

**TOWN OF KENT  
TOWN BOARD MEETING  
Tuesday, August 5, 2014**

**Public Hearing**

Close Public Hearing on Term Limits

**Workshop**

1. Highway Department
  - Salt shed – presentation by Jacques Kessous, VP of Dome Corp. of North America
  - Bids for Highway Department materials
  - North Horsepound Road Bridge closure announcement
2. Term Limits
3. Weinstein Enterprises - Town surrender of access to real property
4. General Code discussion regarding publication of Sewer Use Law
5. Vinyl siding estimates for Town Hall
6. Code enforcement –
  - Cut down tree at 25 Brentwood Road
  - Clean-up of 24 Chauncey Road 19 Clubhouse Drive
7. Lake Carmel Park District Advisory Board chairs
8. Public comment

Department

**Meeting**

1. Pledge of Allegiance
2. Roll Call
3. Authorize the Town Clerk to advertise for Kent Highway Department bids to be received by August 29, 2014
4. Authorize General Code to proceed with the codification of the amended Sewer Use Law
5. Appoint Catherine Vargas and Patricia Madigan as co-chairs of the Lake Carmel Park District Advisory Board
6. Authorize Supervisor to contract for tree removal at 25 Brentwood Road
7. Authorize Supervisor to contract for clean-up of 24 Chauncey Road
8. Authorize Supervisor to contract for clean-up of 19 Clubhouse Drive
9. Correspondence
10. Approve vouchers and claims
11. Public comment



# Estimate

**TO:** Ms. Yolanda D. Cappelli  
lcappelli@townofkentny.gov

**FROM:** Customer Service  
customerservice@generalcode.com

**CLIENT:** Town of Kent, NY  
 (KE0418)

**DATE:** 07/10/2014

**PHONE:** (845) 225-9191

**DESCRIPTION:** Supplement No. 18 Price Estimate -- Revised

Thank you for sending legislation for the next Code update. Upon review, we estimate that the cost to codify Local Law No. 2-2014, including revisions to the Table of Contents, Disposition List and Index, **will be between \$5,510 and \$7,450 which includes shipping and handling.**

Also, please note the following:

1. This new Sewers Law appears to supersede L.L. No. 5-2013. It will be added to the Code as Ch. 61, Sewer Use, Connections and Rents. The existing Ch. 60 will be renamed "Sewage Disposal Systems, Individual," to differentiate it from the new law, since you mentioned in an earlier e-mail that Ch. 60 was not to be replaced by L.L. No. 5-2013.
2. Local Law No. 5-2013 will simply be listed on the Disposition List as having been superseded by L.L. No. 2-2014.
3. We have not yet received L.L. No. 1-2014. Please forward it to ezsupp@generalcode.com for review and possible inclusion in the Code. We will revise this estimate if necessary.

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us. We look forward to hearing from you shortly.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature \_\_\_\_\_ Date \_\_\_\_\_



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Mr. Adam Pavelka  
25 Sybils Crossing  
Kent Lake, N.Y. 10512

Re: Town Hall Dormers.

Mr. Pavelka,

7/16/14

I would like to begin by thanking you for taking the time to meet with me. I thoroughly enjoyed making your acquaintance. Pursuant to your request, we are pleased to submit the following Proposal for your review.

- Remove the Existing Siding from the Sides of (10) Dormers and Leave the Existing Trim.
- Inspect the Existing Sheathing.
- Install "Tyvek" House Wrap.
- Side with "Mastic" Quest, D-4 Style, White Premium Vinyl Siding.
- A Manufacturer's Material Warranty and a 5-Year Labor Warranty are given.
- All Generated Debris will be Collected and Removed from the Job Site.
- All Labor & Material are included in the Price.

Total Cost: \$4,000.00\*\*\*  
Deposit: \$2,000.00  
Completion: \$2,000.00

Mr. Pavelka, if you have any questions or if I can be of further assistance, please do not hesitate to call on me. I look forward to being of service to you in the near future.  
Sincerely,

Mr. Christopher Scalera,  
The Vinyl King Inc.

_____ The Vinyl King Inc.	_____ Date:	_____ Customer Signature	_____ Date:
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\*\*\*All credit card transactions are subject to a 3% credit card fee.

Attn: Adam Pavelka

**Steve Zamborsky**

61 Tompkins Rd.

Verbank, NY

12585

Office: (845) 677-0080

Cell: (845) 224-8251

Town of Kent

Royal Woodland

Vinyl Siding

- ✓ Remove existing siding
- ✓ Install house wrap
- ✓ Remove existing hardy backer board on either side of dormers (10 dormers)
- ✓ Install new white vinyl traditional siding (10 squares)
- ✓ Install ¾ inch white J channel
- ✓ Remove debris from jobsite

Materials and Labor: \$4,500

**Jasmine Ramos**

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**From:** John McAuliffe [john@mcauliffeconstruction.com]  
**Sent:** Wednesday, June 25, 2014 8:45 AM  
**To:** jramos@townofkentny.gov  
**Subject:** Estimate on roof dormers.

McAuliffe Construction Co.  
Carmel Ny 10512  
845-225-1746 914-419-7101

Estimate on work on Dormers at Kent Town Hall Kent NY as follows,

Remove all existing siding from all roof dormers, check and replace step flashing where needed, wrap dormers with Tyvek (if not previously wrapped).

Install new Vinyl Siding on all exterior walls of roof dormers,

Clean up and cart away all debris from job site.

Labor and material-----\$12,256

John McAuliffe,  
McAuliffe Construction Co  
845-225-1746.

# Invoice / Proposal

## Larry Reynolds Tree Service, Inc.

Established 1986

168 Tibet Drive, Carmel, New York 10512

(845) 225-7954 Cell (917) 295-3546

Fax (845) 228-5246

Page No. \_\_\_\_\_ of \_\_\_\_\_

Date 7/15/14

To: Town of Kent  
#25- Lybille Crossing  
Kent, N.Y. 10512

JOB NAME / NO.
LOCATION
PHONE <u>(845) 306-5598</u>

Putnam County License # PC-743-4

% Bill Looney

Location - #25- Brentwood Rd. (Empty Lot)

#1 Large Sugar Maple - rotted + burned at base

Take down + remove all debris

600.00

Chop brush, remove wood + logs

300.00

Complete Removal, brush wood + logs

400.00

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Payable as follows:

dollars (\$ \_\_\_\_\_).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized  
Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Estimate

Johnson's Tree Service Inc.  
1361 Route 52  
Carmel, NY 10512

Name/Address
William Looney Town of Kent Building Department 25 Sybil's Crossing Kent Lakes, NY 10512

Date	Estimate No.	Project
07/23/14	64	

Item	Description	Quantity	Cost	Total
Tree Work	For: 25 Brentwood Road, Carmel, NY		0.00	0.00
	Take down tree and leave	1	700.00	700.00T
			0.00	0.00
			Total	\$700.00

# Proposal



## WESTCHESTER ENVIRONMENTAL TREE SERVICE LTD.

11 Anton Drive · Carmel, NY 10512  
(845) 621-3282 · (914) 263-9272 · 877-990-TREE  
www.westchesterenvironmentaltree.com

- Landscape Design
- Cabling • Pruning
- Firewood • Fertilizing
- Tree Removal
- Stump Grinding
- Land Clearing

PROPOSAL SUBMITTED TO:		DESCRIPTION OF JOB:	
Attention: MR. LOONEY		JOB	
		ADDRESS	25 Brentwood Drive
Code-enforcement @ Town of Kentny.gov		CITY	KENT
845 306-5598		STATE	NY
		DATE	7/22/14
		PAGE NO.	OF PAGES

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

\* To REMOVE LARGE MAPLE TREE and cut off PREMISE  
ALL WOOD & chips. \$2,200 - + TAX

\* To REMOVE MAPLE TREE & leave ALL WOOD & chips  
\$1,800 - + TAX

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS  
COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS,  
FOR THE SUM OF \$ 2,200 OR \$1,800  
WITH PAYMENT TO BE MADE AS FOLLOWS:

Payment due AT END OF DAY OF  
completion

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT  
ACCEPTED WITHIN 30 DAYS.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK  
IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING  
TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION  
FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE  
EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN  
EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREE-  
MENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS  
BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND  
OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY  
COVERED BY WORKMEN'S COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE

*Harold Chao*

## Acceptance of Proposal

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFAC-  
TORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE  
AS OUTLINED ABOVE.

SIGNATURE \_\_\_\_\_





**CODE ENFORCEMENT**  
OF  
TOWN OF KENT, PUTNAM COUNTY, NEW YORK  
845-306-5598

COPY

## ORDER TO REMEDY VIOLATION

Location: 25 BRENTWOOD ROAD, CARMEL, N.Y. 10512  
Map NO: 22.75-1-58

Date: July 10, 2014.

**TO: JAMES TOMPKINS**

Address/Owner/Agent: 29 VAN SCOY ROAD, POUGHQUAG, N.Y. 12570.

**PLEASE TAKE NOTICE** THERE EXISTS A VIOLATION OF: **PROPERTY MAINTENANCE** (*A. In furtherance of the purposes of this chapter, it shall be the duty and responsibility of the owner, operator or occupant of premises to comply with all of the requirements and standards of this chapter, to keep the premises free of conditions which constitute violations hereof and to promptly remove, prevent or abate such conditions.*)

B.

*Maintenance of exterior.*

(1)

*The exterior of all premises shall be kept free of the following matter, materials or conditions:*

(a)

*Refuse or rubbish as hereinbefore defined.*

©

*Dangerous, loose and overhanging objects as herein defined.*

**FOUND IN SECTION 55A-11 SUB B. (1) (a)(c) OF THE TOWN ORDINANCES OF THE TOWN OF KENT.**

The State Building Construction Code \_\_\_\_\_  
Zoning Ordinances \_\_\_\_\_

Other Applicable Laws, Ordinances or Regulations   X  

at premises hereinafter described in that:

**OWNER/AGENT HAS FAILED TO KEEP THE EXTERIOR AREA OF SITE FREE OF REFUSE OR RUBBISH AS DESCRIBED BY CODE AND DEPICTED IN ENCLOSED PHOTOS.**

**A DANGEROUS CONDITION EXISTS DUE TO THE PRESENCE OF A SEVERELY DAMAGED TREE CREATING A RISK TO THE HEALTH AND SAFETY OF NEARBY PERSONS AND STRUCTURES.**

**OWNER/AGENT HAS TEN DAYS FROM THIS DATE OF SERVICE TO SUBMIT A WRITTEN REQUEST TO THIS OFFICE FOR A HEARING TO DISCUSS REMEDIAL ACTION TO ABATE THE STATED ISSUES.**

(SEE FOLLOWING PAGES)

**YOU ARE THEREFORE DIRECTED AND  
ORDERED**

to comply with the law and to remedy the conditions above mentioned within the time constraints stated above. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.

---

WILLIAM LOONEY,  
ZONING ENFORCEMENT OFFICER,  
TOWN OF KENT.

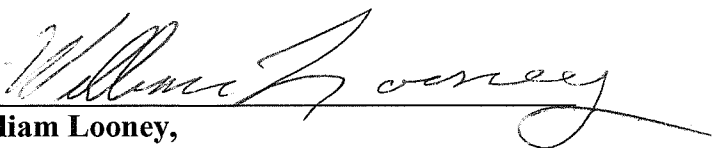
**CODE ENFORCEMENT**  
**OF**  
**TOWN OF KENT, PUTNAM COUNTY, NEW YORK**  
**845-306-5598**

**Supervisor Fleming:**  
**Town Board Officials of the Town of Kent:**  
**Putnam County, New York.**

**August 4, 2014,**

Enclosed please find violation notice issued to respondent Maria Duonola the agent of record of property located at 19 Clubhouse Drive, in the Town of Kent. This site has been the subject of enforcement in the past and the aforementioned agent for the property has not been responsive to a request for proper maintenance of the site as noted in enclosed violation notice. This condition has become a source of concern to surrounding property owners who have contacted the undersigned seeking relief and have requested that the town address the issue. The undersigned acting as an agent for the Town of Kent in the role of Zoning Enforcement Officer respectfully requests that the Supervisor and Town Board Officials of the Town of Kent review this matter and present the cleanup task for approval at the earliest opportunity. Please review the enclosed proposal from Putnam Handyman Construction and note the following contractors contacted by the undersigned:

B&B Landscape Service, contact number 914-739-5058 (No response at this time)  
Bill Henry Tree Service, contact number 845-78-9355 (No response at this time)  
Eddie 'Yard Service contact number 914-494-8959 (Not interested in the job)  
Respectfully,

  
William Looney,  
Zoning Enforcement Officer,  
Town of Kent.

c/c Michael Tierney, Councilman.

Paul Denbaum, Councilman.

Penny Ann Osborn, Councilwoman.

William Huestis, Councilman.

# PUTNAM HANDYMAN CONST.

282 Towners Rd. Carmel NY 10512 PC:5478

putnamhandyman@yahoo.com (914)588-7555

July 25, 2014

Town of Kent Zoning Enforcement Officer

William Looney

25 Sybils Crossing

Kent Lakes N.Y. 10512

Dear Bill,

Here is a copy of the proposal you requested in order to clean up the properties located at 19 Clubhouse Dr.

## 19 Clubhouse Dr

At this property we will be bringing in chainsaws to cut down trees and hedge trimmers to remove brush and debris in a 15 foot radius around the house. The area along the road will be cleared 11/2 feet in from the street and all the yard waste will be removed from the property. The area around the house will be raked and the yard and street will be blown clean.

\$2100

This is an accurate proposal of the work to be completed for each property currently there and does not include any unforeseen circumstances that may arise. This proposal is good for 30 days. Thank you for choosing Putnam Handyman Construction and our affiliates and we look forward to working with you soon.

Timothy Proctor

Owner/Operator

**CODE ENFORCEMENT**  
OF  
TOWN OF KENT, PUTNAM COUNTY, NEW YORK  
845-306-5598

COPY

**ORDER TO REMEDY VIOLATION**

Location: 19 CLUBHOUSE DRIVE, CARMEL, N.Y. 10512.  
Map NO: 33.74-2-49

Date: July 8, 2014.

**TO: MARIA DUONOLA**

Address/Owner/Agent: 159 LONGFELLOW DRIVE, CARMEL, N.Y. 10512.

**PLEASE TAKE NOTICE** THERE EXISTS A VIOLATION OF: PROPERTY MAINTENANCE. FOUND IN SECTION 55A-11 SUB B. (1) (b) AND (d) OF THE TOWN ORDINANCES OF THE TOWN OF KENT.

The State Building Construction Code \_\_\_\_\_  
Zoning Ordinances \_\_\_\_\_

Other Applicable Laws, Ordinances or Regulations   X  

at premises hereinafter described in that:

**OWNER HAS FAILED TO MAINTAIN SITE FREE OF EXCESS GRASS/WEED/BRUSH GROWTH. (SEE ENCLOSED PHOTOS)**

**OWNER HAS FAILED TO MAINTAIN STRUCTURE ON SITE IN A SAFE AND SOUND CONDITION AS DESCRIBED BY CODE. (SEE ENCLOSED PHOTOS)**

**OWNERS HAVE TEN DAYS FROM THIS DATE OF SERVICE TO SUBMIT A WRITTEN REQUEST TO THIS OFFICE FOR A HEARING TO DISCUSS REMEDIAL ACTION TO ABATE THE STATED ISSUES.**

**IF THE ABOVE LISTED VIOLATIONS ARE NOT CORRECTED, NOR WRITTEN NOTICE RECEIVED, THE TOWN WILL CONTRACT WITH A VENDER TO ADDRESS THE ISSUES AND THE FEE THE COMPANY PRESENTS WILL BE CHARGED TO THE PROPERTY OWNER. ADDITIONALLY IF THE PROPERTY OWNER FAILS TO PAY THE TOWN BILL THE DEBT WILL BE ATTACHED TO THE OWNER'S TAX BILL PAYABLE ON THE NEXT INSTALLMENT.**

**YOU ARE THEREFORE DIRECTED AND ORDERED to comply with the law and to remedy the conditions above mentioned within the time constraints stated above. Failure to remedy the conditions aforesaid and to comply with the law may constitute an offense punishable by fine or imprisonment or both.**

W. LOONEY, CODE ENFORCEMENT  
25 SYBIL'S CROSSING  
CARMEL, N.Y. 10512

