

**TOWN OF KENT
TOWN BOARD MEETING
Tuesday, April 20, 2021**

Workshop/Meeting: 7:00 p.m.

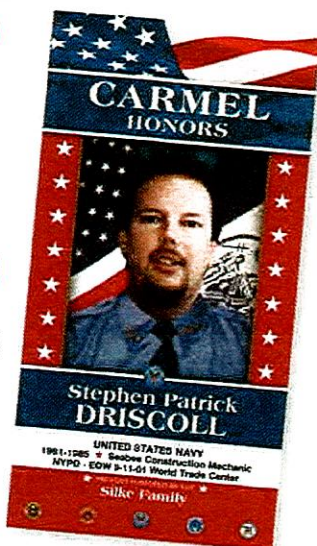
1. Pledge of Allegiance
2. Roll Call
3. Discussion and/or Vote on the following:
 - a. Military Tribute Banners
 - b. LCPD – hiring of Park Maintenance seasonal workers and discussion of Canada Goose population management
 - c. Code Enforcer – contract to correct violations at TM# 10.-2-66.2
 - d. Planning – accept bond for TM# 19.12-1-1
 - e. Accounting – proposal for Actuarial Consulting Services and commit \$153,500 of fund balance to Kent Police Department
 - f. Highway – trade in of excavator
 - g. Municipal Repairs – carryover of vacation time for employee
 - h. Approval of Vouchers and Claims
4. Announcements
5. Public Comment

C A R M E L MILITARY TRIBUTE BANNERS

**Honoring the World's
Greatest Defender
of Freedom -
THE AMERICAN
MILITARY.**

Military Banner Program

These beautiful 30"x60" patriotic banners, honoring our veterans & active-duty service members, will be proudly displayed in Carmel [REDACTED] & Kent, New York.



**HONOR YOUR VETERAN OR ACTIVE-DUTY
SERVICE MEMBER IN THIS VERY SPECIAL WAY.**

For more information or to sponsor your banner, visit:

militarytributebanners.org

& click on 'CURRENT PROGRAMS/CARMEL, NY'

**HONOR YOUR MILITARY HERO WITH
A BEAUTIFUL, PATRIOTIC BANNER
DISPLAYED THROUGHOUT
CARMEL, [REDACTED] AND KENT**

or have the program choose a worthy individual to honor.

- Honoring residents' beloved veterans, active-duty, reserve, and National Guard members
- Beautiful 30"x60" patriotic design
- Your family/business name printed on banner
- Displayed from Memorial Day 2021 through Veterans Day 2021 *Event start and end dates to be determined

Banner Sponsorship - \$200⁰⁰

You may pay by check made payable to:

VETERANS HOMETOWN FLAGS

c/o Gail Driscoll Silke • P.O. Box 361 • Carmel, NY 10512

For more information about sponsoring a banner, visit:

militarytributebanners.org

and click on 'CURRENT PROGRAMS/CARMEL, NY'

or contact: **GAIL DRISCOLL-SILKE**

veteranshometownflags@aol.com

Tamara Harrison

From: Lake Carmel Parks Clerk
Sent: Monday, April 19, 2021 11:25 AM
To: Maureen Fleming
Cc: Tamara Harrison
Subject: April 20th Town Board Meeting Agenda Item - Seasonal Lake Carmel Parks Maintenance Workers
Attachments: DOC041921-04192021112440.pdf
Importance: High

Frank Sabatini has requested that the following positions for seasonal summer maintenance workers for the Lake Carmel Park District be approved for the 2021 summer season at the following rates:

Sean Ferris for a 6 month seasonal position at \$15/hr. from May 3 through Oct 29th

Joshua Garrett from mid-May through Sept 3 at a rate of \$12.50/hr.

Abilio Saraiva Rego from mid-June through Sept 3 at a rate of \$12.50/hr.

Please find applications for each attached.

Thank you,

Heidi Link

Lake Carmel Park District Clerk

Town of Kent

25 Sybil's Crossing

Kent Lakes, NY 10512

Telephone: (845) 306-5602

Fax: (845) 225-5130

lcpdclerk@townofkentny.gov

www.townofkentny.gov/lcpd_home.htm



CODE ENFORCEMENT

OF THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512
845-306-5598

April 19, 2021

From: Zoning Enforcement Officer, Town of Kent:
To: Supervisor Fleming, Town board members, Town of Kent:
Subject: Violation requiring town corrective action:

Enclosed please find violation issued by the undersigned and bids for correction.
Site owner has not responded to Notice of Violation with correction.


Location requiring correction and bids for site:
134 Miller Hill Road:

The following proposals have been submitted:

FI Adams Inc.	\$1500.00
Rhona Landscapping Inc.	Failed to submit a bid.
Dirt and Demo Inc.	Failed to submit a bid

Notices of Violation and bids are enclosed.

For your consideration and approval.


William Looney,
Zoning Enforcement Officer,
Town of Kent.

ESTIMATE

610 Route 292

Holmes, NY 12531 Fiadamsinc@gmail.com

(845)-855-3733 (914)760-8959

FI Adams, Inc.

Estimate

For: Town Of Kent
kentcodes@gmail.com
134 Miller Hill Rd
Carmel, NY, 10512

Estimate No: 374

Date: 04/17/2021

Description	Quantity	Rate	Amount
Clean up large pile of garbage in driveway and scattered around the house located at 134 Miller hill road	1	\$1,500.00	\$1,500.00

Subtotal	\$1,500.00
TAX 0%	\$0.00
Total	\$1,500.00

Total	\$1,500.00
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**CODE ENFORCEMENT
OF
THE TOWN OF KENT, PUTNAM COUNTY, N.Y. 10512
845-306-5598**

KENTCODES@GMAIL.COM

ORDER TO REMEDY VIOLATION

Location: 134 Miller Hill Rd Kent, NY

Map NO: 10.-2-66.2

Date: 3/31/2021

TO:

Mark Pasquale
134 Miller Hill Rd
Carmel, NY 10512

PLEASE TAKE NOTICE: THERE EXISTS A VIOLATION OF:

Town of Kent Municipal Code\Chapter 55a-Property Maintenance Code\Section 11 Subs B-1-
A- Rubbish

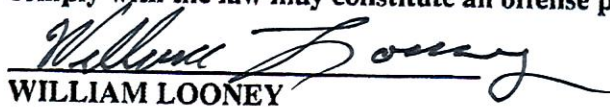
at premises hereinafter described in that:

**RUBBISH: OWNER/AGENT HAS FAILED TO MAINTAIN SITE FREE OF RUBBISH AS
DESCRIBED BY CODE.**

**OWNER/AGENT MUST REMOVE ALL METAL, PLASTIC AND WOOD DEBRIS FROM
THE GROUNDS ON SITE.**

**OWNER/AGENT MUST NOTIFY THIS OFFICE WITHIN TEN DAYS OF A PROPOSAL
TO REMEDY THE AFOREMENTIONED VIOLATION. IF THE REMEDY IS NOT
FORTHCOMING THE TOWN OF KENT WILL CONTRACT WITH A VENDOR TO
CORRECT THE VIOLATION AND THE FEE CHARGED WILL BE CHARGED TO THE
PROPERTY OWNER OR THE TAX ASSESSMENT LEVIED ON THE SITE.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and
remedy the conditions above mentioned. Failure to remedy the conditions aforesaid and to
comply with the law may constitute an offense punishable by fine or imprisonment or both.**


**WILLIAM LOONEY
ZONING ENFORCEMENT OFFICER
TOWN OF KENT**





Town of Kent Planning Board
25 Sybil's Crossing
Tel: 845-225-7802

email: planningkent@townofkentny.gov
Kent, NY 10512
Fax: 845-306-5283

Memorandum

DATE: April 12, 2021
TO: Finance Department
CC: vleto@westchestermodular.com
Rogersun16@outlook.com
FROM: Vera Patterson
RE: Sun Property Erosion Control Bond
Recommendation to Accept Bond - Resolution #5 2021
Recommendation to Rescind Bond - Resolution #4 2021
TM: 19.12-1-1

Please find attached the supporting documentation for the Sun property noted above and the following checks:

Citibank Check 115956831, dated April 06, 2021 in the amount of \$15,200.00/ Part 1 of 2 parts for the attached erosion control bond for the above mentioned property.

Citibank Check 115938160, dated March 27, 2021 in the amount of \$ 4,500.00/ Part 2 of 2 parts for the attached erosion control bond for the above mentioned property.

Citibank Check 115938161, dated March 27, 2021 in the amount of \$ 1,000.00/ Final Inspection fee for the above mentioned property.

Please hold these checks until the Town Board takes the above actions.

Thanks very much.

Town of Kent Planning Board
25 Sybil's Crossing
Tel: 845-225-7802

email: planningkent@townofkentny.gov
Kent, NY 10512
Fax: 845-306-5283

Resolution #5
Year 2021

Date: April 12, 2021
From: The Kent Planning Board
To: The Kent Town Board:
Maureen Fleming, Supervisor - w/Att Bill Huestis, Deputy Supervisor
Paul Denbaum - w/Att Jamie McGlasson
Chris Ruthven
CC: W. Walters, Building Inspector - w/Att T. Harrison - w/Att.
L. Cappelli, Town Clerk - w/Att Finance Department - w/Att.
Re: **Recommendation to Forward an Erosion Control Bond Agreement to the Town Board for:**
Roger Sun
1601 Briarwood Lane
Danbury, CT 06810
For Property Located at:
3 Westwood Drive
Kent, NY 10512
TM: 19.12-1-20

Resolved: On April 1, 2021 Kent Planning Board reviewed material pertaining to the recommendation noted above (attached) and agreed that it was appropriate to forward it to the Town Board for their action.

Mr. Tolmach asked for a motion to rescind Resolution #4 and forward this Resolution #5 to the Kent Town Board to accept the attached Erosion Control Bond:

Erosion Control Bond in the amount of \$19,700.00
Final Inspection Fee in the amount of \$ 1,000.00

Mr. Tolmach asked for a motion to accept the Erosion Control Bond in the amount of \$19,700.00 and an inspection fee of \$1,000.00. The motion was made by Mr. Wilhelm and seconded by Mr. Lowes. The roll call votes were as follows:

Philip Tolmach, Chairman	<u>Aye</u>
Dennis Lowes, Vice Chairman	<u>Aye</u>
Simon Carey	<u>Aye</u>
Giancarlo Gattucci	<u>Aye</u>
Hugo German	<u>Aye</u>
Charles Sisto	<u>Absent</u>
Stephen Wilhelm	<u>Aye</u>

The motion carried.

The Planning Board respectfully asks that, if the Town Board is in agreement, they approve these recommendations.

I, Vera Patterson, Planning Board Secretary of the town of Kent, County of Putnam, State of New York, do hereby certify that the foregoing is a true excerpt from the minutes of a meeting of the Planning Board of the Town of Kent held on April 1, 2021.



Vera Patterson
Planning Board Secretary

Dated: April 5, 2021
Revised 4/01/21

Tamara Harrison

From: Accountant
Sent: Monday, April 19, 2021 12:44 PM
To: Tamara Harrison
Subject: Fw: 2020 OPEB valuation
Attachments: Proposal - Town of Kent GASB75 Valuation and Roll Forward 2020-2021 040921.pdf;
 Town of Kent - Sample Data Layout GASB75 1-2020 Val 040921.xls

Attached is the proposal for GASB 75 valuation. It is a required actuarial analysis for financial reporting: AUD and the audit. It is a specialized professional service and the \$5,000 price has been the same for at least 5 years.

Thanks,
Yulia

From: Michael Frank <michael.frank@aquariuscapital.com>
Sent: Friday, April 9, 2021 8:58 AM
To: Accountant <accountant@townofkentny.gov>
Cc: 'Donald Rusconi' <donald.rusconi@aquariuscapital.com>
Subject: RE: 2020 OPEB valuation

TOWN OF KENT NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER!

DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Thank you for the note. Nice to hear from you. We can assist with the 2020 valuation similar to past years. We attached a proposal consistent with the prior valuation (PDF file) plus a data request with a sample census layout and list of questions at the bottom of it (Excel file). If you have any questions, then please do not hesitate to contact us. Thank you and best wishes.

Michael L. Frank, ASA, FCA, MAAA
 President & Actuary
 Aquarius Capital
 110 Betsy Brown Road
 Port Chester, NY 10573
 Tel: (914) 933-0063
 Fax: (914) 933-0064
 Cell: (914) 216-8872
 Email: michael.frank@aquariuscapital.com
 Website: www.aquariuscapital.com

For news on Aquarius, visit http://www.aquariuscapital.com/in_the_news.shtml



April 9, 2021

Ms. Yulia Kelly
Director of Finance
Town of Kent
Administration Office
25 Sybil's Crossing
Kent Lakes, NY 10512

Re: Proposal for Actuarial Consulting Services (GASB 75)

Dear Ms. Kelly:

Thank you for selecting us as your actuarial partner for the upcoming year. As requested, below is a proposal for services for providing Town of Kent ("Town") with a post-employment benefits valuation under Government Accounting Standards Board (GASB) No. 75. As part of the proposal, we have attached an exhibit (Exhibit I) with a proposal acceptance signature page. If you agree with the proposal below, please sign and fax to my attention at (914) 933-0064. If you have any questions or wish to review in more detail, please contact me at (914) 933-0063.

The terms and conditions of this agreement are as follows:

- **Current Year Valuation:** We are proposing a flat fee of \$5,000 for a full valuation for the current fiscal year (2020), which would be payable upon completion of the project. Estimated completion is approximately three weeks based on availability of information. Exhibit I of this proposal has a data request.
- **Interim (Roll Forward) Calculation:** We are proposing a flat fee of \$2,000 for fiscal year (2021), which is based on the assumption that we are completing the full valuation for fiscal year 2020.
- **Objective:** This report is provided to the Town for the purpose of calculation results under GASB 75. Information in this report may not be appropriate to use for other purposes. Aquarius does not intend to benefit from the overall results of the report and we assume no duty, liability or obligation to parties that use this work for other reasons other than its intention, i.e., reporting of GASB 75 for financial statements.
- **Liability:** Town agrees to indemnify, defend and hold harmless Aquarius from any liability, including third party liability, except liability arising from Aquarius' gross negligence. Aquarius liability is limited to fees earned and paid under this agreement. In any action or proceeding to enforce this agreement, Aquarius shall be entitled to recover its reasonable attorneys' fees and costs from Town.

Proposed Work Plan

Below is a summary of our proposed work plan.

- **Data Gathering –** We provided a sample data request to be used for collecting information for the valuation. See Exhibit II for a sample data request. We anticipate obtaining information electronically for individual record information on active, including opt-outs, and retired employees, vested terminated employees and their dependents (including surviving dependents).



April 9, 2021

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- Review of Assumptions – We will provide suggestions and recommendations on the assumptions to be used for the GASB 75 valuation unless you have already identified and selected certain assumptions (e.g., state pension plans, etc.).
- Valuation Report - Valuation report will include GASB 75 financial results along with a summary of assumptions, plan provisions and demographic census information used in the valuation. If desired, we can review report in detail with you and adjust valuation accordingly if needed.
- Sensitivity Analysis - As part of the valuation, we will include sensitivity analysis based on variations of discount interest rates and health care cost inflation (trend) increases.

Please note that we did not provide a proposed end date since we understand that each organization will be able to provide information at different rates depending on access to their data. We anticipate the completion time is approximately three to four weeks from receiving all data items as outlined in Exhibit II.

If any questions, please call me at (914) 933-0063. Alternatively, please feel free to e-mail me at michael.frank@aquariuscapital.com. Thank you for considering us for this opportunity. We look forward to potentially working with you.

Sincerely,

Michael L. Frank, A.S.A., F.C.A., M.A.A.A.
President and Actuary

Cc: Donald Rusconi – Aquarius Capital

Enclosure (Exhibits I-II)



**AQUARIUS
CAPITAL**

EXHIBIT I

Proposal Acceptance Signature Page

Project: Town of Kent – GASB No. 75 Proposal (Proposal Date April 9, 2021)

Proposed Fee for Full Valuation equal to \$5,000.00 and Roll Forward equal to \$2,000.00

I agree to the above arrangement:

Signature

Name

Title

Date

Please sign and fax to the following:

Fax No.: (914) 933-0064

Aquarius Capital
Attn: Michael Frank
110 Betsy Brown Rd.
Port Chester, NY 10573



EXHIBIT II

Summary Request for Information

Below is a summary of data items required for completing a valuation for post-employment non-pension benefits for GASB Statements No. 75 for Town of Kent. Information required is as follows:

1. **Summary of Retiree Benefits:** Obtain the plan design(s) for retiree benefits including deductibles, coinsurance, maximum benefits and insurance carrier providers. Benefits would include medical, prescription drugs, dental, vision, life and other post-employment benefits. Please include a copy of a plan summary, plan document and/or summary plan description. Please confirm if Medicare Part B premium reimbursement, including IRMAA, for Medicare eligible retirees and dependents.
2. **Financial Year:** Please provide the dates for fiscal year (e.g., 1/1/20 to 12/31/20, etc.).
3. **Eligibility Requirements:** Please provide eligibility requirements by type of retirement benefit (e.g., medical, life, etc.) and how it applies to benefits and retiree contribution rates. Please identify the requirements to apply for each group if varying requirements (e.g., minimum age and/or minimum years of services) by benefit. Please confirm if the requirement for all benefits (e.g., medical, life, etc.). Please identify if certain groups have been grandfathered for benefits (or provided any special incentive packages) and if certain benefits are available to current retirees or if future retirees (those currently active) will be eligible for these benefits.
4. **Electronic Census Information:** Provide an electronic census for population including:
 - Employee ID
 - Date of birth, date of hire, and spouse date of birth (if applicable & available)
 - Gender
 - Date of termination or retirement (if applicable)
 - Eligibility indicator (if applicable or available)
 - Employment status (e.g., active, retired, surviving spouse, etc.)
 - Annual salary/compensation for active employees
 - Salary class/grouping if additional reporting is requested by this class (may be used for contribution variations, retiree eligibility, or other reporting requirements).
 - Election for each type of covered benefit (Y or N) – Example, Medical, Dental, Life, etc.
 - Coverage tier for each type of covered benefit (e.g., EE only, EE + 1 dependent, etc.)
 - Insurance Carrier name and premium rate before employee contributions
 - Retired employee contribution rate (if tracked uniquely to each employee), if applicable
 - Retiree life insurance benefit amount, if applicable.

Please provide electronic census on a record-by-record basis in Excel for both actives (including eligible opt-outs) and retirees (including term vested and surviving spouses). In addition, please include any control totals so we can compare electronic files for validation check as well as effective date of provided census. If you desire results to be summarized by subcategories (e.g., employee class), then please include an indicator in the census information so results can be separated accordingly.

5. **Premium Rates for Retiree Population:** Please provide premium rate information for the past two to three years for all coverages on both a pre-65 and post-65 retiree basis. Please provide for each insurance benefit and insurance carrier.
6. **Other Reporting:** Copies of last year end audited financials referencing GASB 75 accounting and footnotes, if a prior valuation was done. Please provide guidance on handling of Medicare Part D subsidy (e.g., included or excluded in insurance costs) plus include guidance on how Medicare Part B reimbursements are handled for employees and dependents. Please confirm if assets are being established in an OPEB trust, and if so, then please provide balances and contributions to the trust during the year.

If any questions pertaining, then please contact Michael Frank at (914) 933-0063 or michael.frank@aquariuscapital.com.

Date Prepared: 04/19/2021 01:55 PM
 Report Date: 04/19/2021

GLR0130 1.0
 Header Page 1
 Total Report Pages 3

Revenue / Expense Control Report Parameters

Report ID:	POLICE				
Year:	2020	Include Beg. Encumbrance:	Yes		
Period:	1	To:	12	Apply to Budget Columns: No	
Description:	Display	Apply % to Original Budget:	No		
Spacing:	Single	Print Parent Account:	No		
Acct Status:	Active	Grand Totals on Separate Page:	No		
Suppress Zero Accts.:	All	Include Req:	No		
Summary Only:	No	Use Alt Fund:	No		
% Fiscal Year:	100	Exclude Rev Brackets:	Yes		
Account Table:	POLICE	POLICE			
Rule No.	Component	From	To	Acct Type	
				From	To
1	FUND	A	A		
1	ITEM	3120	3120		
2	FUND	A	A		
2	ITEM	1520	1520		
3	FUND	A	A		
3	ITEM	3389	3389		
4	FUND	A	A		
4	ITEM	3489	3489		
5	FUND	A	A		
5	ITEM	3820	3820		
6	FUND	A	A		
6	ITEM	2260	2260		
7	FUND	A	A		
7	ITEM	2389	2389		
8	FUND	A	A		
8	ITEM	4980	4980		

Rule No.		Component	From	To	Acct Type	
					From	To
Alt. Sort Table:						
Sort:		Sort	Subtotal	Page Break	Subheading	
1		Type	Yes	No	Yes	
2		Group	Yes	No	Yes	

Date Prepared: 04/19/2021 01:55 PM

Report Date: 04/19/2021

Account Table: POLICE

Alt. Sort Table:

TOWN OF KENT

Revenue / Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

GLR0130 1.0

Page 1 of 3

Prepared By: FINANCE

Account No.	Description	YTD Actual Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Budget Balance	Percent Rem. Balance
Type R Group	Revenue					
A.1520	POLICE DEPT FEES	670.00	1,000.00	1,000.00	330.00	33.00
A.1520.580	POLICE DEPT FEES - ALARM SYSTEM..	500.00	1,000.00	1,000.00	500.00	50.00
A.2260	PUBLIC SAFETY DWI FROM PUTNAM	2,418.00	0.00	0.00	(2,418.00)	100.00
A.2389	OTHER SERVICES-OTHER GOVERNMENT	2,392.50	2,250.00	2,250.00	(142.50)	(6.33)
A.3489	HEALTH DARE PROGRAM	20,000.00	20,000.00	20,000.00	0.00	0.00
A.3820	STATE AID - YOUTH PROGRAMS	1,502.00	2,849.00	2,849.00	1,347.00	47.28
Total Group		27,482.50	27,099.00	27,099.00	(383.50)	(1.42)
Total Type R	Revenue	27,482.50	27,099.00	27,099.00	(383.50)	(1.42)
Type E Group 1	Expense PERSONAL SERVICES					
A.3120.101	POLICE.POLICE PAYROLL	1,825,378.65	1,847,000.00	1,847,000.00	21,621.35	1.17
A.3120.120	POLICE.DISPACHERS PAYROLL	286,304.90	281,130.00	286,305.00	0.10	0.00
A.3120.121	POLICE.DISPACHERS OVERTIME	40,247.53	27,000.00	40,248.00	0.47	0.00
A.3120.140	POLICE.OVERTIME	172,094.65	150,000.00	172,095.00	0.35	0.00
A.3120.150	POLICE.SICK PAYOUT	37,002.88	78,000.00	78,000.00	40,997.12	52.56
Total Group 1	PERSONAL SERVICES	2,361,028.61	2,383,130.00	2,423,648.00	62,619.39	2.58
Group 2	EQUIPMENT & CAPITAL OUTLAY					
A.3120.200	POLICE.EQUIPMENT	68,569.49	107,000.00	107,000.00	38,430.51	35.92
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	68,569.49	107,000.00	107,000.00	38,430.51	35.92
Group 4	CONTRACTUAL EXPENSE					
A.3120.400	POLICE.CONTRACTUAL	2,232.62	0.00	2,233.00	0.38	0.02
A.3120.403	POLICE.GAS	26,016.63	37,500.00	28,182.00	2,165.37	7.68
A.3120.404	POLICE.AUTO REPAIR	27,626.41	30,000.00	30,000.00	2,373.59	7.91
A.3120.405	POLICE.TELEPHONE	12,579.58	12,000.00	12,580.00	0.42	0.00
A.3120.406	POLICE.COMPUTER RENT	6,892.54	9,000.00	9,000.00	2,107.46	23.42
A.3120.407	POLICE.OFFICE SUPPLY	4,935.31	5,000.00	5,000.00	64.69	1.29
A.3120.408	POLICE.EQUIPMENT MAINTENANCE/REPAIR	4,285.26	4,000.00	4,286.00	0.74	0.02

Date Prepared: 04/19/2021 01:55 PM

Report Date: 04/19/2021

Account Table: POLICE

Alt. Sort Table:

TOWN OF KENT

Revenue / Expense Control Report

GLR0130 1.0

Page 2 of 3

Prepared By: FINANCE

Fiscal Year: 2020 Period From: 1 To: 12

Account No.	Description	YTD Actual Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Budget Balance	Percent Rem. Balance
Type E	Expense					
Group 4	CONTRACTUAL EXPENSE					
A.3120.409	POLICE.AMMO & RANGE	2,564.62	7,500.00	7,500.00	4,935.38	65.81
A.3120.410	POLICE.RADIO CONTRACT	34,422.00	31,500.00	34,422.00	0.00	0.00
A.3120.411	POLICE.FIRST AID	3,172.09	4,000.00	4,000.00	827.91	20.70
A.3120.412	POLICE.PHOTO SUPPLIES	1,643.27	2,000.00	2,000.00	356.73	17.84
A.3120.413	POLICE.CLOTHING ALLOWANCE	11,700.00	13,000.00	13,000.00	1,300.00	10.00
A.3120.414	POLICE.NEW ISSUE UNIFORMS	471.95	3,000.00	3,000.00	2,528.05	84.27
A.3120.415	POLICE.SCHOOLS	5,514.27	7,500.00	7,500.00	1,985.73	26.48
A.3120.417	POLICE.IT SERVICES	7,598.12	3,000.00	7,599.00	0.88	0.01
A.3120.418	POLICE.CLOTHING DISPATCHER	2,119.00	1,250.00	2,119.00	0.00	0.00
A.3120.419	POLICE.MOBILETECH SOFTWARE	0.00	37,000.00	37,000.00	37,000.00	100.00
A.3120.429	POLICE.CADET PROGRAM	0.00	1,000.00	1,000.00	1,000.00	100.00
A.3120.445	POLICE.CANINE UNIT	1,540.04	2,000.00	2,000.00	459.96	23.00
A.4980.400	DARE PROGRAM.CONTRACTUAL	0.00	500.00	500.00	500.00	100.00
Total Group 4	CONTRACTUAL EXPENSE	155,313.71	210,750.00	212,921.00	57,607.29	27.06
Group 8	EMPLOYEE BENEFITS					
A.3120.801	POLICE.RETIREMENT	435,118.00	440,000.00	440,000.00	4,882.00	1.11
A.3120.802	POLICE.HOSPITAL/MEDICAL	445,350.44	470,000.00	445,351.00	0.56	0.00
A.3120.803	POLICE.FICA	177,206.27	185,736.00	185,736.00	8,529.73	4.59
A.3120.813	POLICE.POLICE GOOD & WELFARE	17,064.00	18,084.00	18,084.00	1,020.00	5.64
A.3120.814	POLICE.DISPATCHER GOOD & WELFARE	4,085.64	4,428.00	4,428.00	342.36	7.73
A.3120.816	POLICE.RETIREMENT - DISPATCHERS	45,207.00	45,761.00	45,761.00	554.00	1.21
A.3120.818	POLICE.HOSPITAL/MEDICAL- DISPATCHERS	94,705.91	115,245.00	94,745.00	39.09	0.04
Total Group 8	EMPLOYEE BENEFITS	1,218,737.26	1,279,254.00	1,234,105.00	15,367.74	1.25
Group						
A.3120.448	POLICE.POLICIES AND PROCEDURES MGMT SERVICES	9,460.00	7,000.00	9,460.00	0.00	0.00
Total Group		9,460.00	7,000.00	9,460.00	0.00	0.00
Total Type E	Expense	3,813,109.07	3,987,134.00	3,987,134.00	174,024.93	4.36

Date Prepared: 04/19/2021 01:55 PM

Report Date: 04/19/2021

Account Table: POLICE

Alt. Sort Table:

TOWN OF KENT
Revenue / Expense Control Report

Fiscal Year: 2020 Period From: 1 To: 12

GLR0130 1.0

Page 3 of 3

Prepared By: FINANCE

Account No.	Description	YTD Actual Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Budget Balance	Percent Rem. Balance
Type E	Expense					
Grand Total		(3,785,626.57)	(3,960,035.00)	(3,960,035.00)	(174,408.43)	4.40

NOTE: One or more accounts may not be printed due to Account Table restrictions.



Town of Kent Highway Department
Richard T. Othmer, Jr., Highway Superintendent
62 Ludington Court
Kent Lakes, New York 10512
(845) 225-7172 Fax (845) 225-9464
Email: rothmer@townofkentny.gov

MEMORANDUM

Date: April 16, 2021

To: Kent Town Board

From: Richard T Othmer Jr. Town of Kent Highway Superintendent

Subject: Trade in Bob Cat Excavator

Honorable Members of the Board;

I respectfully request authorization to trade in our existing 2016 E-85 Bob Cat Excavator for a new 2021 Bob Cat E88 model for a cost of \$49,975.20, backup material attached. Our present machine has been prematurely beat up due to excessive use during our recent onslaught of severe weather events.

Additionally, we have replaced miles of rotted metal culverts with plastic pipe with this machine, making up for years of inattention to this town wide drainage dilemma & have taken on projects that were unthinkable before due to the absence of having one in our arsenal. This machine has run nonstop year round for five consecutive years. This was the first excavator ever owned by the Highway Department (a puzzle to me) and it quadrupled our production output overnight.

I have met with the Town Supervisor & Finance Officer concerning this request. I have the funds & everything is pre-approved from a US Government purchase list. Lastly, I am waiting for reimbursement checks from FEMA for the Excavator time usage expenses from the August Tropical Storms, which will offset our costs even more on this trade in. Thank you.

Sincerely;

Richard T Othmer Jr.



MUNICIPAL REPAIRS

Nicholas Mancuso, Service Manager

62 Ludington Court
Kent Lakes, NY 10512

(845) 225-6612

municipalrepairs@townofkentny.gov

Memo

Date: April 16, 2021

Subject: HWY 76 Excavator

Highway Superintendent Richard Othmer:

It was brought to my attention by the machine operator that the main boom and table of Highway equipment # 76 / 2016 Bobcat Excavator E 85 has excessive play and movement which makes it difficult to operate the machine efficiently and safely. After thorough inspection of the machine I confirm that the machine is worn and the lower bushings and pins are worn to the point of a major low end overhaul. The tracks are worn and need replacement. The machine has been out worked by the last few storms that passed through our area and reached its time of overhaul/replacement. Estimated cost to freshen up the machine for service is \$20,000.00 to \$25,000.00. The machine is currently 5 years old and I feel the best option is to get the most out of a trade for a new machine.

It would work out as follows:

2021 E88 R2 series Excavator contract price	\$89,975.20
Trade in 2016 E85	(\$40,000.00)
Price after trade	\$49,975.20

Please feel free to contact me if you have questions regarding this matter.

Thank you,

Nicholas Mancuso

Service Manager
Town of Kent



Bobcat

Product Quotation

Quotation Number: HMM-26287

Date: 2021-04-13 15:08:57

Customer Name/Address:

Bobcat Delivering Dealer

ORDER PLACED WITH:

Contract Holder/Manufacturer

TOWN OF KENT HWY DEPT
578298
62 Ludington Ct
Kent Lakes, NY 10512-5217

Bobcat of Summit, Summit, MS
298 LAWRENCE ST
SUMMIT MS 39666
Phone: 601-276-5866
Fax: 601-783-5533

Clark Equipment Co dba
Bobcat Company
PO Box 6000
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 701-280-7860
Contact: Heather Messmer
Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E88 R2-Series Bobcat Compact Excavator	M3327	1	\$76,713.70	\$76,713.70
65.9 HP Turbocharged, Tier 4, Non DPF Auto-Idle Auto-Shift, Two Speed Travel Auxiliary Hydraulics - w/ Arm Mounted Quick Couplers & Selectable Flow Rates Cab, Enclosed with HVAC - ROPS/TOPS & Level 1 FOPS Includes: Radio Ready, Cup Holder, Retractable Seat Belt, Deluxe Cloth Suspension Seat Control Console Locks Control Pattern Selector Valve (ISO/STD) Dozer Blade - w/ Float Engine/Hydraulic Monitor with Engine Idle	Fingertip Auxiliary Hydraulics Fingertip Boom Swing Control Horn Integrated Bucket Link Lift Point Keyless Start LED Work Lights - 2 front facing cab mounted, 1 under boom Long Arm Mirrors - Left and Right Side Pin-On Attachment Mounting System Rubber Tracks Standard 5 in. Display Telematics Warranty: 2 years, or 2000 hours whichever occurs first			
Enclosed Cab with HVAC Cab - Auto	M3327-R01-C04	1	\$746.90	\$746.90
Hydraulic Activated Pin-Grabber Quick Coupler	M3327-R06-C17	1	\$3,961.30	\$3,961.30
Second Auxiliary Hydraulics	M3327-R07-C02	1	\$984.20	\$984.20
Hydraulic Clamp w/ Diverter	M3327-R08-C15	1	\$4,139.10	\$4,139.10
Travel Motion Alarm	M3327-R11-C02	1	\$260.40	\$260.40
Bobcat 7" Touch Display	M3327-R14-C05	1	\$1,485.40	\$1,485.40
Counterweight, Add-on	M3327-A01-C43	1	\$1,684.20	\$1,684.20
Total of Items Quoted				\$89,975.20
Dealer Assembly Charges				\$0.00
Quote Total - US dollars				\$89,975.20
Trade in – 2016 E85 s/n B34T12805 no bkts				(\$40,000.00)
Total Price after Trade in				\$49,975.20

Notes:

***Prices per the New York Contract #PC67141, Award #PGB22792.**

***Terms Net 30 Days. Credit cards accepted.**

***FOB Destination within the 48 Contiguous States.**

***Delivery: 60 to 90 days or less from ARO.**

***State Sales Taxes apply.**

***TID# 38-0425350**

***Orders Must be Placed With: Clark Equipment Company dba Bobcat Company, Govt Sales, PO Box 6000, 250 E Beaton Drive, West Fargo, ND 58078.**

Prices and specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS:

BILL TO ADDRESS (if different than Ship To):

