TOWN OF KENT TOWN BOARD MEETING Tuesday, July 15, 2014

Executive Session - 6:30 p.m.

Matter relating to the medical, financial credit or employment history of a particular person

Senator Gipson Legislative Update - 7:00 p.m.

Public Hearing

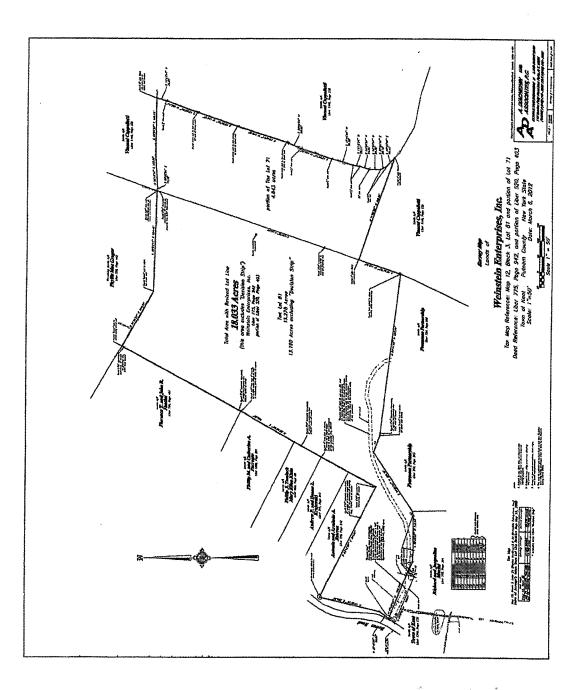
Term Limits

Workshop

- 1) Town surrender of access to real property
- 2) Police Department defibrillator purchase
- 3) Highway Department
 - 4 ton weight limit on Nichols Road Little Fill's Causeway and Sagamore Road Bridge Salt shed
 - Lines on Town roads
- 4) Well testing at the Landfill
- 5) 4H Fair Sponsorship
- 6) Employment Applications for 2 Sanitation subs
- 7) Compensation Alliance Recommendations
- 8) Town Priorities/Needs
- 9) Town of Kent Fireworks
- 10) Public Comment

Meeting

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Approve Police Department purchase of a new Philips HeartStart defibrillator for \$1,533.40 from One Beat CPR Learning Center, Inc.
- 4. Approve addition of Walter Estuardo Melendez and Matthew Horacio to the Sanitation substitute list
- 5. Approve 4 ton weight limit on Nichols Road Little Fill's Causeway
- 6. Approve 4 ton weight limit on Sagamore Road Bridge
- 7. Approve sponsorship of the 4H Fair in the amount of _____.
- 8. Approve Vouchers and Claims
- 9. Correspondence
- 10. Public Comment



POLICE DEPARTMENT

Town of Kent



40 SYBIL'S CROSSING, CARMEL, NEW YORK 10512

Address All Communications To: Chief of Police Alexander W. DiVernieri Jr. Emergency: (845) 225-4600 Office: (845) 225-5646 Fax: (845) 306-5288 kentpolice@townofkentny.gov

June 30, 2014

Supervisor Maureen Fleming & Kent Town Board Town of Kent Administrative Offices 25 Sybil's Crossing Carmel, NY 10512

Dear Supervisor Fleming & Kent Town Board:

Recently one of the police department's defibrillators became inoperable and the company that makes them state the product is too old and they are unable to repair it. The police department, therefore, respectfully requests permission to purchase a new Philips HeartStart defibrillator for \$1,533.40 from One Beat CPR Learning Center, Inc. (See attached 3 quotes).

The police department recently received \$5,200.00 in Homeland Security reimbursement and I am requesting these funds be used to increase the equipment line. I respectfully request the following budget transfers:

-Increase Revenue Line A.4320 (Federal Aid) ----- \$5,200 -Increase Expense Line A.3120.200 (Equipment) – \$5,200

I would like to take this opportunity to thank the Board in advance.

Respectfully,

Chief Alexander W. DiVernieri Jr

Serving Our Community 24 Hours A Day

One Beat CPR Learning Center, Inc.

Fort Lauderdale, FL 33314 4350 Oakes Rd

Name / Address

Town of Kent SGT. Mike Crawford 40 Sybils Xing Carmel, NY 10512

Sales Order

Date	S.O. No.
6/9/2014	20691

Ship To	
Town of Kent SGT. Mike Crawford 40 Sybils Xing Carmel, NY 10512	

•	P.O.	No.	Terms	Rep	,	UF	PS Shipping	F	edEx
<u></u>	172	275	Due on receipt	LR					
Ordered	Item		Description		Rat	te	Invoiced	Shipped	Amount
1 AEI 1 AEI 6 9898	803139251) Inspecti) Decals 803139261	with 8-Yea 1 SMART 1 Long Lift 1 Training 1 Instruction list - \$1559 Carrying C AED Inspe AED Wind	n Manual ase, FRx Defibrillator - ction Tag ow Decals SMART PADS II (1 set	list \$147	1,	210.00 88.20 0.00 39.20 0.00	0 0 0 0 0		1,210.00 88.20 0.00 235.20 0.00
Thank you for your bu	Thank you for your business! Total \$1,533.						\$1,533.40		

heartsmart.com

a division of Global Med Industries, LLC P.O. Box 1301 New Milford, CT 06776 Tel: (800) 422-8129 Fax: (860) 967-0565 Quotation No.112914Date6/2/2014Prepared ByDC

Quotation Prepared For

Town of Kent Police Dept. Accounts Payable 40 Sybil's Crossing Carmel, NY 10512

E-mail: mcrawford@townofkentny.gov

Tel: (845)225-4600

Fax:

ltem	Description	Qty	MSRP	Unit Price	Total
	[SPECIAL PRICING DISCOUNT : LAW ENFORCEMENT]				Conversion of the second se
861304	Philips HeartStart FRx Defibrillator Includes the following: (1) Brand New Philips HeartStart FRx (w/8 Year Warranty) (1) Smart Pads Cartridge (Adult) (1) Battery Pack (4 year warranty) (1) User Manual (1) Quick Use Guide	1		1,395.00	1,395.00
989803139251	Philips HeartStart FRx - Carrying Case	1		0.00	0.00
989803139261	Philips HeartStart FRx - Smart Pads II (Adult)	6		48.00	288.00
HSRK-10	Heart Smart CPR/AED Rescue Kit (Includes Red Nylon Zipper Pouch, CPR Mask, Pair of Scissors, Antiseptic Wipe, Razor, Pair of Nitrile Gloves)	1		0.00	0.00
HST-ACC01 HST-ACC02	AED - Inspection Tag AED - Facility Sticker	1 1		0.00	0.00
				0,00	0.00
HST-KEY01	Heart Smart Quick Response Keychain	1		0.00	0.00
Smarttrac	Lifetime Tracking & Expiration Notification (software updates, pad/battery expirations, etc.)	1		0.00	0.00
Shipping	FREE UPS GROUND SERVICE TO LOWER 48 STATES			0.00	0.00

Subtotal	\$1,683.00
Sales Tax (0.0%)	\$0.00

\$1,683.00

Quote Total

www.heartsmart.com

* This document contains confidential information and is intended solely for the individual named. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.



American AED, Inc. 405 N.W. 10th Terrace

Hallandale Beach, FL 33009 Tel: 954.458.6618 Fax: 954.241.5577

QUOTE / ProForma Invoice

DATE: 6/20/2014

 Prepared By
 Alan Baek
 Customer
 TOWN OF KENT POLICE DEPARTMENT

 Phone
 954-458-6618
 SGT. MICHAEL CRAWFORD

 Email
 sales@americanAED.com
 SGT. MICHAEL CRAWFORD

SKU / Part #	ITEM / DESCRIPTION	QTY	PRICE EACH	EXTENDED PRICE
861304-C01-YC	PHILIPS HEARTSTART FRX "RESCUE-READY KIT" Includes: • 1 Brand New Philips HeartStart FRx • 1 Pair Of Smart Pads™ II	1	\$1,499.00	\$1,499.00
	 1 Battery with 4 Year Warranty 1 User Manual 1 Quick Reference Guide 8 Year Warranty Philips HeartStart Review Express 1 Training DVD 1 Medical Prescription & Medical Authorization 1 Premium AED+CPR Responder Kit 1 American AED+CPR Quick Reference Card 1 Inspection / Maintenance Tag 2 AED "Equipped Facility" Decal / Sticker 			
	Additional Accessories: SMART PADS II	6	\$45.00	\$270.00
	Notes / Comments: 1 FREE PHILIPS FRX CARRYING CASE (a \$130.00 value) FREE UPS Shipping (2 to 4 Days Delivery)			
	Units are in stock and normally ships same day or within 24hrs.			
This quote is good for 30	days.		Subtotal	\$1,769.00
- All major credit cards are	e gladly accepted. Call 1-800-927-9917 to place order by phone.		Shipping	Free \$0.00
New Contraction Contraction Contraction			Sales Tax	Not Applicable
- To order with a check or American AED, Inc. 405 I	money order, simply mail to: (please attach this quote) N.W. 10 Th Terrace, Hallandale Beach, FL 33009-3105		Grand Total	\$1,769.00

Purchase Order

We accept P.O. from Federal and State organizations such as government agencies, municipals, schools, police and fire departments, etc. Fax your P.O. to (954) 241-5577. (Please allow 2 to 3 days for your order to process).

American AED, Inc. is a corporation. W-9 form available upon request. Federal Tax EIN # 20-3440095 Duns # 170728054 FDA Est. Reg. # 2086056

Providing Life-Saving AED, Automated External Defibrillators To The Public Since 2002 Visit our website at: www.AmericanAED.com



Town of Kent Highway Dept. Richard T. Othmer, Jr., Highway Superintendent 62 Ludington Court Kent Lakes, New York 10512 (845) 225-7172 Fax (845) 225-9464 E-mail: highway@townofkentny.goy

July 3, 2014

Town of Kent Supervisor Maureen Fleming Kent Town Board Members 25 Sybil's Crossing Kent Lakes, NY 10512

Subject: Weight Limits on Sagamore Road Bridge and Nichols Rd Little Fill Causeway

Dear Supervisor Fleming and Kent Town Board Members,

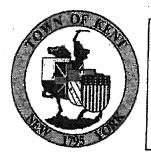
As a follow up to the Memo I sent earlier today, I have attached a copy of the Vehicle and Traffic regulation pertaining to weight limits on any town highway.

Once the Town Board approves the resolution setting the weight limits on subject areas a press release must be posted informing the public.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Richard T. Othmer, Jr. / Kent Highway Superintendent



Town of Kent Highway Dept. Richard T. Othmer, Jr., Highway Superintendent 62 Ludington Court Kent Lakes, New York 10512 (845) 225-7172 Fax (845) 225-9464 E-mail: <u>rothmer@townofkentny.gov</u> NH2

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July 2, 2014

Memo: Tonnage / Local Traffic Resolution

Subject: Nichols Road "Little Fill" Causeway

Dear Supervisor Fleming and Honorable Members of the Town Board;

After my recent inspection of the Nichol's Road "Little Fill" Causeway with representatives of New York City DEP, Putnam County Highway Department, James P. Brennan of Brennan Construction Brewster NY and myself; I am going to place a 4 ton weight limit and a local traffic only sign on the causeway. Until this causeway can be repaired properly, I believe it not safe for larger vehicles to keep utilizing this for passage. I am especially concerned with construction vehicles and most importantly, fuel oil trucks. However, emergency vehicles may still utilize it for access. I respectfully request a resolution supporting this.

Respectfully Submitted;

Richard T. Othmer Jr.

Highway Superintendent



Town of Kent Highway Dept. Richard T. Othmer, Jr., Highway Superintendent 62 Ludington Court Kent Lakes, New York 10512 (845) 225-7172 Fax (845) 225-9464 E-mail: <u>rothmer@townofkentny.gov</u>

July 2, 2014

Memo: Tonnage Signage

Subject: Sagamore Road Bridge

Dear Supervisor Fleming and Honorable Members of the Town Board;

After inspection of the Sagamore Road Bridge with the Putnam County Highway Department Engineering Personal I am limiting the weight of vehicles going over the Sagamore Road Bridge to 4 tons. I believe this is in the best interests of public safety. There are other routes for larger vehicle access. Emergency vehicles will still have access. I respectfully request a resolution supporting this.

Respectfully;

Richard T. Othmer Jr. Highway Superintendent

Vehicle and Traffic

S 1660. Traffic regulation in all towns. (a) The town board of any town with respect to highways outside of villages in any such town, but not including state highways maintained by the state except with respect to subdivisions six, eight, nine and ten, subject to the limitations imposed by section sixteen hundred eighty-four may by ordinance, order, rule or regulation:

1. Designate county roads and town highways as through highways and order stop signs, flashing signals or yield signs erected on county roads or town highways at specified entrances to such through highways or designate any intersection except those where one or more entering highways is a state highway maintained by the state as a stop intersection or a yield intersection and order like signs or signals at one or more entrances to such intersections.

2. Upon a roadway which is divided into three lanes, allocate the center lane exclusively for traffic moving in a specified direction.

3. Order signs erected directing slow-moving traffic, trucks, buses or specified types of vehicles to use a designated lane, or with signs, signals or markings designate those lanes to be used by traffic moving in a particular direction regardless of the center of the roadway.

4. Determine those highways or portions of highways which shall be marked to indicate where overtaking and passing or driving to the left of or crossing such markings would be especially hazardous in accordance with the standards, minimum warrants and sign or marking specifications established by the department of transportation.

5. Regulate traffic by means of traffic-control signals.

6. (i) License, regulate or prohibit speed contests, races, exhibitions of speed, processions, assemblages, or parades. Whenever such a speed contest, race, exhibition of speed, procession, assemblage or parade authorized by a local authority will block the movement of traffic on a state highway maintained by the state, or on a highway which connects two state highways maintained by the state to make a through route, for a period in excess of ten minutes, such authority must, prior to such blocking, provide and designate with conspicuous signs a detour adequate to prevent unreasonable delay in the movement of traffic on said state highway maintained by the state.

(ii) Prohibit vehicles engaged in retail sales of frozen desserts as that term is defined in subdivision thirty-seven of section three hundred seventy-five of this chapter directly to pedestrians from stopping for the purpose of such sales on any highway within such town or on all such highways. Nothing herein shall be construed to prohibit the operator of such vehicle from stopping such vehicle off of such highway, in a safe manner, for the sole purpose of delivering such retail product directly to the residence of a consumer or to the business address of a customer of such retailer.

7. Prohibit or regulate the operation and the stopping, standing or parking of vehicles in cemeteries and in public parks.

8. Provide for the removal and storage of vehicles parked or abandoned on highways during snowstorms, floods, fires or other public emergencies, or found unattended where they constitute an obstruction to traffic or any place where stopping, standing or parking is prohibited and for the payment of reasonable charges for such removal and storage by the owner or operator of any such vehicle.

9. Provide for the installation, operation, maintenance, policing and supervision of parking meters, establish parking time limits at such meters, designate hours of operation of such meters, and, except as provided in section twelve hundred three-h of this chapter, fix and require the payment of a fee applicable to parking where such meters are in operation. The town board of any town may exercise these powers on behalf and at the expense of a public parking district with respect to highways outside of villages but within such public parking district, in which event the fees from such parking meters shall belong to such district, and the cost of operation and maintenance thereof shall thereafter be borne by such public parking district.

10. Establish a system of truck routes upon which all trucks, tractors, and tractor-trailer combinations having a total gross weight in excess of ten thousand pounds are permitted to travel and operate and excluding such vehicles and combinations from all highways except those which constitute such truck route system. Such exclusion shall not be construed to prevent the delivery or pickup of merchandise or other property along the highways from which such vehicles and combinations are otherwise excluded. Any such system of truck routes shall provide suitable connection with all state routes entering or leaving such town

suitable connection with all state routes entering or leaving such town 11. Temporarily exclude from any portion of any town highway any vehicle with a gross weight of over four or more tons or any vehicle with a gross weight in excess of any designated weight on any wheel, axle, any number of axles, or per inch width of tire when in its opinion such highway would be materially injured by the operation of any such vehicle thereon. Such exclusion shall take effect upon the erection of signs on the section of highway from which such vehicles are excluded, and a notice that such vehicles are excluded shall be published in a newspaper in the county where the highway is situated. The exclusion shall remain in effect until the removal of the signs as directed by the Upon written application by any operator of a vehicle town board. subject to this section, the town board may issue a permit providing appropriate exemption to such vehicle, if it is deemed that said vehicle is performing essential local pickup or delivery service and that a failure to grant such permit would create hardship. Every such permit may designate the route to be traversed and contain other reasonable restrictions or conditions deemed necessary. Every such permit shall be carried on the vehicle to which it refers and shall be open to inspection of any peace officer, acting pursuant to his special duties, or police officer. Such permits shall be for the duration of the restriction imposed under this section.

12. Prohibit, restrict or regulate the operation of vehicles on any controlled-access highway or the use of any controlled-access highway by any vehicle, device moved by human power or pedestrian.

13. Prohibit or regulate the turning of vehicles or specified types of vehicles at intersections or other designated locations.

14. Regulate the crossing of any roadway by pedestrians.

15. Authorize angle parking on any roadway.

16. Designate any highway or any separate roadway thereof for one-way traffic.

17. Exclude trucks, commercial vehicles, tractors, tractor-trailer combinations, tractor-semitrailer combinations, or tractor-trailer-semitrailer combinations from highways specified by such town board. Such exclusion shall not be construed to prevent the delivery or pickup of merchandise or other property along the highways from which such vehicles and combinations are otherwise excluded.

18. Prohibit, restrict or limit the stopping, standing or parking of vehicles.

19. Designate safety zones.

21. Designate a portion of a slope as a path for the use of bicycles.

22. Order signs or markings to identify the portion of the highway to be used for bicycle travel.

23. Designate preferential use lanes for specified types or classes of vehicles.

http://public.leginfo.state.ny.us/LAWSSEAF.cgi?QUERYTYPE=LAWS+&QUERYDATA... 7/3/2014



Town of Kent Highway Dept. Richard T. Othmer, Jr., Highway Superintendent 62 Ludington Court Kent Lakes, New York 10512 (845) 225-7172 Fax (845) 225-9464 E-mail: rothmer@townofkentny.goy

July 8, 2014

Urgent Request for Action

Construction of New Sand & Salt Building

To Supervisor Fleming and Honorable Members of the Town Board;

Attached please review supporting documents from myself, NYS DEC, NYS DOT and Dome Corporation of America concerning our need to construct a new sand & salt containment structure in order to be in compliance with NYS DEC and in order to be able to properly safely serve the residents of Kent during our long winter months. I offer the following facts and proposed solutions for your review and support.

Present Situation 311 Garage

- 1) In 2003 the New York State Department of Environmental Conservation granted the Town of Kent Highway Department permission to erect a temporary sand & salt storage facility for a maximum of two years. This was done. However, a permanent structure was never built. Subsequently in 2006, 2008 and this past February of 2014 the fabric cover once again collapsed under the weight of snow and ice, it was never designed for a long term solution which is obvious. The Town did replace the cover twice but I cannot in good conscience repeat the same mistake yet again. This cover is a fabric material stretched over a minimal load bearing metal tube inadequate truss system anchored on top of stacked concrete "mafia block" jersey barriers. These blocks shift constantly from the freeze thaw cycle and are also pushed outward from the interior pressure of the bulk products stored inside. This constant movement undermines the load bearing capacity of the truss roof covering above, thus the approval from the DEC for this as a temporary solution.
- 2) Since January of 2014 we were able to remove approximately 20 junk & other unidentifiable abandoned vehicles from our facility yard. Additionally, we have removed approximately another dozen 30 yard dumpsters full of scrap metal and a tractor trailer full of old tires from our yard which has opened up and revealed a plethora of space for us to utilize and make this department into a very effective organization.
- 3) The facility was surveyed this spring and the men placed permanent steel benchmarks into the ground so we always know where our property lines lie. Additionally there are two property line adjustments that are now being addressed by Town Attorney Tim

WS#3

Curtiss and of which the Town Board has been notified and I believe we are on the right track.

4) We have to solve this issue right away and I do have a plan that will rectify everything that is quite easy and is not as bad as it seems to be. Additionally, I have gone over all the other cited violations noted on the letter from Mr. Armand De Angelis from NYS DEC concerning the facility conditions and these can also be corrected with some diligence. Mr. De Angelis is very reasonable and said he will help me through this process always keeping public safety in the forefront of our thoughts.

Proposed Solution

- The Town Board and the Highway Superintendent need to commit to staying at this site right now. We can rehabilitate this facility for a fraction of the cost of what it would take to construct a new one at a new location. Tucked away into the hillside of US Interstate 84, we fly under the radar and do not intrude into residential areas. With our recent clean up of the site we have more than enough room needed to accommodate our needs.
- 2) The NYS DEC has given us one year to find a solution for our salt storage. Subsequently, I have worked out a partnership (shared services agreement) with the NYS DOT. They are allowing us the use of their Ludingtonville Road salt storage building for one year which is a God send for the Town of Kent. Luckily & coincidentally, the DOT needs fill right around the corner from our garage on Ludingtonville Road to close up an open excavation they were required by the DEC to remove & fill because of a previous oil spill. The excess soil from our yard project this autumn can now be trucked by NYS & Town of Kent Highway vehicles which will be loaded by the borrowed Putnam County Highway Department Excavator to this site. Government working together!
- 3) Attached correspondence includes information on a pre-engineered salt shed structure. I have met with Mr. Jacques Kessous of Dome Corporation of North America at our site for a field inspection, he concurs with me that this is an easy fit for our terrain Mr. Kessous Company is the only firm in North America that builds these types of structures. He is available to make a presentation to our Town Board at our request, I encourage that we do so as soon as possible. His dome buildings are very visible throughout the United States Interstate Highway system. They are round with a poured concrete base with a salt resistant preserved domed roof; with a projected lifespan of the base of 50 years. The structures are far superior to the gambrel wood frame buildings seen throughout many municipalities in our area in which the wood rots out at a rapid rate from the salt.
- 4) I have conferred with The Town of Kent Consulting Engineer Julie S. Mangarillo, P.E., Planning Board Chairman Mike McDermott and Wetland Consultant Bruce Barber concerning my proposal and all three agree that this is a reasonable, feasible, positive and doable plan. All three are ready and willing to assist & expedite this project and with their expertise & knowledge we can have a salt facility ready for the 2015-2016 winter seasons. Mr. Barber and I are already actively strategizing on solving the other DEC violations; he is very knowledgeable and needed. Mr. Barber is extremely pleased that we now have a concrete plan to come into compliance with NYS DEC regulations.
- 5) I believe that with Julie S. Mangarillo, P.E. acting as the Town's professional engineering representative and myself acting as the field general contractor we can bring this project to completion in a very cost effective & expedient manner.
- 6) The cost for the 1400 ton building is approximately \$175,000.00 with an added on site and electrical work estimate of \$60,000.00. I have \$30,000.00 in reserve from the

insurance payout from the last roof collapse so I am asking for a transfer of approximately \$205,000.00 from the Highway department fund balance of which is roughly 1.9 million dollars. Comparatively, the cost of two new Mack snow trucks such as the one we purchased last year would be about \$250,000.00, both being obsolete in fifteen years. We will be investing in capital projects & infrastructure for a building that will last into future generations, Kent residents in the year 2064 will be commenting at future Town Board meetings on how wise we "old-timers" were! The clock is ticking and I please ask you all to put this on the front burner.

Respectfully Submitted;

Richard T. Othmer Jr. Highway Superintendent



Town of Kent Highway Dept. Richard T. Othmer, Jr., Highway Superintendent 62 Ludington Court Kent Lakes, New York 10512 (845) 225-7172 Fax (845) 225-9464 E-mail: highway@townofkentny.gov

July 7, 2014

Armand De Angelis Environmental Program Specialist 2 New York State Department of Environmental Conservation Division of Water, Region 3 100 Hillside Avenue – Suite 1W White Plains, NY 10603-2860

Subject: Inspection

Dear Mr. De Angelis,

I am in receipt of your letter of July 1, 2014 and will begin corrective measures immediately.

I have been in contact with the New York State Department of Transportation in regard to temporary storage of our salt until a new permanent salt shed is constructed.

As noted in your letter we will address the items listed and submit documentation of corrective action to your office within the timeframe given.

Sincerely,

Kent Highway Superintendent

New York State Department of Environmental Conservation Division of Water, Region 3

100 Hillside Avenue – Suite 1W, White Plains, New York 10603-2860 Fhone: (914) 428-2505 • Fax: (914) 428-0323 Website: www.dec.ny.gov

July 1. 2014

Mr. Richard T. Othmer, Jr. Highway Superintendent Town of Kent Highway Dept. 62 Ludington Court Kent Lakes, NY 10512

Re: Inspection Town of Kent Highway Garage

Dear Mr. Othmer:

On June 25, 2014 an inspection of the above facility was conducted in response to a recent notification that the salt storage cover system had failed. A copy of the inspection report is attached.

A walkthrough of the grounds and service area was performed with the Highway Superintendent to determine compliance with Department regulations. It was recommended that the slop sink in the maintenance garage be removed to prevent the improper disposal of waste fluids. In addition, the following deficiencies and violations were noted:

1) No cover or runoff protection at the 50/50 salt/sand mix pile.

2) No designated area for rinsing vehicles in a manner protective of the environment.

3) Disposal records for waste oil, antifreeze and parts cleaner solution not available.

4) No record of registration of the fuel oil, waste oil and waste antifreeze tanks.

5) Five drums waste oil in and outside the service area were not marked with the words "Used Oil." One drum was severely rusted.

6) Secondary containment not provided for the waste oil and antifreeze tanks.

7) The waste oil and antifreeze tanks were not marked with the words "Used Oil" and "Used Antifreeze."

Please address the above items and submit documentation of corrective action to this office within 30 days of receipt of this letter. For item 1, runoff from the salt/sand mix pile shall be controlled immediately and a temporary cover installed within 30 days of this letter. Use of the temporary cover is acceptable for a period not to exceed 90 days following installation. At the end of the 90-day period all salt and salt/sand mix shall be removed from the facility until a permanent storage structure is in-place.

Be advised, our records indicate that in 2003 the Department allowed the installation of a temporary storage facility to be in use for a maximum of two years. After that time, a permanent structure was to be erected. To date, a permanent structure has not been installed.

Failure to comply with the above may result in the initiation of enforcement action.



Commissioner

If you have any questions, please contact me at (914) 428-2505 x-355.

S. S. Sincerely,

Armand Darpe

Armand De Angelis Environmental Program Specialist 2 Region 3

cc: S. Karimipour K. Kosînski

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NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION DIVISION OF WATER WASTEWATER FACILITY INSPECTION REPORT - SITE VISIT

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Purpose of Inspection Complaint	•	DEC Region 3	Date of Inspection 6/25/	14
	Number Facility Name Town of Kent Highway Garage			nt
a second seco				ay Garage
Summary Rating: U	and the second secon			
Weather Conditions: hot/humid	· · · ·			
Rating Codes: S = Satisfactory U=	= Unsatisfactory M = Margin	al NI = Not Inspected NA	= Not Applicable	
Comments: The (T) Kent Highway Garag in response to notification the location. A waikthrough inspe pile behind the building. The ground around the pile. Insid exterior aboveground fuel oil	at the salt pile cover had ection of the grounds ar tarp cover system was e the garage was one s	d collapsed. Town vehi nd service area was pe down and no longer fu slop sink and two plugg	cles are parked and serv formed. Observed a 50/ nctional. Salt stains were ed floor drains. 2-4,000,	riced at this 50 salt sand mix e evident on the & 1-2,000 gal.
also observed. The following deficiencies an	haton every enoiteloiv bu	, · · · · · · · · · · · · · · · · · · ·		· · · · ·
•			•	
) No cover or runoff protect	ion at the 50/50 salt/sal	nd mix pile.		
2) No designated area for rin	nsing vehicles in a man	ner protective of the en	vîronment.	
) Disposal records for wast	e oil, antifreeze and par	ts cleaner solution not	available.	
I) No record of registration c	of the fuel oil, waste oil a	and waste antifreeze ta	inks.	• •
 Five drums waste oil in an everely rusted. 	id outside the service a	rea were not marked w	rith the words "Used Oil.'	' One drum was
) Secondary containment no	t provided for the wast	e oil and antifreeze tan	ks.	
) The waste oil and antifree	ze tanks were not mark	ed with the words "Use	ed Oil" and "Used Antifre	eze."
t is also recommended that t	he sion sink be remove	d to prevent the impror	per disposal of waste fiul	ds.

Signature of Inspector: Armand De Angelis Ama,	Date: 7/1/14		
Name of Facility Representative: Richard Othmer		Title: Highway Superintendent	Date:
f			• · · ·

SHARED SERVICES AGREEMENT Between NYSDOT and The Town of Kent

THIS AGREEMENT, dated July 1st, 2014, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Town of Kent, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. The State and the Municipality agree to share services as follows:

- 1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed ten thousand dollars (\$10,000.00). If applicable, indicate that the return exchange will be determined at a later date.
- 2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
- 3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
- 4. The Municipality agrees to indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement.

NYSDOT-Region 8

5. The term of this Agreement shall be for one (1) year. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

MUNICIPALITY

Ву:	_Date:	By:	Date:
Resident Engineer 8-3 So. Dutch. & Putnam County	·	Town of Kent H	ighway Superintendant
NYSDOT – Region 8			
By:	Date:	By:	Date:
Regional Director of Operations		Town of Kent St	upervisor

SCHEDULE A

NYSDOT

Description of Deservices, Description of Description of Deservices, Description of Deservices, Description of Deservices, Description of Description of Deservices, Description of Deservices, Description of Descripti

NYSDOT agrees to allow the Town of Kent Highway department the use of a portion of the salt dome located at 675 Ludingtonville Road, Kent, NY 10512 for salt storage for 1 year. Documentation showing salt deliveries and usage shall be maintained by the Town of Kent and submitted to NYSDOT upon request. Deliveries need to be received in person by a Town of Kent employee to avoid confusion. The Town of Kent will be required to utilize their own loader at this facility. Locks will be daisy chained to allow access by either agency.

Estimated Cost/Value of Service Equipment Materials (Check All that apply):

Total NYSDOT Cost/Value: \$8000

MUNICIPALITY

Description of Dservices, Dmaterials, or Dequipment (Check All that apply) to be shared:

In conjunction with an excavation project at the Town of Kent Highway garage, the highway department will transport suitable fill material for use at the NYSDOT Residency headquarters located at 106 Ludingtonville Road, Holmes NY 12531. Additionally, the Town of Kent Highway Department will offer the use of their Tractor Trailer with 30yd dump body, Eljen Sweeper, and possibly their paver for NYSDOT projects.

Estimated Cost/Value of DService DEquipment DMaterials (Check All that apply):

Total MUNICIPALITY Cost/Value: ______\$8000

Short 2-28-11

Page 2 of 2



DOME CORPORATION OF NORTH AMERICA

June 6 2014

Via :email Attn: Richard T. Othmer jr.

It is our pleasure to provide you with details for our 40, 50 and 61' diameter domes on a 6' high concrete wall. As always, our in-house engineering staff is well equipped to provide you with in-depth details such as engineering drawings and specifications- at no additional cost to you- unlike some other companies.

Reasons to consider the dome design:

- Dome Corporation of North America has over 35 years of experience- specializing in the dome industry and has manufactured and/or erected over 6000 domes throughout the U.S and Canada.
- Dome design is still considered to be the most economical design. As long as the soil bearing pressure is a minimum of 3000 psf, there is no need for footings (unless local codes require them).
- Due to the manufacturing process, each dome panel can support a vertical weight of a minimum of 20,000 lbs and resistance to winds of up to 90 mph.

Our standard dome package consists of all labor and equipment to complete the concrete reinforced foundation ringwall, all prefabricated dome panels delivered and installed(panels are pre-shingled using a minimum 25-year warranty shingle over 15# building felt), all hot-dipped galvanized hardware, entryway, fan dormer to accommodate an industrial type exhaust fan (supplied by DCNA or others), vinyl siding on sides & fascia of entryway & fan dormer.

15 SOUTH PARK STREET, MONTCLAIR, NJ 07042 973-744-0440 (phone) • 973-744-8759 (fax) dome.ni@verizon.net



Mr. Kearns

Page Two

SIZE	AREA	<u>CAPACITY/6'WALL</u>	BUDGET PRICE- 2014*
40'	1304 sf.	527 Tons	\$140-165K
50'	1880 sf.	837 Tons	\$160-175K
61'	2812 sf.	1367 Tons	\$165-180 K

(* price does not include site preparation/asphalt pad, permits, bonds, taxes, electrical or any specialty items such as epoxy rebar or stainless steel fasteners). Pricing is based on non-union wage rates (prevailing wages paid as required). Depending on the wage rates at the time of installation, the budget price may need to be adjusted accordingly.

All that the Owner of the project site needs to provide would be a level asphalt pad that would be a minimum of 20' larger in diameter or square of the dome structure. Suggested pad specifications are available upon request.

A typical electrical package for the dome would be an industrial type exhaust fan, 2-3 interior lights, 1 exterior light and 1 roll-up door curtain- with power being brought to the exterior of the dome by the Owner. The estimated cost for this package would be approximately \$15-20k. To save money, this work could be provided by the Owner's electrician.

There are other companies that will offer you a similar structure. However, once you compare their design with Dome Corporation's design, you will notice many differences. You can then decide whether a lower cost will offer you an equal or better product.

Please feel free to visit our website at <u>www.dome-corp-na.com</u> and/or contact our office should you need any additional information. It is our goal to assist you in finding the best solution to your storage needs.

Best regards,

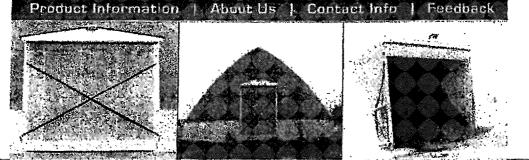
DOME CORPORATION OF NORTH AMERICA

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Jacques Kessous, Vice President

:jk

BLOCK 'N ROLL™



SPECIFICATIONS

Block 'n Roll is manufactured with the finest products needed to create the ideal product. They are as follows along with descriptions,

Roller Tube/ Axel - extruded aluminum/mill finish, outside diameter: 4*, wall thickness: .100".

Hood – 3/16" aluminum, with same thickness end plates welded to the main hood body. Note: 3/8" and 5/8" Lag Bolts are NOT included. Product Information

- Specifications
- **1** Installations
- 😂 Warranty
- How to order/ Obtain a Quote

Click Here to Print Out a Diagram Drawing of our Product

Motor - "Superwinch" Single output 12 Volt DC power drive unit; 90:1 gear ratio; Torque 1125 in/lb; 1.1HP; 25-30 amps.

- Included 50 amp circuit breaker supplied mounted on quick disconnect cables; manual operating box.
- Trickle charge: 1.5 amp; fully automatic- turns on/off as needed; charges in 2-to 12, hts.
- Note: 12 Volt Automotive Battery is supplied by Dome Corp. Aluminum Battery Box is supplied by Block 'n Roll.

Fabric (Main Body) – open weave vinyl coated polyester/13 oz. per sq. yd., high tensile/tear strength, moisture resistant/quick drying, withstands temperatures well below 0°, shade factor/60%. All seams are heat-welded. Axle attachment: - 1/4" polypropylene rope, sewn into tarp, slides into groove in axle tube. Boltom – 12" to 15" is solid 18 oz. vinyl with pocket sewn for weight bar.

Fabric (Edge Trim) - All edges are double with 2" webbing.

Weight Bar - 1" Galvanized tube.

Weight Bars (Connecting Hardware) - "Steel "S" Hold Down brackets.

Webbing/Ratchets -2 - 2" wide black polypropylene webbing with hooks; (appropriate lengths are provided to keep door from billowing in high wind areas); ratchet-self-locking manual operation to keep webbing taut. Note: Hook anchors are included. Please note: Certain materials are subject to change upon availability and finished product size.

NJ Specifications are same except Fabric (Main Body) – Solid 10 oz. vinyl with four (4) 2' x 3' window/vent openings to allow the product/building to breathe and prevent from billowing in winds.

MANUAL OVERRIDE PROCEDURE

To lower & raise the door manually

You will need a ladder, scissor lift or bucket (depending upon the doorway height) to reach the motor location.

- 1- Remove the motor cover.
- 2- Use a hex key attached to a drill and attach it to the main axle drive.

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YES! We will suppo	Animal Cage []\$1	25 for one Livestock P	en Total \$	
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W#7

Compensation Alliance The Omni, 333 Earle Ovington Boulevard, Suite 505 • Uniondale Ny 11553-(516) 227 3355 • (800) 476-9747 • Fax: (516) 227 2352

June 10, 2014

Ms. Maureen Fleming, Supervisor Town of Kent 25 Sybil's Crossing Kent Lakes, NY 10512

OFFICE OF SUPERVISOR TOWN OF KENT

Re: Recommendations for Town of Kent

Dear Ms. Fleming,

Enclosed are the results of the Worker's Compensation Underwriting Survey of your municipality/district for the Worker's Compensation plan. I would like to thank you and your staff for affording us the opportunity to perform a loss control survey of your municipality.

This survey is not a substitute for the safety efforts and daily observations of your employees. This report does not imply that other hazardous conditions do not exist and we assume no responsibility for the implementations of these recommendations.

After you have had a chance to review this report, kindly provide a written response within 60 days indicating your thoughts or plan of action with regards to the recommendations. If I can be of any further assistance, please call me at 518-764-2476.

Yours truly,

95 Lewandonaki

Jay Lewandowski Senior Risk Control Specialist

Attachment

Cc: Spain Agency Mr. Brian Miles 625 Route 6 Mahopac, NY 10541

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. The daily observations of your employees are insurmountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.



Location	Category	Rec#	Critical
Town of Kent	SECURITY	2014-1	Yes
small opening to transact bus area. The office door should bo open beyond normal business	Fax Receiver's office should have a thick, bulle iness through. video Surveillance and panic ale have an automatic closer and be kept locked at s hours. Employees should always be escorted er stand by when large amounts of cash are on b	ert systems should be ins all times. This office sh from the building after h hand is essential on prov	talled in this ould never be ours. During tax
	Completed Γ Pending Γ Not	Completed	
Town of Kent	FIRE SAFETY	2014-1	No
looks as though there was one	A Fire Extinguisher needs to be mounted on the e mounted on the back of the roll bar behind the and replace this vital piece of equipment.	e driver;s left shoulder b	
	Completed $\[Gamma]$ Pending $\[Gamma]$ Not	Completed	
Town of Kent	ELECTRICAL	2014-1	No
and/or obstructed. employees inches in front of the panel an	and Clear - During my visit it was noted that should be retrained on the need to keep the are d 12 inches to each side, from the floor up. pai stack or store items in these areas can also be	several electrical panels as around these panels of nting the floors yellow a	were open clear from 36
	Completed	Completed	
	LIFE SAFETY	2014-1	No
items hanging from them and seconds count and if an emplo	r and Unobstructed - During my visit it was no for were blocked by items stored around them. byee were trip on debris trying to access a fire of re Codes to determine the minimal access areas	When I Fire Extinguisher extinguisher it may limit	er is needed their ability to
	Completed	Completed	
		0014.1	
	SECURITY - All Doors should have automatic closing pis ployees. Keeping the doors closed is essential i		
	Completed ☐ Pending ☐ Not	Completed	
These recommendations are not to be consider	red a safety inspection and ought not alter your duty to provide a safe	environment. The daily observation	·····

insurrountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.

Town of Kent - Jay Lewandowski

Town of Kent

Window covers - Employees that can be seen from outside the building are subject to potential violence without warning. In lieu of installing bullet resistant glass, simply frosting or otherwise obscuring the view is a way to reduce this risk. In offices like the Judge's Chambers, Town Supervisor and Board meeting rooms, this type of security may mean the difference between life and death. If Window shades are used they should be drawn closed during all times employees are in the rooms.

SECURITY

Completed \sqcap Pending \sqcap Not Completed \sqcap

Town of Kent

POLICES AND PROCEDURES

2014-1

2014-1

No

No

Electrical Panels Blocked and Open - It was noted during my visit that several panels had items stored in front of or blocking access to electrical panels. These items should be removed and employees reminded to keep these areas clear.

Completed \square Pending \square Not Completed \square

Town of Kent

POLICES AND PROCEDURES

2014-1 No

Court Security - It is strongly recommended that the court officer be armed with a Taser at the Magnetometer. Normal staffing is two officers, but since only one is at this station, the addition of a Taser allows for non-lethal force to be used in an often crowded area with many bystanders, possibly children in the room.

Completed \square Pending \square Not Completed \square

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. The daily observations of your employees are insurnountably more important and complete than our loss control surveys. We assume no responsibility for implementing these recommendations. Our observations are solely for underwriting purposes.

Page : 3/3

POLICE DEPARTMENT

Town of Kent



40 SYBIL'S CROSSING, CARMEL, NEW YORK 10512

Address All Communications To: Chief of Police Alexander W. DiVernieri Jr.

Emergency: (845) 225-4600 Office: (845) 225-5646 Fax: (845) 306-5288 kentpolice@townofkentny.gov

June 30, 2014

Supervisor Maureen Fleming & Kent Town Board Town of Kent Administrative Offices 25 Sybil's Crossing Carmel, NY 10512

Dear Supervisor Fleming & Kent Town Board:

Recently one of the police department's defibrillators became inoperable and the company that makes them state the product is too old and they are unable to repair it. The police department, therefore, respectfully requests permission to purchase a new Philips HeartStart defibrillator for \$1,533.40 from One Beat CPR Learning Center, Inc. (See attached 3 quotes).

The police department recently received \$5,200.00 in Homeland Security reimbursement and I am requesting these funds be used to increase the equipment line. I respectfully request the following budget transfers:

-Increase Revenue Line A.4320 (Federal Aid) ----- \$5,200 -Increase Expense Line A.3120.200 (Equipment) - \$5.200

I would like to take this opportunity to thank the Board in advance.

Respectfully,

Chief Alexander W. DiVernieri Jr.

Serving Our Community 24 Hours A Day

One Beat CPR Learning Center, Inc.

Fort Lauderdale, FL 33314 4350 Oakes Rd

Name / Address

Town of Kent SGT. Mike Crawford 40 Sybils Xing Carmel, NY 10512

Sa	les	Or	der
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Date	S.O. No.			
6/9/2014	20691			

Town of Kent		
SGT. Mike Crav 40 Sybils Xing	wiora	
Carmel, NY 105	512	
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	P.O.	. No.	Terms	Rep		UI	PS Shipping		FedEx
ورو و و و و و و و و و و و و و و و و و و	172	275	Due on receipt	LR					
Ordered	Item		Description		R	ate	Invoiced	Shipped	Amount
	61304	with 8-Yea 1 SMART 1 Long Lif 1 Training 1 Instruction list - \$1559	on Manual O			1,210.00			1,210.00
	89803139251	Carrying C	ase, FRx Defibrillator -	list \$147		88.20	0	1	88.20
	ED Inspecti ED Decals	AED Inspe AED Wind	ction Tag			0.00 0.00	0	•	0.00 0.00
	89803139261		SMART PADS II (1 set) - list		39.20	0		235.20
		\$56		/			_		255120
1 SI	hipping	UPS Grour	ıd			0.00	0		0.00
These you for your	huningeri								
Thank you for your	Thank you for your business! Total \$1,533				\$1,533.40				

heartsmart.cvm

a division of Global Med Industries, LLC P.O. Box 1301 New Milford, CT 06776 Tel: (800) 422-8129 Fax: (860) 967-0565 Quotation No.112914Date6/2/2014Prepared ByDC

Quotation Prepared For Town of Kent Police Dept. E-mail: mcrawford@townofkentny.gov Accounts Payable 40 Sybil's Crossing Tel: (845)225-4600 Carmel, NY 10512 Fax: item Description Qty MSRP Unit Price Total [SPECIAL PRICING DISCOUNT : LAW ENFORCEMENT] Philips HeartStart FRx Defibrillator 861304 1 1,395.00 1,395.00 Includes the following: (1) Brand New Philips HeartStart FRx (w/8 Year Warranty) (1) Smart Pads Cartridge (Adult) (1) Battery Pack (4 year warranty) (1) User Manual (1) Quick Use Guide 989803139251 Philips HeartStart FRx - Carrying Case 0.00 0,00 1 989803139261 Philips HeartStart FRx - Smart Pads II (Adult) 6 48.00 288.00 HSRK-10 Heart Smart CPR/AED Rescue Kit 1 0.00 0.00 (Includes Red Nylon Zipper Pouch, CPR Mask, Pair of Scissors, Antiseptic Wipe, Razor, Pair of Nitrile Gloves) HST-ACC01 AED - Inspection Tag 0.00 0.00 HST-ACC02 AED - Facility Sticker 0.00 1 0.00 HST-KEY01 0.00 Heart Smart Quick Response Keychain 1 0.00 Smarttrac Lifetime Tracking & Expiration Notification (software updates, 1 0.00 0.00 pad/battery expirations, etc.) FREE UPS GROUND SERVICE TO LOWER 48 STATES Shipping 0.00 0.00

\$1,683.00	Subtotal
\$0.00	Sales Tax (0.0%)
\$1,683.00	Quote Total

www.heartsmart.com

* This document contains confidential information and is intended solely for the individual named. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.



American AED, Inc. 405 N.W. 10th Terrace

405 N.W. 10⁻⁻⁻ Terface Hallandale Beach, FL 33009 Tel: 954.458.6618 Fax: 954.241.5577

QUOTE / ProForma Invoice

DATE: 6/20/2014

 Prepared By
 Alan Baek
 Customer
 TOWN OF KENT POLICE DEPARTMENT

 Phone
 954-458-6618
 SGT. MICHAEL CRAWFORD

 Email
 sales@americanAED.com
 SGT. MICHAEL CRAWFORD

SKU / Part #	ITEM / DESCRIPTION	QTY	PRICE EACH	EXTENDED PRICE
861304-C01-YC	PHILIPS HEARTSTART FRX "RESCUE-READY KIT"	1	\$1,499.00	\$1,499.00
PHURS D AND	 1 Brand New Philips HeartStart FRx 1 Pair Of Smart Pads™ II 1 Battery with 4 Year Warranty 1 User Manual 1 Quick Reference Guide 8 Year Warranty Philips HeartStart Review Express 1 Training DVD 1 Medical Prescription & Medical Authorization 1 Premium AED+CPR Responder Kit 1 American AED+CPR Quick Reference Card 1 Inspection / Maintenance Tag 2 AED "Equipped Facility" Decal / Sticker Additional Accessories: SMART PADS II Notes / Comments: 1 FREE PHILIPS FRX CARRYING CASE (a \$130.00 value) FREE UPS Shipping (2 to 4 Days Delivery) Units are in stock and normally ships same day or within 24hrs.	6	\$45.00	\$270.00
This quote is good for 30	s quote is good for 30 days.		Subtotal	\$1,769.00
- All major credit cards are gladly accepted. Call 1-800-927-9917 to place order by phone.			Shipping	Free \$0.00
VISA COLOR			Sales Tax	Not Applicable
- To order with a check or American AED, Inc. 405	money order, simply mail to: (please attach this quote) N.W. 10 Th Terrace, Hallandale Beach, FL 33009-3105		Grand Total	\$1,769.00

Purchase Order

We accept P.O. from Federal and State organizations such as government agencies, municipals, schools, police and fire departments, etc. Fax your P.O. to (954) 241-5577. (Please allow 2 to 3 days for your order to process).

American AED, Inc. is a corporation. W-9 form available upon request. Federal Tax EIN # 20-3440095 Duns # 170728054 FDA Est. Reg. # 2086056

Providing Life-Saving AED, Automated External Defibrillators To The Public Since 2002 Visit our website at: www.AmericanAED.com