

**TOWN OF KENT
TOWN BOARD MEETING
Tuesday, September 16, 2014**

Executive Session - 6:30 p.m.

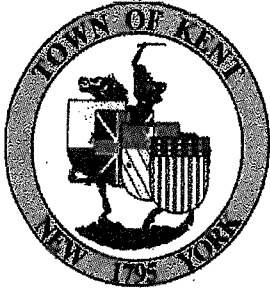
Matter relating to the appointment of a particular person

Workshop - 7:00 p.m.

1. Sanitation Department - Equipment purchase
2. Highway Department
 - Accept road signs
 - Bids
3. Budget transfers
4. Recreation - 2014 Start Smart Soccer Staff
5. Code Enforcer
 - Proposals to cut and remove tree branches at 62 Woodstock Road
6. Lake Carmel Park District
 - Proposals to take down and remove dead elm tree on Town property
7. Moving Town departmental offices
8. Term Limits Law discussion
9. Legal Services RFP
10. Electricity provider
11. Local Government Records Management Improvement Grant
12. Lumar Plumbing & Heating Horsepound Road Well Line Proposal
13. Corrosion Control System at Town Hall
14. Resignation of Police Officer Kevin Radovich
15. New member of Lake Carmel Fire Department – Jennifer Norcini
16. Planning Board and Zoning Board of Appeals changes
17. Operation and maintenance of the Kent Sewer District Conveyance System
18. Public comment

Meeting

1. Pledge of Allegiance
2. Roll Call
3. Authorize Term Limits Law to be put on ballot as a referendum issue
4. Approve hiring _____, _____, and _____ as Start Smart staff
5. Accept resignation of Police Officer Kevin Radovich
6. Accept Jennifer Norcini as a member of the Lake Carmel Fire Department
7. Authorize Town Supervisor to contract with _____ to cut and remove tree branches at 62 Woodstock Road
8. Authorize Town Supervisor to contract with _____ to take down and remove dead elm tree on Town property.
9. Accept Local Government Records Management Improvement Grant for \$30,472.00
10. Authorize Town Supervisor to contract with _____ as electricity provider for a period of _____.
11. Award contract for operation and maintenance Kent Sewer District Collection and Conveyance System
12. Award Highway contracts
13. Authorize budget transfers
14. Correspondence
15. Approve vouchers and claims
16. Public comment



Town of Kent Highway Dept.
Richard T. Othmer, Jr., Highway Superintendent
62 Ludington Court
Kent Lakes, New York 10512
(845) 225-7172
Fax (845) 225-9464
E-mail: highway@townofkentny.gov

FOR NEXT TOWN BOARD MEETING AGENDA

August 11, 2014

Town of Kent Supervisor Maureen Fleming
Kent Town Board Members
25 Sybil's Crossing
Kent Lakes, NY 10512

Subject: Resolution for Road Signs

Dear Supervisor Fleming and Kent Town Board Members,

At the next Town Board Meeting I am requesting that the Town Board temporarily accept all Road Signs (Stop/Yield/No Parking etc.) currently located on Town Roads until the Kent Highway Department has had the time to complete the necessary Town of Kent Road Sign Inventory which will log every sign on every road in the Town of Kent.

Please do not hesitate to contact me with any questions.

Sincerely,

Richard T. Othmer, Jr.
Kent Highway Superintendent

WHEREAS, the Recreation Department has requested a budgetary amendment to cover the expenses for COED Adult Softball and Parks Auto Repair, and now therefore be it RESOLVED that the following budgetary amendment be made:

Increase appropriation

A.7620.495	Adult Recreation.Coed Softball	\$2,000
A.7110.404	Parks.Auto Repair	<u>\$2,000</u>
		\$4,000

Decrease appropriation

A.7620.491	Adult Recreation.Mens Basketball	-\$2,000
A.7110.400	Parks.Contractual	<u>-\$2,000</u>
		-\$4,000

2014 Fiscal impact \$0

WHEREAS, the Finance Department has requested a budgetary amendment to cover under budgeted expenses, and now therefore be it RESOLVED that the following budgetary amendment be made:

Increase appropriation

A.3120.417	Police.Radio Repair	\$60
A.3989.400	Other Public Safety.Contractual	\$10,000
A.8100.400	Stormwater.Contractual	<u>\$3,000</u>
		13,060

Decrease appropriation

A.3120.410	Police.Radio Contract	\$-60
A.1990.400	Contingencies Contractual	<u>-\$13,000</u>
		-\$13,060

2014 Fiscal impact \$0

WHEREAS, the Highway Department has requested a budgetary amendment to realign the Highway Budget with actual expenses, and now therefore be it RESOLVED that the following budgetary amendment be made:

General Fund

Increase appropriation

A.3310.400	Traffic Control. Contractual	\$6,000
A.5010.400	Highway & Street Admin Contractual	<u>\$7,020</u>
		\$13,020

Decrease appropriation

A.5010.200	Highway & Street Admin.Equipment	-\$1,000
A.5010.400	Highway & Street Admin.Auto Repair	-\$1,000
A.5010.801	Highway & Street Admin.Retirement	<u>-\$11,020</u>
		-\$13,020

2014 Fiscal impact \$0

Highway Fund

Increase revenue appropriation

DA.2771	Fund Balance	\$80,000
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Increase expenses appropriation

DA.5110.100	Maintenance of Roads.Personnel Services	\$20,000
DA.5130.404	Machinery.Auto Repair	\$60,000
DA.5142.100	Snow Removal. Personnel Services	\$50,000
DA.5142.140	Snow Removal Overtime	\$30,000
DA.5142.400	Snow Removal.Contractual	<u>\$52,900</u>
		\$212,900

Decrease expense appropriation

DA.5110.400	Maintenance of Roads.Contractual	-\$50,000
DA.5130.400	Machinery.Contractual	-\$20,000
DA.5130.430	Machinery.Insurance – Vehicle	-\$11,000
DA.5140.400	Miscellaneous/Brush/Weeds.Cont	-\$5,000
DA.5142.200	Snow Removal.Equipment	-\$10,000
DA.5142.400	Snow Removal.Gas	-\$14,000
DA.9040.804	Worker's Compensation	-\$17,900
DA.9050.810	Unemployment Insurance	<u>-\$5,000</u>
		-\$132,900

2014 Fiscal impact \$80,000 Fund Balance from Snow Removal Expenses

Renovations of the Highway Garage

301 Garage	\$3,206	100% Highway
311 Garage		
Garage	\$27,730	
Bathroom	\$3,174	
Kitchen/Meeting Room	\$19,721	
Kitchen/Meeting Room Roof	\$6,604	
Offices	\$8,485	
Tool Room	\$4,853	
PESH Compliance	\$1,274	
Sub-total	\$71,841	60% Highway; 20% Municipal Repairs, 20% Sanitation
Total	\$75,047	
Highway	\$46,311	
Municipal Repairs	\$14,368	
Sanitation	\$14,368	

- Create a capital project for the Highway Garage Renovations
 - Transfer expenses into capital project fund
- Benefits
 - Beneficial for tracking the full expenses
 - Department of Labor may reimburse some costs
 - Will not effect year to year budget comparisons with inflated 2014 figures from renovations.

WHEREAS, the Town Board has approved a budgetary amendment to cover the expenses for the renovation of the 311 and 301 garages, and now therefore be it RESOLVED that the following budgetary amendments be made:

Increase income appropriation

A.2771	Fund Balance	\$14,368
DA.2771	Fund Balance	\$46,311
SR.2771	Fund Balance	\$14,368

Increase expense appropriation

A.9950.900	Transfer for Capital Projects	\$14,368
DA.9950.900	Transfer for Capital Projects	\$46,311
SR.9950.900	Transfer for Capital Projects	\$14,368

Date Prepared: 09/15/2014 03:21 PM

Report Date: 09/15/2014

Account Table: HIGHWAY

Alt. Sort Table:

TOWN OF KENT

GLR4200 1.0

Page 1 of 4

Rev/Exp Comparison Control Report

Prepared By: MSUMMERS

Period From: 1 To: 12

Account No.	Description	2012 Actual Rev / Exp	2013 Actual Rev / Exp	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp
Fund A	GENERAL					
Type E	Expense					
Group 1	PERSONAL SERVICES					
A.5010.100	HIGHWAY & STREET ADMIN.PERSONAL SERVICES	79,843.09	79,909.07	79,603.00	79,603.00	52,966.55
Total Group 1	PERSONAL SERVICES	79,843.09	79,909.07	79,603.00	79,603.00	52,966.55
Group 2	EQUIPMENT & CAPITAL OUTLAY					
A.5010.200	HIGHWAY & STREET ADMIN.EQUIPMENT	169.99	0.00	1,000.00	1,000.00	0.00
A.5132.200	GARAGE.EQUIPMENT	1,130.20	0.00	0.00	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	1,300.19	0.00	1,000.00	1,000.00	0.00
Group 4	CONTRACTUAL EXPENSE					
A.3310.400	TRAFFIC CONTROL.CONTRACTUAL	7,333.28	9,448.20	7,000.00	7,000.00	11,472.01
A.5010.400	HIGHWAY & STREET ADMIN.CONTRACTUAL	47,079.24	47,085.10	42,000.00	42,000.00	29,867.90
A.5010.403	HIGHWAY & STREET ADMIN.GAS	0.00	363.16	1,000.00	1,000.00	957.72
A.5010.404	HIGHWAY & STREET ADMIN.AUTO REPAIR	(0.34)	0.00	2,000.00	2,000.00	0.00
A.5010.431	HIGHWAY & STREET ADMIN.INSURANCE-OTHER	3,794.45	0.00	0.00	0.00	0.00
A.5132.400	GARAGE.CONTRACTUAL	76,451.38	82,447.16	72,500.00	72,500.00	113,689.11
Total Group 4	CONTRACTUAL EXPENSE	134,658.01	139,343.62	124,500.00	124,500.00	155,986.74
Group 8	EMPLOYEE BENEFITS					
A.5010.801	HIGHWAY & STREET ADMIN.RETIEMENT	14,515.00	16,166.00	11,020.00	11,020.00	0.00
A.5010.802	HIGHWAY & STREET ADMIN.HOSPITAL/MEDICAL	18,753.60	17,526.40	2,400.00	2,400.00	1,200.00
A.5010.803	HIGHWAY & STREET ADMIN.FICA	5,970.12	6,251.80	6,090.00	6,090.00	4,143.65
A.5010.804	HIGHWAY & STREET ADMIN.WORKERS COMPENSATION	200.01	0.00	0.00	0.00	0.00
Total Group 8	EMPLOYEE BENEFITS	39,438.73	39,944.20	19,510.00	19,510.00	5,343.65
Total Type E	Expense	255,240.02	259,196.89	224,613.00	224,613.00	214,296.94
Total Fund A	GENERAL	255,240.02	259,196.89	224,613.00	224,613.00	214,296.94

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Period From: 1 To: 12

Account No.	Description	2012 Actual Rev / Exp	2013 Actual Rev / Exp	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp
Fund DA	HIGHWAY					
Type R	Revenue					
Group						
DA.1001	REAL PROPERTY TAXES	(3,667,079.00)	(3,640,420.00)	3,570,420.00	3,570,420.00	(3,570,420.00)
DA.2401	INTEREST INCOME	(6,470.10)	(4,207.49)	6,500.00	6,500.00	(3,230.20)
DA.2650	SALE OF SCRAP	(612.00)	(2,302.00)	1,000.00	1,000.00	(11,983.00)
DA.2665	SALES OF EQUIPMENT	(667.00)	0.00	0.00	0.00	(9,822.00)
DA.2680	INSURANCE RECOVERIES	(15,082.68)	(11,474.00)	0.00	0.00	(26,548.69)
DA.2701	REFUNDS PRIOR YEARS	(13,709.14)	0.00	0.00	0.00	(5,180.52)
	EXPENDITUR					
DA.2771	FUND BALANCE	0.00	0.00	0.00	90,105.67	0.00
DA.4960	FEDERAL AID - EMERGENCY	(100,357.47)	0.00	0.00	0.00	0.00
	DISASTER					
DA.5031	INTERFUND TRANSFERS	(13,046.00)	(1,700.00)	0.00	0.00	0.00
Total Group		(3,817,023.39)	(3,660,103.49)	(3,577,920.00)	(3,668,025.67)	(3,627,184.41)
Total Type R	Revenue	(3,817,023.39)	(3,660,103.49)	(3,577,920.00)	(3,668,025.67)	(3,627,184.41)
Type E	Expense					
Group 1	PERSONAL SERVICES					
DA.5110.100	MAINTENANCE OF ROADS.PERSONAL SERVICES	753,682.60	636,149.19	662,000.00	662,000.00	522,930.68
DA.5110.140	MAINTENANCE OF ROADS.OVERTIME	6,310.75	11,862.12	15,000.00	15,000.00	9,465.26
DA.5142.100	SNOW REMOVAL.PERSONAL SERVICES	416,474.24	524,014.18	475,000.00	425,000.00	255,921.91
DA.5142.140	SNOW REMOVAL.OVERTIME	35,127.26	102,168.99	80,000.00	130,000.00	134,742.15
Total Group 1	PERSONAL SERVICES	1,211,594.85	1,274,194.48	1,232,000.00	1,232,000.00	923,060.00
Group 2	EQUIPMENT & CAPITAL OUTLAY					
DA.5130.200	MACHINERY.EQUIPMENT	35,560.00	71,635.00	100,000.00	190,105.67	133,342.67
DA.5140.200	MISCELLANEOUS/BRUSH/WE EDS.EQUIPMENT	1,535.88	1,533.58	1,500.00	1,500.00	593.92
DA.5142.200	SNOW REMOVAL.EQUIPMENT	10,900.96	0.00	10,000.00	10,000.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	47,996.84	73,168.58	111,500.00	201,605.67	133,936.59
Group 4	CONTRACTUAL EXPENSE					
DA.1980.400	PAYMENT OF MTA PAYROLL TAX.CONTRACTUAL	4,033.22	4,239.83	4,600.00	4,600.00	1,952.25
DA.5110.400	MAINTENANCE OF ROADS.CONTRACTUAL	292,899.00	151,452.46	250,000.00	250,000.00	141,595.52
DA.5110.431	MAINTENANCE OF ROADS.INSURANCE-OTHER	13,695.32	0.00	0.00	0.00	0.00
DA.5130.400	MACHINERY.CONTRACTUAL	72,820.57	98,809.35	120,000.00	120,000.00	54,726.65

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Prepared By: MSUMMERS

Period From: 1 To: 12

Account No.	Description	2012 Actual Rev / Exp	2013 Actual Rev / Exp	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp
Fund DA	HIGHWAY					
Type E	Expense					
Group 4	CONTRACTUAL EXPENSE					
DA.5130.403	MACHINERY.GAS	85,468.92	95,465.25	90,000.00	90,000.00	67,181.47
DA.5130.404	MACHINERY.AUTO REPAIR	225,820.12	186,144.91	150,000.00	150,000.00	81,562.08
DA.5130.430	MACHINERY.INSURANCE - VEHICLE	36,504.99	63,085.19	70,000.00	70,000.00	43,940.85
DA.5140.400	MISCELLANEOUS/BRUSH/W EDS.CONTRACTUAL	3,121.59	4,331.36	10,000.00	10,000.00	2,588.04
DA.5142.400	SNOW REMOVAL.CONTRACTUAL	150,859.31	305,036.60	250,000.00	250,000.00	248,902.55
DA.5142.403	SNOW REMOVAL.GAS	5,180.25	0.00	20,000.00	20,000.00	2,520.31
DA.5142.431	SNOW REMOVAL.INSURANCE- OTHER	14,208.65	0.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	904,611.94	908,564.95	964,600.00	964,600.00	644,969.72
Group 6	PRINCIPAL ON INDEBTEDNESS					
DA.9720.600	STATUTORY INSTALLMENT BONDS.PRINCIPAL	30,333.33	87,453.34	57,120.00	57,120.00	57,120.00
Total Group 6	PRINCIPAL ON INDEBTEDNESS	30,333.33	87,453.34	57,120.00	57,120.00	57,120.00
Group 7	INTEREST ON INDEBTEDNESS					
DA.9720.700	STATUTORY INSTALLMENT BONDS.INTEREST	1,139.60	590.18	3,199.00	3,199.00	3,189.84
Total Group 7	INTEREST ON INDEBTEDNESS	1,139.60	590.18	3,199.00	3,199.00	3,189.84
Group 8	EMPLOYEE BENEFITS					
DA.5110.803	MAINTENANCE OF ROADS.FICA	52,471.25	53,646.88	51,791.00	51,791.00	40,328.99
DA.5142.803	SNOW REMOVAL.FICA	3,266.60	28,876.32	42,458.00	42,458.00	29,631.92
DA.9010.801	NYS RETIREMENT	222,000.00	263,901.00	329,252.00	329,252.00	0.00
DA.9030.803	FICA	38,901.30	14,251.89	0.00	0.00	0.00
DA.9040.804	WORKERS COMPENSATION	144,985.03	191,206.00	239,705.00	239,705.00	221,707.85
DA.9050.810	UNEMPLOYMENT INSURANCE	2,230.31	0.00	5,000.00	5,000.00	0.00
DA.9055.805	DISABILITY INSURANCE	312.31	566.24	0.00	1,000.00	356.37
DA.9060.802	HOSPITAL MEDICAL INSURANCE	450,896.98	483,948.13	525,295.00	524,295.00	348,617.96
DA.9070.807	WELFARE BENEFIT FUND	15,385.00	14,924.33	16,000.00	16,000.00	11,259.00
Total Group 8	EMPLOYEE BENEFITS	930,448.78	1,051,320.79	1,209,501.00	1,209,501.00	651,902.09
Group 9	TRANSFERS					
DA.9950.900	TRANSFERS TO CAPITAL PROJECTS	229,785.00	0.00	0.00	0.00	0.00
Total Group 9	TRANSFERS	229,785.00	0.00	0.00	0.00	0.00

Louis M. Fernandez
Director of Recreation and Parks

W # 9



Town of Kent Recreation and Parks Department
770 Route 52 Kent Lakes, NY 10512

WBA

Telephone: (845) 531-2100
Fax: (845) 306-7249

Email: recreation@townofkentny.gov
Webpage: www.townofkentny.gov

August 22, 2014

Kent Town Board
25 Sybil's Crossing
Kent Lakes, NY 10512

Subject: 2014 Start Smart Soccer Personnel

Dear Town Board Members,

Our Start Smart Soccer program has concluded its registration and is set to start on September 13. We have approximately 50 children signed up for the program this year and we will need 4 assistants, 1 for every 10-12 participants, to run the program effectively. Jared Kuczenski is the Start Smart Coordinator and the total of 5 program leaders will insure that our group sizes are manageable and that the kids get the attention needed. I am asking that Christopher Mendes, Mark Donelan, Brian Sposato and Michael Mendes be hired as Start Smart Assistants, at a \$140 rate for the program. Each of these young men has assisted in the past or volunteered their time and have all been reliable and accountable.

Thank you for your assistance in this matter.

Sincerely,

Louis Fernandez
Director of Recreation and Parks

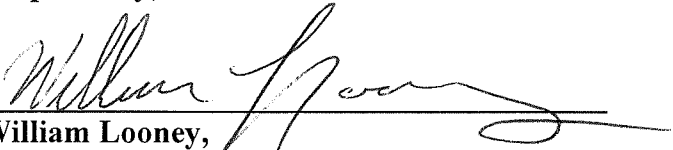
CODE ENFORCEMENT
OF
TOWN OF KENT, PUTNAM COUNTY, NEW YORK
845-306-5598

September 04, 2014.

Supervisor Fleming:
Town Board Officials of the Town of Kent:
Putnam County, New York.

Enclosed please find proposals to cut and remove fallen tree branch and debris on site located at 62 Woodstock Road in the Town of Kent. This property has been a source of complaints received by this office and a Property Maintenance violation was issued by this writer on July 30th of this year. As of this date compliance has not been forthcoming and a request for vender proposals has resulted in the following enclosed submissions: Bill Henry Tree Service, Inc. Fee \$125.00, Putnam Handyman Construction, fee \$560.00, And Larry Reynolds Tree Service, no submission. This condition has become a source of concern to surrounding property owners who have contacted the undersigned seeking relief and have requested that the town address the issue. The undersigned acting as an agent for the Town of Kent in the role of Zoning Enforcement Officer respectfully requests that the Supervisor and Town Board Officials of the Town of Kent review this matter and present the cleanup task for consideration at the earliest opportunity.

Respectfully,



William Looney,
Zoning Enforcement Officer,
Town of Kent.

c/c Michael Tierney, Councilman.

Paul Denbaum, Councilman.

Penny Ann Osborn, Councilwoman.

William Huestis, Councilman.

08/14/2014





BILL HENRY TREE SERVICE, INC.

20 Indian Hill Road

Brewster, NY 10509

(845) 278-9355

PROPOSAL

Page 1 of 1To: Town of KentAtt: William Looney

Job Name / Number:

62 Woodstock Rd.

Location:

FAX - 845-306-5281

Phone:

845-306-5598

Date:

9-3-14

We hereby submit specifications and estimates for:

☐ Remove Tree(s)☐ Prune Tree(s)☐ Tree(s) Cabled☐ Chip Brush☐ Clean Up☐ Remove Chips☐ Leave Chips☐ Remove Wood☐ Cut Wood and Stack☐ Drive on Lawn/Driveway☐ Grind Stump(s)☐ Grindings Cleaned Up☐ Place Soil / Seed☐ Other _____

- Remove Broken Maple Limb + Chip.
- Chip All Brush on ground.
- Clean up.

WE PROPOSE hereby to furnish material and labor - complete in accordance with these specifications, for the sum of: _____ dollars (\$ 125.00).☐ Plus Sales Tax☒ Tax Exempt (Tax ID# _____)

Payment is due IN FULL at completion of the job. A finance charge applicable to previous months unpaid balance will be applied by computing at the rate of 1.5% per month corresponding to an annual rate of 18%.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.

Bill Henry Tree Service, Inc. is not responsible for any lawn or driveway damage. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Bill HenryNote: This proposal may be withdrawn by us if not accepted within 90 days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date: _____

Signature: _____

Date: _____

Thank You for Your Business!

PUTNAM HANDYMAN CONST.

282 Towners Rd. Carmel NY 10512 PC:5478

putnamhandyman@yahoo.com (914)588-7555

Sept 1, 2014

Town of Kent Zoning Enforcement Officer

William Looney

25 Sybils Crossing

Kent Lakes N.Y. 10512

Dear Bill,

Here is a copy of the proposal you requested in order to cut down the hanging tree and clean up the property at 62 Woodstock Rd.

62 Woodstock Rd

We will be cutting down the tree that is hanging in the front yard. All the debris that has fallen from the tree in the yard will be disposed of and the yard blown off.

\$560

This is an accurate proposal of the work to be completed for each property currently there and does not include any unforeseen circumstances that may arise. This proposal is good for 30 days. Thank you for choosing Putnam Handyman Construction and our affiliates and we look forward to working with you soon.

Timothy Proctor

Owner/Operator

Invoice / Proposal

WBLP

Larry Reynolds Tree Service, Inc.

Established 1986

168 Tibet Drive, Carmel, New York 10512

(845) 225-7954 Cell (917) 295-3546

Fax (845) 228-5246

Page No. _____ of _____

Date 7/15/14

To: Kent Park District

Kent, N.Y. 10512

JOB NAME / NO.

LOCATION

PHONE

Putnam County License # PC-743-A

% Rick (845) 225-5229

Location - East Lake Shore - across st. Stanwich Rd.

Complete Removal, #1 large dead Elm - along

shore line

Take down, chip brush, remove wood + logs

Rake + clean

\$ 875.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Payable as follows:

dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized
Signature _____

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

Invoice / Proposal

Larry Reynolds Tree Service, Inc.

Established 1986

168 Tibet Drive, Carmel, New York 10512

(845) 225-7954 Cell (917) 295-3546

Fax (845) 228-5246

Page No. _____ of _____

Date 7/15/14

To: Kent Park District

Kent, N.Y. 10512

JOB NAME / NO.

LOCATION

PHONE

70 R.R.

Rutnam County License #PC-743-A

(845) 225-5229

Location - East Lake Shore - across from # 272

Willow Tree -

Remove large dead wood

Raise up #2 lower limbs

Remove #1 large rotted limbs - with woodpecker holes

Get back, relieve weight & pressure, large limbs over road

Chip brush, remove wood, rake & clean

650.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Payable as follows:

dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized
Signature _____

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

JOB DATE



Johnson's Tree Service

1361 Route 52
Carmel, New York 10512
www.JohnsonsTreeService.com
845-878-7569

Licensed & Insured:

PC# 1576

WC#9468-H98

24 Hr. Emergency Service

PROPOSAL/CONTRACT

Name: Town of Kent Parks Dept.

Date: 7-21-14

Phone Number: _____

Time: _____

Cell Phone: _____

Job Location: LAKE SHORE

Description: Dead wood prune Top and Prune
Lg willow Total clean up 1200⁰⁰

TAKE down Dead ELM
Total clean up and Removal 1200⁰⁰

Estimate: 2400⁰⁰

Payment Received: _____

Sales Tax: _____



TOTAL: _____

Thank You --- Robert K. Johnson
email us - johnsonswoodpile@aol.com

Proposal

Page # 1 of 1 pages

Woolley Corp.
47 Cherry Lane
Stormville, NY 12582
(845) 222-4076

PROPOSAL SUBMITTED TO: <u>Lake Carmel Parks Dept</u>	JOB NAME <u>See below</u>	JOB # <u> </u>
ADDRESS <u>25 Sybil's Crossing</u>	JOB LOCATION <u>See below</u>	
<u>Carmel, NY 10512</u>	DATE <u>7/31/14</u>	DATE OF PLANS <u> </u>
PHONE # <u>845-225-6674</u>	FAX # <u> </u>	ARCHITECT <u> </u>

We hereby submit specifications and estimates for: Cut down and remove large dead Elm tree, in the vicinity of Lake Shore Drive and Standwich Road.

Prune dead wood and trim back 50% of Willow tree located near Beach 4.

Total Estimate \$1,000 —

We propose hereby to furnish material and labor — complete in accordance with the above specifications for the sum of: \$1000.00
\$ One thousand dollars Dollars
with payments to be made as follows: due upon receipt

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Dan Woolley

Note — this proposal may be withdrawn by us if not accepted within 45 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____ Signature _____

Resolution #- Accept 2014-2015 Local Government Records Management Improvement Grant

On a motion by

Seconded by

WHEREAS, the Town of Kent has submitted a proposal for a Local Government Records Management Improvement Fund (LGRMIF) grant from the New York State Archives a unit of the NYS Education Department, and

WHEREAS, the Kent Town Clerk has received notification that this was a highly competitive year for grants and that the Town of Kent has been awarded the amount of \$30,472.00 for the 2014 – 2015 Local Government Records Management Improvement Fund, and

WHEREAS, the Town of Kent wishes to accept the grant and will receive 50% of the award immediately, 40% of the grant upon submittal of form FS025, and remaining 10% upon completion and receipt of the Final Expenditure Report,

NOW, THEREFORE BE IT RESOLVED, that Town Board of the Town of Kent accepts the 2014-2015 Local Government Records Management Improvement Grant in the amount of \$30,472.

Residential

WSH2

LUMAR
PLUMBING & HEATING INC.

Commercial

502 North Main Street . Brewster, New York 10509
Phone (845) 279-4324 . Fax (845) 279-5498
lumarplumbing@optonline.net

August 26, 2014

Town Of Kent
Kent Town Center
25 Sybil's Crossing
Kent Lakes, NY 10512

Re: Horsepond Road Well Line

PROPOSAL

Lumar Plumbing & Heating, Inc. proposes to perform the following work:

- 1) Cut out existing well line for wells 1 & 2.
- 2) Repipe well lines with necessary valves, check valves, sample valves.
- 3) Tie back in to water main.

Approximate cost \$ 3,000- \$ 3,500.00

Respectfully submitted,



Todd Gasparini
Vice President

TG:mh

WS13

ALLEN BEALS, M.D., J.D.
Commissioner of Health

ROBERT MORRIS, P.E.
Director of Environmental Health



MARYELLEN ODELL
County Executive

DEPARTMENT OF HEALTH

1 Geneva Road, Brewster, New York 10509

Phone # (845) 808-1390

Fax # (845) 278-7921

Kent Town Hall
c/o Town Supervisor
25 Sybil's Crossing
Carmel, NY 10512

November 21, 2013

SUBJECT: KENT TOWN CENTER WATER SUPPLY
REPORTABLE COPPER LEVEL EXCEEDS COPPER ACTION LEVEL

Dear Ms. Doherty,

We are in receipt of your results for Round 6 of lead and copper. The reportable level of copper for the Kent Town Center is 1.650 milligrams per liter (mg/l) which exceeds the action level for copper of 1.3 mg/l.

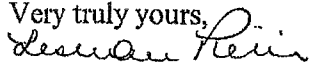
You must collect the following water quality parameters by January 2, 2014 to determine the appropriate corrosion control treatment to reduce the lead of your pipes from leaching into the drinking water supply.

Water Quality Parameters

Lead
Copper
pH
alkalinity
calcium
conductivity
water temperature at time of sampling

Water Quality Parameters should be collected from the distribution system and one sample must be collected from the entry point. Once this data is obtained, it should be given to your engineer or water supply specialist for them to propose an appropriate corrosion control treatment system. Plans for this treatment system must be submitted no later than February 14, 2014. Treatment system must be installed no later than 30 days after plan approval by this Department.

Should you have any questions, please contact me at 845-808-1390 ext. 43236.

Very truly yours,

Lesli-Ann Piraino
Public Health Technician

cc: MJB, operator, file

CEMCO
WATER & WASTEWATER SPECIALISTS INC.

59 HEALEY LANE ~ STORMVILLE, NEW YORK 12582
PHONE 845 878-9711 ~ FAX 845 878-6578

ROY BARTICCIOTTO NYS CERTIFIED WATER & WASTEWATER OPERATOR
DANIELLE ALVAREZ DIRECTOR OF OPERATIONS

KENT TOWN HALL
C/O TOWN SUPERVISOR
25 SYBIL'S CROSSING
CARMEL, NY 10512

JULY 7, 2014

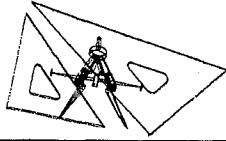
RE: KENT TOWN CENTER WATER SUPPLY

AS PER THE PUTNAM COUNTY HEALTH DEPARTMENTS REQUEST, ATTACHED IS THE PROPOSAL FOR THE REQUIRED CORROSION CONTROL TREATMENT SYSTEM. PLEASE REVIEW AND ADVISE US AS TO HOW YOU WANT TO GO FORWARD WITH THIS. ONCE THE DESIGN IS DONE AND APPROVED, WE CAN DO THE INSTALLATION AND OPERATE. IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO GIVE ME A CALL.

THANK YOU,

DANIELLE ALVAREZ
DIRECTOR OF OPERATIONS

MGM BURBON LLC



*P.O. Box 136
AMAWALK, NEW YORK 10501
PHONE: 914-245-2400
FAX: 914-455-4230*

June 12, 2014

Kent Town Center
10 Sibils Crossing
Kent Lakes, NY 10512

Re.: Kent Town Center

Dear:

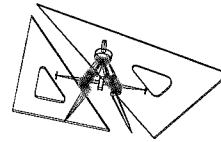
Per your request we are pleased to provide you our proposal for the required engineering services to replace the deteriorated sand filter located inside the wastewater treatment facility.

Our scope would include:

- Provide engineering services to design and obtain Health Department approval for a corrosion control chemical feed system required for the potable water system served by the drilled well at Kent Town Center.

All engineering required will be invoice at our hourly rate of \$160.00 per hour plus expenses. Expenses include: Plot (\$20.00 ea.), Prints (\$3.00/ea.), fees of any kind, Mail and Overnight Delivery. At this time we estimated the Engineering to cost \$7,000.00 depending on what is asked for by the regulatory agencies.

MGM BURBON LLC



June 12, 2014

Kent Town Center
10 Sibils Crossing
Kent Lakes, NY 10512

Attn:

Re.: Kent Town Center

Exclusions: Progress work inspections, construction coordination, scheduling, management, meetings, special insurance, fees and permits.

If this proposal meets with your approval please sign below and return it along with a retainer of \$2500.00. Upon receipt we can begin work immediately.

Progress invoices for ongoing projects are billed on a monthly bases and are due upon receipt. Invoices 30 days past due are subject to 2 ½ % per month additional charge.

Thank you for the opportunity to work with you on solving your water quality issues. I hope this helped, if there are any questions please feel free to call me.

Thank you,
MGM BURBON LLC.

John Alfonzetti, P.E.
President

I (we) _____ accepts this proposal without exception.

Signed: _____ Print Name: _____

Date: _____ Title: _____

WS/4

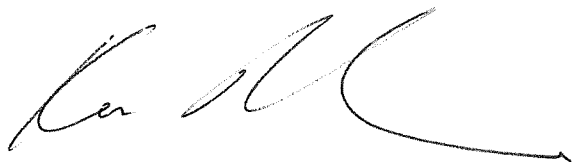
MEMO

To: Chief Alex DiVernieri

From: Kevin D. Radovich

Date: August 7, 2014

This memo is to inform you that as of midnight August 26, 2014 I will be resigning from the Town of Kent Police Department.

A handwritten signature in black ink, appearing to read 'Kevin D. Radovich', with a long horizontal flourish extending to the right.

CC: Lt. Oster

Last day worked 8/24/14