

TOWN OF KENT
25 Sybil's Crossing
Kent Lakes, New York 10512

Yolanda D. Cappelli
Town Clerk

Administrative Office
Tel. (845) 225-2067
Fax. (845) 306-5282



RESOLUTION

Setting Standard Work Day for Elected & Appointed Officials

On a motion by Councilwoman McGlasson
Seconded by Councilwoman Woolley

WHEREAS, the Town of Kent wishes to establish a standard work day for its elected & appointed officials;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Kent hereby establishes the standard work days for its elected and appointed officials as set forth on the attached schedule and will report days worked to the New York State and Local Employee's Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.
Motion carried unanimously

I, Yolanda D. Cappelli, Town Clerk of the Town of Kent, do hereby certify that the above is a true and exact copy of a resolution adopted by the town board of the Town of Kent at a meeting of said board on October 23, 2018.

October 29, 2018

A handwritten signature in blue ink that reads "Yolanda D. Cappelli". The signature is written over a horizontal line.

Yolanda D. Cappelli, Town Clerk



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 8/15)

BE IT RESOLVED, that the _____ Town of Kent _____ 3097 _____ / _____ (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
					<input type="checkbox"/>			<input type="checkbox"/>
Appointed Officials								
Planning Board Member	6	Stephen Wilhelm	██████	██████████	<input type="checkbox"/>	1/01/2017-12/31/202	2.56	<input type="checkbox"/>
Zoning Board Member	6	Ronald J. Hansen Sr.	██████	██████████	<input type="checkbox"/>	11/28/2017-12/31/18	1.12	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Yolanda D. Cappelli, secretary/clerk of the governing board of the _____ Town of Kent _____, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20__18__ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ Town of Kent _____ on this _____ day of _____, 20__18__ (Signature of the secretary or clerk) _____ (Name of Employer)

Affidavit of Posting: I, Yolanda D. Cappelli, being duly sworn, deposes and says that the posting of the Resolution began on October 24th, 2018 and continued for at least 30 days. That the Resolution was available to the public on the _____ (Name of secretary or clerk)

- Employer's website at www.townofkentny.gov
- Official sign board at _____
- Main entrance secretary or clerk's office at 25 Sybil's Crossing, Carmel, NY 10512

