

**Town of Kent  
Organizational Meeting  
January 4, 2022**

**Meeting**

1. Pledge of Allegiance
2. Roll Call
3. Set Schedule for Town Board Meetings and Workshops
4. Set salaries of non-union employees pursuant to the 2022 Adopted Budget
5. Set mileage rate per IRS at 58.5 cents/mile
6. Set Holiday Schedule as per employee handbook and collective bargaining agreements
7. Appoint Chris Ruthven as Deputy Supervisor
8. Appoint Jaime McGlasson- Budget Officer
9. Reappoint Yolanda Cappelli- Access to Records Clerk
10. Reappoint Yolanda Cappelli- Registrar of Vital Statistics
11. Reappoint Yolanda Cappelli- Marriage Officer
12. Reappoint Lauren Louderback-Deputy Town Clerk 1
13. Reappoint Lucy Pirro- Deputy Town Clerk 2
14. Reappoint Lauren Louderback-Deputy Registrar of Vital Statistics
15. Reappoint Jessica Edwards-Court Clerk to Judge Timothy Curtiss
16. Reappoint Annette Flaherty- Court Clerk to Judge Kevin Douchkoff
17. Reappoint Ron Calkins- Deputy Fire Inspector
18. Reappoint Justin Lewis- Assistant Fire Inspector
19. Reappoint Steven Gaspirini- Assistant Fire Inspector
20. Reappoint Mahopac National Bank- Bank Depository and Putnam County Savings Bank and Putnam County National Bank Additional Bank Depositories
21. Reappoint Putnam County Press- Official Newspaper, and any other newspapers as necessary
22. Reappoint Ruth Ritter- Beautification Committee Member- 5 year term to expire- 12/31/2026
23. Reappoint Robert Bradley-Board of Assessment Review- 5 year term to expire- 9/30/2026
24. Reappoint Bill Volkman- Conservation Committee Chairperson
25. Reappoint Bill Volkman- Conservation Advisory Committee member- 5 year term to expire- 12/31/2026
26. Reappoint Jacqueline Rohrig-Strickland- Town Historian
27. Reappoint Jerri Jacobs- Lake Carmel Park District Advisory Board Member- 5 year term to expire- 12/31/2026
28. Reappoint Patricia Ravert- Lake Carmel Community Center member- 5 year term to expire- 12/31/2025
29. Reappoint Patricia Ravert- Lake Carmel Community Center Chairperson
30. Reappoint Angela Verity- Lake Carmel Community Center member- 5 year term set to expire 12/31/2025
31. Reappoint Bob Schwartz- Lake Carmel Community Center member- 5 year term set to expire 12/31/2025
32. Reappoint Janice Capra- Lake Carmel Community Center member- 5 year term set to expire 12/31/2025
33. Reappoint Vivian Gafarotti- Lake Tibet- 5 year term set to expire-12/31/2026
34. Reappoint Liz Baird- Lake Tibet-5 year term set to expire-12/31/2026
35. Reappoint Dorian D'Ausilio- Lake Tibet Park District Advisory Board Chairperson

36. Reappoint Phil Tolmach- Planning Board Chairperson
37. Reappoint Dennis Lowes- Planning Board Vice Chairperson
38. Reappoint Sabrina Cruz- Planning Board 5 year term to expire 12/31/2026
39. Reappoint Bruce Barber of Cornerstone Appraisals Inc-Planning Board Environmental Consultant
40. Reappoint Julie Mangarillo of Rhode, Soyka, and Andrews Consulting Engineers, PC- Planning Board Engineer
41. Reappoint Jeffrey Battistoni of Van DeWater and Van DeWater, LLP- Planning Board Attorney
42. Reappoint Liz Axelson of Clark Patterson/Morris Association- Planning Board Planner
43. Reappoint Howard Carpenter- Kent Recycling Commission Co-Chairperson
44. Reappoint Susan Kotzur- Kent Recycling Commission Co-Chairperson
45. Reappoint Bill Buck- Kent Recycling Commission- 5 year term to expire 12/31/2025
46. Reappoint Audrey Calogero- Chairperson of Water District #1
47. Reappoint Cemco Plumbing Water District #1
48. Reappoint Carol Croston- Chairperson of Water District #2
49. Reappoint Cemco – Water District #2 Operator
50. Reappoint Gordon Mocchio- Zoning Board of Appeals Chairperson
51. Reappoint Travis Hunt- Zoning Board of Appeal member/ vice chairperson
52. Authorize Town Clerk to Publish Legal Notice
53. Authorize Town Clerk to Advertise Notice for Bids
54. Authorize Town Clerk to Draw Warrants
55. Reappoint Hogan and Rossi as Legal Counsel to the Town Board
56. Authorize the Supervisor to pay upon receipt of Authorized Warrants and Contracts, Hospitalization, Telephone, Electric, Gas, Social Security, Freight, and other similar bills as per Town Law Section 29(4)
57. Approval of Vouchers
58. Public Comment

**2022 Town of Kent Board Meeting Dates**

January	4	18
February	1	15
March	1	15
April	5	26
May	3	17
June	7	21
July	5	19
August	2	18* daytime meeting
September	6	20
October	4	18
November	1	15
December	6	20

## 2022 Town of Kent Holiday Schedule

January	3	New Year's Day
	17	Martin Luther King Day
February	21	President's Day
May	30	Memorial Day
June	20	Juneteenth
July	4	Independence Day
September	5	Labor Day
October	10	Columbus Day
November	8	Election Day
	11	Veteran's Day
	24	Thanksgiving Day
	25	Day after Thanksgiving
December	26	Christmas

\*Early Dismissal on November 23<sup>rd</sup>, December 23<sup>rd</sup>, December 30<sup>th</sup>

\*Early Dismissals on Friday prior to Easter, Memorial Day, Independence Day, Labor Day

## **Liaisons for 2022**

### **Jaime McGlasson**

Water District #1 and #2

Lake Carmel Park District Co-chair

Kent Seniors

Lake Tibet

### **Chris Ruthven**

Lake Carmel Park District Co-chair

Conservation Advisory Committee Co-chair

Planning Board

### **Jorma Tompuri**

Zoning Board of Appeals

Beautification

Historical Society

### **Anne Cambell**

Kent Public Library

Recycling

Conservation Advisory Committee Co-chair