY 10512

Subject: Sale of Police Vehicle

Supervisor Fleming and Kent Town Board,

The chief of police Kevin Owens asked me to look over the police ambulance vehicle, a 1995 Ford F350 with VIN # 1FDKE30F55HB48869. After surveying the vehicle I have found that the brakes and the brake lines are no good and the undercarriage is completely rotted and beyond repair. I believe that this vehicle has reached the end of its service life. It is my recommendation to sell this vehicle on Auctions International which has proven to bring exceptional returns in the past.

Awaiting your approval.

Sincerely Nicholas Mancuso,
Municipal Repairs Service Manager

Subject: Lake Tibet: New Board member
Date: Monday, March 11, 2019 at 3:40:01 PM Eastern Daylight Time
From: Dorian D'Ausilio
To: Maureen Fleming, Lana Cappelli
CC:
Category: Kent Residents

Hi Maureen and Lana,

Good news, I wanted to let the town know we have a new board member, which brings us to five... the odd number we needed for voting purposes.

Please have the office send a welcome letter to Daphne Reynolds so she can come to town and sign the book - making her an official Lake Tibet board member.

Address: Daphne Reynolds

Thank you both for all your help,
Dorian D'Ausilio
Lake Tibet Board

Tamara Harrison

From: Rich Othmer
Sent: Wednesday, March 06, 2019 11:16 AM
To: Tamara Harrison; Maureen Fleming; Lana Cappelli; Deputy 1; Deputy 2; Nancy Tagliaferro; Jamie Spillane; Municipal Repairs

Good Morning All;

I am working on a grant to purchase two electronic / solar digital road signs to help with safety & traffics control this year since we are going to have so much major construction going on this year.

I will find out soon but If I do not get it I have enough CHIPS money to buy them off the NYS Bid list.

I would like to have this put on the next agenda either way & then pull the trigger once I find out which way I will pay for it.

Back-up following in a couple of minutes.

Thanks;

Richie O

Tamara Harrison

From: Rich Othmer
Sent: Friday, March 15, 2019 10:50 AM
To: Maureen Fleming; Tamara Harrison; Nancy Tagliafierro; Jamie Spillane
Subject: FW: Message Board Documents & Info
Attachments: TownOfKent.RocklandCounty.VMS-4880.Quote.63922.3.15.19.pdf;
RocklandCounty.Appendix A General Terms and Conditions - Commodities and Non-
Professional Services (3)11.29.18.pdf; RocklandCounty.RFB-RC-2018-113 Message Sign,
Vermac.11.29.18.pdf; RocklandCounty.VMS.Bid.Results.11.29.18.pdf; RFB-RC-2018-113
Award Letter.pdf; RocklandCounty.Vermac-4880.PO.0000085956.12.4.18.pdf;
RocklandCounty.BidSpec.PCMS-4880-PRODUCT SPECIFICATIONS- VER-MAC.2018.PDF;
Vermac.4880.Spec.2018.pdf

Importance: High

Backup for Tuesday's meeting for two sign purchases.

Richie

From: Michael Lesko [mailto:ml@trafficlane closures.com]
Sent: Friday, March 15, 2019 10:32 AM
To: Rich Othmer; Highway Kent
Subject: Message Board Documents & Info
Importance: High

Good morning,

Sorry for the delay... I have been in & out of the office this past week.

Attached you will find all the requested documents as discussed on Tuesday.

Let me know if you have any questions &/or need anything else.

Please confirm receipt, so I know it was received.

Thanks, good luck & have a great weekend!

MICHAEL R. LESKO
SALES & ESTIMATING

TRAFFIC LANE CLOSURES, L.L.C.
D.B.E/W.B.E CERTIFIED

1214 ROUTE 52
CARMEL, N.Y. 10512
PHONE#: 845-228-6100
FAX#: 845-228-5450
CELL#: 914-755-9834
EMAIL: ML@TRAFFICLANECLOSURES.COM

TRAFFIC LANE CLOSURES, LLC

PO Box 726
BREWSTER, NY 10509
P: 845-228-6100 F: 845-228-5450

PRICE QUOTE

Quote #	00063922
Date	03/15/19
Ship Date	
Expiration Date	04/14/19
P/O #	***GET PO***
Job #	

Bill To

Cust# KENT01

TOWN OF KENT
HWY DEPT
62 LUDINGTON CT
CARMEL NY 10512

Ph: 845-225-7172

Fax: 845-225-9464

Ship To

TOWN OF KENT
HWY DEPT
62 LUDINGTON CT
CARMEL NY 10512

Ph: 845-225-7172 Rich Othmer

Fax: 845-225-9464

Contact	Sls	Ship Via	F.O.B.	Terms	JOB #	CONTACT	Pg#
RICH	Michael	OUR TRUCK		NET 30 DAYS			1

LN	Item #	Description	Qty.	UM	Unit Price	Total
001	***	*** QUOTE IS PER ROCKLAND COUNTY'S CURRENT BID/CONTRACT: RFB-RC-2018-113 ***				
002	VER4880	Ver-mac Pvms 4880 City Full Matrix, High Def. Message Board (36" X 56") 5 Line Display Panel, 48 X 80 Pixels, 18 Characters Per Line, 2 x 85 Watt Solar Panel, 2 Batteries, Manual Winch Lift, (4) Outriggers/Jacks, Highway Safety Orange, w/ V Touch Ntcip Graphic Touchscreen Controller, 30amp Charger, Spare Tire, 2" Ball / 3" Pintle-Eye Combo Hitch & 4 Pin Flat Power Plug. Pre-Wired Radar/Modem, Includes Modem & Private Network 10 Year "Lifetime" Cell Plan For Use With JamLogic Software & GPS. - Warranty: 2 Year Parts & Labor - Unit # / SN# / IP: ***PRICING INCLUDES DELIVERY & TRAINING***	1.00	EA	13,835.0000	13,835.00
003	***	***SPECIAL ORDER ITEM. ETA IS 6-8 WEEKS ARO***				
004	QUOTE	* All Quotes Good For 30 Days ** If No Freight Charges Are Present They Will Be Added When Location Is Supplied *** Contractor/customer Is Responsible For Quantities **** State And Local Taxes May Apply	1.00	EA	0.0000	0.00
005	QUOTE1	***** Pricing Subject To Availability If Item Is Out Of Stock And Is Unable To Be Added To A Stocking	1.00	EA	0.0000	0.00
Total Weight						

Continued

TRAFFIC LANE CLOSURES, LLC

PO Box 726
BREWSTER, NY 10509
P: 845-228-6100 F: 845-228-5450

PRICE QUOTE

Quote #	00063922
Date	03/15/19
Ship Date	
Expiration Date	04/14/19
P/O #	***GET PO***
Job #	

Bill To Cust# KENT01

TOWN OF KENT
HWY DEPT
62 LUDINGTON CT
CARMEL NY 10512

Ph: 845-225-7172

Fax: 845-225-9464

Ship To

TOWN OF KENT
HWY DEPT
62 LUDINGTON CT
CARMEL NY 10512

Ph: 845-225-7172 Rich Othmer

Fax: 845-225-9464

Contact		Sls	Ship Via	F.O.B.	Terms	JOB #	CONTACT	Pg#
RICH		Michael	OUR TRUCK		NET 30 DAYS			2
LN	Item #	Description			Qty.	UM	Unit Price	Total
005	QUOTE1	Order, Additional Freight Charges May Apply ***** All Pricing Is Subject To Engineer Approval						
006	QUOTE2	**** Returns **** **** Signs - No Returns **** Stock Items - 30 Days From Date Of Invoice Assuming Products In New Condition, Unopened, Etc, No Returns Over 30 Days **** Non Stock/special Order Items - Absolutely No Returns			1.00	EA	0.0000	0.00
Total Weight					0.00	Sub Total	13,835.00	

All quotes are good for 30 days from date of letting unless otherwise stated.

Discount	0.00
Freight	0.00
COD/Insu/Misc	0.00
Tax (EXE)	0.00
Total	13,835.00



Rockland County

Ed Day, Rockland County Executive

DEPARTMENT OF GENERAL SERVICES, PURCHASING DIVISION

Dr. Robert L. Yeager Health Center
50 Sanatorium Rd, Building A
Pomona, New York 10970
Phone: (845) 364-3820 Fax: (845) 364-3809
Email: purchasing@co.rockland.ny.us

Paul Brennan, CPPO
Director of Purchasing

December 7, 2018

Jason Rosenfeld
Traffic Lane Closures
Box 726
Brewster, NY 10509

RE: RFB-RC-2018-113/Message Sign, Vermac

Dear Mr. Rosenfeld:

The County of Rockland is pleased to inform you that the items listed below have been awarded to your company on the above referenced bid. Prices will remain firm for the period: **one time purchase.**

LINE NO.: BID IN ITS ENTIRETY

Please note that all orders will originate from this department with a purchase order number.

If you have any questions on this bid, please contact the buyer, Robert Poole at (845) 364-3808.

Thank you.

Sincerely,

Paul J. Brennan, FNIGP, CPPO
Director of Purchasing
PB/dc



**County of Rockland
Department of General Services
Purchasing Division**

To: Traffic Lane Closures Llc
Fax: 845/2285450

From: Purchasing Department
Fax: (845) 364-3809
Phone: (845) 364-3820
E-mail: Purchasing@co.rockland.ny.us

NOTES: This fax contains **Purchase Order # 0000085956**

The County of Rockland is now dispatching Purchase Orders via email. To receive Purchase Orders via email please send the following information to purchaseorder@co.rockland.ny.us

Company Name:
Business Email:
Company Representative:
Telephone:

Or call 845-364-3820 for further information.

County of Rockland Purchase Order

Dept. of General Services

Purchasing Division
50 Sanatorium Rd
Bldg A, 2nd Fl
POMONA NY 10970
www.rcpurchasing.com

Dispatch via Fax			
Purchase Order	Date	Revision	Page
0000085956	12/04/2018		1
Payment Terms	Freight Terms	Ship Via	
Net 30	FOB Destination	Best Way	
Buyer	Phone	Fax:	Currency
Poole, Robert	845/364-3808	845/364-3809	USD

Supplier: 0000000991
Traffic Lane Closures Llc
P.o.box 726
Brewster NY 10509

Ship To: Rkld Cty Fire & Emergency Serv
Fire Training Center
35 Firemen's Memorial Dr
Require 24 hour notice prior to delivery
POMONA NY 10970

Phone: 845/228-6100
Fax: 845/228-5450

Bill To: Dept of Finance, Accts Payable
50 Sanatorium Rd, Bldg A, 1st Fl
Room 184
Pomona NY 10970

Tax Exempt? Y Tax Exempt ID: 13-6007344

Line-Sch	Item/Description	Quantity	UOM	Unit Price	Extended Amt	Deliver By
1- 1	Message Boards	2.00	EA	13,835.00	27,670.00	12/18/2018
	Each					
	Schedule Total				27,670.00	

<<Ver-mac Pvms 4880 City Full Matrix, High Def. Message Board (36"x56") 5 Line Display Panel, 48x80 Pixels, 18 Characters Per Line, 2x85 Watt Solar Panel, 2 Batteries, Manual Winch Lift, (4) Outriggers/Jacks, Highway Safety Orange, w/V Touch Ntcp Graphic Touchscreen Controller, 30 amp Charger, Spare Tire, 2" Ball / 3" Pintle-Eye Combo Hitch & 4 Pin Flat Power Plug. Pre-Wired Radar/Modem, includes Modem & Private Network 10 Year "Lifetime" Cell Plan for Use with JamLogic Software & GPS.

Warranty: 2 Year Parts & Labor. Pricing includes delivery and training.

Quote #00061399>>

Ver-mac Pvms 4880 City Full Matrix, High Def. Message Boards (36"x56"). Quote #00061399

TERMS AND CONDITIONS OF RFB-RC-2018-113 INCORPORATED HEREIN BY REFERENCE.

Total PO Amount 27,670.00

The contract established by this purchase order is governed by the Standard Purchase Order Clauses of the County of Rockland; which are incorporated herein, and made a part hereof, a copy of which is available upon request or by visiting www.rcpurchasing.com. Vendor signifies its acceptance of the terms and conditions included in the Standard Purchase Order Clauses by delivery of goods or services and/or acceptance of payment.

ALL INVOICES MUST REFERENCE THIS PURCHASE ORDER

The County of Rockland is exempt from all sales and compensating use taxes pursuant to N.Y.S Tax Law, Section 1116(A)(1)

Authorized Signature

Paul J. Brown



VER-MAC

PCMS-4880 - PRODUCT SPECIFICATIONS | AUGUST 2018

SOLAR-POWERED TRAILER-MOUNTED LED PORTABLE CHANGEABLE MESSAGE SIGN

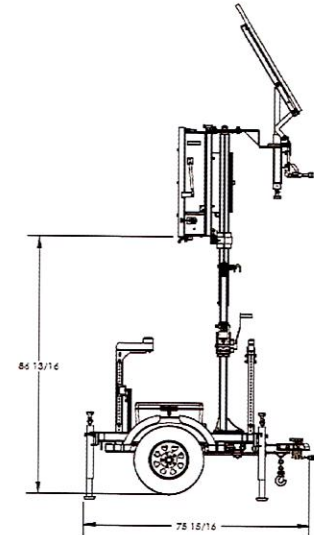
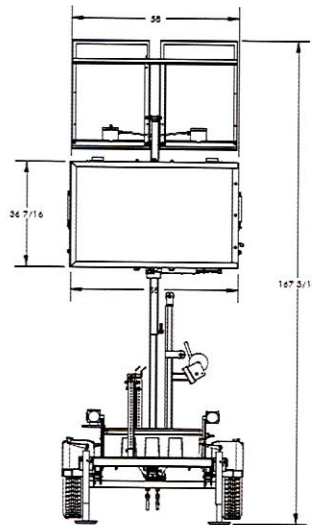
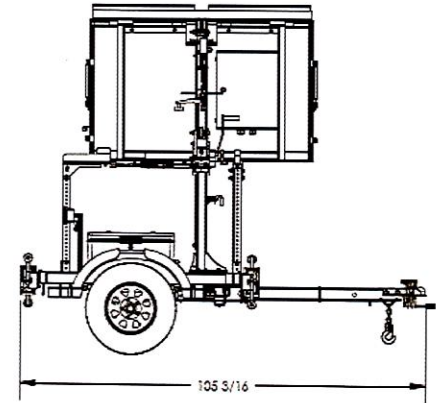
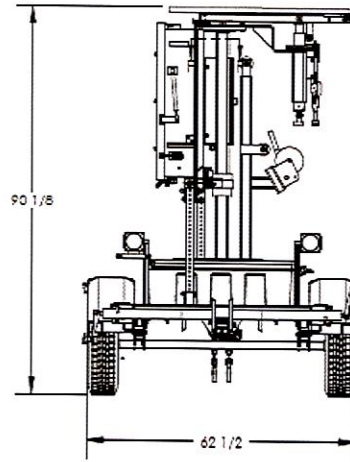




PCMS-4880 - PRODUCT SPECIFICATIONS

STRUCTURE

- Display panel: 36 7/16 in. x 58 in.
(926 mm x 1473 mm)
- Panel construction: Aluminum
- Operating length: 75 15/16 in. (1929 mm)
- Operating width: 62 1/2 in. (1588 mm)
- Operating height: 167 3/16 in. (4247 mm)
- Traveling height: 90 1/8 in. (2289 mm)
- Travelling length: 104 in. (2641 mm)
- Weight: 1,385 lb (628 kg)
- Axle/suspension: 2,000 lb (909 kg)



TRAILER MATERIAL

The trailer material shall be constructed of 2 in. x 3 in. x 1/8 in. (51 mm x 76 mm x 3.175 mm) steel tubing. All steel surfaces shall be powder coated highway safety orange (other colors available). The powder-coated paint shall be certified UV protective paint and shall be impact, humidity and salt spray resistant. Fenders shall be a durable composite material that can be easily replaced if damaged and shall be black in color. The composite fenders shall be rated at 250 lb. for standing.

SIGN BOARD

The sign board material shall be constructed of aluminum and powder coated black. The powder-coated paint shall be certified UV protective paint and shall be impact, humidity and salt spray resistant. The bottom of the sign board, when raised for operation, shall be seven (7) feet above the ground. The sign board shall pivot and be lockable in any position using a band brake design, with 360 degree rotation about the vertical axis in a clockwise or counter clockwise direction. The face of the sign board shall be a UV stabilized, seamless, impact resistant anti glare polycarbonate protective screen. The entire unit shall be protected by a weatherproof and lockable vandal resistant enclosure that affords easy access for maintenance and includes hinges and gas springs that lock when open.



CONTROL CABINET

The control cabinet shall be NEMA TYPE 4 rated and made of steel. The entire unit shall be protected by a weatherproof and lockable vandal resistant cabinet door. The control box shall be located at the back of the sign board and shall house the V-Touch controller to create and edit messages.

BATTERY BOX

The message sign shall have one battery box. The battery box shall be a durable polyethylene composite material and be UV stabilized to prevent fading and cracking. The battery box shall be approximately 34 5/8 in. (879 mm) long, 21 5/8 in. (549 mm) wide and 13 1/4 in. (337 mm) high. The battery box lid shall be reinforced with six cone shaped stanchions and should be strong enough to stand on. The battery box shall have holes for venting and draining and house from (2-6) 6-volt deep cycled batteries

DISPLAY

The display shall be full matrix type (48 x 80 pixels) with up to 5 lines of 13 characters per line using the default character. A character is based on a 5 x 7 pixel of 4.29 in. (109 mm). Each pixel shall consist of 1 equally spaced LED. The color emitted by the LED shall be amber, with a peak wavelength centered at 590 (+/-3) nanometers. The LED output shall adjust automatically to ambient light conditions. The characters cards shall be securely fastened with screws but quickly removed and have a plug and play connection.

POWER SUPPLY

The message sign shall operate primarily from a solar powered electrical system that consists of a battery bank and high efficiency solar panel arrays. Solar and battery arrays will differ per region. The unit shall have an MPPT solar regulator to maintain and manage the charging of the batteries from the solar array and provide battery surcharge protection. The solar panels shall be high efficiency polycrystalline silicon solar cells and anti-reflection coated for improved efficiency. The batteries shall be 6-volt 220 amp/hour deep cycled batteries wired to provide a 12-volt system.

COMMUNICATION

The unit shall come with a 3G/4G LTE DIGI modem with built-in GPS for remote communication with the sign. Having a modem on the unit allows the users to get access remotely to our JamLogic Fleet Management Software. JamLogic allows the users for instance to create messages, edit messages, shedule messages, manage and monitor signs (via modem) from PC, laptop, tablet and smartphone.

SOLAR PANEL ASSEMBLY

The solar panel assembly shall have the ability to tilt and rotate to maximize the exposure to the sun. The solar panel assembly shall tilt up to a 60 degree angle, rotate 360 degrees around a center axis and have a locking mechanism to securely lock the assembly in place.

CONTROLLER

The NTCIP compliant controller shall be a 7-inch (178 mm) color, LCD, pressure sensitive display screen. All message editing, scheduling, diagnostics and all other functions shall be completed by touching the icons and keyboard on the 7-inch display screen. The controller shall display an exact animated simulation of the LED display prior to actual display and during the actual display. The controller shall display the battery and solar power status on the main screen. The controller shall be capable to create and store over a hundred created messages. The controller shall be able to design and create pictograms by touching the screen with the finger or stylus like object. The controller shall contain a library of approximately 250 pre-programmed messages and graphics.

LIFT MECHANISM

The mast assembly shall include a manual winch to raise and lower the signboard and hold it securely in place, with the bottom of the sign 7 feet above the ground.

LEVELING JACKS

Each corner of the trailer shall be fitted with four (4) galvanized crank and swivel type screw leveling jacks having a 907 kg (2000 lbs.) minimum capacity; maximum of 15 in. (386 mm) lift travel, with a large steel footpad in order to level and stabilize the trailer. The leveling jacks shall pivot to a horizontal position for transport.

TIRES, WHEELS, HITCH & TRAILER LIGHTING

The unit shall be outfitted with two (2) Load Range C (50 psi) 13 in. (330 mm) tires with 5-stud tire rims. Trailer lights are state of the art halogen lighting meeting USDOT standards. The unit shall come with a spare tire installed on the trailer. The unit shall come with a 2 in. ball / 3 in. pintle-eye combo hitch.

OPTIONS

- Radar – Doppler radar to display vehicle speeds
- Data Logger – Gather speed data from radar
- Battery Charger with IQ4 – Recharge system from a 110-120 volt VAC 60-cycle source outlet.
- LED trailer lights
- Wheel locks
- Steel cover plate for battery box (anti-theft)
- Fixed camera (P-1214E)
- Other options are available on request.



PCMS-4880

TRAILER-MOUNTED MESSAGE SIGN

Ver-Mac's PCMS-4880 is a mini full-matrix trailer-mounted portable changeable message sign. It features the NTCIP-compliant V-Touch controller, Tilt-and-Rotate solar panels, and JamLogic fleet management software (modem required). The PCMS-4880 is the most compact unit in our line and provides a lot of flexibility with up to 5 lines of text and 18 characters per line. It's the perfect model to use in urban areas, school zones, lower speed roadways, or for law enforcement, and special events.

HIGH-DEFINITION DISPLAY CARDS

The PCMS-4880 features Ver-Mac's exclusive high-definition display cards that provide a sharper more detailed text and graphic display. The higher degree of clarity allows the PCMS-4880 to be more visible from a distance than other message signs.



V-TOUCH CONTROLLER

NTCIP COMPLIANT

EASY-TO-READ

7-inch (178 mm) color LCD pressure-sensitive display screen

USER-FRIENDLY

One-click icon-based menu items

TIME-SAVING

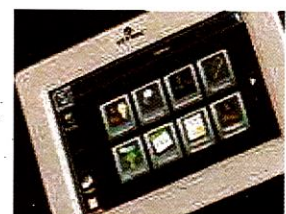
Create your own library of messages

SIMPLE TO OPERATE

The intuitive point-n-go icons ensure quick and easy commands to display or edit messages

ADDITIONAL FUNCTIONALITIES

Scheduling, sign diagnostics, pin-protected security, and much more





JAMLOGIC® FLEET MANAGEMENT SOFTWARE

Equip the PCMS-4880 with Ver-Mac's high-speed modem with GPS and maximize your productivity, efficiency and profitability all remotely from your office or home! The JamLogic software is FREE and you get all the updates at no charge!

- Monitor, maintain and manage your signs from any PC, laptop, tablet or smartphone
- View your equipment in a list and GPS map view
- Change a message on one or more signs simultaneously with a simple click
- View your messages and battery voltages
- Group your signs in folders (by customer, location, project... you choose!)
- Receive e-mail or text alerts – optional (low battery cellular failure, etc.)

DISPLAY

- Display panel: 36 in x 56 in (926 mm x 1422 mm)
- Panel construction: Aluminum
- Full matrix (48 x 80 pixels)
- Up to 5 lines and 18 characters per line*
- 1 LED per pixel
- Display sign rotates 360 degrees
- Plug & play display modules

*With a 3 x 7 pixel font

WARRANTY

- 1-year warranty on complete trailers
- 2-year warranty on electronic components manufactured by Ver-Mac

DIMENSIONS AND WEIGHTS

- Operating length: 76 in. (1927 mm)
- Operating width: 62 in. (1587 mm)
- Operating height: 167 in. (4247 mm)
- Traveling height: 94 in. (2399 mm)
- Travelling length: 105 in. (2670 mm)
- Weight (approx): 1,385 lb (628 kg)
- Axle/suspension: 2,000 lb (909 kg)

POWER SUPPLY CONFIGURATION

TILT-AND-ROTATE SOLAR PANELS

Panels tilt up to a 60-degree angle to provide maximum solar recharging during all four seasons.

- Designed to run 12 months in most regions without manual charging
- Various configurations of solar panels and batteries are available to meet your needs.

HIGH-QUALITY CONSTRUCTION

POWDER COATING SUPERIOR FINISH

Impact, humidity, salt spray and rust resistant

4 LEVELING JACKS

For stabilization and easy transportation

REMOVABLE TONGUE

For easy storage

MANUAL LIFT MECHANISM

For a quick deployment

HEAVY-DUTY PLASTIC FENDERS

For durability and easy replacement

PLASTIC BATTERY BOX

To minimize battery corrosion

LOCKABLE CONTROL BOX

For security

2-IN. (51 MM) COUPLER OR 3-IN. (76 MM) PINTLE EYE

For easy towing

APPLICATIONS

- City and county (urban areas)
- School zones
- Law enforcement
- Special events

OPTIONS

- Battery charger
- Modem with GPS
- Data plan (requires modem)
- Radar
- Data logger (requires radar)

Other options are available to meet your needs.



Tamara Harrison

From: Rich Othmer
Sent: Monday, March 11, 2019 3:18 PM
To: Maureen Fleming; Tamara Harrison; Lana Cappelli; Deputy 1; Deputy 2; Nancy Tagliaferro; Jamie Spillane; Highway Kent
Cc: John Watson; Taylor Betz
Subject: FW: Town of Kent - Smokey Hollow Highway Garage
Attachments: 15303 Short EAF.pdf; Adoption of Negative Declaration.docx

Good Morning;

Can you put this on the next Town Board meeting for you guys to sign off on. This is for the roof on the salt storage area & the concrete mafia block material storage bins.

Concerning both structures, I was verbally told by the DEP & Dec to bury these block 2' into the earth & tidy up the yard. The term "good housekeeping" was given & simultaneously apply for the variance as these issues were addressed. Previous to this, the salt was uncovered & was stored between block just lying on the surface. Salt was thus able to migrate freely towards the reservoir because it was not locked in. It was the same situation for our dirt & milling debris stored in the yard, they were just free lance piles all over the place which was just ridiculous.

Thanks;

Richie

From: John Watson [mailto:JWatson@insite-eng.com]
Sent: Saturday, March 09, 2019 4:25 PM
To: Rich Othmer
Subject: Town of Kent - Smokey Hollow Highway Garage

Richie-

Attached are 2 documents that we need processed by the Town. The DEP is requiring a SEQRA determination before they give their approval. Attached is an EAF and a resolution for the Negative Declaration. We drafted the resolution, but I'm sure that Lana will want to re-format it. Please let me know if you have any questions.

Please forward me the resolution once it is approved by the Town Board.

John

John M. Watson, PE
Senior Principal Engineer

INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.

3 Garrett Place
Carmel, New York 10512
(845) 225-9690 x131
(845) 225-9717 Fax
www.insite-eng.com



This email is intended for the sole use of the addressee(s). Any attached file(s) have been issued for convenience only and at the specific request of the client or their agent. It is specifically understood that any attached file(s) are not certified by Insite Engineering,

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

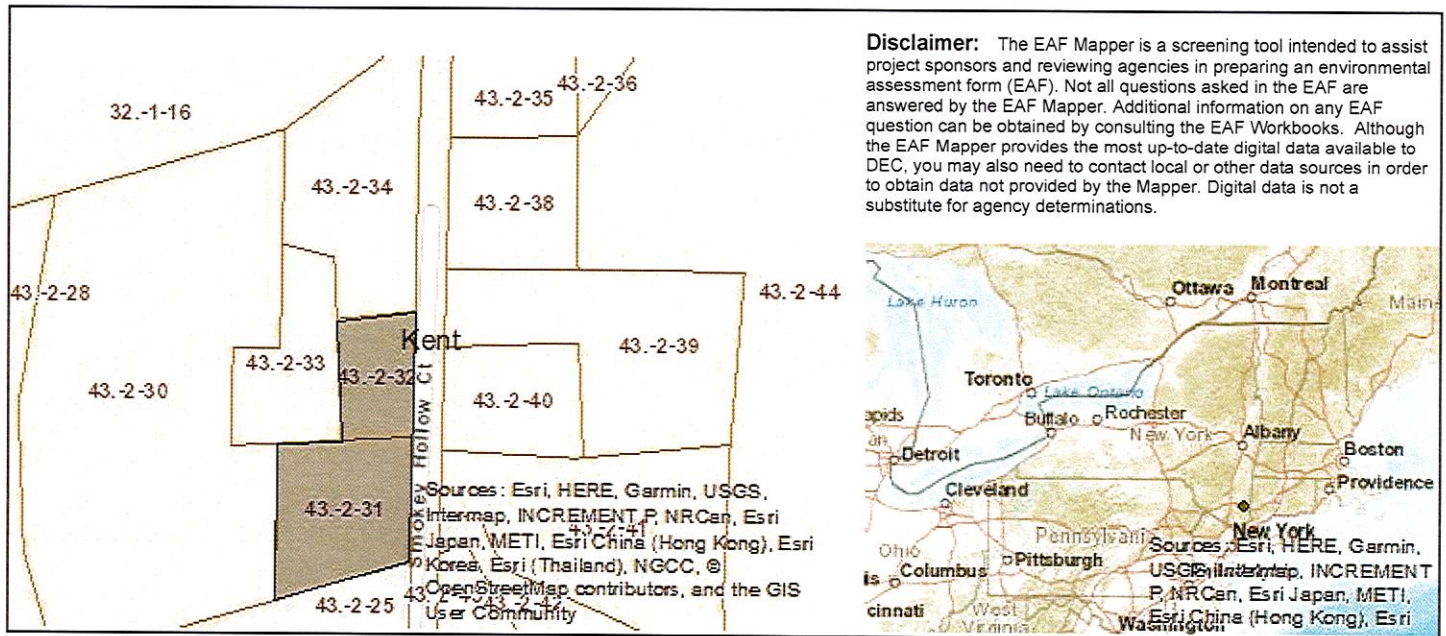
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Town of Kent Highway Department							
Name of Action or Project: Town of Kent Smokey Hollow Highway Garage							
Project Location (describe, and attach a location map): The subject project is located on two parcels on the west side of Smokey Hollow Road in the Town of Kent.							
Brief Description of Proposed Action: The construction of material storage bins and a salt storage shed in a previously disturbed portion of the site. The surrounding area will remain unchanged with the exception of the removal of existing gravel surface to facilitate a the installation of a grass filter strip in the south-west corner of the lot.							
Name of Applicant or Sponsor: Town of Kent Highway Department, Rich Othmer - Superintendent		Telephone: 845-225-7172 E-Mail: tokhwy@comcast.net					
Address: 21 Smokey Hollow Court							
City/PO: Town of Kent		State: New York	Zip Code: 10512				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		1.68 acres					
b. Total acreage to be physically disturbed?		0.14 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.68 acres					
4. Check all land uses that occur on, adjoining and near the proposed action.							
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): <u>Town Highway Garage</u> <input type="checkbox"/> Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ N/A	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ N/A	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Bald Eagle	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES Existing wetland/channel: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Rich Othmer, Town of Kent Highway Superintendent</u> Date: _____ Signature: _____		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Bald Eagle
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Town of Kent – Smokey Hollow Highway Garage – Adoption of Negative Declaration – Construction of material storage bins and a salt storage shed at Smokey Hollow Highway Garage

On a motion by _____

Seconded by _____

WHEREAS, the Town Board of the Town of Kent has reviewed the Short Form Environmental Assessment Form prepared by Insite Engineering, Surveying & Landscape Architecture P.C. in connection with construction of material storage bins and a salt storage shed at Smokey Hollow Highway Garage; and

WHEREAS, the Town Board of the Town of Kent has made the following finding of fact;

1. The action will not result in the creation of a hazard to human health;
2. The action will not result in a substantial change in the use or intensity of use of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;
3. The action will not result in the encouraging or altering of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such places absent the action;
4. The Action will not result in the creation of a material demand for other actions the would result in one of the above consequences;
5. The action will not result in changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together, results in a substantial adverse impact on the environment; and
6. The action will not result in two or more related actions undertaken or funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in the Environmental Quality Review Act.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Kent hereby grants a negative declaration and notice of determining of non-significance in the construction of the material storage bins and a salt storage shed at Smokey Hollow Highway Garage.

UPON ROLL CALL VOTE:

TOWN OF KENT
NOTICE OF HEARING

AMENDMENTS TO CHAPTER 57
OF THE KENT TOWN CODE

PUBLIC NOTICE is hereby given that there has been introduced before the Town Board of the Town of Kent, New York, on _____, 2019 an amendment to Kent Town Code Chapter 57, entitled "Roads and Roadways", which amendment will revise Chapter 57 to add provisions authorizing the Highway Superintendent to enter into agreements with certain private associations to maintain and repair roadways in exchange for payment of all materials.

NOW THEREFORE, pursuant to Section 20 of the Municipal Home Rule Law, the Town Board of the Town of Kent, New York will hold a public hearing on the aforesaid Amendment at the Town Offices, 25 Sybil's Crossing, Kent, New York, on _____, 2019 at 7:00 p.m. in the evening of that day at which time all persons interested therein shall be heard. The Town Board will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: _____, 2019

BY ORDER OF THE TOWN BOARD OF THE
TOWN OF KENT

YOLANDA D. CAPELLI, TOWN CLERK

TOWN OF KENT
County of Putnam, State of New York
RESOLUTION _____

RESOLUTION INTRODUCING
LOCAL LAW 1-2019 AND PROVIDING FOR PUBLIC
NOTICE AND HEARING

INTRODUCED BY: _____

SECONDED BY: _____

DATE OF CONSIDERATION/ADOPTION: _____, 2019

BE IT RESOLVED that an amendment to Kent Town Code Chapter 57 entitled "Roads and Roadways", is hereby introduced by _____, as Introductory Local Law #___ of the year 2019 before the Town Board of the Town of Kent in the County of Putnam and State of New York, and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Amendment, which is attached hereto, be laid upon the desk of each member of the Board, and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on said proposed Amendment at the Town Hall, in the Town of Kent, New York at 7:00 o'clock P.M. on _____, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of Kent of said public hearing at least five (5) days prior thereto.

UPON ROLL CALL VOTE:

Supervisor Fleming: _____
Councilman Denbaum: _____
Councilman Ruthven: _____

Councilman Huestis _____
Councilwoman McGlasson: _____

VOTE: RESOLUTION CARRIED BY A VOTE OF _____ TO _____ ABSTAIN _____
State of New York)
County of Putnam) ss:

I, Yolanda D. Cappelli Town Clerk of the Town of Kent, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Kent at a meeting of said Board on _____, 2019.

Dated: _____, 2019

Yolanda D. Cappelli, Town Clerk

TOWN OF KENT
AMENDMENT TO
CHAPTER 14
OF THE KENT TOWN CODE

BE IT ENACTED by the Town Board of the Town of Kent, Putnam County, New York, as follows:

Section 1. A new Article IV entitled “Ancient Subdivisions” shall be added to Chapter 57 regarding “Roads and Roadways” to read as follows:

§57-31. Purpose and Authority.

- A. Municipal Home Rule Law §10(1)(12) authorizes the Town Board to adopt local laws for the protection, order, conduct, safety, health and well-being of persons or property within the Town of Kent. In furtherance of such goals, all roadways in the Town of Kent should be maintained at all times in the best interests of the health, safety and general welfare of its residents and others who travel along the roads within the Town of Kent, including roads which have been dedicated to the Town as well as certain private roads which have not been dedicated because they cannot be accepted by the Town as they do not comply with current minimum road standards.
- B. Town Highway Vehicles regularly traverse private roads, commercial and public connector roads and parking lots in order to expedite plowing efficiency, and this established practice benefits all Town residents.
- C. There are three subdivisions within the Town of Kent that were created prior to the advent of the Town Zoning Board of Appeals, the Town Planning Board and all zoning laws, including the Town zoning ordinance, and were therefore not subject to modern zoning laws and as a result, the roads within these subdivisions were constructed to widths which are below minimum acceptable standards for traffic. Therefore, the Town of Kent cannot accept these roads as “Highway by Use” because of the substandard condition of the existing roads.
- D. Private contractors have been unable or unwilling to maintain these roads so that they are accessible and passable during all times, particularly emergency situations and inclement weather, and the Chief of Police, the Kent Fire Department, the Lake Carmel Fire Department and the Department of Environmental Conservation all require the roads in these three subdivisions; namely White Pond Colony, Sedgewood Club and Hill & Dale County Club (the “Ancient Subdivisions”) be accessible at all times for emergency situations.
- E. The Town of Kent adopted an Ancient Roads policy on March 7, 2018, authorizing the Town Highway Department to maintain and repair certain private roads.

§57-32. Agreement.

A. The Town Board is hereby authorized to enter into a written agreement with each of the Ancient Subdivisions to permit the Highway Department to perform the following services:

1. Remove fallen trees from the roadways.
2. Patch potholes on an emergency basis.
3. Plow and sand roads during inclement weather.
4. Perform such other services as necessary to maintain the roads in the ancient subdivisions so that emergency services and school buses have access to those roads at all times, the cost of materials to be reimbursed.

B. The costs for materials will be paid to the Highway Superintendent prior to the performance of any repairs in order to ensure compliance with the New York State Constitution's restriction of gifts of public credit to private entities.

C. The costs for the use of Highway Department machinery and labor have already been paid by the residents of the Ancient Subdivisions in taxes which are paid by all Town residents.

Section 2. This local law shall take effect immediately.

Dated: March ____, 2019

BY THE ORDER OF THE TOWN BOARD
TOWN OF KENT

BY THE ORDER OF THE TOWN BOARD OF
THE TOWN OF KENT

PUTNAM COUNTY REAL PROPERTY TAX SERVICE CONTRACT

AGREEMENT MADE THIS 1st DAY OF MARCH BETWEEN: THE TOWN OF KENT REFERRED TO AS THE TOWN AND THE COUNTY OF PUTNAM HAVING ITS PRINCIPAL PLACE OF BUSINESS AT 40 GLENEIDA AVENUE, CARMEL, NEW YORK 10512, HEREINAFTER REFERRED TO AS COUNTY.

THE PARTIES HEREIN AGREE AS FOLLOWS:

- 1) THE COUNTY SHALL PREPARE THE TENTATIVE ASSESSMENT ROLL, FOR THE CALENDAR YEAR OF 2019 AND HAVE IT AVAILABLE ON THE COUNTY WEBSITE TO COMPLY WITH RPTL §1591
- 2) EVERY TRANSFER OF PROPERTY, CHANGE OF ADDRESS, DESCRIPTION OR VALUATION, SPECIAL FRANCHISE, PUBLIC UTILITY, SHALL BE DATA ENTERED BY ASSESSOR OF TOWN OR DESIGNATED STAFF MEMBER.
- 3) AFTER CLOSING OF THE BOOKS ON MARCH 1st, ALL CHANGES SHALL BE ENTERED ON OR BEFORE APRIL 12th BY THE TOWN, THIS IS ESSENTIAL SO THAT THE TENTATIVE ASSESSMENT ROLL IS RUN FOR THE MAY 1st DEADLINE.
- 4) ALL GRIEVANCE CHANGES, CORRECTION OF CLERICAL ERRORS, & UNLAWFUL ENTRIES SHALL BE APPROVED BY THE BOARD OF ASSESSMENT REVIEW AND ENTERED BY THE TOWN INTO THE REAL PROPERTY SYSTEM, BACKED UP AND BROUGHT TO THE REAL PROPERTY TAX SERVICE AGENCY NO LATER THAN JUNE 14th. FOR FINAL ROLL PROCESSING.
- 5) ALL CHANGES FOR THE SCHOOL TAX PROCESSING SHALL BE SUBMITTED BY AUGUST 2nd.
- 6) ALL CHANGES FOR COUNTY AND TOWN TAX ROLLS SHALL BE SUBMITTED BY THE TOWN ON OR BEFORE NOVEMBER 15th.
- 7) ALL UNPAIDS TO BE MANUALLY ENTERED BY THE COUNTY MUST BE SUBMITTED BY **NOVEMBER 15th**, RPSV4 MERGEABLE FILES MUST BE SUBMITTED BY **NOVEMBER 25th**.
- 8) A SEPARATE AGREEMENT SHALL BE NEGOTIATED FOR THE PROVISIONS OF RPTL §1537, OPTIONAL COUNTY SERVICES.

PRICE FOR THE PREPARATION OF THE FOLLOWING IS \$ 0.50 PER PARCEL:

- 1) TENTATIVE ASSESSMENT ROLL (2 COPIES*) AND ASSOCIATED REPORTS, COA'S
- 2) FINAL ASSESSMENT ROLL (2 COPIES*)
- 3) TAX ROLL (2 COPIES*)
- 4) HARD & SOFT BINDERS FOR ROLLS
- 5) BANK CODE LISTINGS
- 6) APPORTIONMENT OF SPECIAL FRANCHISE
- 7) 1 SET OF TAX BILLS IN ENVELOPES
- 8) RPS 145D1, 155D1 & 160D1 TAX EXTRACTS
- 9) DATA ENTRY FOR PRO-RATAS
- 10) 1 SET TAX MAPS 24" x 36"

UNPAID WATER, SEWER, OR OTHER UNPAIDS WILL BE CHARGED A FEE IN THE AMOUNT OF 50.00 PER HUNDRED IF THE DATA HAS TO BE MANUALLY ENTERED, OR IF TAX MAP NUMBERS PROVIDED IN COMPUTER FORMAT ARE INVALID.

IF ANY ADDITIONAL SPECIAL DISTRICT ROLLS ARE REQUIRED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER PARCEL.

IF ANY INSERTS ARE REQUESTED THE TOWN WILL BE CHARGED A FEE OF 0.01 PER ENVELOPE.

*.02 PER PARCEL WILL BE DEDUCTED IF ONE (1) COPY OF EACH ROLL IS REQUESTED INSTEAD OF TWO (2)

THE TOWN OF KENT HEREBY REPRESENTS THAT THE AGREEMENT HEREIN HAS BEEN APPROVED BY RESOLUTION OF THE TOWN BOARD, A COPY OF WHICH IS ANNEXED HERETO AND MADE A PART HEREOF:

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT IN NEW YORK, ON THE DATE HEREIN ABOVE SET FORTH.

READ AND APPROVED BY:

MaryEllen Odell
County Executive

DATE: _____


Lisa A. Johnson
County Director, R.P.T.S.A.

DATE: 3/1/19

William J. Carlin
Commissioner of Finance

DATE: _____

Jennifer S. Bumgarner
County Attorney

DATE: _____

Jennifer S. Bumgarner
County Attorney
o/b/o Risk Management

DATE: _____

Maureen Fleming
Town Supervisor

DATE: _____